

TRAFFIC SAFETY SCHOOL INSTRUCTIONS

Complete this side only if you chose box B.

Classes are offered on selected weeknights from 6-10 pm or on Saturdays from 8 am-12 pm or 1-5 pm. Classes are held in McLean County at Heartland Community College, Normal, Illinois.

OUT-OF-COUNTY/OUT-OF-STATE DEFENDANTS-To attend class in another state or county, choose box "B". **You must still pay all fees listed next to box "B" to the CLERK OF THE CIRCUIT COURT OF MCLEAN COUNTY.** Complete the Registration Form below. Indicate the desired state or county in question #2 below. Additional fees may be required by the school offering defensive driving courses located in other states or counties. **Fees and registration form must be received by McLean County prior to attending class.**

TO REGISTER-Complete the Registration Form below. This form must be received by the CLERK OF THE CIRCUIT COURT before the Court Date on your citation (ticket) with your \$120 (non-refundable), unless the citation (ticket) is for speeding 21-30 mph over the speed limit, then pay \$140 (non-refundable). Make your personal check or money order payable to the CLERK OF THE CIRCUIT COURT. Do not send cash. Mail this envelope before the court date on your citation (ticket). Please allow 5 working days for mail delivery.

TRAFFIC SAFETY SCHOOL-Your class assignment form will be mailed to you. You should receive your class assignment in 4-6 weeks from payment date. Your request for class day and time will be honored, if possible. If you cannot attend your assigned class, immediately call Traffic Safety School and reschedule. To reschedule at no fee, call no later than the date printed on your class assignment form. After that date the rescheduling fee is \$25. If you miss your class, you must reschedule a new class and pay \$25. If you have questions about Traffic Safety School contact their office at (309) 268-8159 between 8:00 AM and 4:30 PM, Monday - Friday.

FOR QUESTIONS REGARDING CITATIONS, CONTACT THE MCLEAN COUNTY CIRCUIT CLERK'S OFFICE AT (309) 888-5310

IF YOU COMPLETE CLASS YOU WILL NOT NEED TO APPEAR IN COURT-Traffic Safety School will report to the court when you complete class. No driving conviction will be reported to the Secretary of State.

TO TRANSFER OUT of McLean County and attend traffic safety school in another location, you are responsible for locating and completing the course. **Additional fees may be required. NOTE: Online classes do NOT meet McLean County requirements.**

←PERFORATION→

PLEASE READ AND FILL OUT BELOW*

1. Are you Hispanic or Latino?
 - Yes Hispanic or Latino
 - Not Hispanic or Latino

2. Are you from one or more of the following racial groups?
 - American Indian or Alaska Native
 - Asian
 - Black or African American
 - Native Hawaiian or Other Pacific Islander
 - White
 - Choose not to respond

3. Please identify your **primary** racial/ethnic group (Select one).
 - American Indian or Alaska Native
 - Asian
 - Black or African American
 - Native Hawaiian or Other Pacific Islander
 - White
 - Choose not to respond

4. Are you in the United States on a Visa – Nonresident Alien?
 - Yes in the United States on a Visa.
If yes, please provide home country of origin.

 - Not in the United States on a Visa.

5. Please check highest degree earned.
 - Doctoral Degree
 - Masters Degree
 - Bachelors Degree
 - Associates Degree
 - Certificate
 - Some college
 - High School Diploma
 - GED
 - None
 - Other
 - Unknown

**Information required by Heartland Community College to fulfill state reporting requirements.*

REGISTRATION FORM FOR TRAFFIC SAFETY SCHOOL McLean County

PUT AN X IN THE BOX OF YOUR CHOICE FOR QUESTIONS BELOW

When do you want to go to class?

1. Weeknight (6 -10 pm)
 Saturday (8 am-12 pm) or (1- 5 pm)

2. I want to attend Traffic Safety School location outside of McLean County

Yes No

FOR HCC USE ONLY	Empl ID	Course Code	Date Entered
CITATION NUMBER	DATE OF CITATION		Month Day Year
LAST NAME			
FIRST NAME	Middle Initial	Sex M F	
CURRENT MAILING ADDRESS	Number	Street	
APARTMENT NO.	CITY		STATE ZIP CODE
DATE OF BIRTH (MM/DD/YYYY)	DRIVERS LICENSE NUMBER	STATE	
HOME PHONE ()	Area Code	WORK/ OTHER PHONE ()	Area Code
FOR OFFICIAL USE ONLY	Case Number	Date of Citation	Supervision Commencement Date
	Out-of-State DL	Drivers License Number	Supervision Termination Date

NOTE: It is the student's responsibility to schedule and locate a class out of the area. Additional fees may be required. Online classes do NOT meet McLean County requirements.

