

**Proceedings
of the
County Board
of
McLean County,
Illinois**

February 20, 2001



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February 20, 2001

The McLean County Board met on Tuesday, February 20, 2001 at 9:00 a.m. in Room 700 of the Law and Justice Center, 104 W. Front Street, Bloomington, Illinois with Chairman Michael Sweeney presiding.

Invocation was given by Member Owens and was followed by the Pledge of Allegiance.

The following Members answered to roll call:

Members Duffy Bass, Sue Berglund, Diane Bostic, Bill Emmett, George Gordon, Susie Johnson, Adam Kinzinger, Robert Nuckolls, Benjamin Owens, Jack Pokorney, Tari Renner, Ray Rodman, Eugene Salch, Paul Segobiano, David Selzer, Matt Sorensen, and Robert Arnold.

The following Members were absent:

Stan Hoselton, and Joseph Sommer.

Proceedings of January Meeting:

The Proceedings of the January 16, 2001 meeting had been submitted to each Member of the County Board prior to this meeting. Members Bostic/Gordon moved the County Board approve the Minutes as submitted. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Consent Agenda:

Chairman Sweeney questioned if there were items any Member would like removed. No requests were made at this time.

The Consent Agenda read as follows:

7. CONSENT AGENDA:

A. County Highway Department – Jack Mitchell, Engineer

RESOLUTIONS:

- 1) Letting results from the February 1, 2001 Letting for McLean County and five Road Districts 2001 MFT Maintenance Sections, and one McLean County Non-MFT Section
- 2) MFT Resolution for Improvement for Weston Road Sec. 00-00130-08-RS
- 3) Jurisdictional Addendum #2 to the Local Agency Agreement for Federal Participation – Weston Road
- 4) Request for Approval of a resolution for the purchase one jib crane

B. Building & Zoning - Charles Wunder, Director

Zoning Cases:

- a) Grant the application of the Ellsworth Fire Protection District in case 00-56-S. They are requesting a special use to allow a township fire district substation in addition to an existing grain elevator in the M-2 District – the applicant wants to share the use of an existing garage to store a fire truck and to install two underground water storage tanks on property which is located in Old Town Township in the unincorporated hamlet of Holder, Illinois and commonly known as the Holder Elevator or the McLean County Service Company Elevator.
- b) Grant the application of the Zoning Board of Appeals in case 01-01-Z. They are requesting a text amendment of the McLean County Zoning Ordinance.
- c) Deny the application of Mikel and Julee Misch in case 01-02-S. They are requesting a special use to allow a single family residence in the Agriculture District on a one acre property which is located in Dawson Township immediately east of Road 2725E approximately ½ mile south of Road 1100N.
- d) Grant the application of the City of Bloomington in case 01-03-S. They are requesting a special use to allow a public service building (replacement of the Davis Lodge) as part of a planned development in the R-1 Single Family Residence District. In addition, within four years they want to replace the ranger's residence and construct additions to the water treatment plant. This is all on property located in Hudson Township and commonly known as the Davis Lodge, Lake Bloomington Ranger's Residence and the Water Treatment Plant at Lake Bloomington.

C. Transfer Ordinances

D. Other Resolutions, Contracts, Leases, Agreements, Motions

1) Executive Committee

- a) Request for Approval to Purchase Exchange Email Licenses Under U.S. Communities Contract – Information Service

2) Finance Committee

- a) Request for Approval of the 5th Annual Celebrate Fitness Fair and Employee Wellness Program

E. Chairman's Appointments with the Advice and Consent of the County Board:

APPOINTMENTS:

McLean County Historical Society Board of Directors

Mr. Michael F. Sweeney
c/o 104 West Front Street
Bloomington, Illinois 61701
Appointed for the Balance of a Term Vacated
by Mr. John N. Stevens (Deceased)

Public Aid Committee

Mr. Michael F. Sweeney
c/o 104 West Front Street
Bloomington, Illinois 61701
Appointed for a Two Year Term to
Expire on November 30, 2002

Zoning Board of Appeals

Mr. Rick Dean
R.R. 1, Box 132
LeRoy, Illinois 61752
Appointed to Fill the Remainder of
a Five Year Term to Expire on June 30, 2005
(Vacated by Mr. Robert Buhrke)

REAPPOINTMENTS

Emergency Telephone System Board

McLean County Sheriff Dave Owens
104 West Front Street
Bloomington, Illinois 61701
Four Year Term to Expire on Third
Tuesday in January, 2005

Mr. Stephen Stockton
19 Brompton Court
Bloomington, Illinois 61701
Four Year Term to Expire on Third
Tuesday in January, 2005

Southeast McLean County Water Authority
Mr. Eugene Williams
R.R. 1
Ellsworth, Illinois 61737
Three Year Term to Expire on February 19, 2004

McLean County Housing Authority
Mr. Joseph H. Harrison
R.R. #1, Box 76
Bloomington, Illinois 61704
Five Year Term to Expire on December 26, 2006

b) RESIGNATIONS

Mr. Robert Buhrke
6 Golden Acres
LeRoy, Illinois 61752
Five Year Term Set to Expire
June 30, 2005

F. Approval of Resolutions of Congratulations and Commendation

RESOLUTION BY THE COUNTY BOARD OF MCLEAN COUNTY

WHEREAS, the bids were reviewed by the Transportation Committee of the McLean County Board at their meeting on February 6, 2001, for a letting held on February 1, 2001 for McLean County and five (5) Road Districts 2001 MFT Maintenance Sections, and one (1) McLean County Non-MFT Section, and

WHEREAS, the Transportation Committee duly approved the bids on February 6, 2001

NOW THEREFORE BE IT RESOLVED by the County Board of McLean County that they award the following materials and contracts:

2001 MFT SECTIONS:

McLean County.Sec. 01-00000-00-GMGR3	1000 Tons Seal Ct. Agg. On Truck
Rowe Construction (Heyworth)\$6.00 per ton	
Prairie Materials (Eppards Point).....\$6.95 per ton	
Stark Materials (Downs).....\$7.00 per ton	
Stark Materials (Stringtown).....\$6.90 per ton	
Stark Materials (Heyworth)\$6.25 per ton	
McLean County.Sec. 01-00000-00-GMGR4	6000 Tons Agg. Surf. Cse. On Truck
Rowe Construction (Downs)\$6.65 per ton	
Prairie Materials (Eppards Point).....\$5.70 per ton	
Stark Materials (Downs).....\$6.75 per ton	
Stark Materials (Stringtown).....\$6.75 per ton	
Stark Materials (Heyworth)\$6.40 per ton	
McLean County.Sec. 01-00000-00-GMGR5	Reprap Bedding Grad. 1 On Truck
Prairie Materials (Eppards Point).....\$6.95 per ton	
McLean County.Sec. 01-00000-00-GMGR6	Riprap Gradation 4 On Truck
Prairie Materials (Eppards Point).....\$13.50 per ton	
McLean County.Sec. 01-00000-00-GMGR7	Bit. Patch Mix. M-19-81 On Truck
Freesen Inc. (Downs).....\$35.00 per ton	
McLean County.Sec. 01-00000-00-GMGR8	Bit. Premix Sylvax On Truck
McLean Co. Asphalt (Yuton)\$72.00 per ton	
McLean County.Sec. 01-00000-00-GMGR9	Inc. Bit. Surf. On Truck
McLean Co. Asphalt (Yuton)\$33.00 per ton	
Bellflower RD.Sec. 01-04000-00-GMGR3B	1000 Ton Seal Ct. Agg. F.O.B. Pit or Quarry
Prairie Materials (Eppards Point).....\$6.95 per ton	
Bellflower RD.Sec. 01-04000-00-GMGR4	3000 Ton Agg. Surf. Cse. F.O.B. Pit or Quarry
Prairie Materials (Eppards Point).....\$5.70 per ton	
Valley View (Fairbury).....\$5.80 per ton	
Danvers RD.Sec. 01-12000-00-GMGR4	1200 Ton Agg. Surf. Cse. F.O.B. Pit or Quarry
Stark Materials, Inc. (Stringtown)\$6.75 per ton	
Rowe Construction Co. (Goodfield).....\$6.65 per ton	
Prairie Materials, Inc. (Eppards Point)\$5.70 per ton	

Dawson R.D.Sec. 01-13000-00-GMGR 14	65 ton Cover Ct. Agg.
Towanda Company\$11.84 per ton	
Dawson R.D.Sec. 01-13000-00-GMGR 14	1300 Ton Seal Ct. Agg.
Towanda Company\$9.84 per ton	
Lawndale R.D.Sec. 01-20000-00-GMGR 3A	1500 Ton Cover Ct. Agg. F.O.B. Pit or Quarry
Stark Materials, Inc. (Downs).....\$8.00 per ton	
Prairie Materials, Inc. (Eppards Point)\$10.50 per ton	
Lawndale R.D.Sec. 01-20000-00-GMGR 3B	500 Ton Sea. Ct. Agg. F.O.B. Pit or Quarry
Stark Materials, Inc. (Downs).....\$6.90 per ton	
Prairie Materials, Inc. (Eppards Point)\$6.95 per ton	
West R.D.Sec. 01-29000-00-GMGR 4	2000 Ton Agg. Surf. Cse. On Truck
Stark Materials, Inc. (Downs).....\$6.75 per ton	
Prairie Materials, Inc. (Eppards Point)\$5.70 per ton	
Rowe Construction Co. (Downs).....\$6.65 per ton	

McLEAN COUNTY 2001 NON-MFT SECTION:

McLean County2001 Non-MFT Pipe Culvert
 Contech\$158,698.60

 Michael F. Sweeney, Chairman

STATE OF ILLINOIS]
] SS
 COUNTY OF MCLEAN]

I, Peggy Ann Milton, County Clerk in and for said County is the State aforesaid and keeper of the records and files thereof, as provided by statutes, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County at its monthly meeting held at Bloomington, Illinois on February 20, 2001

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois, in said County this _____ day of _____, A.D., 2001.

[SEAL]

 County Clerk

BE IT RESOLVED, by the County Board of McLean County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:

County Highway(s) 13, beginning at a point near 3100N (Rt. 24), 3360E (C.H. 13) the SW 1/4 of the SW 1/4 Sec 2 T26N, R5E, of the 3rd P.M. and extending along said route(s) in a(n) Northerly direction to a point near 3200N, 2260E the NW 1/4 of the NW 1/4 of Sec 2 T26N, R5E, of the 3rd P.M.

, a distance of approximately 5251' (1.01 Mile); and,

BE IT FURTHER RESOLVED, that the type of improvement shall be reconstruction of the intersection @ Route 24, bituminous overlay, aggregate shoulders and engineering.
(Describe in general terms)

and shall be designated as Section 00-00130-08-RS and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract; and

(Insert either "contract" or "the County through its officers, agents and employees")

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of Three hundred thousand dollars, (\$300,000.00)

from the County's allotment of Motor Fuel Tax Funds and/or County Matching Funds for the construction of this improvement; and provide engineering.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Michael F Sweeney, Chairman McLean County Board

APPROVED

Date

Department of Transportation

District Engineer

I, Peggy Ann Milton County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of

McLean County, at its Regular meeting held at Bloomington, IL.

on February 20, 2001

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington

in said County, this _____ day of _____ A.D. _____

(SEAL)

County Clerk

STR
FAS 349
Weston Blacktop
Livingston County
Section 95-00120-02-RS
McLean County
Section 00-00130-08-RS
Project No. SR-349-(110)
Job No. C-93-053-00
Contract No. 87202

**LOCAL AGENCY AGREEMENT
FOR FEDERAL PARTICIPATION**

JURISDICTIONAL ADDENDUM #2

Paragraph (4) on Page 2 under *Local Agency Agrees* is hereby revised to read:

McLEAN COUNTY hereby agrees:

1. To the implementation of the subject improvement by the STATE and LIVINGSTON COUNTY.
2. That McLEAN COUNTY has current jurisdiction of the proposed improvement from US Route 24 to the Livingston County line and will continue to retain jurisdiction of this Portion of the completed improvement.

Michael F. Sweeney, Chairman
McLean County Board

Date

RESOLUTION BY THE MCLEAN COUNTY BOARD

WHEREAS, the McLean County Board's 2001 Budget for the McLean County Highway Fund 0120, includes the purchase of one (1) Jib Crane, and

WHEREAS, McLean County Highway Department received sealed bids on February 5, 2001

NOW THEREFORE BE IT RESOLVED by the McLean County Board that the McLean County Highway Department purchase from the low bidder:

1 Jib Crane for the amount of \$11,375.00 from Washington Equipment Co.
801 West Center Street
Eureka, IL 61530

Approved by the County Board on February 20, 2001.

Michael F. Sweeney, Chairman

STATE OF ILLINOIS]
] SS
COUNTY OF MCLEAN]

I, Peggy Ann Milton, County Clerk in and for said county in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the McLean County Board at its monthly meeting held at Bloomington, Illinois on February 20, 2001.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois is said County this _____ day of _____, A.D., 2001.

[SEAL]

County Clerk

FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of the Ellsworth Fire Protection District in case 00-56-S. They are requesting a special use to allow a township fire district substation in addition to a grain elevator in the M-2 District – the applicant wants to share the use of an existing garage to store a fire truck and to install two underground water storage tanks on the property which is part of Section 13, Township 23N, Range 3E of the Third Principal Meridian and is located in the unincorporated hamlet of Holder, Illinois and commonly known as the Holder Elevator or the McLean County Service Company Elevator.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on February 6, 2001 in Room 700 of the Law and Justice Center, 104 West Front Street, Bloomington, Illinois, and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT - The two acre property is relatively flat and is used primarily as a grain elevator. The property has 465 feet of frontage on the south side of Fleming Street, 150 feet on the west side of Oak Street and 160 feet on the west side of County Highway 25.

SURROUNDING ZONING AND LAND USES - The land to the north is in the R-1 Single Family Residence District and the M-1 Restricted Manufacturing District. The land to the east is in the R-1 District. The land to the south is in the A-Agriculture District. The land to the west is in the M-1 District. The land to the north is used for residences and a shop. The land to the east is used for residences. The land to the south across the railroad right-of-way is used for crop production. The land to the west is used for a shop.

ANALYSIS OF SIX STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the six standards contained in Article 8 Section 803 of the McLean County Zoning Ordinance regarding the recommendation by the Zoning Board of Appeals as to whether the County Board should grant or deny the proposed special use.

1. The location and size of the proposed use in relation to the site and to adjacent sites and uses of property, and the nature and intensity of operations proposed thereon. The main use of the property will continue to be a grain elevator owned and operated by the McLean County Service Company. The Ellsworth Fire Protection District proposes to improve an existing 20' by 40' garage on the property and share its use with the owner. The applicant also plans to install two 20,000 gallon water storage containers under ground. The additional water storage capacity will help them improve the fire insurance rating for properties in the fire protection district; it will also improve their ability to fight nearby fires.

A 30 foot buffer and screen is required along the property line to the north where the adjacent property is in the R-1 Single Family Residence District. The Zoning Board determined that a fence could be substituted for a planting screen and that the tanks could be located as close as 12 feet from the north property line without negatively impacting the residential property to the north. The applicant indicated that excess fill from the burial of the tanks would be hauled off site and would not affect the drainage of adjacent properties.

2. Accessibility of the property to police, fire, refuse collection and other public services; adequacy of ingress and egress to and within the site; traffic flow and control; and the adequacy of off-street parking and loading areas. The applicant plans to use the west end of the building for access. This allows access to the same traffic pattern used by the many semi-trucks that use the elevator. The location of the water storage on site will improve the fire district's ability to fight fires both at the grain elevator and at other nearby properties in the Ellsworth Fire Protection District (EFPD).
3. Utilities and services, including water, central sanitary sewer systems, private sewage disposal systems, drainage, gas, and electricity, with particular reference to location, availability, capacity and compatibility. The primary EFPD station will remain in Ellsworth; the truck and water at the Holder facility will only be used during incidents in the area. Excess fill from the burial of the tanks will be hauled off site and will not negatively impact drainage of adjacent properties.
4. The location, nature, and height of structures, walls, fences, and other improvements; their relation to adjacent property and uses; and the need for buffering or screening. The applicant will need to install a fence eight feet in height east of the subject building along the north property line to provide a screen for the adjacent residential property.
5. The adequacy of required yard and open space requirements and sign provisions. The Zoning Board determined that a fence is necessary along the north property line to provide an adequate buffer and screen for adjacent residential property. The applicant proposes no additional signs.
6. The general compatibility with adjacent properties, other properties in the district, and the general safety, health, comfort and general welfare of the community. The proposed improvements will enhance the EFPS's ability to limit damage by fire to properties in the area. The buffer and screen to the east of the subject garage should limit any incompatibility of the proposed use with the adjacent residential property.

After considering all the evidence and testimony presented, this Board finds that the application meets all of the standards as found in Article 8 Section 803 (Standards for Special Use Permits) of the Zoning Ordinance provided the proposed water storage tanks are located at least 12 feet from any property in the R-1 District, that a fence at least 8 feet in height meeting the requirements of Section 709 of the Zoning Ordinance for a transition screen is installed and that excess fill from the installation of the two water tanks is removed from the property in order to minimize drainage problems.

Therefore this Board recommends that a special use be granted on the property described above to allow a township fire district substation in addition to a grain elevator in the M-2 District - to allow the Ellsworth Fire Protection District to share the use of an existing garage to store a fire truck and to install two underground water storage tanks on the property with the above described conditions.

ROLL CALL VOTE UNANIMOUS - The roll call vote was six members for the motion to recommend approval, none opposed and no members were absent.

Respectfully submitted this 6th day of February 2001 McLean County Zoning Board of Appeals


Chair

Sally Rudolph, Chair
Joe Elble
Jim Finnigan
Michael Kuritz
David Kinsella
Jerry Hoffman

FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals concerning an application of McLean County Zoning Board of Appeals in case 01-01-Z. They are requesting a text amendment of the McLean County Zoning Ordinance.

The proposed text amendment makes certain minor changes to the text of the general amendment of the McLean County Zoning Ordinance that was approved on August 15, 2000 including, but not limited to the use of a mobile home as a temporary residence when a dwelling has been destroyed, setbacks from public roads for agriculture exemptions, new flood maps, setbacks for detached buildings in rear yards, standards for variances, standards for special uses, farm houses built before 1974 to be set aside and rural home-based off-premise businesses in the Agriculture District. The complete text of the proposed amendment is attached hereto.

After due notice, as required by law, the Board of Appeals held public hearings in this case on February 6, 2001 in Room 700, Law and Justice Center, 104 West Front Street, Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

This Board finds that the proposed Zoning Ordinance amendment will aid in the implementation of the McLean County Regional Comprehensive Plan, will continue and strengthen the County's policy of farmland preservation, will conserve property values, and will promote building development to the best advantage of the entire County. We find that these changes are in the public interest and will protect the public health, safety and welfare.

Therefore, the Board of Appeals recommends that the McLean County Zoning Ordinance be amended as proposed in the attached text and the attached ordinance.

ROLL CALL VOTE - The roll call vote was five members for the motion to recommend granting, none opposed and Member Elble was absent.

Respectfully submitted this 6th day of February 2001, McLean County Zoning Board of Appeals


Chair

Sally Rudolph, Chair
James Finnigan
David Kinsella
Jerry Hoffman
Michael Kuritz

**Case 01-01-Z - Zoning Ordinance Text Amendment – February 20, 2001
As Recommended by the Zoning Board of Appeals**

- I. Add sections for mobile homes and trailers as follows:
Article 1 Section 109.4 and Section 109.5

4. Manufactured homes / mobile homes or other trailers, and/or portable buildings and structures shall not be permitted in any district as a principal or accessory building or structure except as follows:
 - A. Trailers or portable buildings and structures when used by a contractor for an office or for the storage of materials and/or equipment in the ordinary course of construction activities; provided that such trailer or portable building or structure contains no cooking or sleeping facilities and is removed from the premises at the end of the construction contract;
 - B. Recreational vehicles licensed for travel on the highway when lawfully located in a recreational vehicle park, institutional camp or recreational camp as provided in this ordinance; or when unoccupied and unused, and lawfully stored or parked as otherwise provided in this ordinance;
 - C. Manufactured home / mobile home homes when located in an approved manufactured home park as provided in this ordinance.
 - D. Manufactured home / mobile home homes when used as a provisional accessory residential use as permitted in the following section.

5. One manufactured home / mobile home shall be permitted as a provisional accessory residential use on a lot where a single family dwelling lawfully located thereon has been either destroyed or so damaged as to be uninhabitable by fire, explosion or natural disaster, subject to the following conditions and stipulations:
 - A. Such manufactured home / mobile home shall not be placed on the lot, nor shall it be occupied until the Director of Building and Zoning has issued a Provisional Occupancy Permit for such use. Application for such permit shall be made by the owner of the lot and shall be accompanied by a sworn affidavit certifying intent to rebuild the destroyed or damaged dwelling and agreeing to the conditions and stipulations of this section, certification of approval of the required sewage disposal system and potable water supply by the McLean County Health Department, evidence that posting of surety required herein has been accomplished, a fee of \$50.00 and such other information as the Director of Building and Zoning may require to determine compliance with this ordinance:
 - B. Such manufactured home / mobile home shall be occupied only by the person(s) who were residing in the destroyed or damaged dwelling when the destruction or damage occurred.

- C. Such manufactured home / mobile home shall have a floor area of at least 400 square feet, shall contain a built-in toilet and bathing facilities, shall be connected to a potable water supply and a sewage disposal system both approved by the McLean County Health Department and shall be located on the lot in compliance with requirements of this ordinance for the location of an accessory building.
- D. Such manufactured home / mobile home may be placed on the lot only if it is so placed and residential occupancy begun within the first 30 days immediately following the occurrence of the destruction or damage.
- E. Such manufactured home / mobile home shall not remain on the lot:
 - (1) More than 30 days following its placement thereon unless a valid construction permit as required by this ordinance has been acquired for the repair or replacement of the damaged or destroyed dwelling on the same lot;
 - (2) More than 120 days after the issuance of such construction permit unless the repair or construction authorized by such permit is substantially underway; and
 - (3) More than one year after the occurrence of the destruction or damage, or beyond the time the repair or reconstruction of the dwelling is at a stage where the dwelling can reasonably be occupied, whichever comes first.

If such manufactured home / mobile home remains on the lot beyond any of the times specified in (1), (2), or (3) above, the surety shall be forfeited in addition to other remedies provided by law.

- F. A surety deposit in the amount of \$1,500 in cash money or certified check shall be deposited with the treasurer of McLean County by the owner of the lot where such manufactured home / mobile home is proposed to be located. The Treasurer shall place such deposit in the Zoning Surety Deposit Fund. The surety deposit shall be forfeited and placed in the McLean County General Corporate Fund upon certification by the Director of Building and Zoning that such manufactured home / mobile home has remained on the lot beyond any of the times specified in Paragraph E above. In the event that removal of the manufactured home / mobile home from the lot in compliance with said paragraph E is accomplished, the surety deposit shall be returned to the lot owner no sooner than 10 days and no longer than 30 days after such removal has been certified by the Director of Building and Zoning.

II. Amend setbacks for agricultural exemptions as follows:
Article 1 Section 113.5

5. Agricultural uses as defined by these regulations or with respect to the erection, maintenance, repair, alteration, remodeling or extension of buildings or structures for such agricultural uses. ~~All buildings and structures used for agricultural uses shall, however, conform with the front building setback lines required in the district where such buildings and structures are located.~~ Setback lines for buildings and structures for agricultural purposes which are exempted from other regulations of this ordinance shall be as follows:
- A. Land adjoining a township road - sixty feet from centerline of such road if the road right-of-way is sixty feet or less in width, or thirty feet from the adjacent right-of-way line if the road right-of-way exceeds sixty feet in width.
 - B. Land adjoining a collector street as designated in the Comprehensive Plan, a County, State or Federal Highway - seventy feet from the centerline of such highway if the highway right of way is eighty feet or less in width, or thirty feet from the adjacent right-of-way line if the highway right of way exceeds eighty feet in width.
 - C. In addition, on the inside corner at an intersection of two roads or highways, or a deflection resulting in an interior angle of 120 degrees or less in a single road or highway, there shall be a setback extending between two points on the centerline of such roads or highways such points being 200 feet from the intersection of the two centerlines.

In the event that any structure or land ceases to be used only for agriculture, then such structure or land shall be subject to this ordinance;

III. Add setback requirements along streets and thoroughfares as follows:

Article 1 Section 114

114. SETBACK LINES ALONG STREETS AND THOROUGHFARES.

Setback lines shall be maintained on all lots abutting a street. Such setback lines on lots abutting streets shall be set back the distance required for a front yard or side yard abutting a street in the districts where such lots are located, except on one side of a street within the length of a block or a distance of not more than 1,800 feet within the block, whichever is less, where there are existing buildings, structures or uses occupying more than 30 percent of such street frontage, the setback lines for new buildings, structures, or uses may be set back a distance equivalent to not less than the average setback of such existing buildings, structures, or uses, but not less than 27 feet or need not be more than 50 feet.

IV. Amend standards for variances as follows:

Article 2 Section 203.6.A

- A. Except as otherwise set forth in this Article, all variances shall be made in a specific case only after public hearing, and only by ordinance, resolution, or findings of fact and conclusions of law based upon the standards for variances in this Section.

Article 2 Section 203.6.G to add

Standards for Variances - The Zoning Board of Appeals shall approve findings of fact based upon the evidence presented to it with respect to the following standards:

1. The physical surroundings, shape, or topographical conditions of the specific property will cause a particular hardship to the owner as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.
2. The conditions upon which a petition for a variance is based are unique to the property for which the variance is sought and are not applicable generally to other property within the same zoning classification.
3. The purpose of the variance is not based exclusively upon a desire to make more money out of the property.
4. The alleged difficulty or hardship is not caused by this ordinance and has been created by persons presently having an interest in the property.
5. The granting of the variance will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.
6. The proposed variance will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public street, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the neighborhood.
7. The variance requested is the minimum variance that will make possible the reasonable use of the land or structure.

V. Amend zoning filing fees as follows:

Article 2 Section 209

7. Special Use Permits – less than 2 acres - \$300
at least 2 acres but less than 15 acres - \$350
at least 15 acres but less than 25 acres - \$450
at least 25 acres but less than 80 acres - \$550
at least 80 acres and up to 100 acres - \$600
more than 100 acres - \$600 plus \$6.00 per acre over 100 acres

Non-Commercial Parks and Outdoor Recreation Areas – The fee for special uses for such areas which are owned by a public entity, a philanthropic organization or a non-profit corporation shall be \$175 regardless of property area.

VI. Amend definition of building with respect to trailers as follows:

Article 3 Section 303

Building – Any permanently fixed structure used or intended for supporting or sheltering any use or occupancy. Except in the Flood Plain Overlay District, the terms building or structure do not include recreational vehicles or trailers.

VII. Add a definition for farm dwelling as follows:

Article 3 Section 303

Dwelling, Farm – a dwelling unit located on a tract of land the principal use of which is the pursuit of agriculture as defined herein with the dwelling unit being clearly accessory and subordinate to such agricultural use, subject to the limitation that such dwelling unit is occupied by or intended for occupancy by the owner of such tract or by a person or persons whose principal occupation is the pursuit of agriculture on such land. A manufactured home / mobile home may be used as a farm dwelling but shall not be set aside on a separate tract as a residential use.

VIII. Add definition for a private garage as follows:

Article 3 Section 303

Garage, Private – an accessory building or an accessory portion of the principal building which is intended and used to store private motor vehicles owned by members of the family or families residing upon the premises, and in which no business, service, or industry is carried on; provided that not more than one-half of the space may be rented for the storage of private motor vehicles of persons not residing on the premises, except that all the space in a garage of one or two-car capacity may be so rented. Such a garage may be used for the storage of not more than one commercial truck having a load capacity of 1½ tons or less.

IX. Amend the definition of kennel as follows:

Article 3 Section 303

Kennel - Boarding, breeding or training facilities for four or more dogs, cats or other household domestic animals that are more than four months of age, including dogs owned by the occupants of the property. For a lot or tract of land comprising more than two and one-half acres, the resident of the property may have one additional such animal for each additional ~~one-half~~ one and one-half acre. See “Animal Care General” and “Animal Care Limited.”

X. Add background for Zoning Districts as follows:

Article 5 Section 500

500 Zoning Districts

1. Preamble: The various zoning districts and their boundaries as designated on the Zoning District Map are related to implementing the preservation and improvement of areas characterized by existing buildings and structures and uses conforming with the district regulations of the district in which they are located, and for the expansion of the various districts in order to secure a balanced distribution of the elements of land use comprising the County’s physical structure. It is essential that areas for the various land use

categories be designated in the proper location and proportion to encourage and accommodate economic and resultant population growth of the County and to preserve its natural resources.

2. Districts: In order to accomplish the purposes and intent of this ordinance and the objectives set forth in the preamble of this Article, the unincorporated portions of McLean County, Illinois are hereby organized into the following districts:
 - A. Agriculture District;
 - B. R-1 Single Family Residence District;
 - C. R-2 Two Family Residential District;
 - D. Commercial District;
 - E. M-1 Restricted Manufacturing District;
 - F. M-2 General Manufacturing District; and
 - G. "FP" Flood Plain Overlay District.
3. Zoning Map: The location and boundaries of the districts established by this ordinance are set forth on the zoning map entitled "Zoning District Map" which is incorporated herein and hereby made a part of this ordinance. The said map together with everything shown thereon and all amendments thereto, shall be as much a part of this ordinance as though fully set forth and described herein. The said map was filed with the County Clerk of McLean County, Illinois, and certified copies thereof with the Director of Building and Zoning of McLean County, Illinois, and shall be open to public reference at all times at the Department of Building and Zoning when the office is open.

The "Flood Insurance Rate Map" as prepared by the Federal Emergency Management Agency is also incorporated herein and is made a part of this ordinance.

4. Boundaries of Districts: When uncertainty exists with respect to the boundaries of the various districts as shown on the Zoning District Map, the following rules shall apply.
 - A. District boundary lines are one of the following: (1) the center lines of railroads, highways, streets, alleys, easements, or waterways; (2) the boundary lines of sections, quarter sections, and divisions of sections; (3) property lines of record on July 27, 1966 for tracts and lots; or (4) such lines extended unless otherwise indicated.
 - B. Wherever a district is indicated as a strip adjacent to and paralleling a street or highway and the boundaries are not located as set forth in "4.A" above, the depth of such strips shall be in accordance with dimensions shown on the map measured at right angles from the center lines of the street or highway, and the length of

frontage shall be in accordance with dimensions shown on the map from section, quarter section, division lines, or center lines of streets, highways, or railroad rights-of-way unless otherwise indicated.

- C. Where a district boundary line divides a lot in single ownership, the regulations for either portion of the lot may, in the owner's discretion, extend to the entire lot, but not more than 40 feet beyond the boundary line of the district.
- D. Any additions to the unincorporated area of the County, resulting from disconnection by municipalities or otherwise, shall be automatically classified in an Agriculture District and may be subsequently classified to another zoning district by amendment in accordance with procedures set forth herein.

XI. Amend permitted uses in the Agriculture District as follows:
Article 5 Section 501.3

- 3. Permitted Uses. Generally, agricultural and accessory uses to agricultural activities are permitted. For a general listing of permitted uses, see Article 6 of these regulations. The permitted uses will be determined based on compatibility with other uses permitted in the district and with uses listed in the Article 6.

Single family dwellings existing previous to February 11, 1974, including the conversion of buildings used as farm dwellings built previous to February 11, 1974 to non-farm single family dwellings, are permitted uses in the Agriculture District. Lot area shall be at least one acre and lot width shall be at least 200 feet. Yard requirements, except for livestock shelters, shall be as set forth in this section. Yard requirements for livestock shelters shall be as allowed for other detached buildings in the Agriculture District.

XII Amend Minimum lot width in the Agriculture District for certain utilities as follows
Article 5 Section 501.5.B

- B. Minimum Lot Width (This section shall not apply to electric and telephone substations and distribution centers, water wells and pumping stations, sewage pumping stations, gas regulator stations, compressor stations and equipment and facilities used in the underground storage or distribution of natural gas by public utilities):

XIII. Amend accessory structure area in the Agriculture District as follows:
Article 5 Section 501.6

- 6. Total Accessory Structure Area (excluding attached garages, barns, corn cribs, etc.):

On lots less than 5 acres: 3600 square feet;

On lots 5 acres or more: 4200 square feet; and

On lots 1-5 acres in areas containing 5 or more lots: 2400 square feet.

Accessory buildings for the storage and repair of agricultural machinery and equipment owned and used by the occupant of a dwelling found to be necessary for the conduct of agriculture are not limited by this section.

XIV. Amend interior setbacks in the Agriculture District as follows:

Article 5 Section 501.9

- (1) Interior Side Setback: A minimum of 20 feet on each side for residential structures and a minimum of 30 feet for all other structures. For any lot in existence on the effective date of this ordinance that is less than 100 feet in width and is used for a single-family dwelling, this may be reduced to five feet.

XV. Add minimum lot depth in the R-1 District as follows:

Article 5 Section 502.4.C to insert

- C. Minimum Lot Depth: (1) Average depth of 150 feet for lots with area of 22,500 square feet or greater. (2) Average depth of 100 feet for lots with area of less than 22,500 square feet.

XVI. Amend accessory building area allowed in the R-1 District as follows:

Article 5 Section 502.4.C

~~C.D.~~ Maximum Lot Coverage: 35 percent. ~~Detached accessory structures shall not cover more than five percent of the total lot area up to a maximum of 800 square feet. Accessory buildings shall be included in the calculation of total building coverage.~~ Total area of accessory buildings, including attached garages, shall not exceed the following:

- (1) On lots .5 acre or less: 1500 square feet;
- (2) On lots .75 acre: 1725 square feet;
- (3) On lots one acre: 1950 square feet;
- (4) On lots 1.5 acres or more: 2400 square feet.

XVII. Amend livestock shelters and setback requirements in the R1 District as follows:

Article 5 Section 502.6.A (Exterior Setbacks)

Exterior Setback: A minimum of 30 feet except a minimum of 150 feet for any building or structure sheltering livestock or poultry.

Article 5 Section 502.7.B (Interior Setbacks) to add

- (3) Any building or structure sheltering livestock or poultry shall be setback a minimum of 150 feet from any interior lot line.

XVIII. Add minimum lot depth in the R-2 District as follows:

Article 5 Section 503.4.C

- C. Minimum Lot Depth: (1) Average depth of 150 feet for lots with area of 22,500 square feet or greater. (2) Average depth of 100 feet for lots with area of less than 22,500 square feet.

XIX. Amend accessory structure area allowed in the R-2 District as follows:

Article 5 Section 503.4.C

CD. Maximum Lot Coverage: 40 percent. ~~Detached accessory structures shall not cover more than five percent of the total lot area up to a maximum of 800 square feet. Accessory buildings shall be included in the calculation of total building coverage.~~ Total area of accessory buildings, including attached garages, shall not exceed the following:

- (1) On lots .5 acre or less: 1500 square feet;
- (2) On lots .75 acre: 1725 square feet;
- (3) On lots one acre: 1950 square feet;
- (4) On lots 1.5 acres or more: 2400 square feet.

XX. Amend Commercial District regulations as follows:

Article 5 Section 504.4.A.(3)

- (3) Driveway ~~spacing~~ standards as specified in Article 9

XXI. Amend M-1 District regulations as follows:

Article 5 Section 505.4.A.(3)

- (3) Driveway ~~spacing~~ standards as specified in Section 907

XXII. Amend M-2 District regulations as follows:

Article 5 Section 506.4.A.(3)

- (3) Driveway ~~spacing~~ standards as specified in Section 907

XXIII. Amend Flood Plain Overlay District to reference new flood insurance rate maps and a new flood insurance study prepared by the Federal Emergency Management Agency (FEMA) as follows:

Article 5 Section 507

Replace December 18, 1985 with the date February 9, 2001 in the following three locations:

Section 507.2.I; 507.2.M; and 507.3.A

Amend the reference from ~~Flood Boundary and Floodway Map~~ to Flood Insurance Rate Map of the County in Section 507.2.M

XXIV. Amend the Use Table to include Telecommunication Towers as follows:

Article 6 Section 601

List facilities of a telecommunications carrier in the Use Table as a permitted use in the A-Agriculture, Commercial, M-1 and M-2 Districts and as a special use in the R-1 and R-2 Districts and reference the number for the proper use standard in Section 602

XXV. Amend the Use Table with respect to Agricultural Processing as follows:
Article 6 Section 601

Agricultural processing in the Use Table to be a special use in the Agriculture District rather than a permitted use

XXVI. Amend the Use Table with respect to Agricultural Sales and Service as follows:
Article 6 Section 601

Agriculture sales and service is not allowed in the Agriculture District rather than a permitted use

XXVII. Amend the Use Table with respect to Animal Care, Limited as follows:
Article 6 Section 601

Animal care, limited is allowed in the Agriculture District as a special use rather than a permitted use

XXVIII. Add Paintball Establishments in the Use Table as a special use in the Agriculture District
Article 6 Section 601

XXIX. Add Auction rooms in the Use Table as a permitted use in the Commercial District
Article 6 Section 601

XXX. Add Rural Home-Based Off-Premise Business in the Agriculture District as follows:
Article 3 Section 303 add the following definition:

Rural Home-Based Off-Premise Business – A home-based business that usually includes large equipment where business is conducted or operated primarily off premises from the place of residence of the owner of such business with business activity on the site of such owner's place of residence being limited to the routine maintenance and routine storage of equipment, materials and supplies used in the operation of such business and an accessory office within such owner's dwelling for the operation of such business.

Article 6 Section 601 insert Rural Home-Based off-Premise Business in the Use Table as a special use in the A-Agriculture District

Article 6 Section 602 add the following use standard:

44. Rural Home-Based Off-Premise Business – on a lot no less than 40 acres in area and subject to the following standards and stipulations:

- A. Employment at the site of the special use may include any persons who are bonafide residents of the single family dwelling located on such site and not more than one other person who is not a bonafide resident of such single family dwelling.
- B. Such home-based off-premise business shall not be established in any subdivision used for residential purposes which contains more than one lot.
- C. Such home-based off-premise business shall not create additional traffic congestion on the public streets and highways, and any motor vehicles used in the operation of such home-based off-premise business shall not exceed the official weight limits on the public streets and highways which provide access to the site of such special use. The applicant for the special use shall provide a certified listing of the gross weights of all equipment and motor vehicles used in the operation of such home-based off-premise business at the time of the filing of the special use application with the County.
- D. Any and all equipment, materials and supplies used in the operation of such home-based off premise business, if stored on the site of the special use, shall be stored within not more than one completely enclosed accessory storage building with a floor area not in excess of 5,000 square feet and/or within an outdoor area not in excess of one acre. An office for such home-based off-premise business may also be located within such completely enclosed accessory storage building.
- E. No more than 25 per cent of the ground floor area and not more than 50 percent of the basement of the single family dwelling on the site of such special use shall be used for the operation of such special use.
- F. Retail sales and/or wholesale sales shall be prohibited on the site of such special use.
- G. No more than one home-based off-premise business shall be permitted to operate from any one tract of land.
- H. Such home-based off-premise business shall produce no offensive noise, vibration, smoke, electrical interference, dust, odors, or heat on the site of such special use.
- I. Such home-based based off-premise business shall not exhibit any outward evidence of such use other than one nameplate not to exceed two (2) square feet in area and attached to the single family dwelling located on the site of such special use.
- J. If such home-based off-premise business use of the site of the special use is discontinued for a continuous period of 180 days or more, the special use for such home-based off-premise business shall become void and of no legal effect as though it was not granted.

XXXI. Delete house trailers from list of recreational equipment to be stored on residential lot as follows:

Article 6 Section 602.1.B(12)

- (12) Storage of recreational equipment such as boats, boat trailers, camping trailers, converted buses or trucks, ~~house trailers~~, provided that storage shall be limited to private garages, side or rear yards of private homes, and in the driveways of private homes if located behind the required front yard setback. No recreational vehicle shall be used for living or sleeping purposes for a period exceeding 14 days in a calendar year while stored on the premises;

XXXII. Amend Use Standards for detached buildings in rear yard to allow them 3' from side property line rather than 20 feet as follows:

Article 6 Section 602.1.D(3)

Interior (Side) Setbacks: ~~Except for fences as follows~~, no accessory structure shall be located within a required interior side setback. Fences may be located within a required interior side setback area. A detached building or structure may be located in a rear yard provided that no part of such building or structure shall be nearer to the lot line along an interior side yard of an adjacent lot than the interior side yard requirement of the zoning district in which such adjacent lot is located, nor nearer than three feet to any other lot line.

XXXIII. Amend separation requirement for Agricultural Processing/Agricultural Sales and Service as follows:

Article 6 Section 602.3

- ~~3. Agricultural Processing/Agricultural Sales and Service: Agricultural Processing and Agricultural Sales & Service establishments shall not be located within 500 feet of an existing R-1 or R-2 zoned property.~~

XXXIV. Amend separation requirement for fertilizer distribution plants as follows:

Article 6 Section 602.14

- ~~A. Separation Distance: A fertilizer distribution plant shall not be located within 500 feet of a boundary line of an R-1 or R-2 District.~~

XXXV. Amend competitive communication tower requirements to allow as permitted uses in the Agriculture and Commercial Districts as follows:

Article 6 Section 602.11

11. Competitive Communication Towers: Competitive telecommunications towers shall conform with the following (these facilities may be permitted uses in the Agriculture and Commercial Districts when located at least 500 feet from the R-1 and R-2 Districts.

XXXVI. Amend home occupations as follows:

Article 6 Section 602.18.A(1)

The home occupation shall be incidental and subordinate to the principal residential use of the premises and shall not occupy more than 25 percent of the total floor area of the dwelling unit, exclusive of the basement. In addition, a home occupation shall not occupy more than 50 percent of the floor area of the basement. ~~A home occupation in the A Agriculture District, however, may occupy up to 1,000 square feet of one accessory building.~~

Article 6 Section 602.18.A.(11)

(11) Particular Home Occupations Prohibited: Permitted home occupations shall not in any event include the following:

i. Adult entertainment establishments

XXXVII. Amend setback requirements for landfill, mine or quarry extraction facilities from R-1 & R-2 Districts as follows:

Article 6 Section 602.19.E.(1).b

b. A landfill, mine or quarry involving extraction operations only shall not be located within ~~one-half mile~~ 1,000 feet of an R-1 or R-2 zoned property.

XXXVIII. Amend Use Standards for single-family and duplex dwelling as follows:

Article 6 Section 602.22.C

C. The exterior may be composed of brick, stone, wood or other commonly used material used in standard residential construction in the County ~~All roof structures shall provide an eave projection of no less than 12 inches, exclusive of any guttering;~~

D. If siding is used, the exterior siding shall consist of vinyl or metal horizontal lap siding (whose reflectivity does not exceed that of low luster white paint), wood, or hardboard comparable in composition, appearance and durability to the exterior siding commonly used in standard residential construction in the County;

XXXIX. Amend setbacks in manufactured home parks as follows:

Article 6 Section 602.23.A.(3)

Minimum Perimeter Setbacks: ~~20 feet; 30 feet when adjacent to rights of way~~ 40 feet.

XL. Amend section on Single-Family, Detached Non-Farm Dwelling as follows:

Article 6 Section 602.35.B

B. A single-family non-farm dwelling within the A - Agricultural zoning district shall be permitted only on a lot where 50 percent or more of the land is not identified as "Prime" or "Important" in the Land Evaluation Soil Groups in Section 1106, and in localities where the dwelling will not cause conflicts with adjacent agricultural uses. The 50 percent requirement shall not apply to farm operators or farm owners as provided in Section 501.

XLI. Amend projections and limits allowed into the required yards as follows:
Article 7 Section 707.1

- A. Roof eaves and gutters may encroach no more than four feet into a front and rear yard and not more than 24 inches into a side yard. Roof eaves and gutters projecting from a building located in a rear yard may extend no closer than 24 inches from a lot line.
- B. Cornices & sills of the principal building shall project no more than 18 inches into a front, side and rear yard.
- C. ~~Porches~~ Air conditioning equipment may encroach into a side and rear yard provided such equipment is at least 10 feet from any property line.
- D. Stairs which are necessary for access to a dwelling or an accessory building may encroach into a front, side and rear yard with up to eight steps.
- E. Bay and egress windows shall project no more than three feet into a front or rear yard.
- F. ~~Dormers~~ Chimneys that are attached to the principal building shall encroach no more than 24 inches into a front, side or rear yard.
- G. Combustible or Non-combustible ornamentation attached to a principal building shall project no more than 18 inches into a front, side or rear yard.
- H. ~~Soffits~~ Detached garages, detached carports, sheds, storage buildings, private swimming pools and private tennis courts may encroach into a rear yard.
- I. Balconies, terraces, patios, decks not over two feet in height and outdoor fireplaces may encroach into a rear yard.

XLII. Amend standards for special use as follows:
Article 8 Section 803

803 STANDARDS FOR ISSUANCE OF SPECIAL USE PERMITS. Generally: Before any permit shall be granted, the Zoning Board of Appeals shall make written findings certifying that adequate provision has been made for the following:

- ~~1. The location and size of the proposed use in relation to the site and to adjacent sites and uses of property, and the nature and intensity of operations proposed thereon.~~
- ~~2. Accessibility of the property to police, fire, refuse collection and other public services; adequacy of ingress and egress to and within the site; traffic flow and control; and the adequacy of off street parking and loading areas.~~

- ~~3. Utilities and services, including water, central sanitary sewer systems, private sewage disposal systems, drainage, gas, and electricity, with particular reference to location, availability, capacity and compatibility.~~
- ~~4. The location, nature, and height of structures, walls, fences, and other improvements; their relation to adjacent property and uses; and the need for buffering or screening.~~
- ~~5. The adequacy of required yard and open space requirements and sign provisions.~~
- ~~6. The general compatibility with adjacent properties, other properties in the district, and the general safety, health, comfort and general welfare of the community.~~
1. The proposed special use will not be detrimental to or endanger the health, safety, morals, comfort, or welfare of the public.
2. The proposed special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for purposes already permitted or substantially diminish property values in the immediate area.
3. The proposed special use will not impede the orderly development of the surrounding property for uses permitted in the district.
4. Adequate utilities, access roads, drainage and/or other necessary facilities have been or will be provided.
5. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
6. The establishment, maintenance and operation of the special use will be in conformance with the preamble to the regulations of the district in which the special use is proposed to be located.
7. The proposed special use, in all other respects, conforms to the applicable regulations of the district in which it is located.

XLIII. Amend parking requirement for single family dwellings as follows
Article 9 Section 908

~~Single Family Detached Farm Dwelling~~ ~~2~~ per dwelling unit

Single-Family Detached Non-Farm Dwelling 2 1 per dwelling unit

**AMENDATORY ORDINANCE
AMENDING THE McLEAN COUNTY ZONING ORDINANCE**

WHEREAS, the McLean County Zoning Board of Appeals has proposed that certain portions of the text of the McLean County Zoning ordinance be amended including the flood hazard regulations and adoption of a new Flood Insurance Rate Map dated February 9, 2001 and a Flood Insurance Study dated February 9, 2001 as prepared by the Federal Emergency Management Agency; and

WHEREAS, the McLean County Zoning Board of Appeals, after due notice as required by law, held public hearings on said proposal, identified as Case 01-01-Z and has recommended that the said zoning ordinance be amended: and

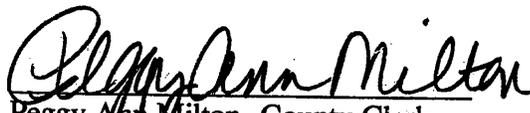
WHEREAS, the County Board of McLean County, Illinois deems it necessary and proper and in the public interest to so amend said zoning ordinance of said county; now, therefore,

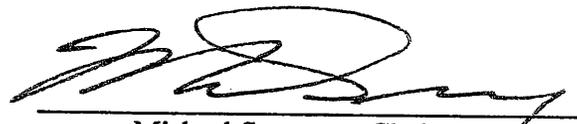
BE IT ORDAINED that the McLean County Zoning Ordinance be and hereby is amended according to the attached document and according to the Flood Insurance Rate Map of McLean County dated February 9, 2001 and Flood Insurance Study of McLean County dated February 9, 2001.

Adopted by the County Board of McLean County, Illinois this 20th day of February, 2001

ATTEST:

APPROVED:


Peggy Ann Milton, County Clerk
McLean County, Illinois


Michael Sweeney, Chairman
McLean County Board

**FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS**

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of Mikel and Julee Misch in case 01-02-S. They are requesting a special use to allow a single family residence in the Agriculture District on a one acre property in Section 22, Township 23N, Range 4E of the Third Principal Meridian and is located in Dawson Township immediately east of Road 2725E approximately ½ mile south of Road 1100N.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on February 6, 2001 in Room 700 of the Law and Justice Center, 104 West Front Street, Bloomington, Illinois, and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT - The one acre property is used for crop production. The property has 209 feet of frontage on the east side of Road 2725E, an oil and chip road 15 feet in width. The property is relatively flat and drains to the east.

SURROUNDING ZONING AND LAND USE - The land on all sides is zoned A-Agriculture and used for crop production.

LAND EVALUATION AND SITE ASSESSMENT (LESA) - A LESA analysis was completed for the site. The soils score was 108.75 out of 125 points. The site assessment score was 129 out of 175 points. The total LESA score was 237.75 out of 300 points. A score of 225 points and above means the property is of very high value for protection of agricultural land.

ANALYSIS OF SIX STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the six standards contained in Article 8 Section 803 of the McLean County Zoning Ordinance regarding the recommendation by the Zoning Board of Appeals as to whether the County Board should grant or deny the proposed special use.

1. The location and size of the proposed use in relation to the site and to adjacent sites and uses of property, and the nature and intensity of operations proposed thereon. The applicants propose to build a dwelling on land currently used for and suitable for crop production. This property is surrounded by land used for crop production. The application does not demonstrate unique circumstances that merit the granting of a special use. Approving the proposed residence when it does not meet any of the criteria in the Zoning Ordinance for approving such residences, undermines the County's farmland preservation policy. Mikel Misch is the grandson and not the son of the owner of the agricultural tract from which the proposed lot is set aside, he is not a professional farmer, and the lot is not found to be undesirable for crop production.
2. Accessibility of the property to police, fire, refuse collection and other public services; adequacy of ingress and egress to and within the site; traffic flow and control; and the

adequacy of off-street parking and loading areas. The property has frontage on Township Road 2725E, which is an oil and chip road 15 feet in width.

3. Utilities and services, including water, central sanitary sewer systems, private sewage disposal systems, drainage, gas, and electricity, with particular reference to location, availability, capacity and compatibility. The proposed dwelling would be served by a private well and a septic system that would be approved by the McLean County Health Department.
4. The location, nature, and height of structures, walls, fences, and other improvements; their relation to adjacent property and uses; and the need for buffering or screening. Adjacent property is open and used for crop production. If this application is approved, farm equipment used on adjacent land would need to be driven around the proposed dwelling site.
5. The adequacy of required yard and open space requirements and sign provisions. The proposed residence would be built in the middle of an area used for crop production. No signs have been proposed.
6. The general compatibility with adjacent properties, other properties in the district, and the general safety, health, comfort and general welfare of the community. The proposed non-farm single family residence is not compatible with adjacent properties in the Agriculture District. The property is surrounded by land used for crop production and does not meet any one of the criteria of the Zoning Ordinance necessary for establishing such non-farm residences.

After considering all the evidence and testimony presented, this Board finds that the application for a special use to allow a single family residence in the Agriculture District does not meet all of the standards as found in Article 8 Section 803 (Standards for Special Use Permits) of the Zoning Ordinance nor does the application fulfill any individual criteria for the establishment of residential uses in the A-Agriculture District as found in Article 5 Section 501.7.

Therefore this Board recommends that the proposed special use be denied.

ROLL CALL VOTE The roll call vote was five members for the motion to recommend denial, Rudolph, Finnigan, Elble, Kinsella and Hoffman, Member Kuritz abstained and no members were absent.

Respectfully submitted this 6th day of February 2001 McLean County Zoning Board of Appeals

Sally Rudolph
Chair

Sally Rudolph, Chair
Joe Elble
Jim Finnigan
David Kinsella
Jerry Hoffman

**FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS**

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of the City of Bloomington in case 01-03-S. They are requesting a special use to allow a public service building (replacement of the Davis Lodge) as part of a planned development in the R-1 Single Family Residence District. In addition, within four years they want to replace the ranger's residence and construct additions to the water treatment plant. This is all on property located in Section 1, Township 25N, Range 2E of the Third Principal Meridian and is located in Hudson Township and commonly known as the Davis Lodge, Lake Bloomington Ranger's Residence and the Water Treatment Plant at Lake Bloomington.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on February 6, 2001 in Room 700 of the Law and Justice Center, 104 West Front Street, Bloomington, Illinois, and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT - The 32 acre property is part of a larger acreage that includes all of Lake Bloomington and the land surrounding it. The 32 acre property is used for City of Bloomington facilities including a water treatment plant, a boat launch area, a marina, a maintenance building, the Lake Bloomington Ranger Office, the Lake Bloomington Ranger Residence and Davis Lodge. The property is relatively flat and drains to the east and north to Lake Bloomington.

SURROUNDING ZONING AND LAND USES - The land on all sides is zoned R1-Single Family Residence District. Lake Bloomington is located to the north and east. Single family residences are located to the south across a drainage way. Single family residences and crop production are located across County Highway 8 to the west.

ANALYSIS OF SIX STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the six standards contained in Article 8 Section 803 of the McLean County Zoning Ordinance regarding the recommendation by the Zoning Board of Appeals as to whether the County Board should grant or deny the proposed special use.

1. The location and size of the proposed use in relation to the site and to adjacent sites and uses of property, and the nature and intensity of operations proposed thereon. The Davis Lodge was built on this property before zoning was established in the County. The City plans to leave the foundation and fire places of the existing lodge and build a new structure on the old foundation. Within four years, the City also plans to replace the existing residence for the Lake Bloomington Ranger with a new residence. They also plan to construct additions to the water treatment plant. These additions will enhance the area.

The residential development around Lake Bloomington is located on unrecorded platted lots that the City of Bloomington leases to individuals for residential use. The County enforces setback requirements on these lots even though the subdivisions were never recorded. Davis Lodge was built in an area of Lake Bloomington that was platted as Blocks 1-7 of the unrecorded Camp Potowatomic Subdivision at Lake Bloomington. Part of Davis Lodge was built in an area that was platted as the Meander Lane right-of-way. This is not a problem if as a condition for approving this special use, the lots and streets in the above described Blocks 1-7 will not be used or described as individual lots and streets in the future.

2. Accessibility of the property to police, fire, refuse collection and other public services; adequacy of ingress and egress to and within the site; traffic flow and control; and the adequacy of off-street parking and loading areas. The existing access to County Highway 8 is adequate to provide access to services.
3. Utilities and services, including water, central sanitary sewer systems, private sewage disposal systems, drainage, gas, and electricity, with particular reference to location, availability, capacity and compatibility. Water will be provided from the water treatment plant on site. Private septic systems will be installed as approved by the County Health Department for Davis Lodge and for the proposed new residence.
4. The location, nature, and height of structures, walls, fences, and other improvements; their relation to adjacent property and uses; and the need for buffering or screening. The proposed improvements are well buffered by trees and distance from nearby adjacent properties. The proposed improvements are located near Lake Bloomington and are more than 400 feet from any residence.
5. The adequacy of required yard and open space requirements and sign provisions. Adequate open space is provided on the 32 acre property.
6. The proposed improvements are compatibility with adjacent properties, other properties in the district, and the general safety, health, comfort and general welfare of the community if the proposed condition is approved.

After considering all the evidence and testimony presented, this Board finds that the application meets all of the standards as found in Section Article 8 Section 803 (Standards for Special Use Permits) of the Zoning Ordinance provided Blocks 1-7 of the unrecorded Camp Potowatomic Subdivision at Lake Bloomington and Meander Lane, Rush Lane, Fern Lane and Spring Beauty Lane where adjacent to these blocks will not be used or described as individual lots and streets in the future.

Therefore this Board recommends that a special use be granted on the property described above to allow a public service building (replacement of the Davis Lodge) as part of a planned development in the R-1 Single Family Residence District. In addition, within

four years this Board recommends that they be allowed to replace the ranger's residence and construct additions to the water treatment plant on the property.

ROLL CALL VOTE UNANIMOUS - The roll call vote was six members for the motion to recommend approval, none opposed and no members were absent.

Respectfully submitted this 6th day of February 2001 McLean County Zoning Board of Appeals


Chair

Sally Rudolph, Chair
Joe Elble
Jim Finnigan
Michael Kuritz
David Kinsella
Jerry Hoffman

APPROPRIATION TRANSFER ORDINANCE
 AMENDING THE MCLEAN COUNTY FISCAL YEAR 2001
 COMBINED ANNUAL APPROPRIATION AND BUDGET ORDINANCE

WHEREAS, THE FOLLOWING TRANSFERS OF APPROPRIATED MONIES HAVE BEEN REVIEWED AND APPROVED BY THE APPROPRIATE COMMITTEE, AND

WHEREAS, SUCH TRANSFERS DO NOT AFFECT THE TOTAL AMOUNT APPROPRIATED IN ANY FUND, AND

WHEREAS, IT IS DEEMED DESIRABLE THAT THE FOLLOWING TRANSFERS ARE HEREBY AUTHORIZED AND APPROVED, NOW, THEREFORE,

BE IT ORDAINED BY THE County Board Of McLean County, Illinois THAT THE FOLLOWING TRANSFERS BE MADE AND THAT THE COUNTY CLERK PROVIDE THE COUNTY AUDITOR AND TREASURER WITH CERTIFIED COPIES OF THIS ORDINANCE.

DEBIT: FROM	ACCOUNT TITLE	AMOUNT	CREDIT: TO	ACCOUNT TITLE	AMOUNT	
<hr style="border-top: 1px dashed black;"/>						
	Metro Communication Ctr.					
	FUND 0452 DEPARTMENT 0030 METRO COMMUNICATION CTR. PGM 0090 METRO COMMUNICATION					
0832 0001	PUR.FURNISHINGS/OFF.EQUIP	5,272.00		0621 0001	OPERATIONAL SUPPLIES	5,272.00-
		5,272.00				5,272.00-
		=====				=====

ADOPTED BY THE County Board Of McLean County, Illinois

THIS 20TH DAY OF FEBRUARY , 2001



 CHAIRMAN, MCLEAN COUNTY BOARD

ATTEST: 

 COUNTY CLERK, MCLEAN COUNTY

APPROPRIATION TRANSFER ORDINANCE
 AMENDING THE MCLEAN COUNTY FISCAL YEAR 2000
 COMBINED ANNUAL APPROPRIATION AND BUDGET ORDINANCE

WHEREAS, THE FOLLOWING TRANSFERS OF APPROPRIATED MONIES HAVE BEEN REVIEWED AND APPROVED BY THE APPROPRIATE COMMITTEE, AND

WHEREAS, SUCH TRANSFERS DO NOT AFFECT THE TOTAL AMOUNT APPROPRIATED IN ANY FUND, AND

WHEREAS, IT IS DEEMED DESIRABLE THAT THE FOLLOWING TRANSFERS ARE HEREBY AUTHORIZED AND APPROVED, NOW, THEREFORE,

BE IT ORDAINED BY THE County Board of McLean County, Illinois THAT THE FOLLOWING TRANSFERS BE MADE AND THAT THE COUNTY CLERK PROVIDE THE COUNTY AUDITOR AND TREASURER WITH CERTIFIED COPIES OF THIS ORDINANCE.

DEBIT: FROM	ACCOUNT TITLE	AMOUNT	CREDIT: TO	ACCOUNT TITLE	AMOUNT

Finance Committee					
FUND 0135 DEPARTMENT 0077 TORT JUDGEMENT PGM 0077 RISK MANAGEMENT/INSURANCE					
0621 0001	OPERATIONAL SUPPLIES	69.00			
0627 0001	PHOTO SUPPLIES/FILM PROC.	50.00			
0701 0001	ADVERTISING/LEGAL NOTICES	79.00			
0706 0001	CONTRACT SERVICES	923.00			
0706 0006	Temporary Employment Srvc	100.00			
0719 0004	PROPERTY INSURANCE	883.00			
0719 0006	INLAND MARINE INSURANCE	7,000.00			
0719 0012	THEFT INSURANCE	322.00			
0719 0014	PUBLIC OFFICIALS BONDS	1,750.00			
0719 1010	IBNR ESTIMATED CLAIMS	61,426.00			
0750 0003	COMPUTER REPAIR/PARTS/SER	184.00			
0793 0001	TRAVEL EXPENSE	415.00			
0832 0001	PUR.FURNISHINGS/OFF.EQUIP	280.00			
0833 0002	PURCHASE/COMPUTER EQUIP.	260.00			
0833 0004	PURCHASE/COMP. SOFTWARE	1,000.00			
				0612 0001	BOOKS/VIDEOS/PUBLICATIONS 2,241.00-
				0620 0001	OFFICE SUPPLIES 320.00-
				0629 0001	LETTERHEAD/PRINTED FORMS 44.00-
				0630 0001	POSTAGE 75.00-
				0705 0001	CONSULTANTS 1,450.00-
				0718 0001	SCHOOLING & CONFERENCES 1,275.00-
				0719 1004	PROPERTY DAMAGE CLAIMS 7,482.00-
				0719 1009	WORKER COMPENSATION CLAIM 61,426.00-
				0795 0003	TELEPHONE SERVICE 428.00-
		74,741.00			74,741.00-
		=====			=====

ADOPTED BY THE County Board of McLean County, Illinois

THIS 20TH DAY OF FEBRUARY , 2001



 CHAIRMAN, MCLEAN COUNTY BOARD

ATTEST: 

 COUNTY CLERK, MCLEAN COUNTY



McLEAN COUNTY BOARD
(309) 888-5110 FAX (309) 888-5111
104 W. Front Street P.O. Box 2400

Michael F. Sweeney
Chairman
Bloomington, Illinois 61702-2400

February 15, 2001

To the Honorable Chairman and Members of the McLean County Board:

Your EXECUTIVE COMMITTEE herewith respectfully recommends approval of the recommendation received from the Director of Information Services to purchase 500 Microsoft Exchange E-Mail licenses under the contract approved by the U.S. Communities / National Cooperative Purchasing Alliance. The total cost of this purchase is \$27,730.00. Funds for this purchase have been approved in the fiscal year 2001 adopted budget of the Information Services Department.

Respectfully submitted,

The EXECUTIVE COMMITTEE of the McLean County Board

District #1
Stan Heselton
Joseph Sommer

District #2
Matt Sorensen
W. Bill Emmett

District #3
Michael F. Sweeney
Diane R. Bostic

District #4
Susie Johnson
Dr. Robert L. Arnold

District #5
Ray Rodman
B.H. "Duffy" Bass

37
District #6
George J. Gordon
Dennis F.W. Sotzer

District #7
Jenn J. "Jack" Pokorney
PA. "Sue" Berglund

District #8
Paul R. Segobiano
Tari Renner

District #9
Gene Seich
Adam D. Kinzinger

District #10
Benjamin J. Owens
Bob Nuckolls

**Request for Approval
To Purchase Exchange Email Licenses
Under U.S. Communities Contract**

February 6, 2001

To the Honorable Members of the McLean County Executive Committee:

I respectfully request permission to purchase 500 Exchange email licenses under the U.S. Communities contract. Each license is \$55.46 bringing the total expense to \$27,730. The monies necessary are part of the approved Fiscal Year 2001 budget. The purpose of the licenses is to provide for our new Exchange e-mail system, which is ready for deployment.

County purchasing policy states (Chapter 17.59-5) "Items Purchased Through Intergovernmental Purchasing County departments may participate in inter-governmental purchasing. In these instances, these departments may not follow strictly the procedures set forth in these policies. All departments utilizing this method shall file all purchasing documentation with the County Administrator and County Auditor. All items purchased through Inter-governmental Purchasing must conform to State law governing such purchasing."

As a result, these licenses and prices have already been through a formal bidding procedure, and the purchase mirrors the process used in purchasing under the State of Illinois contract. We recently purchased 140 computers under this method and have been extremely pleased with both the process and the machines.

About U.S. Communities:

The following three paragraphs are taken directly from the U.S. Communities website (www.uscommunities.org). The organization was formed as a way of providing better prices and service to government agencies, as well as providing a channel of expediting the purchasing process:

...U.S. Communities is the new name for the National Cooperative Purchasing Alliance (NCPA). The sponsors, the National Association of Counties (NACo) and the United States Conference of Mayors (USCM), are the same. Contracts offered under NCPA are included in the U.S. Communities Government Purchasing Alliance.

U.S. Communities provides volume discounts on selected products based on the collective purchasing power of local government agencies nationwide. U.S. Communities provides an alternative to multiple bid processes and contracts by establishing a competitively bid contract through a single lead agency.

U.S. Communities can offer local government agencies and their employees better quality, improved benefits, and lower costs than they can get on their own. There is no fee for local government agencies to participate.

I welcome any questions or comments you may have.

Respectfully submitted,

Craig Nelson
Director, Information Services



McLEAN COUNTY BOARD
(309) 888-5110 FAX (309) 888-5111
104 W. Front Street P.O. Box 2400

Michael F. Sweeney
Chairman
Bloomington, Illinois 61702-2400

February 15, 2001

To the Honorable Chairman and Members of the McLean County Board:

Your FINANCE COMMITTEE herewith respectfully recommends approval of the request received from the McLean County Health Department to designate the month of May as "McLean County Employee Health and Fitness Month" and to schedule an Employee Health and Fitness Fair during the third week in May to be held in the Health Department Board Conference Room on the third floor of the 200 West Front Street Building.

Your FINANCE COMMITTEE further recommends that the amount of \$15,000.00 be set aside in the Employee Benefit Fund for the costs for the employee screenings, health risk assessments and incentives to encourage County employees to participate in the Employee Health Fair and in the other activities and events planned during the Employee Health and Fitness Month.

Respectfully submitted,

The FINANCE COMMITTEE of the McLean County Board

District #1
Stan Hoselton
Joseph Sommer

District #2
Matt Sorensen
W. Bill Emmett

District #3
Michael F. Sweeney
Diane R. Bostic

District #4
Susie Johnson
Dr. Robert L. Arnold

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Roy Rodman
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District #8
Paul R. Segobiano
Tari Renner

District #9
Gene Saich
Adam D. Kinzinger

District #10
Benjamin J. Owens
Bob Nuckolls



Health Department

200 W. Front St. Room 304 Bloomington, Illinois 61701 (309)888-5450

Memorandum

To: Honorable Members McLean County Board Finance Committee

From: Robert J. Keller, Director

Date: January 31, 2001

Re: Report on the 4th Annual Celebrate Fitness Fair and Employee Wellness Program

Please find attached a memorandum and full report on the 4th annual Celebrate Fitness Fair and employee wellness program held in May of 2000. Health Promotion Program Manager Jan Morris will provide the Finance Committee with a brief overview of the aggregate results of the screenings and health promotion efforts. Studies have shown that employee wellness programs that are administered over a period of seven years with at least 50% employee participation yield measurable results in reducing a company's health care costs.

If you have any questions concerning the report, do not hesitate to contact me.



McLean County

Health Department

200 W. Front St. Room 304 Bloomington, Illinois 61701 (309)888-5450

MEMORANDUM

TO: Honorable Members McLean County Board Finance Committee

FROM: Jan Morris, Health Promotion Program Manager *Jm*

DATE: January 30, 2001

RE: Fourth Annual Celebrate Fitness Fair and Proposed County Wellness Plan

The health promotion section of the Health Department is proposing the fourth annual Celebrate Fitness Fair for County employees. In addition, we are proposing to expand the wellness activities for employees. Many economic benefits can result from the wellness program, including decreased overall health costs and increased productivity.

As stated within the text of the attached report, a study of the employee shock loss claims revealed that \$443,089 was spent from August 1998 until February 2000 on medical costs and the majority of claims were related to cardiovascular risks and cancer. Money spent on prevention efforts such as the fair and wellness activities was approximately \$10,000, less than 2 % of the amount spent on cardiovascular and cancer related illnesses.

Also, enclosed in this report is the perspective budget for 2001. We have met with and received the support from Mr. John Zeunik and Mr. Terry Lindberg for the fair, screenings and wellness activities. We seek your support, as well, for continuing this wellness plan.



CELEBRATE FITNESS FAIR REPORT



PRESENTED TO:

Honorable Members McLean County Board Finance Committee

By:

Jan Morris, Health Promotion Program Manager

Celebrate Fitness! Fair Report

The McLean County Health Department again wishes to thank the McLean County Board Finance Committee, County Administrator John Zeunik, and Assistant County Administrator Terry Lindberg for their continued support of the employees' health and fitness fair and other wellness activities. Without their counsel and financial support, these events would not have been repeated for the third year.

The theme for the 2000 wellness activities was entitled "Put Your Health First in the New Millennium". Employees were given the opportunity to participate in a number of fitness and nutrition programs. During the Climb Mount Everest contest, 123 employees formed 25 teams and climbed at least 49,763 steps to equal a climb to the peak of the mountain. It was also the second year to participate in a fitness and nutrition program, *Spring Into Action*. There were over 250 people involved in one or all of the activities. We are all aware that health care benefits represent a significant portion of employer expenses and that costs *continue* to rise. For the 2001 budget, McLean County is faced with a prospect of a 20% increase in the employees' share of health benefits. For this reason, we are doing everything possible to encourage employees to improve their health status and help them do their part to bring down costs to the County.

A study of the shock loss claims from August 1998 until February of 2000 revealed that **\$443,089 was spent on medical costs and the majority of claims were related to cardiovascular risks and cancer**. Money spent on prevention efforts such as wellness activities, screenings and the health fair are very little compared to the costs spent on hospitalizations and medications. During 2000 the costs for these activities have been less than 2% of the amount spent on cardiovascular and cancer-related illnesses, approximately \$10,000.

Many economic benefits can result from continuous employee wellness programs including: decreased overall health costs, reduced sick leave, reduced disability claims, and reduced premature retirement. In addition there will be increased productivity, increased worker morale, health conscious work force, and positive public relations.

Fitness

May was again declared National Employee Health and Fitness Month with the fair being held on May 11. On that day employees were also encouraged to register for *Spring Into Action*. This program initiated by the Centers for Disease Control and Prevention (CDC) promotes exercise and eating 5 fruits and vegetables each day. The health fair, screenings and other programs were promoted on County E-mail, in *County Comments*, and through flyers placed strategically in the workplaces. To further promote these events, meetings were scheduled with various department supervisors explaining the events and encouraging all departments to participate.

All employees were given the opportunity to be involved in the exercise and nutrition program. The goal for *Spring Into Action* was to promote regular, moderate physical activity in a ten-week program and to encourage persons to continue exercising

throughout the remainder of the year. All employees set personal goals for regular activity and for the number of fruits and vegetables eaten each day.

Informational packets about the program and registration forms were included in the April 28th *County Comments Newsletter*. Teams were formed and a captain was selected for each team. Team members were to track how many minutes they exercised and how many fruits and vegetables were eaten each day. The captain would record all scores from each individual and send to one of the members of the Health promotion staff on each Monday.

Sixty-four employees participated in the *Spring Into Action* program and 57 (89%) finished the ten week program. Fifty-five participants met their mid-point goal and 56 met the final goal set for themselves. To supplement this program, *Lunch and Learn* educational sessions was held each week during the lunch hour. The topics for sessions were as follows: How to Prevent Osteoporosis, Learning the Basics of Weight Training, How to Use Exercise Balls, Self Defense, Dealing With Menopause, How to Prepare and Stretch Before Walking, Stress Management, Healthy Summer Eating. Additional sessions were scheduled each month for the remainder of the year.

In September, during Five a Day Week, the nutritionist from the Health Department prepared various fruits and vegetables that people do not ordinarily use in day to day cooking. Employees were able to taste these foods during their lunch period.

Other presenters and topics included: Dr. Joseph Esposito speaking about How to get rid of your medicine chest and use a vitamin chest, Cherlyn Hogenson discussing Healthy Holiday Eating, and Matt Mollenhauser from Chestnut Health Systems addressing Learning How to Manage Holiday Stress.

The health promotion and assessment section of the health department also promoted a number of national health observances in County Comments, through flyers, and distribution of education materials. These events were: American Heart Month in February, Osteoporosis and Skin Cancer Awareness in May, Men's Health Month in June, Breast Cancer Awareness Month during October and the Great American Smoke Out in November.

One hundred fifty-four employees participated in National Lee Denim Day on October 6. This was a **42% increase in participation from the previous year**. Persons paying \$5 to the Susan G. Komen Breast Cancer Foundation could wear jeans on that day and promote breast cancer awareness. A breast health trivia contest was also held over electronic mail on Mondays and Wednesdays during October.

The Great American Smokeout was held on November 18. All employees who wanted to quit smoking were invited to a kickoff breakfast at the Health Department. At this breakfast all persons were recognized for their efforts to quit and were provided with information and hints to avoid smoking for the day. Persons from health promotion were also on call all day for employees who had questions or needed someone to talk with just to keep their mind off smoking. All participants were awarded for their efforts with items donated by the American Cancer Society.

Screening

The health and fitness concept was further developed and promoted through medical screenings and the *Celebrate Fitness! Fair*. Screenings were again offered at both the Highway Department location and at the Health Department. All employees were encouraged to schedule an appointment for the Healthcare 1st checkup offered by BroMenn Medical Center. This year employees needed only to schedule one appointment. Stations were set up throughout the room and persons went from one screening to the another until all tests were completed. The cholesterol, glucose, blood pressure, weight, body composition and EKG screenings were scheduled prior to the fair and entered into a health risk assessment because all of these components were needed to determine health risks of the employees. One hundred ten employees chose to complete the health risk appraisal.

Five follow up sessions were scheduled (one at the highway building and 4 at the Health Department) for employees so that BroMenn Health Promotion staff members could explain the results of the tests and help determine the health risks of each person.

Even though the screenings helped to detect several medical challenges among employees, we know that unless behavior risk factor surveys were done on a random basis they tend to reflect habits that exceed the general population's health habits. The persons taking part in these screenings and survey were people who wanted to participate and thus tend to be healthier. Smoking is an issue with cardiovascular disease and cancer. The survey revealed that 15% of the employees screened were smokers. Nationally, about 25% of the population are smokers. However, observing the smoking areas outside the county buildings, it appears that more than 15% of the employees are smokers.

Desired cholesterol levels are 200 or less. The cholesterol screenings revealed that **17 of the 43 men tested had readings of 201 or higher and 31 of the 74 women screened had readings of 201 or higher**. Approximately, 30% of the men and 24% of the women had a low-density lipoprotein (LDL) cholesterol level of 130mg/dL or higher. LDL or "bad cholesterol levels of 130mg/dL or higher are associated with a higher risk of coronary heart disease.

A total of 7.6% of county employees who were screened were found to have high blood glucose levels. Results of the glucose testing indicated that 4 men and 5 women had above normal levels. A high blood glucose level is a possible indicator of diabetes. About 15.7 million or 5.9% of the American population has diabetes. According to the American Heart Association, while an estimated 10.3 million have been diagnosed, 5.4 million people are unaware that they have diabetes.

Blood pressures were also measured indicating 25 high systolic and 20 high diastolic ranges. Blood pressure is considered abnormal if it is consistently elevated pressure of 140 systolic or higher and/or 90 diastolic or higher). There were **16 abnormal EKG screenings and 10 borderline screenings**. Persons were referred to their physicians if they had elevated blood pressure or abnormal EKGs.

The body composition screenings also revealed that **7 men (17%) and 40 women (61%) were in the above average range** and 5 men and 2 women were in the below average range. Nationally, 61% of men and 51% of women are considered to be overweight. Overweight and obesity are major health concerns particularly since they are associated with an increased risk for many diseases including high blood pressure, Type

II diabetes, coronary heart disease, stroke, gallbladder disease, osteoarthritis, sleep apnea, respiratory problems and some types of cancer. According to Healthy people 2010, once a person is identified as being overweight, the health outcomes related to the above mentioned diseases can be improved through weight loss, or at minimum, no further gain.

The coronary risk status for the 42 males screened revealed that 4 were ideal, 13 had low risks, 6 had moderate risks, and **19 were at high risk for heart disease**. Of the 68 females screened, 5 were ideal, 25 were at low risk, 14 had moderate risks, and **24 were at high risk for coronary disease**.

One person, diagnosed with high blood pressure, said the condition would not have been diagnosed if the screenings had not been offered. The employee went on to say, "As a result, and at the advice of those associated with this program, I have seen my doctor and attempt to exercise regularly. I am making a concerted effort to quit smoking, avoid excess salt in my diet and reduce alcohol intake. I also have my blood pressure checked two to three times a week.... It is my sincere hope that you are able to present this wonderful event every year. Thank you for your efforts in making this possible."

The Prostate Specific Antigen (PSA) test was offered to men over 50 or to younger men who might be at risk for prostate cancer. Prostate cancer is the most common cancer found in men, besides skin cancer. Fortunately, the twenty-nine men who were screened tested in the normal range of zero to four.

The mammogram van from Proctor Hospital was again made available to employees. Twenty-four women were screened, completely filling the schedule for the day. A number of the women were screened for the first time and would not have done so if the van had not been on site. **Six women needed additional imaging, one patient followed up at Proctor Hospital and the other women were to contact their physicians.**

Hearing tests, TB skin tests and tetanus boosters were also made available by the health department nursing staff. Eleven persons were screened for hearing, twenty persons received the TB skin test and 6 people had the tetanus booster.

Health Fair

The fair was held on May 11 from 8:00 AM until 3:30 PM in the conference center at the Health Department. Fair vendors included: American Heart Association, BroMenn Health Care, OSF St. Joseph Center for Healthy Lifestyles, Eastland Chiropractic Center, Angelica's Heaven on Earth, Chestnut Health Systems, IDPH Office of Women's Health, Illinois Healing Center, Illinois Indoor Environmental Coalition, Midwest Center for Bladder Control, Usborne Books, The Workout Company, Four Seasons, Wild Country, Carle Therapy Services, OSF Health Plans, Edna's Health Foods, Cortese Foot and Ankle Clinic, Bloomington Parks and Recreation, YWCA, Schnucks and McLean County Health Department. Employees were able to receive massages, have body composition measured, counsel with a diabetes educator, experience posture and foot screenings, learn about fitness, smoking cessation, nutrition, weight loss, diabetes, osteoporosis, breast health and many other educational experiences.

On the day of the fair, medical staff from OSF brought a bone density machine to measure the heel to detect those who may have low bone density and be at risk for hip

fractures. Forty-five women took part in this activity and received information about osteoporosis and the need for weight bearing exercise and calcium.

One hundred fifty-eight persons registered for the fair. Many favorable comments were recorded on the participant and vendor evaluations indicating that they were happy with the event and would like to see it repeated again next year.

Future Recommendations

Cardiovascular disease and cancer continue to be the number one and two killers in McLean County. According to Healthy people 2010, primary prevention that promotes heart-healthy behaviors is a major strategy to reduce the development of heart disease and stroke. Risk factors contributing to these deaths are smoking, sedentary lifestyles, obesity, poor eating habits, elevated cholesterol and blood pressure, and diabetes. Screening for risk factors, especially high cholesterol, high glucose levels, and high blood pressure is an important step to identify the unidentified risks. Many of these risks can then be controlled by changes in lifestyle activities-thus impacted through preventive measures.

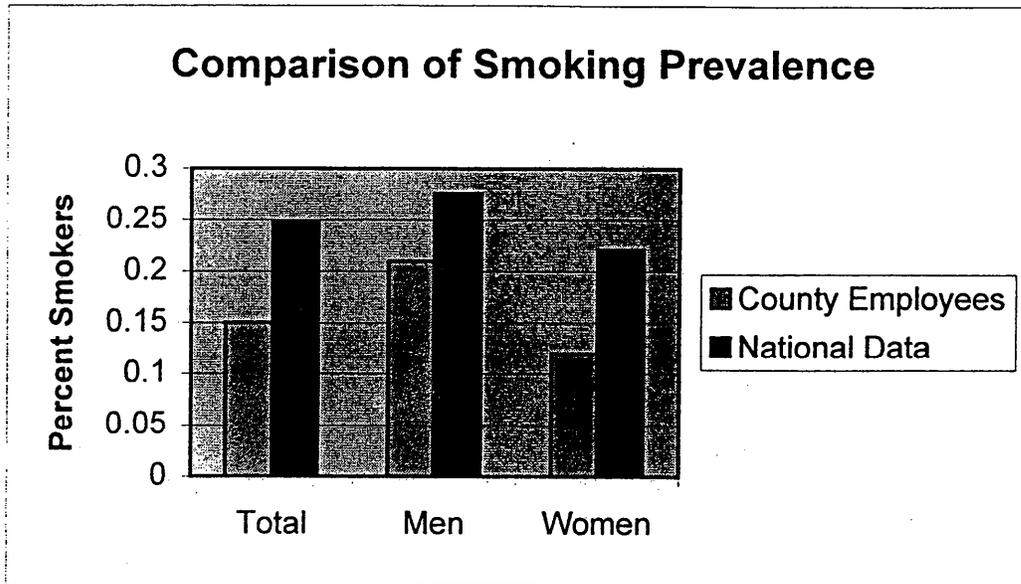
Treating heart disease and cancer can be very costly. Therefore, keeping employees healthy would help to reduce county medical expenses. Much progress has been made since the inception of the Celebrate Fitness! Fair and the wellness activities. The health promotion section of the Health Department is proposing to continue the fair, all of the screenings, and implement an on-going wellness program. The ultimate goal would be for one-half of all employees to participate in the screenings and activities. In order to reach that goal, a more intensive marketing campaign would need to be implemented by involving all department heads and through the use of electronic mail, flyers, *County Comments* Newsletter, and payroll inserts.

The theme for 2001 will be "Good Health is Always in Season". The proposed date for the fair is Wednesday, May 23 from 8:30 a.m. until 3:00 p.m. The Heart Care First screenings will be offered in early May at both the Health Department and the Highway Department. The osteoporosis screenings and the mammograms will be offered to employees on the day of the fair. The costs for all screenings will be covered by the Employee Benefit Fund.

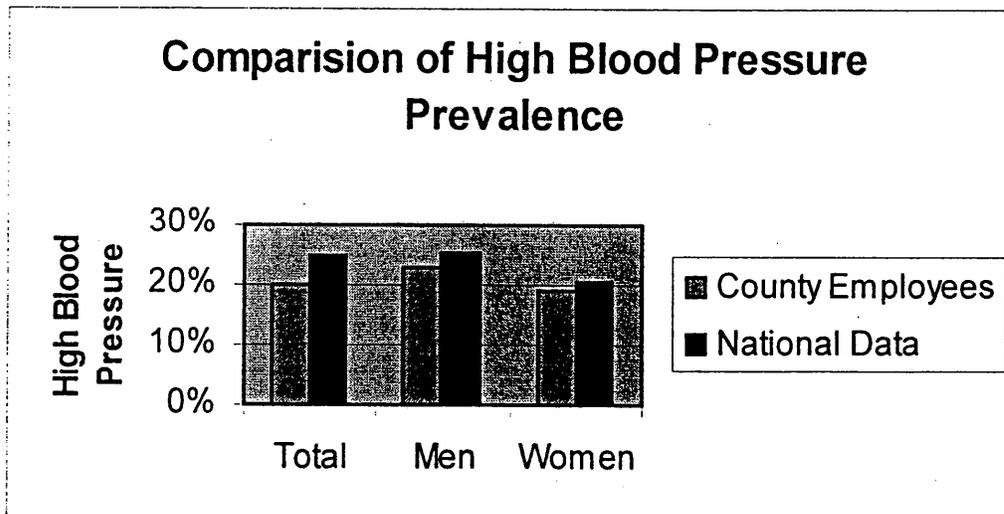
Wellness activities will be scheduled throughout the year for county employees. An *At Work Weight Watcher's Program* is being planned for employees during the lunch hour. This program will be held on the work site to enable participants to take part in a weight reduction program without leaving the area. Team fitness programs, *Climb Mt. Everest* and *Spring Into Action*, are also being offered again to encourage exercise on a daily basis.

National Observances will also be promoted through electronic mail, *County Comments* Newsletter, Lunch and Learns, and activities such as Lee Denim Day and The Great American Smokeout. Every effort possible will be taken to encourage healthy lifestyles among the county employees.

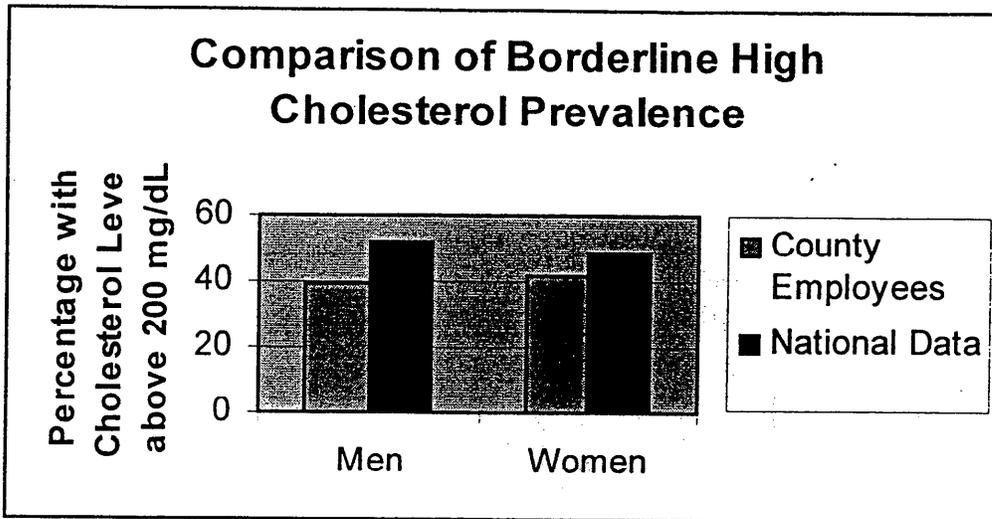
Smoking Prevalence



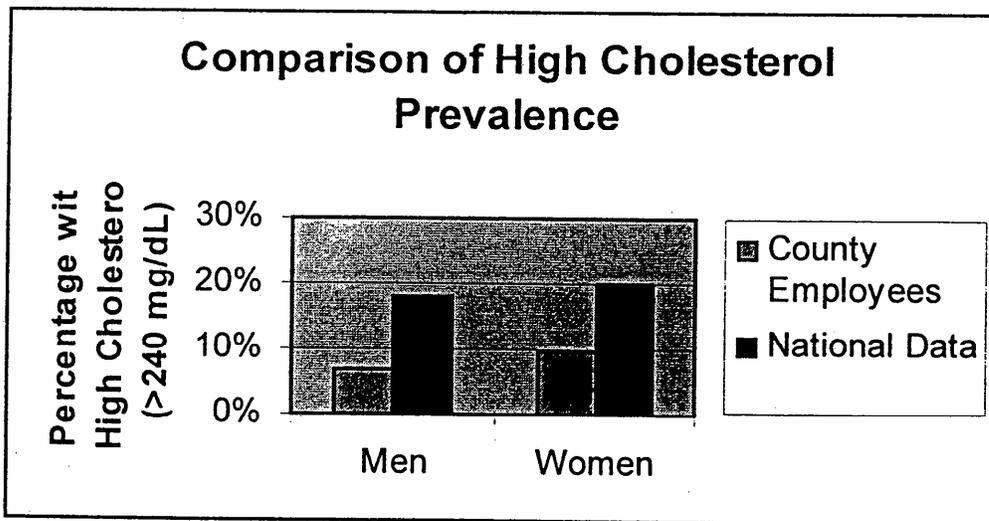
High Blood Pressure Prevalence



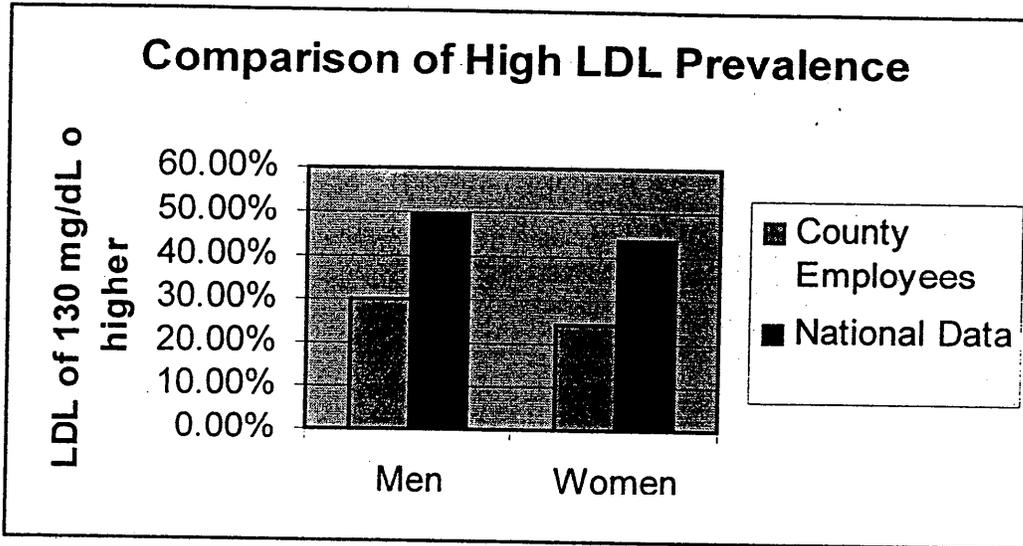
Borderline High Cholesterol Prevalence



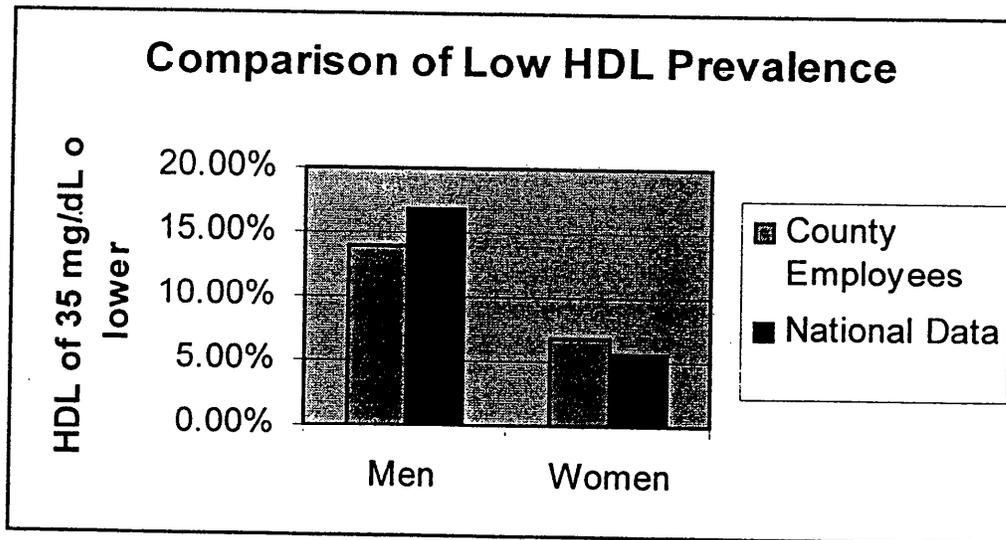
High Cholesterol Prevalence



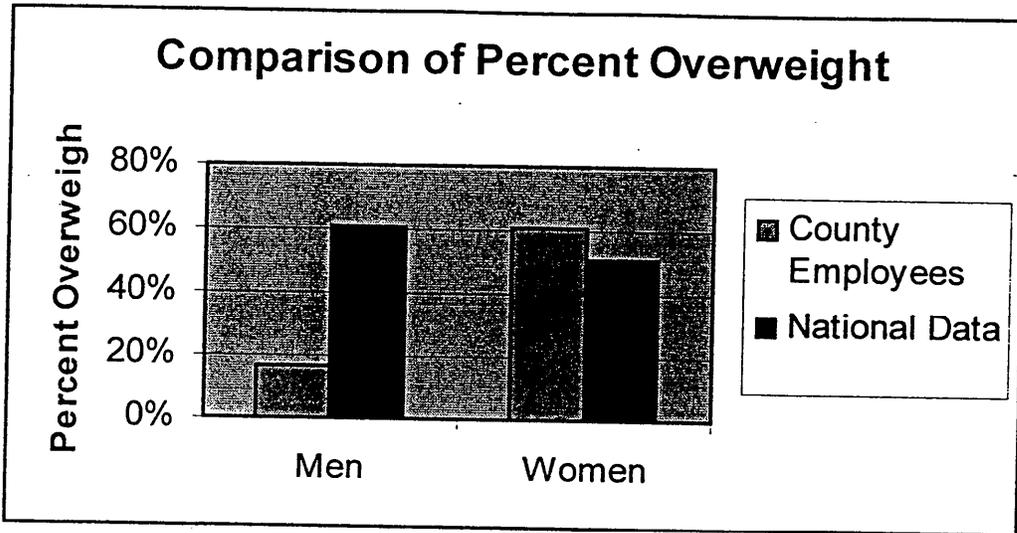
High LDL Prevalence



Low HDL Prevalence



Overweight Prevalence



2000 Funding from the Employees' Benefit Fund

Screenings:

Proctor Hospital		\$ 2,270
Mammography (24)		
BroMenn Medical Center		\$ 5,556.
Healthcare First Checkups (110)	\$ 4400.	
Prostate Specific Antigen tests (29)	1044.	
Blood work only (7)	112.	
OSF St. Francis		
Osteoporosis Testing (45)		
Each woman paid \$20.		
Total Screening Costs		\$7,826.00

Wellness Programs/Celebrate Fitness! Fair

Pip Printing		426.10
Climb Mt Everest, Spring Into Action, Lunch & Learns		1,292.58
Turkey Trot		
Total Costs		\$ 9,544.68

Expenses Incurred by Health Department

Letter Head
Postage
Staff Time
Inkjet paper and cartridges

Food donated for Vendors by these establishments

Big Apple Bagel
Blimpie Subs and Salads
Denny's Donuts
Jewel
Schnucks

Participant Evaluation Results

1. What motivated you to attend the fitness fair?

Health Screenings:	67
Seemed like fun:	45
Get away from work:	20
Incentive prizes:	26
Learn about health issues:	70
Free food:	7
Other:	2

-Massage, co-workers encouragement

2. How did you hear about the fitness fair?

County comments:	86
Flyers:	22
Someone told me:	15
Electronic mail:	41
Other:	4

-Supervisor, work in health promotion office, work on committee

3. Did you attend any of the health screenings?

Yes:	83
No:	17

If no, why not?

- Just had a physical
- No time
- On vacation

4. Please rate the following aspects of the fitness fair on a scale of poor to excellent.

	Poor	Fair	Good	Excellent
Volunteers/staff at the booths	0	1	28	70
Set up/organization of the fair	0	1	30	68
Choice of date and time	0	3	33	63
Location	0	0	19	80
Variety of topics covered	0	1	26	72
Explanation of screening results	0	2	25	71

Overall impression of the fair 0 0 24 76

5. Would you recommend the fitness fair to your co-workers?

Yes: 96

No: 0

6. Please make any comments or suggestions about the fitness fair:

- Where were the eye care booths?
- Learned a lot about body fat.
- It was great!
- Some people can't get away from work due to shift work. Possibly change time to closer to shift changes so more could come.
- Put the little symbols on the sheet on the name signs at the tables.
- The body fat screening was helpful, and not as bad as I thought!
- Larger
- Gets better each year.
- Please continue – a good time!
- You had a great variety of offerings. You could include vision or dental topics as well.
- It was very informative.
- It was fun!
- Great!
- Very good, we will be back next year.
- It was great!
- Great fun!
- Make it easier to have sheet checked off for the door prizes.
- That guy at the Illinois Healing Center could sell wool socks in Hawaii. He is that good!
- It was very informational.
- Some booths were similar such as osteoporosis, and smoking.
- Some booths did not have any one working at them.

7. As a result of the fitness fair, are there any changes you will be making in your health behavior?

- Study more about balancing a healthy diet with exercise.
- Exercise more!
- Yes – weight.
- I will try to quit smoking, but I can't guarantee.
- Try to eat better.
- I may visit a chiropractor.
- Get more exercise.

- Try to quit smoking.
- Getting blood pressure in check.
- Get more calcium.
- Educate myself on health issues.
- Oh you betcha!
- Try to exercise more.
- Increase my calcium intake.
- Work on my weight.
- To eat better and take calcium.

Departments:

Adult Probation (4)
 Animal Control (1)
 Assessment (1)
 Auditor (4)
 Circuit Clerk (5)
 County Clerk (2)
 Court Services (9)
 Court Health Services (1)
 Criminal Division (1)
 Health Department (9)
 Dental (1)
 Public Health Nurses (5)
 Family Case Management (4)
 Immunization (2)
 Hearing & Vision (1)
 Communicable Disease (1)
 Health Promotion (1)
 Information Services (1)
 Jury Commission (1)
 Juvenile Detention Center (1)
 Mailroom (1)
 Maintenance (1)
 Met Com (1)
 Public Defender (2)
 Risk Management (1)
 Sheriff's Records (5)
 Small Claims (2)
 State's Attorney (5)
 Traffic (2)

Males: 9

Females: 86

Age range: 20-62

Proposed Budget for 2001 Wellness Plan

BroMenn

Screenings (Including Cholesterol, Glucose, EKG, Body Fat)

\$40 x 150 persons = \$6,000

Blood work only (10) 150

PSA for men 50 and over or at risk for prostate cancer

\$36 x 40 men = \$1,440

Corporate Summary Report 150

Proctor Hospital

Mammograms in mam van for women 40 and over

\$95 x 25 women = \$2,370

Novak Women's Health and Wellness Center

Osteoporosis screening (heel)

\$10 x 60 women and/or men = 600

Total for screenings \$10,710

Incentives, supplies for fair and wellness activities \$ 3,790

Wellness programs/Celebrate Fitness Fair printing 500

Total amount requested \$15,000

STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION OF APPOINTMENT OF MICHAEL F. SWEENEY
AS A COMMISSIONER OF THE PUBLIC AID COMMITTEE

WHEREAS, due to the expiration of term on November 30, 2000, of Gary C. Riss, as Commissioner of the Public Aid Committee, it is advisable to consider an appointment or reappointment to this position; and

WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 305, 5/11-8, has the responsibility to fill a two-year term by appointment, or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED, that the McLean County Board now in regular session deems it necessary to give its advice and consent to the appointment of Michael F. Sweeney as a Commissioner of the Public Aid Committee for a two-year term scheduled to expire on November 30, 2002, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED, that the County Clerk forward a certified copy of this resolution of appointment to Roger Zimmerman, 719 West Chestnut Street, Bloomington, Illinois.

ADOPTED by the County Board of McLean, County, Illinois this 20th day of February, 2001.

APPROVED:



Michael F. Sweeney, Chairman
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR APPOINTMENT OF RICK DEAN
AS A MEMBER OF THE
ZONING BOARD OF APPEALS

WHEREAS, due to the resignation of Robert Buhrke as a member of the Zoning Board of Appeals, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 55, Sec. 5/5-12010 has the responsibility to fill the expiration of a five-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the appointment of Rick Dean as a member of the Zoning Board of Appeals for the remainder of a term of five years to expire on June 30, 2005 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of appointment to Rick Dean and the Office of Building and Zoning.

Adopted by the County Board of McLean County, Illinois, this 20th day of February, 2001.

APPROVED:


Michael F. Sweeney, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

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STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR APPOINTMENT OF DAVE OWENS
AS A MEMBER OF THE EMERGENCY TELEPHONE SYSTEM BOARD

WHEREAS, due to the expiration of term of Dave Owens as a member of the Emergency Telephone System Board, it is advisable to consider an appointment to this position; and,

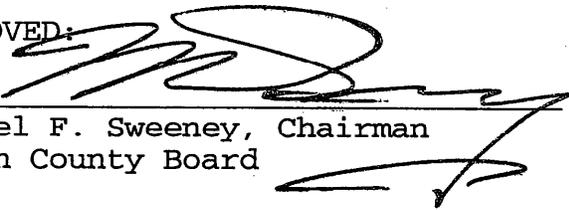
WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 50, Section 750/15.4 et. seq. has the responsibility to fill a four-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Sheriff Dave Owens as a Member of the Emergency Telephone System Board for a four-year term with the term expiring upon the third Tuesday in January, 2005, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to Sheriff Dave Owens.

ADOPTED by the County Board of McLean County, Illinois, this 20th day of February, 2001.

APPROVED:



Michael F. Sweeney, Chairman
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF STEPHEN STOCKTON
AS A MEMBER OF THE EMERGENCY TELEPHONE SYSTEM BOARD

WHEREAS, due to the expiration of term of Stephen Stockton as a member of the Emergency Telephone System Board, it is advisable to consider an appointment to this position; and,

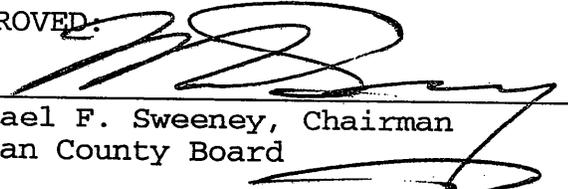
WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 50, Section 750/15.4 et. seq. has the responsibility to fill a four-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Stephen Stockton as a Member of the Emergency Telephone System Board for a four-year term with the term expiring upon the third Tuesday in January, 2005, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to Stephen Stockton.

ADOPTED by the County Board of McLean County, Illinois, this 20th day of February, 2001.

APPROVED:



Michael F. Sweeney, Chairman
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

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STATE OF ILLINOIS)
)
COUNTY OF McLEAN) SS

A RESOLUTION FOR REAPPOINTMENT OF EUGENE WILLIAMS
AS A TRUSTEE OF THE
SOUTHEASTERN McLEAN COUNTY WATER AUTHORITY

WHEREAS, due to the expiration of term of Eugene Williams as a member of the Southeastern McLean County Water Authority, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 70, Section 2705/4, has the responsibility to fill a three year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Eugene Williams as a trustee of the Southeastern McLean County Water Authority for a term of a three years to expire on February 19, 2004; or until a successor shall have been qualified and appointed.

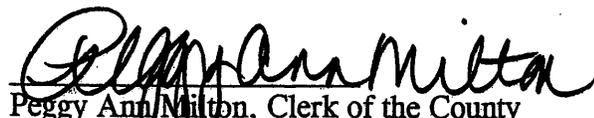
BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to Eugene Williams and Hunt Henderson, attorney for the Southeastern McLean County Water Authority.

ADOPTED by the County Board of McLean County, Illinois, this 20th day of February, 2001.

APPROVED:


Michael F. Sweeney, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

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STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR APPOINTMENT OF JOSEPH H. HARRISON
AS A MEMBER OF THE
McLEAN COUNTY HOUSING AUTHORITY

WHEREAS, due to the expiration of term on December 26, 2000 of Joseph Harrison, as a member of the McLean County Housing Authority, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 310 ILCS 10/3 has the responsibility to fill the vacancy by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the appointment of Joseph H. Harrison as a member of the McLean County Housing Authority for a five-year term to expire on December 26, 2005 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Appointment to Joseph H. Harrison and David Stanczak, Attorney for the Housing Authority.

Adopted by the County Board of McLean County, Illinois, this 20th day of February, 2001.

APPROVED:



Michael F. Sweeney, Chairman
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

Members Segobiano/Rodman moved the County Board approve the Consent Agenda as presented. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

EXECUTIVE COMMITTEE:

Member Sorensen presented the following:



ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 NORTH GRAND AVENUE EAST, P.O. BOX 19276, SPRINGFIELD, ILLINOIS 62794-9276

THOMAS V. SKINNER, DIRECTOR

217/524-3300

February 8, 2001

Honorable Michael Sweeney
Chairman, McLean County Board
104 West Front Street, P O Box 2400
Law and Justice Center, Room 701
Bloomington, Illinois 61701-2400

Re: 1130200042 - McLean County
ADS/McLean County Landfill #2
Permit File

Dear Chairman Sweeney:

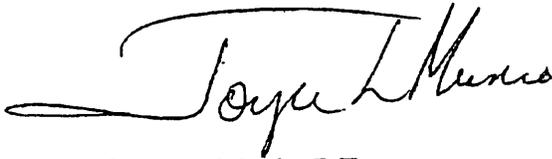
This is in response to the letter of February 6, 2001 from Eric Ruud sent on behalf of McLean County. The Illinois Environmental Protection Agency ("Illinois EPA") is seeking the position of McLean County concerning an issue that has arisen involving McLean County Landfill. The issue concerns the need for local siting approval pursuant to Section 39.2 of the Illinois Environmental Protection Act, 415 ILCS 5/39.2 (1998), for a proposal to combine 2 waste disposal units currently specified in Illinois EPA permits into a single unit for this facility:

Allied has applied for a significant modification of permit for a lateral expansion. Since the combination of the two separate units in to one unit would place waste on an area never permitted for waste disposal before, the proposal does qualify as a lateral expansion under Section 3.88 of the Act. However, the area proposed is within the previously permitted facility boundaries (see enclosed map). Mr. Ruud was correct in stating that the proposal would reduce the total area of waste disposal from 32.8 to 28.2 acres. Further, the landfill's total waste capacity would be slightly reduced from the currently permitted 1.9 million cubic yards and its maximum final elevation would remain at 790 feet above mean sea level.

McLean County is the governmental entity responsible for local siting approval actions concerning McLean County Landfill. The Illinois EPA asks that you or the McLean County State's Attorney provide McLean County's position as to whether Allied's

proposal to combine the 2 units into a single unit requires local siting approval pursuant to Section 39.2 of the Act. As the current decision deadline for Allied's application is July 7, 2001, the Illinois EPA is requesting that McLean County provide its response by April 15, 2001. If you have any further questions regarding this matter, please feel free to contact me at the above address and phone number.

Sincerely,



Joyce L. Munie, P.E.
Manager, Permit Section
Bureau of Land

Enclosure



ADS OF McLEAN COUNTY
an American Disposal Services company

February 7, 2001

Mr. Michael Sweeney
Chairman, McLean County Board
County Administrator's Office
104 W. Front Street, Room 701
P.O. Box 2400
Bloomington, IL 61702-2400

Subject: McLean County Landfill
Landfill Redesign

Dear Mr. Sweeney:

American Disposal Services of Illinois, Inc. has proposed a redesign of the currently permitted ADS/McLean County Landfill to combine the two disposal areas into one smaller disposal area. Andrews Environmental Engineering, Inc. submitted a Significant Modification (Sig. Mod.) to the Illinois Environmental Protection Agency (IEPA) detailing the redesign of the landfill waste footprint on January 8, 2001. The IEPA must decide whether to permit this Sig. Mod. no later than July 7, 2001.

The redesign of the landfill consists of reducing the waste footprint from 32.8 acres to 28.2 acres. The permitted maximum capacity of 1,900,000 cubic yards would be reduced to 1,899,847 c.y. The maximum permitted design elevation is 788 ft. for the South Disposal Area and 790-ft. for the North Disposal Area. The combined Landfill will have an overall maximum elevation of 790 ft.

There is no known information regarding any history of local permitting or siting pre-dating the issuance of the facilities first IEPA Solid Waste Permit. The McLean County Landfill was first permitted by the IEPA in May 1975 (Permit No. 1974-101-OP). This permit was issued for the operation of Fill Area "A". The IEPA issued a supplemental permit in June 1975 to allow for the development of the non-contiguous Fill Area "B", located northwest of Fill Area "A", across Sugar Creek. In 1984 the IEPA granted Supplemental Permit #1984-754-SP to McLean County Landfill to modify the development of Area B by altering the configuration of Trench 1, changing the waste footprint. In 1986 Supplemental Permit # 1986-115-SP granted the operation of Trench 1 of Fill Area "B". Waste footprint and property boundary surveys were performed in 1989 by John J. Reynolds and were approved by the IEPA in 1990 supplemental permit 1990-041-SP. This Permit also transferred the solid waste permit for Fill Area "B" to John Sexton Contractors

Co. from McLean County Disposal, Inc. All of these waste footprint shifts were permitted by the IEPA without local siting approval.

In 1974 Fill Area "B" was originally designed as two disposal areas separated by a drainage channel. This drainage channel serviced Rabbit Hill Road to the west of the landfill. In 1988 the drainage for Rabbit Hill Road was redirected to flow south along the west side of the landfill outside the property boundary. This work was done in agreement with the County Road Commissioner. No off-site surface water currently flows through the drainage channel on-site, making this drainage channel unnecessary.

Upon meeting with the IEPA they requested that a letter be obtained from the county stating that the redesign does not conflict with the current siting for the landfill. It is our feeling that siting is not required to redesign the landfill based on the fact that the landfill is reducing its waste footprint and capacity, that the facility dates back to pre-siting and that prior waste footprint shifts were permitted. This is also supported by caselaw, which has been reviewed by Eric Ruid. It would be greatly appreciated if the County Board would authorize you to submit a letter to the IEPA stating that local siting is not needed for the proposed landfill redesign. Please contact me if you have any questions or require additional information.

Sincerely,



Daniel J. Winters

General Manager

ADS/McLean County Landfill

Members Sorensen/Gordon moved the County Board approve a Request for Approval to Waive the Requirement for a Local Site Hearing on Proposal Received from American Disposal Services, Inc. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen presented the following:

A RESOLUTION TO SUPPORT EFFORTS BEING MADE TO OPPOSE THE CEDING OF PROPERTY RIGHTS

WHEREAS, the Miami Native American Tribe has filed an action in federal district court against 15 landowners claiming that 2.6 million acres of land in East Central Illinois belongs to the tribe under a federal treaty; and

WHEREAS, the vast majority of said land represents the agricultural livelihood of small, independent farmers; and

WHEREAS, ceding this property to the Miami Native American Tribe could cause large-scale economic chaos in counties affected by this litigation; and

WHEREAS, agricultural land in McLean County could be jeopardized by similar claims if the Miami Native American Tribe prevails in this litigation; now, therefore

BE IT RESOLVED, that the County Board of McLean County, Illinois supports and encourages efforts being made by the Respondents, East Central Illinois counties, the State of Illinois and others to oppose this assertion of ownership by the Miami Native American Tribe in this litigation; and

BE IT FURTHER RESOLVED by the County Board of McLean County, Illinois, that a copy of this resolution be sent to each State Representative and State Senator who represents McLean County, and to the Governor.

ADOPTED by the County Board of the McLean, Illinois this 20th day of February, 2001.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the
County Board of the County of
McLean, Illinois

Michael F. Sweeney, Chairman of the
McLean County Board

Members Sorensen/Kinzinger moved the County Board approve a Resolution to Oppose the Ceding of Property Rights. Clerk Milton shows all Members present except Members Emmett and Segobiano voting in favor of the Motion. Motion carried.

Member Sorensen presented the following:

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE VILLAGE OF McLEAN AND McLEAN COUNTY
TO IMPLEMENT AND SUPPORT AN INTEGRATED
JUSTICE INFORMATION SYSTEM**

WHEREAS, the Village of McLean (hereinafter the Village) is a municipal corporation and pursuant to Article VII, Section 10, of the Illinois Constitution is permitted to enter into Intergovernmental Agreements to obtain or share services with the County; and

WHEREAS, McLean County (hereinafter the County) is a body politic and corporate and pursuant to Article VII, Section 10, of the Illinois Constitution is permitted to enter into Intergovernmental Agreements to obtain or share services with the Village; and

WHEREAS, the Village and the County deem it to be in the best interests of the citizens of all of McLean County to enter into an Intergovernmental Agreement which sets forth the cooperative efforts and understandings that can be provided by the Village and the County to implement and support an Integrated Justice Information System (hereinafter the IJIS) which will provide essential law enforcement information and services to the Village and the County; now, therefore

IT IS HEREBY AGREED AS FOLLOWS:

The County shall:

1. Be responsible for the initial IJIS software and upgrade costs, as well as any future system wide upgrades or enhancements, in consideration of the Village agreeing to utilize the IJIS for entry of all Village police incident crime reports.
2. Provide system administration, network administration, database administration and security administration to support the IJIS software and database.
3. Control any changes to the IJIS software. To enhance the cooperative work effort between the Village and the County, along with representatives of other system users, an IJIS Work Group consisting of representatives from the County, other system users and the Village shall be appointed to review, approve, and prioritize any fixes and enhancements to the IJIS software and database and then to see that the updated IJIS software is distributed to all IJIS users.
4. Provide the following levels of service on a best effort basis:

Page 2

The LJIS software and database will be available at a 95% level, 7 days per week, 24 hours per day.

The LJIS software and database will be available 7 days per week, 24 hours per day with the exception of two (2) hour maintenance segments of a two (2) hour duration each scheduled monthly with advance notice to the LJIS Work Group.

When it is necessary to upgrade the operating system and/or the ORACLE software and/or the database, it may be necessary to use an alternate system which may have less functional capability than LJIS.

Catastrophes such as hardware failure and/or loss of power beyond the capacity of the universal power supply can and will occur. Availability and restoration of the LJIS will be provided as soon as possible.

No liability will be attributed to the County for not meeting the above service levels unless failure of system is caused by negligent acts or omissions of the County or failure on the part of the County to properly maintain those components of the system under its obligation to maintain. If the County or its employees are negligent, then damages recoverable by the Village will be limited to actual damages incurred. The County shall, upon request, provide the Village with evidence of general liability insurance coverage in the minimum amount of \$1 million per occurrence.

5. Provide an LJIS Master Name Records function which will include name collapse, delete and expungements of master name entries.
6. Protect all data and software applications from unauthorized access, accidental disclosure, modification, and/or destruction and release data only in accordance with law.

The Village shall:

1. Be responsible for the cost, installation, and maintenance of the computer hardware and communication networks required to access the LJIS software application and database.
2. Be responsible for the cost of installation and maintenance of the LJIS software updates which are solely requested by the Village. This includes the updated required versions of the LJIS application software, the operating system software, and/or any support software.

Page 3

3. Appoint at least one LJIS Security Administrator who shall be responsible for assigning and/or changing "passwords" and user identifications and, whenever necessary, defining user roles and responsibilities.

Provide and be responsible for maintenance telecommunication lines with a minimum data transmission speed of 56 kbs to provide communications to/from the County. Where communication is initiated by the Village at a slower speed, the County reserves the right, at the sole discretion of its database administrator, to terminate the communication where that communication is or may be causing a negative impact upon the performance of the database or the system. The approach to the best pricing and payments for the communications links will be addressed outside of this Agreement.

5. Agree that the LJIS software is proprietary software which has been developed and licensed by TRW Technologies, Inc., 1999 Broadway, Suite 2000, Denver, Colorado 80202, for use by the County.
6. Agree, as an LJIS user, not to disclose, copy, or change the LJIS software application or content to any other person, entity, municipality, or corporation, and to refrain from willfully damaging or losing data contained within the database, except as may be required by law.
7. No liability will be attributed to the Village for not meeting its obligations hereunder unless failure is caused by negligent acts or omissions of the Village or the failure of the Village to properly maintain those components of the system under its obligation to maintain. If the Village or its employees are negligent, then damages recoverable by the County will be limited to actual damages incurred. The Village shall, upon request, provide the County with evidence of general liability insurance coverage in the minimum amount of \$1 million per occurrence.

The Village and the County shall:

1. Agree to utilize the ORACLE Discover ("Ad Hoc" query tool), unless otherwise determined by the LJIS Board, to develop and prepare local reports needed by the respective law enforcement agencies.
2. Agree that the LJIS software is licensed by TRW Technologies, Inc., 1999 Broadway, Suite 2000, Denver, Colorado 80202, to the County.
3. Agree to implement and enforce the LJIS Workstation Security Policy which is attached to this Agreement as Appendix A and, by reference, is hereby incorporated as a part of the Intergovernmental Agreement.

Page 4

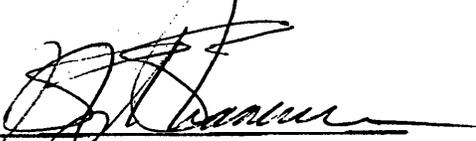
The Village and the County agree that:

1. This Intergovernmental Agreement shall be binding upon both parties until and unless amended by agreement of the parties, provided, however, that the County may unilaterally terminate this Agreement with 6 months notice and the Village may unilaterally terminate this Agreement with 6 months notice.
2. In the event either the County or the Village terminates this Agreement, County agrees to provide an electronic transfer of all Village data on the LJIS system, without any charge to the Village. In the event this agreement is terminated by the Village, Village agrees to return all County supplied LJIS software in its possession to the County at the time of such electronic transfer.
3. This Intergovernmental Agreement is subject to the approval of the Village of McLean and McLean County before it becomes effective.
4. This Intergovernmental Agreement is severable, and the validity or unenforceability of any provision of the Agreement, or any part hereof, shall not render the remainder of this Agreement invalid or unenforceable.
5. This Intergovernmental Agreement shall continue in full force and effect commencing upon the date the last party to this Agreement has signed until such time as it may be amended or revised by the same action that caused its adoption, or terminated as provided above.

The Village and the County hereto agree that the foregoing constitutes all of the Agreement and in witness whereof, the parties have affixed their respective signatures and certifications on the dates indicated below.

For the Village of McLean:

For McLean County:



 Mayor
 Village of McLean

 Michael F. Sweeney, Chairman
 McLean County Board

Page 5

ATTEST:


 Village Clerk
 Village of McLean, Illinois

ATTEST:


 Peggy Ann Milton,
 Clerk of the McLean County Board,
 McLean County, Illinois

www.adm1/jhs_mclean.gov

Members Sorensen/Salch moved the County Board approve an Intergovernmental Agreement between the Village of McLean and McLean County to Implement and Support an Integrated Justice Information System - Information Services. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen presented the following:

**RESOLUTION OF THE MCLEAN COUNTY BOARD
REQUESTING AN INCREASE IN THE MEDICAID REIMBURSEMENT LEVEL
FOR COUNTY-OWNED NURSING HOMES**

WHEREAS, Medicaid reimbursement levels for County-owned nursing homes are currently based on 1994 Cost Reports with an annual adjustment for cost of living; and

WHEREAS, the cost of living increases in the past five (5) years have been nominal, while the cost of providing medical and long-term care (including pharmaceuticals) has increased significantly; and

WHEREAS, the gap between the State reimbursement level and the cost of providing adequate services continues to widen, forcing many counties to provide costly subsidies to continue operating County-owned nursing homes; and

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of McLean, Illinois, hereby requests the General Assembly to pass legislation that will adjust the County Nursing Home reimbursement level to the Year 2000 (or most recent audited) Cost Report, in order to more justly reimburse County-owned nursing homes; and

BE IT FURTHER RESOLVED, that the General Assembly make provisions so that the cost report is updated on an annual basis to ensure the future financial viability of County-owned nursing homes throughout the state; and

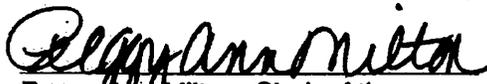
BE IT FURTHER RESOLVED, that the General Assembly recognize that County-owned nursing homes are operated efficiently and cost-effectively and provide some of the best long-term care in the state, thereby making cost-effective use of the taxpayer's dollar; and

BE IT FURTHER RESOLVED by the McLean County Board, in regular session, that a copy of this resolution be sent to each State Representative and State Senator who represents McLean County, and to the Governor, respectfully requesting their support; and

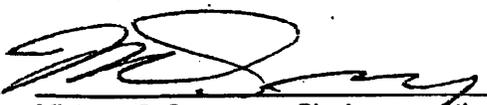
BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to Mr. William Anderson of Anderson Legislative Consulting, who represents McLean County's interests to the Government of the State of Illinois, and to the United Counties Council of Illinois (U.C.C.I.) and the Metro Counties of Illinois with the request that they support this resolution.

ADOPTED by the County Board of the McLean, Illinois this 20th day of February, 2001.

ATTEST:


Peggy Ann Milton, Clerk of the
County Board of the County of
McLean, Illinois

APPROVED:


Michael F. Sweeney, Chairman of the
McLean County Board

Members Sorensen/Berglund moved the County Board approve a Resolution of the McLean County Board Requesting an Increase in the Medicaid Reimbursement Level for County-Owned Nursing Homes - Don Lee, Administrator, McLean County Nursing Home. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen presented the following:

CLOSED MINUTES REVIEW

February 8, 2001

DATE	BOARD/COMMITTEE	MATTER DISCUSSED	RECOMMENDATION
01/05/82	Environment	Pending Litigation	Open
01/19/82	Lawsuit Steering	Pending Litigation	Open
01/19/82	County Board	Pending Litigation	Open
02/10/82	Transportation	Personnel	Closed
02/26/82	Lawsuit Steering	Pending Litigation	Open
03/02/82	Justice/Public Safety	Imminent Litigation	Open
03/22/82	Lawsuit Steering	Pending Litigation	Open
04/20/82	Lawsuit Steering	Pending Litigation	Open
05/05/82	Lawsuit Steering	Pending Litigation	Closed
05/27/82	Lawsuit Steering	Pending Litigation	Closed
11/04/82	Finance	Personnel	Closed
11/04/82	Health Services	Personnel	Closed
11/09/82	Advisory	Personnel	Closed
02/15/83	Executive	Imminent Litigation	Closed
03/08/83	Executive	Pending/Imminent Litigation	Closed
05/17/83	County Board	Imminent Litigation	Open
09/01/83	Property/Environment	Personnel	Closed
02/21/84	County Board	Board Vacancy	Closed
06/19/84	County Board	Personnel	Open
10/16/84	County Board	Personnel	Open
04/16/85	County Board	Personnel	Closed
05/21/85	County Board	Personnel	Closed
07/16/85	County Board	Personnel	Closed
09/19/85	AdHoc Overtime	Pending Litigation	Open
07/08/86	Executive	Pending Litigation	Open
01/12/87	Health	Personnel	Closed
01/20/87	County Board	Personnel	Closed
03/10/87	Executive	Personnel	Open
03/17/87	County Board	Personnel	Open
04/13/87	Search	Personnel	Open
04/17/87	Executive	Personnel	Open
06/09/87	Executive	Personnel	Open
07/13/87	Justice	Personnel	Closed
07/21/87	County Board	Personnel	Closed
08/17/87	Ad Hoc	Personnel	Closed
09/15/87	RPC Site Hearing	Pending Litigation	Open
12/01/87	Finance	Personnel	Closed
01/05/88	Finance	Personnel	Open
02/02/88	Finance	Personnel	Open
02/16/88	County Board	Personnel	Open
05/10/88	Executive	Pending Litigation	Closed
06/14/88	Executive	Personnel	Open
06/21/88	County Board	Personnel	Open
11/03/88	County Board	Pending Litigation	Closed
12/06/88	Finance	Personnel	Open
03/15/89	Finance	Personnel	Open
06/14/89	Finance	Personnel	Open
09/19/89	Board	Personnel & Pending Litigation	Open
10/17/89	Finance	Pending Litigation	Closed
01/02/90	Finance	Personnel	Open
01/16/90	Finance	Personnel	Open
01/16/90	Finance	Personnel	Open
01/23/90	County Board	Personnel	Open
04/13/90	Finance	Personnel	Open

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06/05/90	Finance	Personnel	Open
06/12/90	Executive	Personnel	Open
07/03/90	Finance	Personnel & Pending Litigation	Closed
08/07/90	Finance	Personnel	Closed
09/04/90	Finance	Personnel	Open
10/02/90	Finance	Personnel/Pending Litigation	Closed
02/05/91	Finance	Personnel/Pending Litigation	Closed
03/06/91	Finance	Personnel	Open
03/06/91	Finance	Collective Bargaining	Open
05/02/91	Land Use	Pending Litigation	Closed
05/06/91	Justice	Personnel	Open
05/07/91	Finance	Personnel	Open
05/21/91	County Board	Personnel	Open
06/11/91	Executive	Personnel	Open
08/20/91	County Board	Personnel	Closed
10/07/91	Justice	Personnel	Closed
11/04/91	Justice	Personnel	Open
11/05/91	Finance	Personnel	Open
11/14/91	Finance	Personnel	Open
02/04/92	Finance	Personnel	Open
02/06/92	Land Use	Pending Litigation	Open
02/18/92	Finance	Personnel	Open
06/02/92	Finance	Personnel	Open
06/09/92	Executive	Personnel	Open
07/07/92	Finance	Personnel	Open
07/21/92	County Board	Personnel	Open
08/04/92	Finance	Personnel	Open
08/18/92	County Board	Pending Litigation	Closed
09/15/92	County Board	Pending Litigation	Closed
10/06/92	Finance	Pending Litigation	Closed
11/04/92	Finance	Pending Litigation	Closed
11/05/92	Property	Personnel	Closed
11/17/92	County Board	Personnel	Closed
12/01/92	Finance	Personnel	Closed
01/05/93	Finance	Personnel	Open
04/08/93	Property	Land Purchase	Closed
05/04/93	Finance	Pending Litigation	Closed
06/15/93	County Board	Pending Litigation & Personnel	Closed
12/21/93	Finance	Pending Litigation & Personnel	Closed
04/05/94	Finance	Pending Litigation & Personnel	Closed
06/07/94	Transportation	Personnel	Closed
06/14/94	Executive	Personnel	Closed
11/07/95	Finance	Personnel	Open
01/16/96	County Board	Personnel	Closed
01/16/96	Finance	Personnel	Closed
06/18/96	County Board	Purchase of Land	Open
09/03/96	Finance	Personnel	Closed
10/15/96	County Board	Personnel	Closed
01/02/97	Property	Sale of Real Estate	Closed
01/21/97	Finance	Personnel	Closed
01/21/97	County Board	Personnel	Closed
02/06/97	Property	Sale of Real Estate	Closed
03/04/97	Finance	Collective Bargaining	Closed
04/01/97	Finance	Personnel	Closed
04/01/97	Finance	Personnel	Closed
05/06/97	Finance	Collective Bargaining\Personnel	Closed
05/08/97	Property	Sale of Real Estate	Closed
06/03/97	Finance	Collective Bargaining\Personnel	Closed
07/01/97	Finance	Personnel	Closed

08/05/97	Finance	Personnel	Closed
10/22/97	Finance	Personnel	Closed
04/02/98	Land Use	Personnel	Closed
04/07/98	Finance	Personnel	Closed
05/07/98	Land Use	Personnel	Closed
06/02/98	Finance	Pending Litigation	Closed
06/04/98	Land Use	Personnel	Closed
06/16/98	County Board	Collective Bargaining	Open
08/04/98	Finance	Collective Bargaining	Closed
08/06/98	Property	Personnel	Closed
09/03/98	Property	Personnel	Closed
10/01/98	Property	Personnel	Closed
10/06/98	Finance	Personnel	Closed
11/04/98	Finance	Personnel	Closed
11/09/98	Property	Personnel	Closed
11/17/98	County Board	Personnel	Closed
12/03/98	Property	Personnel	Closed
12/08/98	Executive	Sale of Real Estate	Open
12/15/98	Finance	Collective Bargaining	Closed
01/05/99	Finance	Collective Bargaining	Closed
03/02/99	Finance	Collective Bargaining	Closed
05/06/99	Property	Sale of Real Estate	Closed
05/18/99	Finance	Collective Bargaining	Closed
06/01/99	Finance	Collective Bargaining	Closed
06/04/99	Property	Sale of Real Estate	Open
07/06/99	Finance	Collective Bargaining	Closed
10/05/99	Transportation	Collective Bargaining	Closed
10/05/99	Finance	Collective Bargaining	Closed
11/02/99	Finance	Collective Bargaining	Closed
12/07/99	Finance	Collective Bargaining	Closed
01/04/00	Finance	Collective Bargaining	Closed
04/18/00	Finance	Collective Bargaining	Closed
05/02/00	Finance	Collective Bargaining/Personnel	Closed
11/07/00	Finance	Collective Bargaining/Personnel	Closed

Y:\CLOSEDMINUTESREVIEW.DOC

Members Sorensen/Renner moved the County Board approve a Request for Approval of Recommendation Concerning Closed Minutes - County Administrator's Office. Mr. Zeunik stated, pending final action by the Board, the minutes, which are scheduled to be opened, will be available in the County Administrator's Office. The minutes, which should remain closed, will not be available. Mr. Zeunik also said the minutes will be reviewed again in six months and presented to the County Board Executive Committee at that time. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen stated the Other Items for Information are listed on pages 81-139.

TRANSPORTATION COMMITTEE:
Member Bass, Chairman, presented the following:

**A JOINT AGREEMENT BETWEEN THE STATE OF ILLINOIS
AND MCLEAN COUNTY, ILLINOIS**

**Regarding: Illinois Route 9 (FAP 693) at Jolly Lake Road/Covell Road (CH 43)
Section (129)
McLean County
(Intersection Improvement Including Traffic Signal Installation)**

AGREEMENT

This agreement, entered into by and between the State of Illinois, through its Department of Transportation, hereinafter called the **STATE**, and McLean County, Illinois, hereinafter called the **COUNTY**.

WHEREAS, to facilitate the free flow of traffic and ensure safety to the motoring public, the **STATE** is desirous of improving the intersection of Illinois Route 9 (FAP 693) with Jolly Lake Road and Covell Road (County Highway 43/FAS Route 490), identified as State Section (129)I. The said project will include the following work:

- East and West Legs of Illinois Route 9 – Widen the existing 24' wide pavement to a 36' width so to provide two 12' wide through lanes and one 12' wide left turn lane on both the east and west approaches of Route 9 to Jolly Lake Road/Covell Road (County Highway 43/FAS Route 490). Eight foot wide bituminous shoulders will also be provided.
- North Leg of Jolly Lake Road (900 East Road/Township Road 118A) – Reconstruct the existing 16' wide pavement to a 36' wide curb and gutter pavement section providing two 12' wide through traffic lanes. Pavement will consist of bituminous concrete. Storm sewer will be constructed for drainage. Jolly Lake Road will also be vertically and horizontally realigned to improve alignment with Route 9 and Covell Road (County Highway 43) to the south. Realignment of pavement necessitates the reconstruction of Jolly Lake road from its intersection with Illinois Route 9 to 820' north. Dry Grove Township will retain its jurisdiction of this reconstructed portion of Jolly Lake Road (900 E Road/Township Road 118A).
- South Leg of Covell Road (County Highway 43/FS Route 490) – Reconstruct the exiting 24' wide pavement to a 36' wide curb and gutter pavement section providing two 12' wide through traffic lanes. Pavement will consist of bituminous pavement. Storm sewer will be constructed for drainage. Covell Road will also be vertically and horizontally realigned to improve alignment with Route 9 and Jolly Lake Road (900 E road/Township Road 118A). Realignment of pavement necessitates the reconstruction of Covell Road (County Highway 43) from its intersection with Illinois Route 9 and extending approximately 1,000' to the south. Reconstruction of Covell Road to a new grade elevation will require a two month closure of the said 1,000' portion of highway to traffic. Residents will have access to their properties at all times. McLean County will retain its jurisdiction of this reconstructed portion of Covell Road (County Highway 43).
- Traffic Signal/Roadway Lighting Installation – Traffic signals with combination roadway lighting will be installed at the subject intersection.

All other work necessary to complete the project will be performed in accordance with approved plans and specifications.

WHEREAS, the **COUNTY** is desirous of the said improvement in that same will be of immediate benefit to **COUNTY** residents and permanent in nature; and

WHEREAS, the **COUNTY** has expressed its willingness to participate in financing the cost of traffic signals to be installed at the subject intersection.

1. The **STATE** agrees to make the surveys, prepare plans and specifications, obtain the necessary right of way, receive bids and award the contract, furnish engineering inspection during construction, and cause the improvement to be built in accordance with the plans, specifications, and contract.
2. The **STATE** agrees to pay all construction and engineering costs subject to reimbursement by the **COUNTY** as hereinafter stipulated.

	<u>TOTAL</u>	<u>FEDERAL</u>	<u>STATE</u>	<u>COUNTY</u>
Road Construction	\$915,000	\$823,500 (90%)	\$91,500 (10%)	\$0 (0%)
Traffic Signals	\$180,000	\$162,000 (90%)	\$12,060 (6.7%)	*\$5,940 (3.3%)
Combination Roadway Lighting	\$8,000	\$7,200 (90%)	\$800 (10%)	\$0 (0%)
Subtotal	\$1,103,000	\$992,700	\$104,360	\$5,940
Engineering (15%)	\$165,450	\$148,905	\$15,654	\$891
Land Acquisition	\$340,000	\$0	\$340,000	\$0
Totals	\$1,608,450	\$1,141,605	\$460,014	\$6,831
			SAY	\$7,000

* In the event federal funds do not become available and straight state funding must be used for this improvement, the **STATE** agrees to assume all additional costs caused directly by a change in the type of funding.

** The **COUNTY**'s share of the cost for permanent traffic signal installation will not exceed 125 percent of the \$5,940 stated above, plus 15 percent engineering.

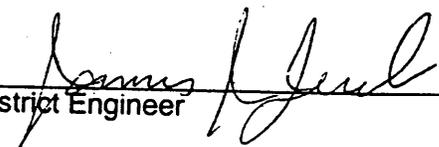
3. **COUNTY** participation shall be predicated on the percentages shown above for the specified work. **COUNTY** cost shall be determined by multiplying the final quantities times contract prices plus 15 percent for construction and preliminary engineering.
4. The **COUNTY** has passed a resolution appropriating \$7,000 to reimburse the **STATE** for the construction of traffic signals. A copy of the resolution is attached hereto as Exhibit 2 and made a part hereof.
5. The **COUNTY** agrees to provide, prior to the **STATE**'s advertising for the work to be performed hereunder, approval of the plans and specifications as prepared by resolution or letter.
6. Upon acceptance by the **STATE** of installation of traffic signals at the intersection of Illinois Route 9 and Covell Road (County Highway 43), the financial responsibility for maintenance and electrical energy of the said signals shall be proportioned as follows:

Intersection	Level of Maintenance	Maintenance	Electrical Energy
Traffic Signals: IL 9 @ Covell Road/CH 43 and Jolly Lake Road	I	State – 100% County – 0%	State – 100% County – 0%
Combination Roadway Lighting: IL 9 @ Covell Road/CH 43 & Jolly Lake Road	I	State – 100% County – 0%	State – 100% County – 0%

7. The **STATE** agrees to invite a **COUNTY** representative to accompany **STATE** personnel during the final field inspection of the completed reconstruction of County Highway 43 (FAS 490/900 E Road).
8. The **COUNTY** shall retain its jurisdiction of County Highway 43 (FAS 490/900 E Road), also known as Covell Road, at all times.
9. This agreement and the covenants contained herein shall be null and void in the event the contract covering the construction work, contemplated herein, is not awarded by July 1, 2004.
10. This agreement shall be binding upon and inure to the benefit of the parties, their successors, and assigns.

Executed on Behalf of the STATE OF ILLINOIS,
DEPARTMENT OF TRANSPORTATION

Executed on Behalf of the
MCLEAN COUNTY, ILLINOIS



District Engineer

Michael F. Sweeney, Chairman McLean
Co. Board

January 24, 2001
Date

Date

ATTEST

Peggy Ann Milton, Clerk
McLean Co. Board

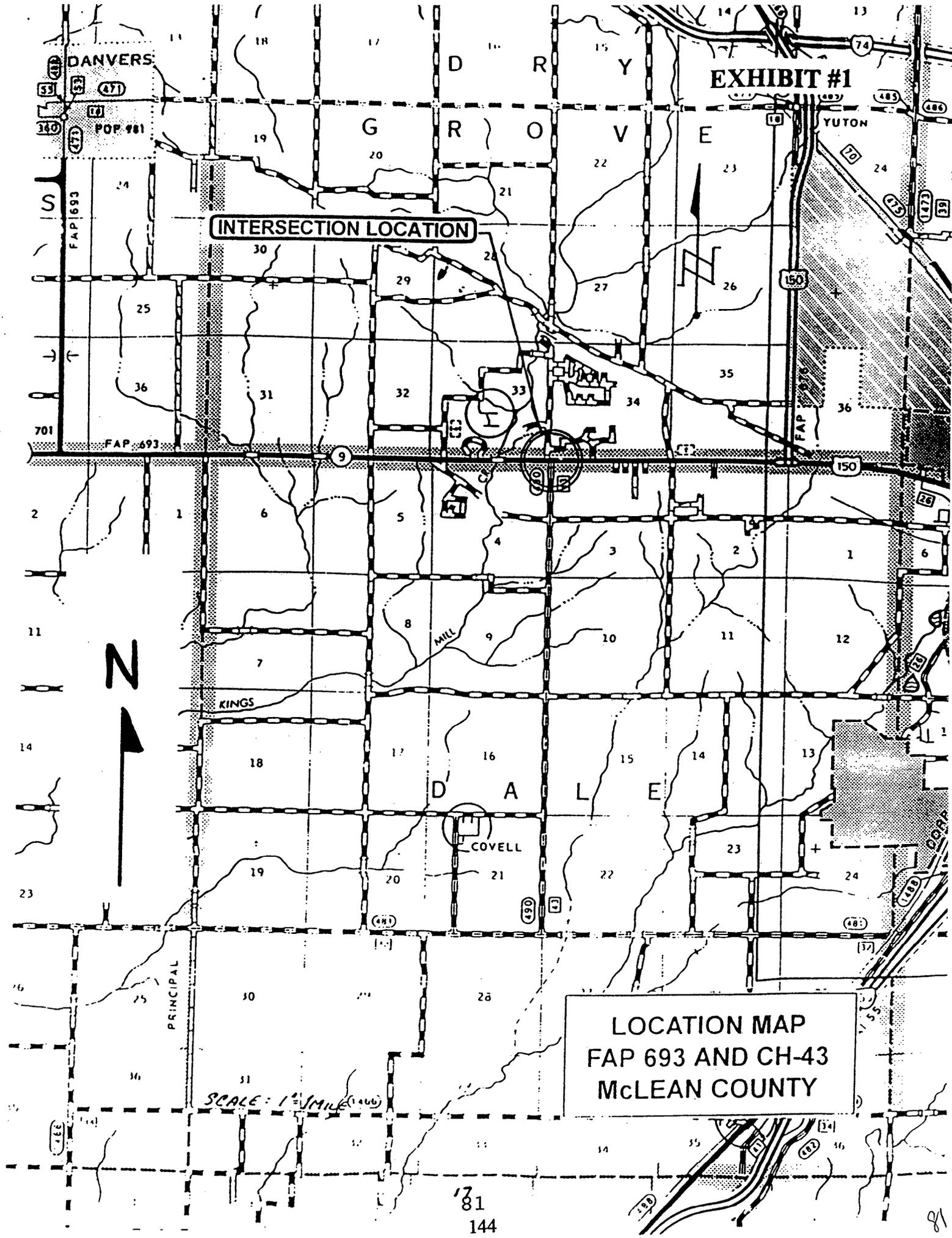
(SEAL)

EXHIBIT #1

INTERSECTION LOCATION

LOCATION MAP
FAP 693 AND CH-43
MCLEAN COUNTY

SCALE: 1" = 1 MILE (AUG)



RESOLUTION NO. _____

APPROPRIATION OF FUNDS FOR CONSTRUCTION OF TRAFFIC SIGNALS AT INTERSECTION OF ILLINOIS RT. 9 AND COUNTY HIGHWAY 43/COVELL ROAD

WHEREAS, McLean County, Illinois, hereinafter called the COUNTY, has entered into an agreement with the state of Illinois through its Department of Transportation, hereinafter called the STATE, of which the said parties are to participate in sharing certain costs for improving the intersection of Illinois Route 9 (FAP 693) and County Highway 43/Covell Road and Jolly Lake Road; identified under State Section (129).

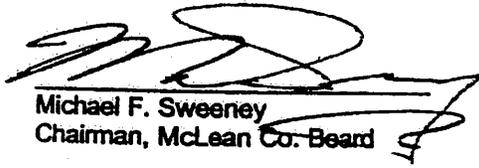
WHEREAS, in compliance with the aforementioned agreement, it is necessary for the COUNTY to appropriate GENERAL FUNDS and/or OTHER FUNDS to pay its reimbursement to the STATE for the engineering and construction costs of constructing traffic signals at the said intersection.

NOW THEREFORE, BE IT RESOLVED that there is appropriated the sum of Seven Thousand Dollars (\$7,000) or so much thereof as may be necessary, from money now and hereinafter allotted to the COUNTY, to pay its share of engineering and construction costs of traffic signals, as provided in the agreement, and said funds to be County Matching Funds.

BE IT FURTHER RESOLVED, that upon receipt of the first and subsequent progress payments made to the contractor, the COUNTY will pay to the Illinois Department of Transportation, an amount equal to the COUNTY's share of \$7,000 divided by the estimated construction costs, \$1,103,000 multiplied by the actual progress payment made to the contractor until the entire obligation incurred under the agreement has been paid, based upon final bid unit prices.

BE IT FURTHER RESOLVED that the COUNTY agrees to pass a supplemental resolution to provide additional funds if the amount appropriated herein proves to be insufficient to cover its share of the costs.

APPROVED


Michael F. Sweeney
Chairman, McLean Co. Board

02/20/01
Date

STATE OF ILLINOIS)
)
MCLEAN COUNTY)

ss

I, Peggy Ann Milton, Clerk in and for McLean County, hereby certify the foregoing to be a true, perfect, and complete copy of the resolution adopted by the County Board at a meeting on February 20 2001.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 20 day of February 2001.


County Clerk

2.20.01
Date

Members Bass/Emmett moved the County Board approve a Joint Agreement Between the State of Illinois and McLean County, Illinois regarding Illinois Route 9 at Jolly Lake/Covell Road (C.H. 43). Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Bass stated the General Report is located on pages 146-152.

FINANCE COMMITTEE:
Member Sorensen, Chairman, presented the following:

**RESOLUTION OF THE McLEAN COUNTY BOARD
AUTHORIZING THE McLEAN COUNTY HEALTH DEPARTMENT
TO INCREASE THE HOURLY SALARY RATE
FOR CERTAIN INCUMBENT NURSING STAFF**

WHEREAS, the Administrator of the McLean County Health Department has tried to retain qualified and trained Nursing employees within the Health Department; and,

WHEREAS, the Administrator of the McLean County Health Department has presented local market data and other information to the Finance Committee that illustrates the need to adjust the hourly rates for certain incumbents in professional nursing positions, namely Clinic Nurses, Public Health Nurses, School Health Nurses and Communicable Disease Investigators; and,

WHEREAS, the Administrator of the McLean County Health Department has requested authorization from the Finance Committee to increase the hourly salary rate for certain incumbent Nursing staff in order to retain qualified and trained employees; and,

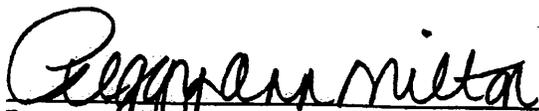
WHEREAS, the Finance Committee, at its regular meeting on February 6, 2001, approved the request of the Administrator of the McLean County Health Department to increase the hourly salary rate for certain incumbent professional nursing staff in order to retain qualified and trained staff; now, therefore,

BE IT RESOLVED by the McLean County Board, now in regular session, as follows:

- (1) That the Administrator of the McLean County Health Department is hereby authorized to increase the hourly salary rate for certain incumbent nursing staff as listed on the attached schedule which shall be incorporated as a part of this Resolution.
- (2) That the Administrator of the McLean County Health Department is directed to work with the County Administrator's Office in implementing the changes listed in this Resolution.
- (3) That the County Clerk is hereby directed to provide a certified copy of this Resolution to the Administrator of the McLean County Health Department, the County Treasurer, and the County Administrator.

ADOPTED by the McLean County Board this 20th day of February, 2001.

ATTEST:


Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

APPROVED:


Michael F. Sweeney, Chairman
McLean County Board

**Health Department
Nursing Positions
Salary Adjustments**

TITLE	STEP	RATE	PSTEP	PRATE	DIFF
Clinic Nurse	1	\$ 14.9359	1	14.9359	\$ -
Clinic Nurse	1	\$ 14.9359	7	15.3842	\$ 0.4483
Clinic Nurse	11	\$ 15.6831	17	16.1315	\$ 0.4484
Clinic Nurse	11	\$ 15.6831	17	16.1315	\$ 0.4484
Clinic Nurse	21	\$ 16.4303	27	16.8787	\$ 0.4484
CD Investigator	6	\$ 15.3095	15	15.9820	\$ 0.6725
CD Investigator	24	\$ 16.6545	30	17.1028	\$ 0.4483
CD Investigator	26	\$ 16.8040	32	17.2523	\$ 0.4483
Public Health Nurse	11	\$ 15.6831	20	16.3556	\$ 0.6725
Public Health Nurse	20	\$ 16.3556	28	16.9534	\$ 0.5978
Public Health Nurse	23	\$ 16.5798	31	17.1776	\$ 0.5978
Public Health Nurse	24	\$ 16.6545	32	17.2523	\$ 0.5978
Public Health Nurse	24	\$ 16.6545	32	17.2523	\$ 0.5978
Public Health Nurse	32	\$ 17.2523	39	17.7753	\$ 0.5230
Public Health Nurse	35	\$ 17.4765	41	17.9248	\$ 0.4483
School Health Nurse	24	\$ 16.6545	32	17.2523	\$ 0.5978

Members Sorensen/Nuckolls moved the County Board approve a Resolution to Increase the Hourly Salary Rate for Certain Incumbent Nursing Staff - Health Department. Member Segobiano stated he would like to see the Nursing Home, Health Department, and the Jail provide the County Board with a quarterly report regarding current staffing, vacancies that may occur during that quarter, and the reason for the vacancies. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:

An Ordinance
Of the McLean County Board
Amending the 2001 Combined
Annual Budget and Appropriation Ordinance

WHEREAS, it has become necessary to reappropriate the unliquidated encumbrances of the prior Fiscal Year 2000 budget, and

WHEREAS, reappropriations in the amount of \$586,024.50 for the Fiscal Year 2001 would be added; and

WHEREAS, the Executive Committee has deemed it necessary and advisable to reappropriate the unliquidated encumbrances outstanding at the close of the 2000 Fiscal Year, now therefore,

BE IT ORDAINED, by the County Board of McLean County, Illinois, that the Fiscal Year 2001 budget is amended by reappropriation of the outstanding purchase orders at the close of the 2000 Fiscal Year as follows:

COUNTY GENERAL FUND/0001

CIRCUIT CLERK

00-0000492	Raco Industries	256.00
00-0000588	Mace Printing	1,441.00
00-0000534	Byers Printing Co.	570.00
00-0000596	US Office Products	1,250.00
TOTAL CIRCUIT CLERK		3,517.00

STATES ATTORNEY

00-0000553	The Heyworth Star	657.50
TOTAL STATES ATTORNEY		657.50

COURT SERVICES

00-0000485	The Wal-Mart Store	321.60
00-0000486	Barnes & Noble, Inc.	93.84
00-0000487	Merle Pharmacies, Inc.	221.65
00-0000483	Read's Sporting Goods, Inc.	1368.65
TOTAL COURT SERVICES		\$2005.74

SHERIFF

00-0000162	Ray O'Herron Co., Inc.	1,514.80
00-0000320	ATD American Co.	584.00
00-0000396	Ray O'Herron Co., Inc.	98.45
00-0000402	Koldaire Equipment Co.	114.00
00-0000422	Star Uniforms, Etc.	268.50
00-0000443	Ray O'Herron Co., Inc.	883.65
00-0000449	Ray O'Herron Co., Inc.	966.55
00-0000456	Bullseye Uniforms & Police Equipment	20.75
00-0000470	Ray O'Herron Co., Inc.	1,077.60
00-0000472	Ray O'Herron Co., Inc.	520.10
00-0000475	S. Harris Uniforms	344.85
00-0000479	Office Depot	60.00
00-0000493	Ray O'Herron Co., Inc.	19.90
00-0000505	ATD American Co.	133.64
00-0000507	Ray O'Herron Co., Inc.	72.85
00-0000508	P.F. Pettibone & Co.	265.00
00-0000509	Star Uniforms, Etc.	273.00
00-0000537	Adver Signs	1,535.00
00-0000544	Caligor	249.50
00-0000551	Identix, Inc.	24,092.00
00-0000555	The Heyworth Star	195.00
00-0000556	Ray O'Herron Co., Inc.	113.00
00-0000557	The Heyworth Star	80.00
00-0000558	Ray O'Herron Co., Inc.	19.90
00-0000559	Robinson Textiles, Inc.	724.00
00-0000560	Cabela's Inc.	77.69
00-0000561	S. Harris Uniforms	352.85
00-0000562	All Forms & Checks	138.72
00-0000563	Justice Packaging, Inc.	135.00
TOTAL SHERIFF		34,930.30

CORONER

00-0000425	Office Depot	1,249.94
TOTAL CORONER		1,249.94

PARKS & RECREATION

00-0000574	McLean County Asphalt	10,000.00
00-0000575	Farnsworth & Wylie	8,000.00
00-0000576	Merco, Inc.	15,400.00
00-0000593	Twin City Power Equipment	900.00
00-0000594	Martin Implement, Inc.	2,500.00
00-0000586	CDW Government, Inc.	1,700.00
TOTAL PARKS & RECREATION		38,500.00

FACILITIES MANAGEMENT

00-0000482	Western Waterproofing	1,541.00
00-0000572	Technical Solutions & Service	5,200.00
00-0000540	Kone, Inc.	2,400.00
00-0000565	Hunzeker Service Agency, Inc.	5,450.00
00-0000566	The Struck Co.	3,000.00
00-0000567	Technical Solutions & Service	6,400.00
00-0000568	Cummins Mid-States Power, Inc.	3,800.00
00-0000569	Connor Co.	6,000.00
00-0000570	Presentations Direct	2,500.00
00-0000571	Pemco Service Co.	25,000.00

TOTAL FACILITIES MANAGEMENT 61,291.00

INFORMATION SERVICES

00-0000462	CDS Office Technologies	728.15
00-0000477	Wiley Office Equipment Co.	1,095.00
00-0000578	RMI.NET	9,585.00
00-0000579	ASAP Software Express, Inc.	9,985.00
00-0000580	ASAP Software Express, Inc.	42,000.00

TOTAL INFORMATION SERVICES 63,393.15

SUPERVISOR OF ASSESSMENTS

00-0000530	The Normalite	35,400.00
00-0000539	PIP Printing	13,000.00
00-0000528	PIP Printing	25,800.00

TOTAL SUPERVISOR OF ASSESSMENTS 74,200.00

TOTAL COUNTY GENERAL FUND 279,744.63

T.B. CARE & TREATMENT/0111

00-0000554	Enloe Drugs, Inc.	3,495.00
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TOTAL T.B. CARE & TREATMENT/0111 3,495.00

HEALTH DEPARTMENT/0112

00-0000439	Best Buy Co., Inc.	350.00
00-0000513	The Heyworth Star	2,500.00

00-0000512	Jeffery Alans	400.00
00-0000514	Superintendent of Documents	600.00
00-0000515	McLean County Informations Services	1,000.00
00-0000518	USI, Inc.	283.00
00-0000519	Paper Thermometer Co.	80.00
00-0000548	Best Buy Co., Inc.	600.00
00-0000549	Dynamic Graphics, Inc.	100.00
00-0000550	Connecting Point Computer Center	1,500.00
00-0000499	U.S. Postmaster	500.00
00-0000500	Standard Register Co.	2,702.00
00-0000520	McLean County Treasurer	600.00
00-0000532	F & G Lighting & Sound	525.00
00-0000521	McLean County Information Services	3,200.00
00-0000545	Godfrey Group	563.00
00-0000546	Bergen Brunswig Medical Corp.	1,018.00
00-0000603	Best Buy Co., Inc.	100.00
00-0000294	McLean County Health Dept.	430.00
00-0000526	T-Kennel	3,000.00
00-0000522	Jeffery Alans	300.00
00-0000547	Office Depot	679.00
TOTAL MCLEAN COUNTY HEALTH DEPARTMENT		21,030.00

COUNTY HIGHWAY/FUND 0120

00-0000147	Rocal, Inc.	2,759.00
00-0000524	Wissmiller and Evans	3,987.50
00-0000591	Town of Normal	35,000.00
00-0000604	Wissmiller and Evans	3,400.00
TOTAL COUNTY HIGHWAY/FUND 0120		45,146.50

COUNTY HIGHWAY/FUND 0123

00-0000525	Wissmiller and Evans	3,987.50
TOTAL COUNTY HIGHWAY/FUND 0123		3,987.50

TORT JUDGEMENT/FUND 0135

00-0000590	Merck Sharp & Dohme, Inc.	2,325.00
00-0000538	Widmer Interiors	2,495.86
TOTAL TORT JUDGEMENT/FUND 0135		4,820.86

CIRCUIT CLERK/COURT AUTOMATION/FUND 0140

00-0000497	Dictaphone, Inc.	1010.50
TOTAL CIRCUIT CLERK COURT AUTOMATION		1010.50

COURT SECURITY/SHERIFF/FUND 0141

00-0000396	Ray O'Herron Co., Inc.	94.95
TOTAL COURT SECURITY/SHERIFF		94.95

CIRCUIT CLERK/COURT DOCUMENT STORAGE/FUND 0142

00-0000535	Rite Business Forms	2,800.00
00-0000601	US Office Products	1,333.00
00-0000602	Faulkner's' Bindery	4,500.00
TOTAL CIRCUIT CLERK COURT DOCUMENT STORAGE		8,633.00

E-911/FUND 0450

00-0000489	Dictaphone, Inc.	32,000.00
TOTAL E-911		32,000.00

METRO CENTER/FUND 0452

00-0000490	Dictaphone, Inc.	32,488.00
00-0000498	DO Group, Inc.	3,696.00
00-0000541	Gateway Companies, Inc.	4,072.00
00-0000542	Panasonic Communications & Systems	5,598.00
00-0000543	Dell Computer Corp.	2,860.00
00-0000597	Tritech Software Systems	9,987.00
00-0000598	Innotech Communications, Inc.	3,425.00
00-0000599	Tritech Software Systems	18,069.00
TOTAL METRO CENTER		80,195.00

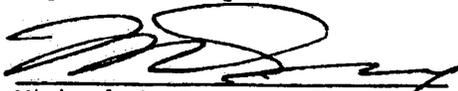
CAPITAL IMPROVEMENT FUND/0901

00-0000582	Weber Electric, Inc.	19,766.56
00-0000583	USA Bluebook	6,000.00
00-0000584	Menards Cashway Lumber	21,000.00
00-0000585	Romtec, Inc.	51,500.00
00-0000600	Romtec, Inc.	7,600.00

TOTAL CAPITAL IMPROVEMENT FUND 105,866.56

GRAND TOTAL COMBINED FUNDS \$586,024.50

Adopted by the McLean County Board of McLean County, Illinois this 20th day of February 2001.


 Michael F. Sweeney, Chairman
 McLean County, Illinois

Attest: 
 Peggy Ann Milton, County Clerk
 McLean County, Illinois

Members Sorensen/Kinzingler moved the County Board approve an Ordinance of the McLean County Board Amending the 2001 Combined Annual Budget Appropriation Ordinance - Auditor's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:

AN ORDINANCE TRANSFERRING MONIES FROM THE
COUNTY GENERAL FUND 0001
TO THE FICA/SOCIAL SECURITY FUND 0130
FISCAL YEAR 2001

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the FICA/Social Security Fund 0130 in the Fiscal Year 2001 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, there are sufficient monies available in the County General Fund 0001 that may be drawn upon temporarily to meet this projected shortfall; and,

WHEREAS, it is desirable to transfer said monies; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$594,919.00 from the General Fund 0001 to the FICA/Social Security Fund 0130; and,

WHEREAS, the Finance Committee concurs with the County Administrator's recommendation and so recommends this Ordinance to the McLean County Board; now, therefore,

BE IT ORDAINED by the McLean County Board in regular session that the sum of up to \$594,919.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM: County General Fund 0001	<u>\$594,919.00</u>
TO: FICA/Social Security Fund 0130	<u>\$594,919.00</u>

BE IT FURTHER ORDAINED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$594,919.00 accordingly.

BE IT FURTHER ORDAINED that said County Treasurer be directed on or before October 1, 2001, to reimburse said County General Fund 0001 after receipt of general property taxes and personal property taxes until the full amount so transferred has been returned to these funds.

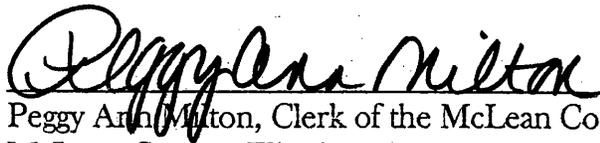
BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

(2)

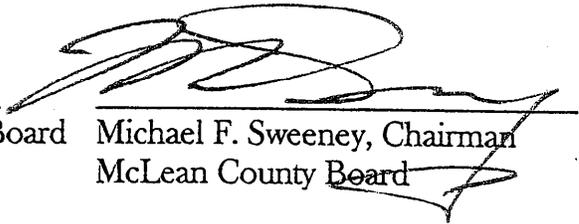
ADOPTED by the County Board of McLean County, Illinois this 20th day of February, 2001

ATTEST:

APPROVED:



Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois



Michael F. Sweeney, Chairman
McLean County Board

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A RESOLUTION TRANSFERRING MONIES FROM THE
 WORKING CASH FUND 0002
 TO THE PERSONS WITH DEVELOPMENTAL DISABILITIES FUND 0110,
 THE HEALTH DEPARTMENT FUND 0112, AND
 THE IMRF FUND 0131
 FISCAL YEAR 2001

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Persons with Developmental Disabilities Fund 0110, the Health Department Fund 0112, and the IMRF Fund 0131 in the Fiscal Year 2001 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, the County has heretofore established a Working Cash Fund and has accordingly collected a special tax therefore pursuant to statute; and,

WHEREAS, it is desirable to transfer to said funds, monies from said Working Cash Fund; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$718,598.00 from the Working Cash Fund to this fund; and,

WHEREAS, the Finance Committee concurs with the County Administrator's recommendation and so recommends this resolution to the McLean County Board; now, therefore,

BE IT RESOLVED by the McLean County Board in regular session that the sum of up to \$718,598.00 be and the same is hereby ordered transferred on an as needed basis from the Working Cash Fund 0002 to the following funds as follows:

FROM:	Working Cash Fund 0002	<u>\$718,598.00</u>
TO:	Persons with Developmental Disabilities Fund 0110	\$244,982.00
	Health Department Fund 0112	\$176,027.00
	IMRF Fund 0131	\$297,589.00
	TOTAL:	<u>\$718,598.00</u>

(2)

BE IT FURTHER RESOLVED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$718,598.00 accordingly.

BE IT FURTHER RESOLVED that said County Treasurer be directed to immediately reimburse said Working Cash Fund on or before October 1, 2001, upon receipt of general property taxes until the full amount so transferred has been returned to the Working Cash Fund 0002.

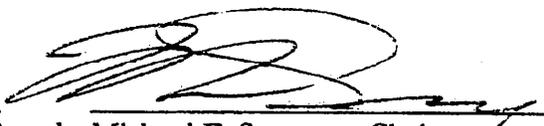
BE IT FURTHER RESOLVED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 20th day of February, 2001.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois


Michael F. Sweeney, Chairman
McLean County Board

Members Sorensen/Rodman moved the County Board approve an Ordinance Transferring Monies from the County General Fund 0001 to the F.I.C.A./Social Security Fund 0130 and a Resolution Transferring Monies from the Working Cash Fund 0002 to the Persons with Developmental Disabilities Fund 0110; the Health Department Fund 0112; and the I.M.R.F. Pension Fund 0131 both for January 1 - May, 31, 2001 - Fiscal Year 2001 - County Administrator's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen stated the General Report is located on pages 169-177.

PROPERTY COMMITTEE:
Member Salch, Chairman, presented the following:

AMENDMENT TO THE "INTERGOVERNMENTAL AGREEMENT FOR ROUTE 66 BIKEWAY DEVELOPMENT AND MAINTENANCE"

This amendment is made in accordance with ARTICLE XV (MODIFICATIONS) and pertains to ARTICLES IV, VII, XI and XIII of this agreement. This amendment provides for the additional ten percent match requirement needed to secure the \$255,106 TEA-21 Enhancement Program funding offered by the Illinois Department of Transportation (IDOT) to complete Preliminary Engineering I for Phases I, II, and III of the proposed project.

The additional match is needed due to unavailability of the anticipated ten percent Illinois Department of Natural Resources Bike Path grant funds to finance preliminary engineering. The proportionate cost shares to be provided by the project participants to secure the TEA-21 grants for the engineering of this phase of the project are unchanged from ARTICLE VIII of this agreement and result in the amounts listed below.

Project Contributors	Proportionate Shares (%)	Amounts
Bloomington	41.1	\$26,211
Normal	30.5	19,451
Chenoa	1.2	765
Lexington	1.3	829
Towanda	0.4	255
McLean	0.6	383
Balance of County	24.9	15,880
	100.0	
20% Local Match		63,774
80% IDOT		255,106
Total PE I for Phases I, II, & III		\$318,882

The consent of all parties to amend this agreement as outlined above is authorized by the signatures affixed below.

_____	_____
McLean County Regional Planning Commission	Date
_____	_____
County of McLean	Date
_____	_____
City of Bloomington	Date
_____	_____
Town of Normal	Date
_____	_____
City of Chenoa	Date
_____	_____
City of Lexington	Date
_____	_____
Village of Towanda	Date
_____	_____
Village of McLean	Date

Members Salch/Sorensen moved the County Board approve an Amendment to the "Intergovernmental Agreement for Route 66 Bikeway Development and Maintenance" - Parks and Recreation Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

at

Member Salch, Chairman, presented the following:

TO: Property Committee Members, County Administrator John Zeunik, Jack Moody
FR: Billie Larkin, Director of the Children's Advocacy Center and CASA
DATE: February 1, 2001
RE: Justification of additional space needs for Children's Advocacy Center/CASA of McLean County

Currently the Children's Advocacy Center, CASA of McLean County programs are housed on the second floor of the McBarnes Building with approximately 3500 sq. feet that is used to accommodate the staff, Center and general office functions. And while the location is perfect and we have worked to make it a very child friendly environment, we are running into significant space issues affecting the delivery of services to children.

The CASA program is housed as a program of the Advocacy Center and now serves 173 volunteers. These 173 volunteers require monthly in-person supervision meetings (minimally) and at times during the life of a case, the CASAs are in the office much more frequently. The CASA program trains community volunteers in *40 hour training sessions three times a year*. (In 2001, we will be expanding the training to 48 hrs) Those training sessions are held in the Conference Room on the 1st floor of the McBarnes Building. With United Way and PATH in the McBarnes Building, both agencies using that training room, sessions are packed and the room must be reserved months in advance if there is hope to secure it for training purposes, especially for any sequential trainings. As well the CASA program must provide a minimum of 100 hours of continuing education through out the year, most often in the form of speakers and meetings again using the conference space on the 1st floor. (Please see attachment in packet Number of Trained volunteers)

Currently the CASA staff (4) are all in one office offering little confidentiality to their cases or their CASAs. (Please refer to CAC current chart in red highlighted area) Most often they meet in the Advocacy Center for private supervision meetings on each case.

Obviously that is problematic with the Children's Advocacy Center's growing number of child abuse interviews, as well as individual and group therapy being conducted. (Please refer to charts on number of children seen

at the Advocacy Center). Tuesday evenings the Center facilitates the adult women's support group from 6 to 8 and Wednesday evenings in the fall and spring, there is a non-offending mother and child victim support group assembled. Child interviews cannot take place during those two evening times, nor can individual counseling again because of confidentiality issues and the space available. As well the problem is heightened because of the sheer number of children's that we have seen in 2000, at this writing 279 up from 208 last year or a 34% increase. (please refer to chart included in your packet entitled Total number of children seen for child abuse interviews).

While the space problem seems complicated at this time, looking down the road in just one year's time, we see the space problem becoming even more difficult.

DCFS is changing their delivery of service on the front end (beginning December 2000) and cases will be moving through the system not only faster but also with much more detail. What that means for both CASA and CAC is that our current case load (CASA) will increase in volume and as well an increase in the number of children seen at the Center. For many years we have been willing and able to see physical abuse priority one and two cases from DCFS, but have really had few numbers in regard to children seen at the center (physical abuse). The new change in their delivery of service will begin mandating the investigators bring to the CAC this caseload. This alone could account for *an additional 180-200* (estimated low) children increase at the Center.

As well the CAC has begin consultation with DCFS on Domestic Violence (DV) cases where children are in the home and have witnessed the event(s). Obviously this change in service delivery will greatly increase the number of children seen for interviews, increase the amount of counseling provided by the Center, increase the need for more staff, and hopefully and most importantly begin providing underserved children the services that they are needing in McLean County.

At the same time, the National Children's Alliance is beginning efforts to make site appearances at all their full member Advocacy Centers for national accreditation. With this accreditation, we will be asked to give significant linkage to medical providers. At this time, the closest facility for forensic culpascopic medical exams is in Peoria and McLean County children are driven to the Pediatric Resource Center for a child sensitive

exam. Many advocacy centers located in the State of Illinois have an on-site medical exam room for this procedure. Currently our space does not permit us to house a culpascope or a SANE (Sexual abuse nurse examiner) practitioner.

Currently neither the CASA program nor the Children's Advocacy Center has a secretary or receptionist. The need for an office coordinator with the amount of traffic, the confidentiality of the cases and the number of phone calls that is received through the Center/CASA program on a daily basis is extraordinary. Just copying the reams of paper for CASA cases takes an incredible amount of time that is being done now through the CASA case managers. Their time could be better spent in direct supervision to the CASAs. We simply do not have any room to house this position. And sadly we have currently two grant opportunities that we will need to let pass simple because we do not have the space to house the individuals that are needed.

Our therapist who is contractual with grant monies from DCFS will be moving from part time to full time with in the next granting cycle from DCFS. At this time she shares office space with two other CAC staff, and although she has a small interview room (about 9' x 6") she would be best served with a private office and a larger space to house her therapy materials. Offering a confidential and secure setting for the children would be a major benefit of moving to a different location.

During 2000 the therapist saw 142 children for counseling ranging from 1 session to 8 sessions per child. At the same time, the mother daughter group saw 9 mothers and 9 daughters for two-8 week sessions. The on going adult women's support group (just completing it's fourth full year) has on average 8 adult women each Tuesday evening from 6 to 8 PM for counseling. The need to keep these sessions confidential is paramount.

While 3500 square feet may seem like an adequate amount, much of the space is *dedicated space* that cannot be used for offices, as it is reserved for the child sexual/physical abuse interviews. Those rooms must be available on a moment's notice for emergency team interviews.

5th floor

After meetings John Zeunik, Tom Hawk, Jack Moody and certainly with the full input of the CAC/CASA staff, we are excited about space availability on the 5th floor of the Heath Department Building.

With the new space first and foremost we can accommodate the growing number of children and services that they need. With two interview rooms and one large observation room, we can interview children in joint sessions instead of scheduling around just one interview room. We will be able to provide the multi-disciplinary team some space to host their pre-interview and post-interview meetings as they collaborate on the next steps needed to aid the child victim as well as the prosecution. We will be able to better protect the confidentiality of the child with space that would allow for separate waiting areas and not the mix of families in one location. Obviously for the child and the families this is a paramount need.

Our therapy area would have separate and distinct access and therapy could be done while interviews are being conducted which would greatly open hours and availability to children and their families. The future medical space although small, will adequately serve McLean County and will so importantly bring a trained expertise on children's forensic medical exams to this community.

The CASA program is now co-existent in space of the Advocacy Center. While these two programs are joined at the hip in regards to administration, management, and funding, great strides must be taken to protect the confidentiality of the two separate areas. Housing the CASA program in the same floor but with separated space will serve that purpose well.

Training is an on going issue with the CASA and the CAC programs. While there is space available on the 3rd floor with the Health Department, our need for space for training and conferencing is great. With case staffings every Thursday afternoon with the MDT team members (State's attorney's Office, DCFS, BPD, NPD, McLean County Sheriff) and meetings with DCFS/Family Solutions, (weekly as well) and individual CASA meetings on a daily basis, the need for a conference facility has grown over the last several years. We don't see that need declining but in fact accelerating. Providing 100 hours of on going training for our CASAs and training for our MDT component is mandated by our regulations. With accreditation review early in 2003, we must begin meeting those commitments at this time. The

CASA training that is being offered three times a year in groups of approximately 25 has to have a minimum of 40 hours for each session of training. In 2001 our trainings will have 48 hours in each of the three sessions. As part of our accreditation requirements as well, we must maintain an active training schedule for the whole multidisciplinary team which includes members of the State Attorney's Office, DCFS, Law Enforcement, therapist and CAC staff.

Most importantly, is our need for confidentiality for the children and their families. With one reception space at this time, and no privacy for multiple interviews or families, we often go through the "Back door" with families trying very hard to protect all the families involved with some degree of discretion. When we see (as we did the week of January 15th), 17 children in one week, the logistics are impossible.

The space in the McBarnes Building has served us very well and we are grateful for having the opportunity to house our department in the Building. But it is time to look forward; to house what is needed for McLean County. It is clear that the CAC department has proven it is a stable self-funded department capable of carrying the extra burden of finances that are estimated with the move to the 5th floor. (Please refer to the packet for estimated current and projected cost comparisons). While we are not naïve enough to suggest this will not be tight in budgeting, we are well aware of what we need to do in order to accomplish the task at hand.

Thank you for your full consideration.

CASA Utilities and Maintenance Costs Summary:
(For 5th Floor of 200 W. Front Street)

5th Floor

Spaces: Area A: 2,954 s.f. Large room at NW corner (Training Room)
Area B: 1,359 s.f. Former Gesell Law Office (Medical/Therapeutic Area)
Area C: 2,640 s.f. Former Pratt & Pratt Law Office (CAC)
Area D: 1,074 s.f. Blue carpet finished office area (CASA)
Total: 8,027 s.f.

1. **Electric:** (4 electric meter accounts each month) 102 electrical outlets plus lights IPC Account Number 1107756375 (Formerly Gesell Law Office) All each month IPC Account Number 9921886703 (Formerly Pratt Law Office) All each month IPC Account Number 8985270413 (5th Floor North Meter) This meter is the one entirely for the large room and the blue carpeted room. All each month IPC Account Number 2103396981 (House Meter) .205% of remainder after subtracting HD 65% (8027 is .205% of 39,000 s.f.) HD occupies 36,000 s.f. Estimated: \$13,645.90 annual or \$1,137.16 monthly.
2. **Water:** .205% of remainder after subtracting HD 65% of monthly invoice. Estimated: \$321.00 annual or \$26.75 monthly.
3. **Gas:** .205% of remainder after subtracting HD 65% of monthly invoice. Estimated: \$1,364.59 annual or \$113.72 monthly.
4. **Elevator:** (fixed amount billed each month) .205% of remainder after subtracting HD 65% of annual invoice, billed 1/12 each month. \$558.83 annual or \$46.57 monthly.
5. **Simplex Alarms:** (fixed amount billed each month) .205% of remainder after subtracting HD 65% of annual invoice, billed 1/12 each month. \$155.60 annual or \$12.96 monthly.
6. **Trash:** (fixed amount billed each month) 3-year long term contract .205% of remainder after subtracting HD 65% of annual invoice, billed 1/12 each month. \$142.07 annual or \$11.84 monthly.
7. **Maintenance:** Billed actual time and materials. \$3,200.00 supplies and \$4,909.44 labor (.1875 FTE). Estimated: \$8,109.44 annual or \$675.79 monthly.
8. **Reminder:** CASA will be paying NO RENT. Merely utilities and maintenance. CASA will provide their own custodial and custodial supplies.

Utilities and Maintenance Summary (Annual Estimated Amounts):

	Annual:	Monthly	Current Budget (Annual)	Current Monthly
Electric	\$13,645.90	\$1,137.16	\$6,000.00	\$500.00
Water	321.00	26.75	150.00	12.50
Gas	1,364.59	113.72	2,400.00	200.00
Elevator Contract	558.83	46.57	881.52	73.46
Elevator Telephone	NA	NA	100.92	8.41
Trash	142.07	11.84	285.00	23.75
Maintenance**	8,109.44	675.79	NA	NA
Estimated total	\$24,141.83	\$2,011.82	\$9817.44	* \$818.12

How will the increase in new utility expenses be paid?

- In next year's budget we will work in the numbers and reduce other lines if necessary
- If necessary the Child Protection Network could assume the responsibility of some utility cost
- We will ask our grantors to help with the increase (For example in this year's proposed United Way Budget for the CASA program we have asked for a \$4,000 increase to pay for the salary reclassification of the CASA case manager, the same format would be done for those grantors that are willing to help defray utility cost, which include United Way, DCFS and Illinois Criminal Justice Information Authority)
- We receive \$10,000 a year from the National Children's Alliance of undesignated dollars, in other words those dollars can be used for anything from salaries to utilities, we will work with county administration to earmark our monies differently
- Each year from 1995 to current we have monies that have remained in our account. From a historical perspective, we have garnered more monies than have been spent.
- December 2000's utility invoice was \$1,325.74*
- It is my understanding regarding maintenance that the CAC office would be billed on a fee-for-service basis, just as is the Health Department, for time and materials. These items will be those that we would ask Jack's department to perform, and only those. If we do not ask us to do work, there is no bill. **

Proposed Budget for Remodeling 5th Floor 200 W. Front Street for CASA
November 30, 2000

<u>Item:</u>	<u>Budget:</u>
Demolition:	\$2,100.00
Framing:	1,400.00
Dry Wall:	2,350.00
Doors/Hardware:	9,850.00
Ceilings (repairs):	2,400.00
Carpet/Tile:	19,500.00
Paint/Stain:	3,100.00
Electrical:	9,300.00
Lighting:	1,400.00
Phone/Data Wire:	2,000.00
Data Electronics:	2,000.00
Plumbing Rough-In:	3,900.00
Plumbing Finishes:	2,200.00
Cabinets:	800.00
HVAC/VAV Boxes(21):	9,200.00
Locksmith:	600.00
Fire Alarm:	4,900.00
Security (Doors):	500.00
Sprinklers:	<u>1,500.00</u>

Total Estimated Budget: \$79,000.00*

*(No labor charges)

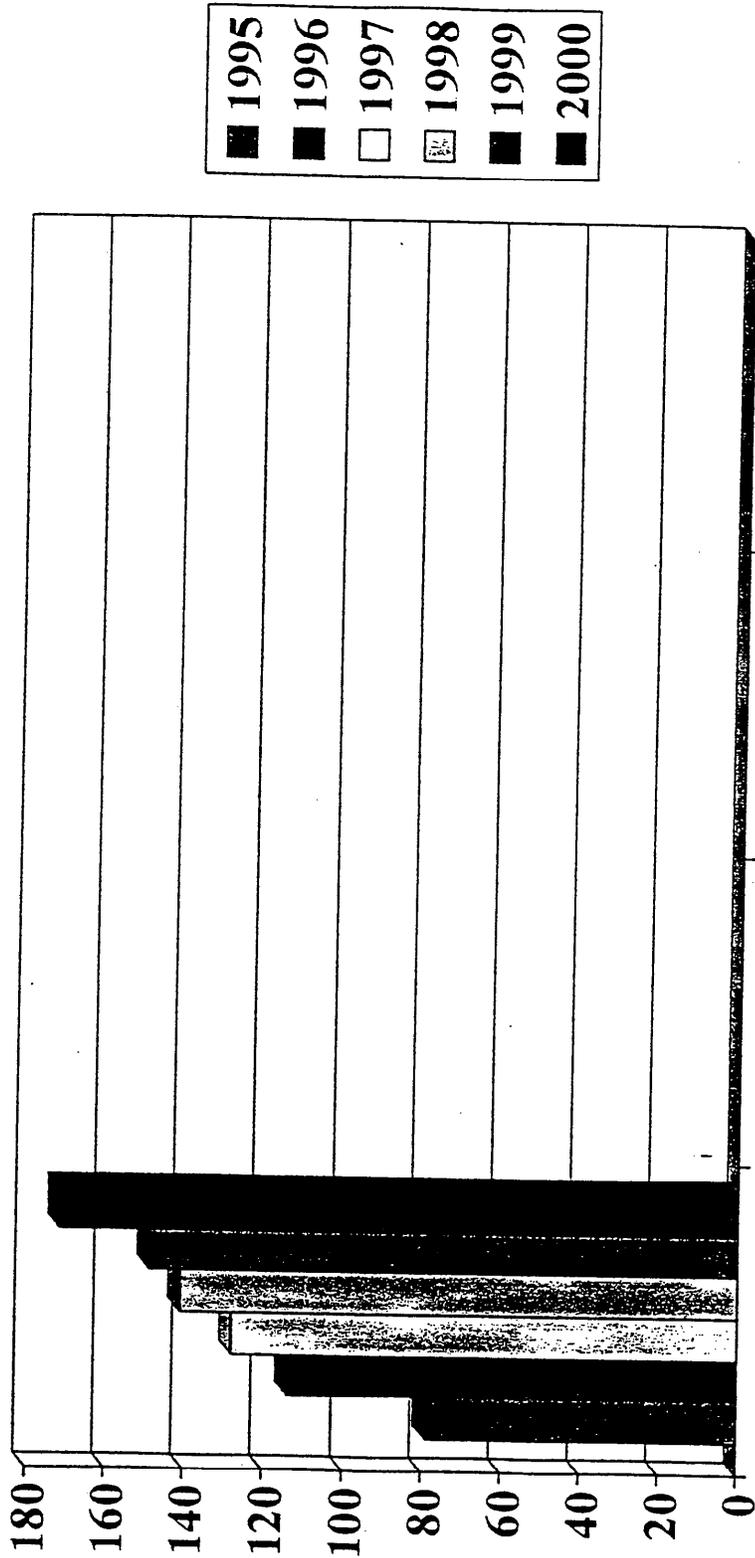
\$9.82 per s.f. (for 8,027 s.f.)

CASABUDGET.Doc

How will we pay for the remodeling costs of the 5th floor?

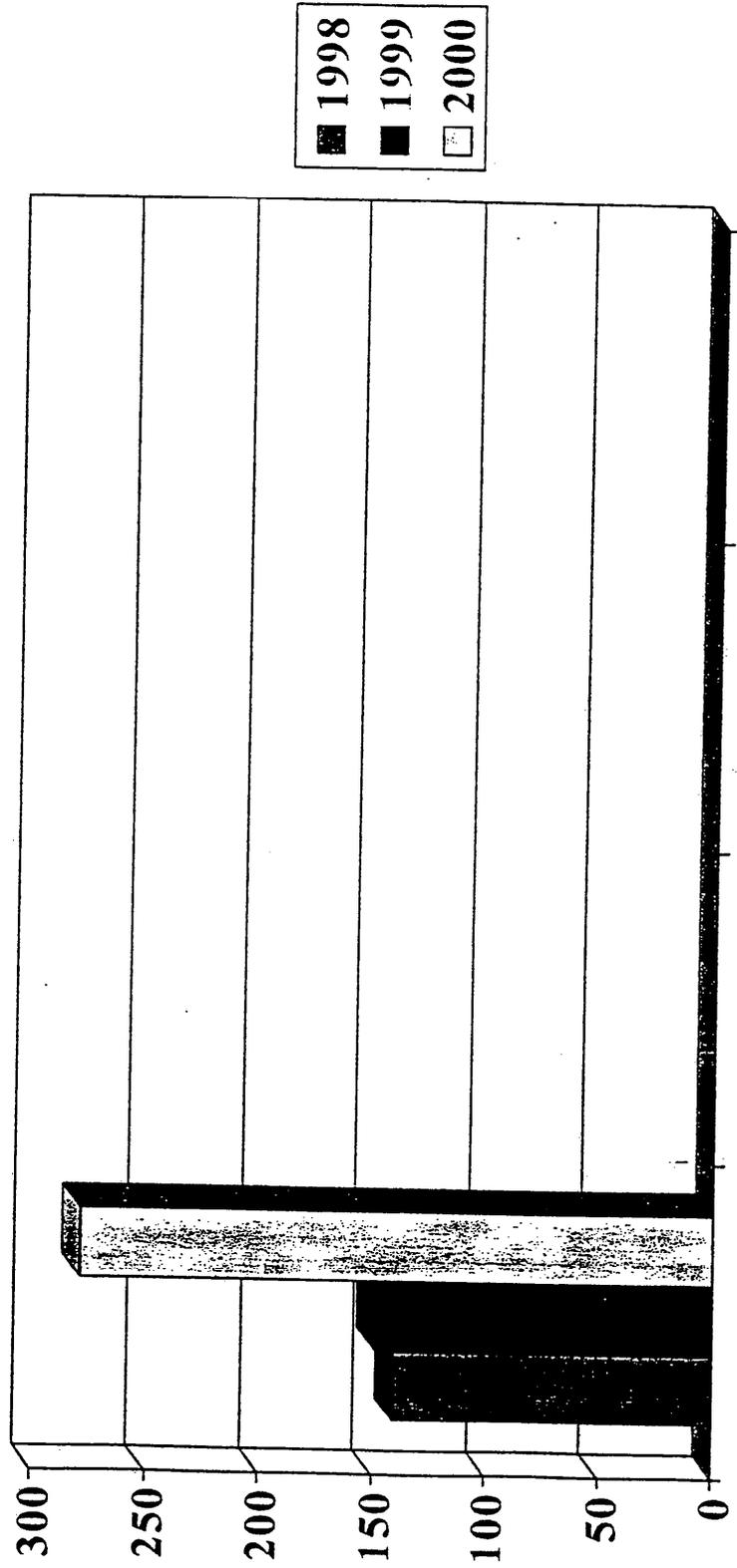
- After consultation meetings with John Zeunik, Tom Hawk, Jack Moody, and after extensive meetings with the staff of the CAC/CASA program, we have determined the needs to make the 5th floor habitable for our needs and those needs have been translated into a proposed budget.
- The county would pay for general work that would make it habitable for any tenant and roughly it was estimated that the county would incur +/- \$27,000 of those costs. (Those costs for example would include HVAC/VAV, ceiling repairs etc)
- The Children's Advocacy Center has it's own special revenue fund which will pay for the balance +/- \$52,000 with money that has been accumulated since 1995 in their special fund account.
- The McLean County Child Protection Network, the 501c3 arm of the Children's Advocacy Center in their December 2000 board meeting voted to incur the costs of other expenses, such as, furnishings, moving etc.
- The Children's Advocacy Center/CASA program will work with Jack's department to ensure that the maintenance area is not over-loaded. In other words, we will be flexible with time frames and moving.

Number of Children seen for child abuse first time interviews

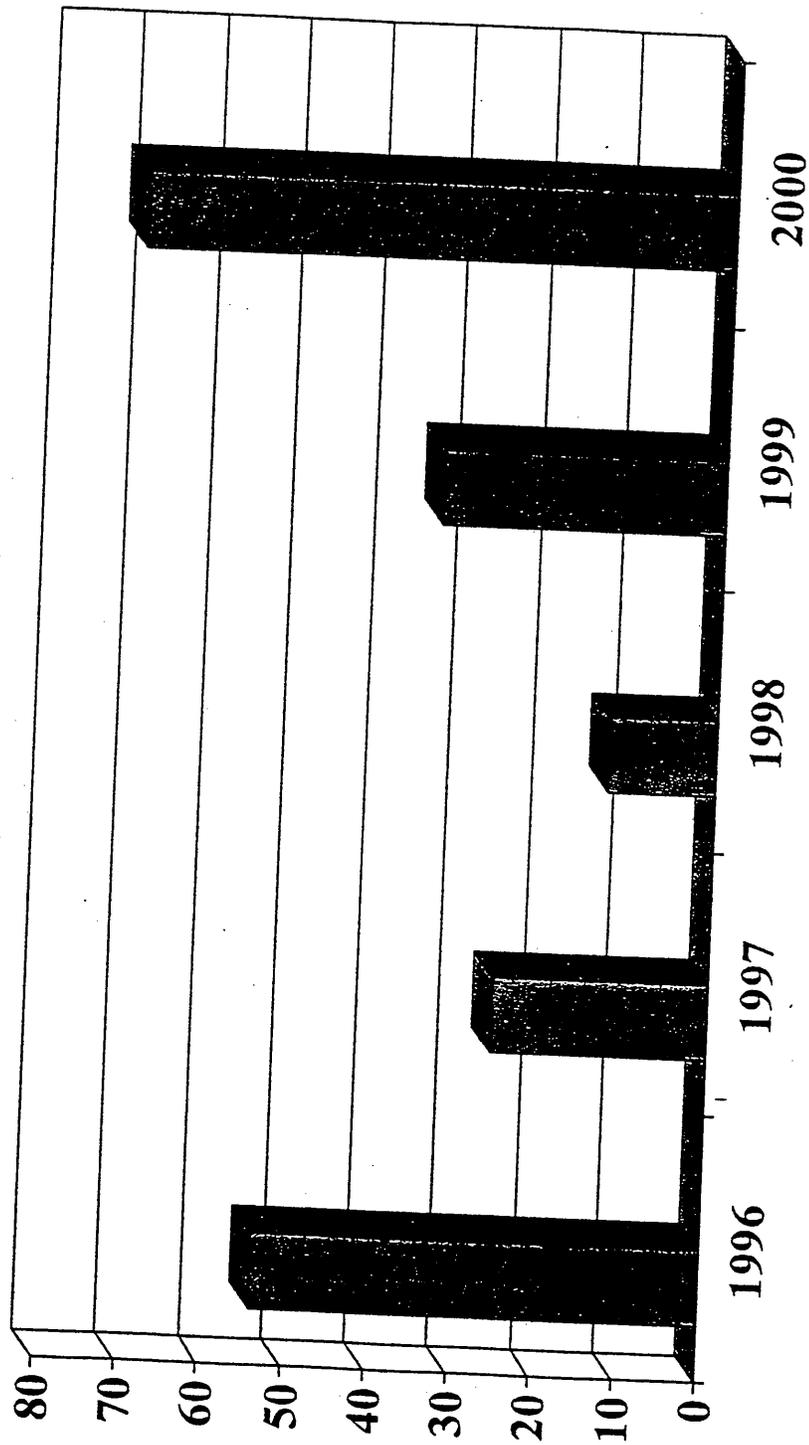


Total number of children seen for child abuse interviews

This number includes victims as well as sibling, juvenile perpetrators.



Number of trained volunteers (total 198)

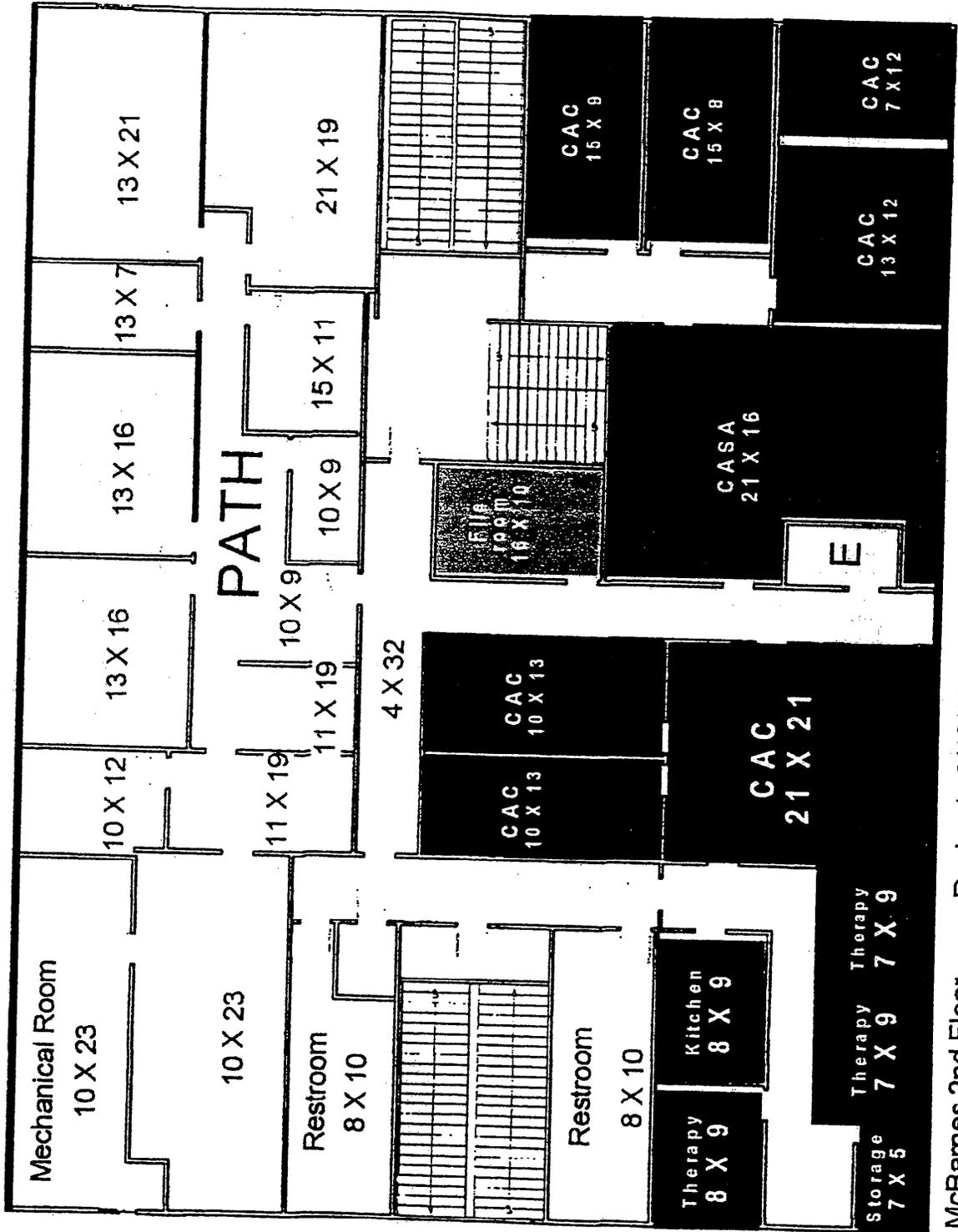


CAC=purple
Storage=blue

Therapy=green
File room=orange

CASA=red
Kitchen=brown

97'

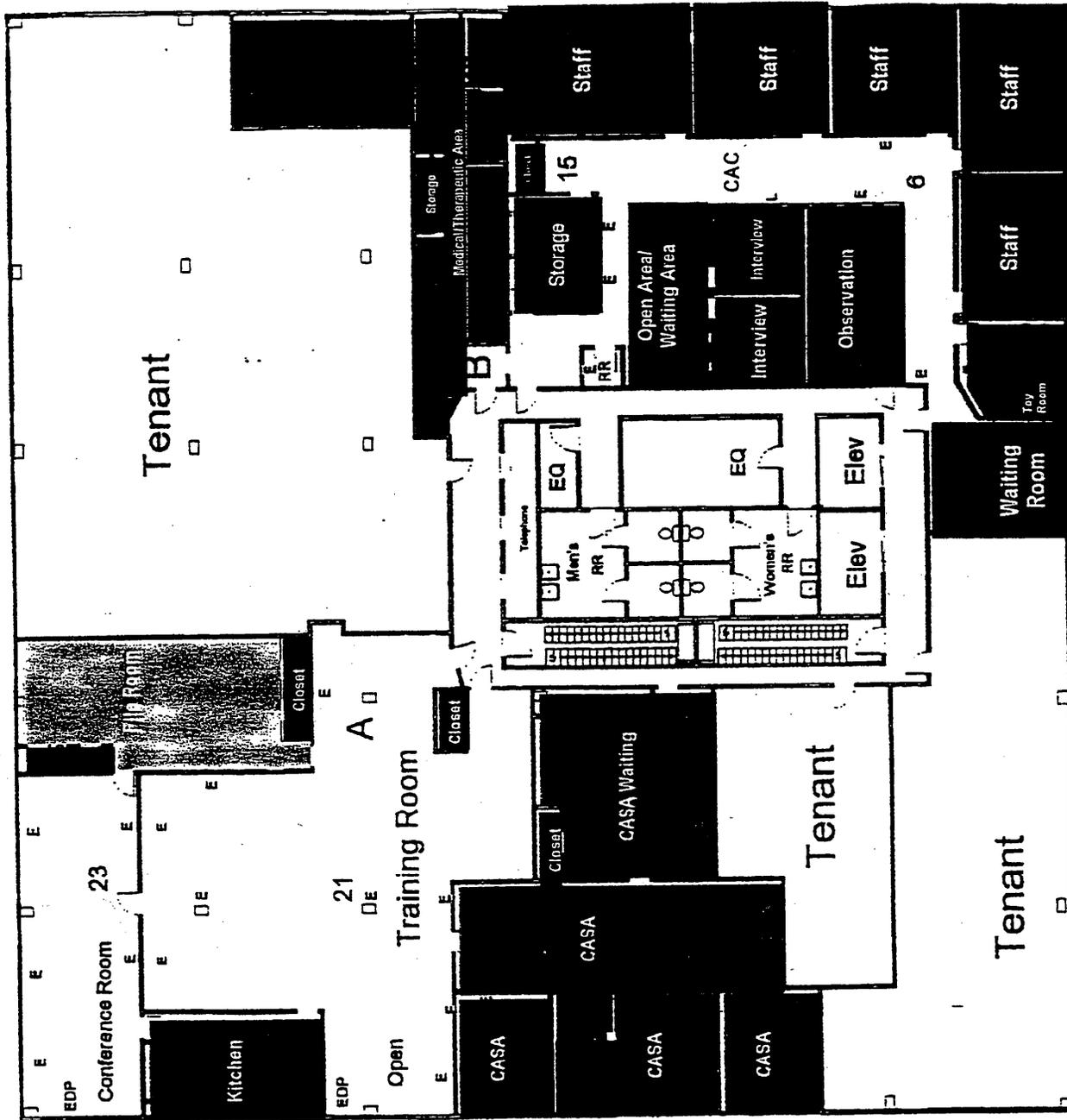


75'

200 W. Front Street Building
 5th Floor Detail
 Revised: 11/7/00
 Drawn by: J. Moody, CFM
 CASA.PL1:Plan

A = 2954 s.f.
 B = 1359 s.f.
 C = 2640 s.f.
 D = 1074 s.f.
 Total: 8027 s.f.

D = Dateline
 E = Electric
 P = Phone



CACA=purple
 Storage=blue
 Therapy=green
 File room=orange
 CASA=red
 Kitchen=brown

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Members Salch/Emmett moved the County Board approve a Request for Approval of a Request Received from the Children's Advocacy Center to Relocate their Offices from the McBarnes Building to the 200 West Front Street Building – Children's Advocacy Center. Member Rodman asked why the Board would move forward prior to seeing the result of LZT's space study. He also asked if there are any reports showing the benefits to the Children's Advocacy Group. Member Rodman stated the cost of the facility will be going from \$800 to \$2000 per month and asked if there was a firm commitment from the organizations which support CASA that they will truly provide those funds. Mr. Zeunik stated the LZT space study focused strictly on the Law and Justice Center. LZT is not looking at the Children's Advocacy Center. He also said the funding that would largely cover this expense would come from state grants the program receives. Mr. Zeunik stated the rationale for the increase in space is the increase in caseload, which is expected to increase even more, and the protection of confidentiality of the clients they serve. Ms. Larkin stated confidentiality is a major concern. Ms. Larkin also stated the number of cases has increased steadily over the last five years, in which they have been doing data tracking, a modest estimate being 200 cases not including sexual abuse cases. Member Rodman stated one of the benefits would be moving children through the program faster. He stated he was looking for evidence that they are accomplishing what they have set out to do. Ms. Larkin stated she had an independent study, which shows what the CASA program has done, and that the report would soon be available for review. Member Rodman said he thought the Board had given direction to look at all County facilities. He was surprised they had not looked at the 200 W. Front Building, particularly since it has available space. Mr. Zeunik stated LZT is looking at all County facilities in terms of options for additional space needs, but in terms of LZT doing a space study for needs, it is strictly focused on the Law and Justice Center offices. Member Rodman stated because the space study is not complete yet, and the report has not yet been presented to the Justice Committee, this is a month premature in being presented to the County Board. Members Rodman/Bass made a Substitute Motion for the County Board to send this back to the Property Committee to look at those issues. Member Renner recommended the Board Members look at the current facilities of the Child Protection Network. Member Segobiano said he hoped the Committee would look at recent developments regarding cases coming from DCFS because a recent investigation predicts the cases will come down. Member Renner stated he did not believe there was any expected decrease. Member Segobiano stated he believed the Board should check into it to see if there was any validity to what he had read in the paper. Clerk Milton shows the roll call vote on the Substitute Motion to send this back to the Property Committee as follows: Bass-yes, Berglund-no, Bostic-no, Emmett-no, Gordon-no, Johnson-no, Kinzinger-yes, Nuckolls-no, Owens-yes, Pokorney-no, Renner-no, Rodman-yes, Salch-no, Segobiano-yes, Selzer-no, Sorensen-no, Arnold-yes, and Sweeney-no. Motion defeated twelve to six. Clerk Milton shows all Members present voting in favor of the Original Motion. Motion carried.

Member Salch stated the Items for Information are located on pages 194-235.

JUSTICE COMMITTEE:
Member Pokorney, Vice-Chairman, presented the following:

**An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2001
Combined Annual Appropriation and Budget Ordinance
Public Defender's Office Violent Crime Defense Grant Fund 0149
Public Defender's Office 0021**

WHEREAS, the McLean County Board, on November 21, 2000, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2001 Fiscal Year beginning January 1, 2001 and ending December 31, 2001; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Public Defender's Office Violent Crime Defense Grant Fund 0149, Public Defender's Office 0021; and,

WHEREAS, on December 19, 2000, the Justice Committee recommended and the County Board approved the request received from the Public Defender to retain the services of a contract attorney to handle the sexually violent persons commitment civil cases and post conviction cases assigned by the Public Defender;

WHEREAS, the Justice Committee, at its regular meeting on February 5, 2001, recommended approval of an Emergency Appropriation in the amount of \$41,453.00 from the available fund balance in the Public Defender's Office Violent Crime Defense Grant Fund 0149 to cover the expense of the contract attorney and other related expenses; now therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to appropriate \$41,453.00 from the unencumbered fund balance of the Public Defender's Office Violent Crime Defense Grant Fund 0149 as follows:

Unappropriated Fund Balance	
0149-0021-0057-0400.0000	<u>\$ 41,453.00</u>

2. That the County Auditor is directed to add to the appropriated budget of the Public Defender's Office Violent Crime Defense Grant Fund 0149 the following appropriations:

Contract Services	
0149-0021-0057-0706.0001	\$ 40,000.00

Purchase of Computer Equipment	
0149-0021-0057-0833.0002	\$ 1,453.00

TOTAL:	<u>\$ 41,453.00</u>
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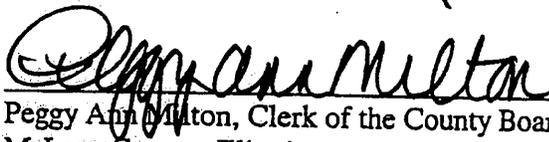
(2)

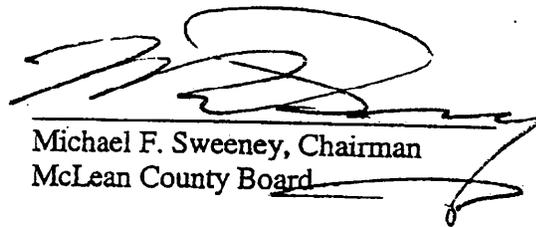
3. That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the Public Defender.

ADOPTED by the County Board of McLean County this 20th day of February, 2001.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois


Michael F. Sweeney, Chairman
McLean County Board

Members Pokorney/Emmett moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2001 Combined Annual Appropriation and Budget Ordinance, Public Defender's Office Violent Crime Defense Grant Fund 0149, Public Defender's Office 0021 - Public Defender. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Pokorney, Vice-Chairman, presented the following:

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2000
Combined Annual Appropriation and Budget Ordinance
Court Security Fund 0141, Sheriff's Department 0029
and the County General Fund 0001

WHEREAS, the McLean County Board, on November 16, 1999 adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2000 Fiscal Year beginning January 1, 2000 and ending December 31, 2000; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Court Security Fund 0141, Sheriff's Department 0029; and,

WHEREAS, the Court Security Fund revenues in Fiscal Year 2000 were \$215,768.07 and the Court Security Fund expenditures in Fiscal Year 1999 were \$287,330.96; and,

WHEREAS, the Justice Committee, on Monday, February 5, 2001, approved and recommended to the County Board an Emergency Appropriation from the County's General Fund 0001 unappropriated fund balance to cover the deficit in the Court Security Fund; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to make an Emergency Appropriation from the unappropriated fund balance of the County's General Fund 0001 in the amount of \$71,563.00.

2. That the County Auditor is directed to add to the appropriated budget of the General Corporate Fund 0001, Sheriff's Department 0029 the following appropriation:

Interfund Transfer	
0001-0029-0029-0999.0001	<u>\$71,563.00</u>

3. That the County Auditor is directed to add to the appropriated budget of the Court Security Fund 0141, Sheriff's Department 0029 the following appropriation:

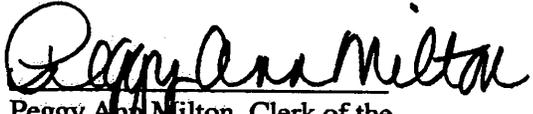
Transfer from Other Funds	
0141-0029-0035-0450.0011	<u>\$71,563.00</u>

(2)

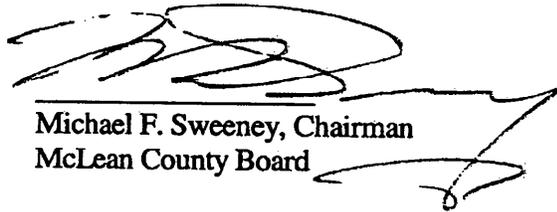
4. That the County Clerk shall provide a copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the Sheriff and Chief Deputy Sheriff.

ADOPTED by the County Board of McLean County this 20th day of February, 2001.

ATTEST:


Peggy Ann Milton, Clerk of the
County Board of McLean County, Illinois

APPROVED:


Michael F. Sweeney, Chairman
McLean County Board

Members Pokorney/Sorensen moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2000 Combined Annual Appropriation and Budget Ordinance, Court Security Fund 0141, Sheriff's Department 0029, and the County General Fund 0001 - Sheriff's Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Pokorney, Vice-Chairman, presented the following:

**RESOLUTION OF THE McLEAN COUNTY BOARD
AMENDING THE RESOLUTION SETTING
THE JURORS' MILEAGE REIMBURSEMENT**

WHEREAS, the mileage reimbursement paid to jurors is presently \$0.15 per mile and has been set at that rate since November 1986; and,

WHEREAS, the Eleventh Circuit Court, McLean County, and the Jury Commission of McLean County have recommended that the McLean County Board amend the Resolution setting the jurors' mileage reimbursement to provide that jurors shall be reimbursed \$0.325 per mile calculated on the basis of actual mileage from the address of summoning to the Law and Justice Center by using the U.S. Post Office national address database for jurors who are summoned to serve jury duty in McLean County; and,

WHEREAS, in the Fiscal Year 2001 Adopted Budget, funding has been provided to the Jury Commissioners of McLean County to reimburse juror mileage at the adjusted rate; and,

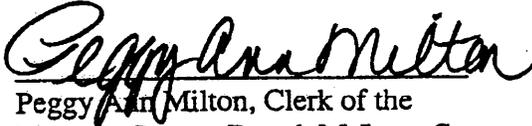
WHEREAS, the Justice Committee approved and recommended that the McLean County Board amend the Resolution setting the jurors' mileage reimbursement to provide that jurors shall be reimbursed \$0.325 per mile calculated on the basis of actual mileage from the address of summoning to the Law and Justice Center by using the U.S. Post Office national address database for jurors who are summoned to serve jury duty in McLean County;

NOW, THEREFORE, BE IT RESOLVED by the McLean County Board as follows:

- (1) That jurors shall be reimbursed \$0.325 per mile calculated on the basis of actual mileage from the address of summoning to the Law and Justice Center by using the U.S. Post Office national address database for jurors who are summoned to serve jury duty in McLean County.
- (2) That this Resolution shall become effective and supersede all prior Resolutions setting jury mileage reimbursements.
- (3) That the County Clerk shall provide a certified copy of this Resolution to the Chief Judge of the Eleventh Judicial Circuit Court, the Circuit Court Clerk, the Commissioners of the Jury Commission of McLean County, and the Jury Coordinator of the Jury Commission of McLean County.

ADOPTED by the McLean County Board this 20th day of February 2001.

ATTEST:



Peggy Ann Milton, Clerk of the
McLean County Board, McLean County,
Illinois

APPROVED:



Michael F. Sweeney, Chairman
McLean County Board

Members Pokorney/Kinzinger moved the County Board approve a Resolution of the McLean County Board Amending the Resolution Setting the Jurors' Mileage Reimbursement - Jury Commission. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Pokorney, Vice-Chairman, presented the following:

PERSONAL SERVICES CONTRACT

The County of McLean (hereinafter the County) and the McLean County State's Attorney (hereinafter SA) and Teresa Phillips (hereinafter Contractor), hereby enter into an agreement to engage Contractor on a non-exclusive basis to serve as Assistant State's Attorney of McLean County from January 16, 2001 through March 16, 2001.

Contractor will provide professional legal services in the felony trial and domestic violence units. While it is contemplated that Contractor will provide equivalence of full-time services, Contractor retains the discretion to determine the actual hours and work location of her services, subject to the requirements of the Court and her professional responsibilities.

The Contractor shall, as an independent contractor, indemnify and hold harmless the State's Attorney, the County and their agents, employees and assigns against any and all claims arising out of or relating to the Contractor's activities pursuant to this agreement.

The Contractor shall pay any and all current and applicable taxes, licenses and assessments, including those required by the Federal Insurance Contribution Act and Federal and State Unemployment Tax Acts.

The County and SA will compensate Contractor in the total amount of \$10,100, payable in the following manner:

February 2, 2001 -- \$3,366.66
February 23, 2001-- \$3,366.66
March 16, 2001 -- \$3,366.66

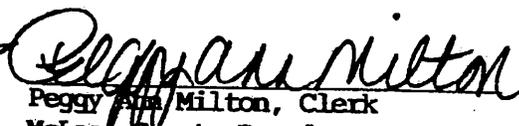
Agreement made this 16th day of January, 2001

Teresa Phillips, Contractor

Charles Reynard, State's Attorney



Michael Sweeney, Chairman



Peggy Ann Milton, Clerk
McLean County Board

Members Pokorney/Emmett moved the County Board approve a Professional Services Contract between the County of McLean and Teresa Phillips, Attorney at Law - State's Attorney's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Pokorney, Vice-Chairman, presented the following:

PROFESSIONAL SERVICES CONTRACT

This Agreement, entered into this ___th day of February, 2001, between the County of McLean, a Body Politic and Corporate, hereinafter known as, "the County", the McLean County State's Attorney, hereinafter known as "State's Attorney", and Byron Mason, Attorney-at-Law, hereinafter known as, "Special Assistant State's Attorney":

WHEREAS, the County has authority under *Illinois Compiled Statutes*, Chapter 55, Section 5-5.1005 to make all contracts and do all other acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and

WHEREAS, there is a necessity to provide additional professional contract services for the Office of the State's Attorney; and

WHEREAS, the Special Assistant State's Attorney has the capacity to provide such services;

NOW, THEREFORE:

1. Byron Mason is hereby appointed a Special Assistant State's Attorney for the State's Attorneys Office.
2. The purpose of this professional services contract is to provide legal services in the State's Attorney's traffic unit commencing February __, 2001 through and including December 31, 2001. It is contemplated that the Special Assistant State's Attorney will provide part-time services estimated to require approximately three full workdays each week. However, the Special Assistant State's Attorney retains the discretion to determine the actual hours and work location of his services, subject to the requirements of the Court and his professional responsibilities. The County shall pay to the Special Assistant State's Attorney and the Special Assistant State's Attorney agrees to accept \$30,625.00 as full payment for the professional services furnished under this agreement, said amount to be payable in the following manner: \$2,916.67 on the 15th day of each month commencing March 15, 2001, then a final payment of \$1,438.30 on December 31, 2001.

The Special Assistant State's Attorney agrees as follows:

1. To provide professional legal services in the traffic unit of the State's Attorney's Office estimated to require three full workdays each week, with discretion to determine actual hours and work location, subject to the requirements of the Court and his professional responsibilities.
2. The Special Assistant State's Attorney shall be at all times for the duration of this agreement an attorney licensed to practice law in the State of Illinois.
3. The Special Assistant State's Attorney, as an independent contractor, shall be required to secure and maintain malpractice insurance in an amount of \$500,000 and workers' compensation insurance in accordance with Illinois law for himself and any paralegal, legal assistant, or secretary and, upon request, supply to the County a certificate of insurance evidencing such coverage.
4. The Special Assistant State's Attorney, as an independent contractor, shall indemnify and hold harmless the County, its agents, employees and assigns against any and all claims arising out of or relating to the Special Assistant State's Attorney's activities pursuant to this agreement.

It is further agreed by both parties:

1. The parties enter into this agreement on the date first stated above and, further, the agreement shall commence on February __, 2001 and terminate at 12:00 a.m. on December 31, 2001.
2. The Special Assistant State's Attorney is and shall be an independent contractor for all purposes, solely responsible for the results to be obtained and not subject to the control or supervision of the County or State's Attorney in so far as the manner and means of performing the services and obligations of this agreement. However, the County and State's Attorney reserve the right to review the Special Assistant State's Attorney's work and service during the performance of this agreement to ensure that this agreement is performed according to its terms.
3. Nothing in this agreement shall prevent the Special Assistant State's Attorney from engaging in the practice of law apart from the services provided by this contract.

4. The Special Assistant State's Attorney shall pay all current and applicable City, County, State and Federal taxes, licenses, assessments, including federal excise taxes, and those required by the Federal Insurance Contribution Act and Federal and State Unemployment Tax Acts.
5. The parties agree to comply with all terms and provisions of the Equal Employment Opportunity Clause of the Illinois Human Rights Act.
6. This agreement shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected are set forth herein or incorporated herein by reference.
7. No waiver of any breach of this agreement or any provision hereto shall constitute a waiver of any other or further breach of this agreement or any provision thereof.
8. This agreement may be amended at any time by mutual agreement of the parties. Before any amendment is valid, it must first be reduced to writing and signed by both parties.
9. This agreement may not be assigned by either party without the prior written consent of the other party.
10. This agreement is terminable at the will of any party upon the giving of fourteen days notice in writing. Written notice shall be mailed to the following address:

For the State's Attorney:

Mr. Charles G. Reynard
McLean County State's Attorney
McLean County Law & Justice Center
104 West Front Street, Suite 605
Bloomington, Illinois 61701

For the McLean County Board:

Mr. John M. Zeunik
County Administrator
Law & Justice Center, Room 701
104 West Front Street
Bloomington, Illinois 61702-2400

For the Attorney:

Mr. Byron Mason
16542 Luella Avenue
South Holland, IL 60473

11. This agreement is severable and the invalidity or unenforceability of any provision of this agreement or any party hereto shall not render the remainder of this agreement invalid or unenforceable.
12. This agreement shall be binding upon parties hereto and upon the successors and interests, assigns, representatives, and heirs of such party.
13. The parties agree that the foregoing and the attached document(s), (if any), constitute all of the agreement between the parties; and

IN WITNESS THEREOF, the parties have affixed their respective signature on the date first above noted.

APPROVED:

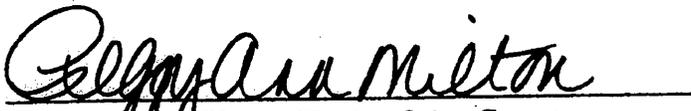
Byron Mason
Attorney at Law

Charles G. Reynard
120 McLean County State's Attorney



Michael F. Sweeney, Chairman
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County
Board of McLean County, Illinois

Members Pokorney/Bass moved the County Board approve a Professional Services Contract between the County of McLean and Byron Mason, Attorney at Law - State's Attorney's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Pokorney, Vice-Chairman, presented the following:

TRW E*Justice System™
Work Order #6

INTEGRATED JUSTICE INFORMATION SERVICES (IJIS)
MASTER CONSULTING SERVICES AGREEMENT

WORK ORDER #6

This is a Work Order which defines certain Services to be performed by TRW Inc. hereinafter referred to as "TRW", in accordance with the terms and conditions of that certain Master Consulting Services Agreement between McLean County, Illinois ("the COUNTY") and TRW.

Consulting Services Topic:

McLean County Integrated Justice Information, continued development and testing of identified System Change Requests ("SCR").

Objectives of Consulting Services:

To provide services on a Time and Materials basis for the development and implementation of computer applications software modifications and associated materials. The objective of this Work Order includes the following major initiatives:

Perform the development, testing and implementation of SCR enhancements to the E*Justice system as identified by the County. (Attachment 2).

The above tasks will be managed and separately reported on through the TRW program management system during the period of this work order.

Location of Consulting Services:

At the offices of the COUNTY, TRW's corporate offices, and such other facilities necessary or useful for the implementation of the System

Activities to be Performed:

TRW will perform the following services:

- Software engineering to develop, modify, or repair programs, procedures and other facilities that are necessary or useful to perform the specified automated tasks in accordance with the attached requirements document and SCR descriptions.

Type and Description of Materials to be developed/provided:

For each process outlined under the Objectives of Services in this Work Order, TRW shall prepare the following:

- Technical specifications for the programs, prototypes and other related materials that are to be a part of the recommended design.
- The most current source code, program narratives and other materials related to the computer programs produced by TRW, pursuant to this Work Order.
- User documentation which shall clearly describe the anticipated source, format and use of all data elements, included in the Services.
- Operational instructions for computer operations personnel.
- Written training materials for COUNTY employees that are end users, computer operations and technical development and support personnel. Such materials shall include, but not be limited to, manuals, automated "help" materials, training syllabuses and other related materials.

Deliverable Materials:

a. The following list identifies the Deliverables that may be associated with this Work Order. TRW grants to the COUNTY a perpetual, non-exclusive and non-transferable license to these Deliverables. Any items indicated as based in application software (*) are considered part of the TRW E*Justice System application software associated with this Work Order and are subject to the terms and conditions of the Integrated Justice Information System Master Software License Agreement.

- Process / Workflow Diagrams *
- Functional Requirements Report
- Testing Plan *
- Database Schema *
- Documentation / Manuals *

b. Any materials not identified, as Deliverables that are created as a part of consulting services associated with this Work Order will be considered working papers and not Deliverables. All of these materials are to be owned by TRW unless otherwise mutually agreed to by TRW and the COUNTY.

Work Order Price:

TRW will perform the services described in this work order on a Time and Material basis in accordance with the TRW proposal dated December 11, 2000 included herein as attachment 1.

Price/Invoice and Payment:

TRW shall invoice the COUNTY monthly, for work performed in accordance with this Work Order, by Labor Category and rate contained in TRW's proposal dated December 11, 2000. The prices for the services rendered and or supplies delivered under this Work are exclusive of all federal, state and local taxes applicable to the sale of these services or products.

The COUNTY agrees to make payment NET 30 days after receipt of an accurate invoice. Invoice shall be submitted containing the following information as a minimum:

- (a) Basic Agreement Number and Work Order Number
- (b) Name and address of Contractor
- (c) Invoice number, date, and total amount billed
- (d) Payment will be mailed to: CoreStates Bank. NA
TRW, Inc. (BDM)
PO Box 8500-S-5740
Philadelphia PA 19178-5740

Completion Date:

The Services in this Work Order shall begin immediately upon the execution of this agreement and end on December 31, 2001.

Any additional support services or consulting services (Change Orders) shall be mutually agreed to in scope by TRW and the COUNTY and shall be performed by TRW at the Hourly Rate for Professional Services as set forth in the Schedule of Rates of Professional and Support Staff dated December 11, 2000, from the TRW Cost Proposal.

This Agreement shall become effective on the date the second of the two parties to sign executes this Agreement below.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the day, month, and year set forth below.

TRW, Inc.
410 17th Street, Suite 1500
Denver, CO 80202

McLEAN COUNTY, ILLINOIS
104 West Front Street
Bloomington, IL 61701

Signature

Signature

Printer or Typed Name

Printed or Typed Name

Title

Title

As of January 25, 2001 there are 209 pending system change requests (“SCR”) in the TRW Tracker System Change Request database (excluding change requests for Automatic Dispositional Reporting ADR, National Incident Based Reporting System NIBRS, Probation requirements, Civil Case Management requirements, Sex Offender tracking, and Livescan enhancements that are being considered under optional work orders). The 209 pending SCRs include 46 SCRs proposed to the TRW E*Justice Cash management module utilized primarily by the Circuit Clerks office and 163 SCRs proposed to the other modules of the TRW E*Justice Application.

Work Order # 6 contains approximately 3,422 staff hours to be allocated for production systems support services, analysis, design, development, documentation, and unit testing of pending SCRs identified by the County for inclusion into this Work Order.

The TRW proposed price includes all pricing information for Work Order # 6. All direct and indirect costs, including out of pockets costs such as travel and living expenses, are included in this proposal. The Labor rates used to calculate the total price is include as an attachment to Work Order.

TRW understands the importance of maintaining the baseline schedule as a mechanism to control costs. Therefore, as new requirements are discovered during the performance of this Work Order that exceed the allocated hours, they may be added to the original baseline requirements document through the change order procedure as addendum’s. Each additional requirement will be proposed using the appropriate labor rates for professional services and will include the detailed impacts to the baseline schedule. No effort against new requirements will begin without prior written authorization from the county.

The following pages provide a listing of the requirements for the pending SCRs as of January 25, 2001. The listing is group by the proposed Cash managements SCRs and other Non-Cash proposed SCRs.

INTEGRATED JUSTICE INFORMATION SERVICES (IJIS)
MASTER CONSULTING SERVICES AGREEMENT

WORK ORDER #7

This is a Work Order which defines certain Services to be performed by TRW Inc. hereinafter referred to as "TRW", in accordance with the terms and conditions of that certain Master Consulting Services Agreement between McLean County, Illinois ("the COUNTY") and TRW.

Consulting Services Topic:

McLean County Integrated Justice Information, continued development and testing of identified Identix Enhancements.

Objectives of Consulting Services:

To provide services on a Time and Materials basis for the development and implementation of computer applications software modifications and associated materials. The objective of this Work Order includes the following major initiatives:

Develop, test, and implement the State mandated Identix enhancements in accordance with the Identix Enhancement document (Attachment 2).

The above tasks will be managed and separately reported on through the TRW program management system during the period of this work order.

Location of Consulting Services:

At the offices of the COUNTY, TRW's corporate offices, and such other facilities necessary or useful for the implementation of the System

Activities to be Performed:

TRW will perform the following services:

- Software engineering to develop, modify, or repair programs, procedures and other facilities that are necessary or useful to perform the specified automated tasks in accordance with the attached requirements document and System Change Requests ("SCR") descriptions.

Type and Description of Materials to be developed/provided:

For each process outlined under the Objectives of Services in this Work Order, TRW shall prepare the following:

- Technical specifications for the programs, prototypes and other related materials that are to be a part of the recommended design.
- The most current source code, program narratives and other materials related to the computer programs produced by TRW, pursuant to this Work Order.
- User documentation which shall clearly describe the anticipated source, format and use of all data elements, included in the Services.
- Operational instructions for computer operations personnel.
- Written training materials for COUNTY employees that are end users, computer operations and technical development and support personnel. Such materials shall include, but not be limited to, manuals, automated "help" materials, training syllabuses and other related materials.

Deliverable Materials:

a. The following list identifies the Deliverables that may be associated with this Work Order. TRW grants to the COUNTY a perpetual, non-exclusive and non-transferable license to these Deliverables. Any items indicated as based in application software (*) are considered part of the TRW E*Justice System application software associated with this Work Order and are subject to the terms and conditions of the Integrated Justice Information System Master Software License Agreement.

- ~~Process~~ Workflow Diagrams *
- ~~Functional~~ Requirements Report
- ~~Testing~~ Plan *
- ~~Database~~ Schema *
- ~~Documentation~~ / Manuals *

b. Any materials not identified, as Deliverables that are created as a part of consulting services associated with this Work Order will be considered working papers and not Deliverables. All of these materials are to be owned by TRW unless otherwise mutually agreed to by TRW and the COUNTY.

Work Order Price:

TRW will perform the services described in this work order on a Time and Material basis in accordance with the TRW proposal dated December 11, 2000 included herein as attachment 1.

Price/Invoice and Payment:

TRW shall invoice the COUNTY monthly, for work performed in accordance with this Work Order, by Labor Category and rate contained in TRW's proposal dated December 11, 2000. The prices for the services rendered and or supplies delivered under this Work are exclusive of all federal, state and local taxes applicable to the sale of these services or products.

The COUNTY agrees to make payment NET 30 days after receipt of an accurate invoice. Invoice shall be submitted containing the following information as a minimum:

- (a) Basic Agreement Number and Work Order Number
- (b) Name and address of Contractor
- (c) Invoice number, date, and total amount billed
- (d) Payment will be mailed to: CoreStates Bank. NA
TRW, Inc. (BDM)
PO Box 8500-S-5740
Philadelphia PA 19178-5740

Completion Date:

The Services in this Work Order shall begin immediately upon the execution of this agreement and end on July 31, 2001.

Any additional support services or consulting services (Change Orders) shall be mutually agreed to in scope by TRW and the COUNTY and shall be performed by TRW at the Hourly Rate for Professional Services as set forth in the Schedule of Rates of Professional and Support Staff dated December 11, 2000, from the TRW Cost Proposal.

This Agreement shall become effective on the date the second of the two parties to sign executes this Agreement below.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the day, month, and year set forth below.

TRW, Inc.
410 17th Street, Suite 1500
Denver, CO 80202

McLEAN COUNTY, ILLINOIS
104 West Front Street
Bloomington, IL 61701

Signature

Signature

Printer or Typed Name

Printed or Typed Name

Title

Title

Work Order # 7 contains approximately 1,060 staff hours to be allocated for production systems support services, analysis, design, development, documentation, and unit testing of the proposed enhancements to the TRW E*Justice interface for Livescan fingerprint submission to the State of Illinois.

The TRW proposed price includes all pricing information for Work Order # 7. All direct and indirect costs, including out of pockets costs such as travel and living expenses, are included in this proposal. The Labor rates used to calculate the total price is include as an attachment to the Work Order.

TRW understands the importance of maintaining the baseline schedule as a mechanism to control costs. Therefore, if new requirements are discovered during the performance of this Work Order that exceed the allocated hours, they may be added to the original baseline requirements document through the change order procedure as addendum's. Each additional requirement will be proposed using the appropriate labor rates for professional services and will include the detailed impacts to the baseline schedule. No effort against new requirements will begin without prior written authorization from the county.

The TRW proposed price was based on the following requirements set forth in the attached System Change Request document.

ID: 8570
Title: Livescan estimate for Mclean

Priority: High
Determination: <<None>>
Grouping: MCL_Livescan
Rel_Ver:
Contact_Name: Todd Thompson
Source: IL_MCL_CN
Submit Date: 1/4/01 4:05:11 PM
Submitter: Art Gust

Description: Livescan estimate for Mclean to allow for Custodial Finger Print submission to State Of Illinois.

The State Of Illinois has implemented Enhanced data capture requirements for finger print card submission. The Enhanced data capture requirements need to be implemented in the current E*Justice Interface.

See Attached Document in SCR # 6359 for a complete listing of the Enhanced Requirements.

Enhancement requirements:

- 1) The enhancements for this requirement should follow the requirements to perform LiveScan submission for Custodial Fingerprint Cards. See attached ISP form #ISP6-407
- 2) Additional enhancements would be to add validations on the Charge Flags screen to require value entries for selected Charge flags. It may be necessary to default the value entry for selected charge flags.
- 3) Warrant Arrests should pass the charge information to the live scan device. a) Mclean County Warrants should pass the statute number and charge description for all Mclean County warrants attached to the field arrest. Currently the statute and charge description are captured in a free text field when a Mclean County warrant is added to the field arrest. It may be necessary to change this screen or track the warrant back to the Warrants table to pass forward the statute and Charge description information. b) For non-Mclean County warrants the information should pass forward the free text as entered by the officer.

Currently when a warrant is attached to the field arrest no charge information is being passed forward to the live scan device.
- 4) May Need to add the Charge Flags to the Charges screen to carry forward the values to the States Attorney and Clerks Office.

CUSTODIAL FINGERPRINT CARD INSTRUCTIONS

Custodial Status Change Form Instructions

Form # ISP6 - 407

The Custodial Fingerprint Card should be used to report the receipt of a subject into a correctional facility or county jail for a criterion offense. When a subject is taken into custody the receiving agency is responsible for completing the Custodial Fingerprint card upon receipt of subject and completing the custodial status change form anytime there is change in the subjects status.

Pursuant to 20 Illinois Compiled Statute 2630/5 the following statutes must be reported for Adult Offenders:

All Felonies

Class A Misdemeanors

Class B Misdemeanors

625 Illinois Compiled Statute 5.0/4 (series)

625 Illinois Compiled Statute 5.0/11-204.1

625 Illinois Compiled Statute 5.0/11-501

The following statutes may be reported to the BOI:

City Ordinance violations

Village Ordinance violations

Pursuant to 20 Illinois Compiled Statute 2630/5 the following statutes must be reported for Juvenile Offenders:

Unlawful use of weapons under Section 24-1 of the Criminal Code of 1961

Forcible felonies as defined in Section 2-8 of the Criminal Code of 1961

Class 2 or greater felony under the Cannabis Control Act

Class 2 or greater felony under the Illinois Controlled Substance Act

625 Illinois Compiled Statute 5.0/4 (series)

All criterion offenses where the court has decided to try the juvenile as an adult

Effective January 1, 1999 20 ILCS 2630/5 will be amended, the following statutes must be reported for Juvenile Offenders:

All Minors of the age 10 and over who have been arrested for an offense which would be a felony if committed by an adult.

625 Illinois Compiled Statute 5.0/4 (series)

625 Illinois Compiled Statute 5.0/11-204.1

625 Illinois Compiled Statute 5.0/11-501

The Custodial Fingerprint Card is a 4 part copy form. Copy #1, (two-sided) / Submitting Agency; Copy #2 and #3/ Custodial Status Change Forms, Copy #4 (two-sided) / Bureau of Identification. You are reminded when completing this form to press hard as you are pressing through 3 copies. Please type or print using ink. (Do not use pencil). Please note that data must entered on the back side of copy 1 and 4 for the entry of the custodial fingerprint card to be complete. The instructions listed below will follow the field format of the new Custodial Fingerprint Card. These instructions will be helpful in completing each field on this form.

Document Control Number(DCN):

The DCN is a preprinted number located at the top left-hand corner of the form. The DCN is a mandatory field. If no DCN is present or the DCN is invalid, the form will be returned to the agency un-processed.

Submitting Agency ORI:

The ORI should be 7 digits in length and be preceded by the letters IL. Example: IL099015C (The IL is preprinted on the form for you.) This NCIC/ORI number should be that of the confining institutions. This is a mandatory field.

If the ORI does not meet the criteria mentioned above, the form will be returned to the agency un-processed.

Transaction Control Number (TCN):

The TCN is a preprinted number located at the top right-hand corner of the form. The TCN is a mandatory field. If the TCN is not present or the TCN is invalid, the form will be returned to the agency un-processed. Below the TCN number will be a bar coded number (Standard BAR CODE 39) representing the TCN in bar code format. This bar code will be used to scan the fingerprint cards into NATMS. The non-fingerprint forms may also contain a bar code for additional scanning purposes.

Subject's Last Name:

The subject's last name should be entered into this field. Hyphenated names should include the dash between names. If you have a space in the last name, enter it as one name. For example, O'Brian would be Obrian or Van Dyke would be VanDyke. Do not enter any other special characters such as periods or slashes. This is a mandatory field and must be reported. If the subject's last name is unknown, you must enter "unknown." If the last name is missing, the form will be returned to the agency un-processed.

First Name:

The subject's first name should be entered into this field.

Middle Name/Suffix:

Enter the subjects middle name and/or suffix in this field; suffix meaning II, III, JR. NOTE: Do not enter NMI (no middle initial) or NMN (no middle name) in the middle name field.

Date of Birth (DOB):

Enter an 8 character date of birth. The entry format should be MMDDCCYY. Example 05301951. The date of birth is a mandatory field and must be present. If the date of birth is missing, the form will be returned to the agency un-processed.

Place of Birth (POB):

The place of birth must be a valid 2 digit alpha character NCIC standard code. If POB is unknown, place the alpha characters "US" in this field. This is a mandatory field. If left blank, the form will be returned to the agency un-processed.

State Identification Number (SID):

If known/present, enter the SID number. The SID number should be 8 numeric digits with the last digit being 0. Do not enter out-of-state SID numbers in this field. This field should only contain known Illinois SID numbers. The IL is pre-filled for you on the form. If the known SID does not meet this criteria, do not enter the SID into this field.

Chicago IR:

Enter in the subject's IR number if known. The IR number should be preceded by the alpha characters IR.

FBI Number:

Enter the subject's FBI number if known.

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Custodial Fingerprint Card/Status Change Form Instructions -continued

Sex:

Enter the code value of "M" for Male, "F" for Female, "U" for Unknown. If blank or invalid, use "U" for unknown. This is a mandatory field. Do not leave this field blank.

Race:

Enter one of the following valid code values: "W" for White, "B" for Black, "A" for Asian/Pacific Islander, "I" for Indian/Alaskan Native, "U" for Unknown. This is a mandatory field. Do not leave this field blank.

Height:

Enter in a 3 digit height. If the agency reported 6'2", you should enter 602. Enter "000" if height is unknown. Omit fractions in this field. This is a mandatory field. Do not leave this field blank.

Weight:

Enter in a 3 digit weight. If the agency reported 92, you should enter 092. Omit fractions in this field. Enter "000" if the weight is unknown. This is a mandatory field. Do not leave this field blank.

Hair:

Enter in a valid hair code of: "BAL" for bald, "BLK" for black, "BLN" for blond, "BRO" for brown, "GRY" for gray, "RED" for red, "SDY" for sandy, "WHI" for white, or "XXX" for unknown. This is a mandatory field. Do not leave this field blank.

Eye:

Enter in a valid eye code of: "BLK" for black, "BLU" for blue, "BRO" for brown, "GRY" for gray, "GRN" for green, "HAZ" for hazel, "MAR" for maroon, "PNK" for pink, or "XXX" for unknown. This is a mandatory field. Do not leave this field blank.

Skin:

Enter in a valid skin code of: "ALB" for albino, "BLK" for black, "DRK" for dark, "DBR" for dark brown, "FAR" for fair, "LGT" for light, "LBR" for light brown, "MED" for medium, "MBR" for medium brown, "OLV" for olive, "RUD" for ruddy, "SAL" for Sallow, "YEL" for yellow.

Social Security Number (SSN):

Enter a 9 digit numeric value in this field only. If the social security number does not meet this criteria, leave blank.

Drivers License Number(DLN):

Enter the subjects DLN if known.

Drivers License State(DLS):

Enter a valid 2 digit state code using the standard NCIC code table. The state code must be a valid 2 digit alpha character NCIC standard code. If DLS provided does not meet this criteria, leave blank.

Illinois Department of Corrections # (IDOC #):

Enter the subject's 6 digit IDOC number. This is a mandatory field for department of correction facilities, do no

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leave this field blank. This field is not mandatory for county jail print cards.

Firearm Owners ID Card # (FOID #):

Enter the subject's FOID card number if known.

Immigration/Naturalization (INS #):

Enter the subject's Immigration/Naturalization number in this field if known. (This field is not present on the 8x8 form.)

Basis for Caution:

Enter a basis for caution if appropriate. However, do not enter Homosexual as a basis for caution. Do not enter any AIDS related notations as a basis for caution.

Alias Last Name:

Last Name rules apply.

Alias First Name:

First Name rules apply.

Alias Middle Name:

Middle Name rules apply.

Alias Date of Birth:

Date of Birth rules apply.

Miscellaneous Number # (MISC #):

Enter the miscellaneous number if known. The miscellaneous number must begin with one of the following alpha characters: "AF"- Air Force, "AR" - Alien Registration, "AS" - National Guard, "BF" - Bureau Fugitive, "CI" - Canadian Social Insurance, "CG" - Coast Guard, "IO" - Identification Order, "MC" - Marine Corp, "MD" - Mariners Document, "MP" RCMP Fingerprint ID, "NA" - National Agency, "NS" - Navy Serial, "PP" - Passport Number, "PS" - Port Security, "SS" - Selective Service, "VA" - Veterans Administration. If the miscellaneous number does not begin with one of the above alpha character prefixes, leave blank.

Scars, Marks, Tattoos (SMT):

Enter any SMT on subject. The standard NCIC code table should be used to report these SMT's if known. Do not enter NONE or DNA in this field.

Occupation:

Enter the subject's current occupation. (This field is not present on the 8x8 form.)

Employer:

Enter the subject's current employer. (This field is not present on the 8x8 form.)

Custodial Fingerprint Card/Status Change Form Instructions -continued

Employer Address:

Enter the address of the subject's current employer. (This field is not present on the 8x8 form.)

Residence of Person Fingerprinted:

Enter the current address of the subject. (This field is not present on the 8x8 form.)

Date Fingerprinted:

Enter the 8 digit date fingerprinted. The format should be MMDDCCYY. This is a mandatory field. Do not leave this field blank. If the date fingerprinted is missing or invalid, place the Date Received in this field using the same format. If the Date Received is missing or invalid, the document will be returned to the agency un-processed. (This field on the 8 x 8 form is the Date Printed field.)

Custodial Received Status Code:

For custodial received fingerprint cards containing fingerprints, the custodial received status code will always be the status code of 421. This is already preprinted on Copy #4, which is the copy to be submitted to the BOI without Copies #2 or #3 attached. Copies #2 and #3 Custodial Status Changes should have their own custodial status change codes marked by circling the appropriate status on the bottom of Copies #2 or #3 prior to submitting them to the BOI.

Date Received:

Enter an 8 digit date received. The format should be MMDDCCYY. This is a mandatory field. Do not leave this field blank. If this date is missing or invalid, the document will be returned to the agency un-processed.

Agency ORI Received From:

The ORI should be 7 digits in length and be preceded by the letters IL. Example: IL0160000 (The IL is preprinted on the form for you) This ORI field should contain the Agency ORI from which the inmate was transferred. This will be the county sheriff's department ORI on a majority of fingerprint submissions. This is a mandatory field. If the ORI does not meet this criteria the form will be returned to the agency (if known) un-processed.

Deemed Sexually Dangerous:

This field should only be used when the court has ordered a subject to be held by the department of corrections due to being deemed sexually dangerous. This field should not be checked if an inmate is serving a sentence term for a sexually orientated offense.

Illinois Department of Public Aid # (IDPA #):

Enter the subject's IDPA card number in this field if known. This field is on the back side of Copy #4. (This field is not present on the 8x8 form.)

Photo Available:

This field should be checked if a photo is available at the submitting agency. This field is on the back side of Copy #4 of the custodial packet. If no photo available, leave blank. (On the 8 x 8 form, the Photo Taken field should be checked if photo available.)

Palm Prints Available:

This field should be checked if palm prints were taken at the time of incarceration and would be available if needed. If palm prints were not taken, leave this field blank. This field is on the back side of Copy #4 of the custodial packet.

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Custodial Fingerprint Card/Status Change Form Instructions -continued

Count:

Enter the appropriate 3 digit numeric count number in this field. Example: Count 1 would be 001, Count 2 would be 002, etc. This is a mandatory field. Do not leave this field blank.

Charge Statute:

Enter the appropriate statute citation on which the subject was incarcerated for. If the statute citation provided is an IRS or ILCS statute, it must be submitted in the proper format. Example: 720 ILCS 5.0/16-1-A. This is a mandatory field. Do not leave this field blank. If the statute provided is a local ordinance, the Class of offense should be equal to "L" (local ordinance). If the class of offense is reported as "L", this become a free text field. If the class of offense is not "L" and the statute citation is missing or invalid, the submission will be returned to the agency un-processed.

Inchoate Offense:

Only enter in one of the following codes: "C" for conspiracy, "S" for soliciting, "A" for attempt, "D" for drug conspiracy or "O" for offense sited or unknown. This is a mandatory field. Do not leave this field blank.

Charge Penalty Class:

Only enter in one of the following codes: "A" Class A Misdemeanor, "B" Class B Misdemeanor, "C" Class C Misdemeanor, "M" Murder Class, "X" Class X Felony, "1" Class 1 Felony, "2" Class 2 Felony, "3" Class 3 Felony, "4" Class 4 Felony, "P" Petty Offense, "U" Business Offense, "F" Felony Offense, "Y" Misdemeanor Offense, "L" Local Ordinance, or "Z" Unknown Class. This is a mandatory field. Do not leave this field blank.

Mittimus #/Court Case Number:

Enter the subject's mittimus/court case number.

County of Prosecution:

Enter the 3 digit NCIC county code identifier. Enter only a 3 digit numeric identifier in this field (no alpha characters allowed). The valid values in this field should be 001 through 102. Example: Cook County would be entered as "016." This is a mandatory field. Do not leave this field blank. The county of prosecution 3 digit identifier can also be identified by using the first three digits of a county ORI: Example: Cook County's NCIC ORI number is: IL0160000. Therefore, the 3 digit county code identifier would be 016. If this field is missing or invalid, the form will be returned to the agency un-processed.

Sentence Code:

Place the appropriate 3 digit sentence code in this field. Example: 201 Imprisonment, 202 County Jail. The current CHRI users manual contains a listing of all available sentence codes. This is a mandatory field. Do not leave this field blank. The major sentence codes are listed on the back side of Copy 4. For a complete listing of sentence codes, refer to your current CHRI users manual. If this field is missing or invalid, the form will be returned to your agency un-processed.

Sentence Status:

Enter the appropriate sentence status: Sentence in Force "1", Waived "2", Suspended "3", Suspended in Part "4", Concurrent "5" Consecutive "6". This is a mandatory field. Do not leave this field blank.

Sentence Date:

Enter an 8 digit sentence date. The format should be MMDDCCYY. This is a mandatory field. Do not leave this field blank. If the sentence date is unknown, use the date of disposition if known or the date received.

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Custodial Fingerprint Card/Status Change Form Instructions -continued

Year:

Enter the appropriate number of years if a year term was issued.

Month:

Enter the appropriate number of months if a month term was issued.

Days:

Enter the appropriate number of days if a day term was issued.

Hours:

Enter the appropriate number of hours if an hour term was issued.

Custodial Status Change Information (For Custodial Status Change Use Only)

This part of the form should only be completed when a status of the subject occurs. Copies #2 or #3 are then to be submitted to the Bureau of Identification. The appropriate status should be circled. This is a mandatory field for **Custodial Status Changes Only (Copies 2/3)**. If a custodial status is not circled, the form will be returned to the agency un-processed.

Form Distribution: The Submitting Agency Copy #1 should be maintained the submitting agency for their records. The Custodial Status Change Copies #2 and #3 should be forwarded to the Bureau of Identification at the address below. The Bureau of Identification Copy #4 should be forwarded to: Illinois State Police, Bureau of Identification, 260 North Chicago Street, Joliet, Illinois 60432-4075.

Errors: Errors that are returned to the submitting agency are to be corrected by the submitting agency and returned to the Bureau of Identification.

-- CORRECTION TO CUSTODIAL STATUS CHANGE FORM --

Correction to Custodial Status Change Form: All 4 copies of the Custodial package currently shows the description for Custodial Status Code "435" as "Returned to Institution." The correct description for status code "435" should be "Reprieved." The current status code for "Returned to Institution" has been removed from the form as it is no longer reportable to the Bureau of Identification. Please make the appropriate change on forms prior to submitting status code "435."

INTEGRATED JUSTICE INFORMATION SERVICES (IJIS)
MASTER CONSULTING SERVICES AGREEMENT

WORK ORDER #8

This is a Work Order which defines certain Services to be performed by TRW Inc. hereinafter referred to as "TRW", in accordance with the terms and conditions of that certain Master Consulting Services Agreement between McLean County, Illinois ("the COUNTY") and TRW.

Consulting Services Topic:

McLean County Integrated Justice Information, continued development and testing of Probation functionality.

Objectives of Consulting Services:

To provide services on a Time and Materials basis for the development and implementation of computer applications software modifications and associated materials. The objective of this Work Order includes the following major initiatives:

Begin the design, development and testing of the Probation module in accordance with the Probation Requirements document (attachment 2).

The above tasks will be managed and separately reported on through the TRW program management system during the period of this work order.

Location of Consulting Services:

At the offices of the COUNTY, TRW's corporate offices, and such other facilities necessary or useful for the implementation of the System

Activities to be Performed:

TRW will perform the following services:

- Software engineering to develop, modify, or repair programs, procedures and other facilities that are necessary or useful to perform the specified automated tasks in accordance with the attached requirements document and SCR descriptions.

Type and Description of Materials to be developed/provided:

For each process outlined under the Objectives of Services in this Work Order, TRW shall prepare the following:

- Technical specifications for the programs, prototypes and other related materials that are to be a part of the recommended design.
- The most current source code, program narratives and other materials related to the computer programs produced by TRW, pursuant to this Work Order.
- User documentation which shall clearly describe the anticipated source, format and use of all data elements, included in the Services.
- Operational instructions for computer operations personnel.
- Written training materials for COUNTY employees that are end users, computer operations and technical development and support personnel. Such materials shall include, but not be limited to, manuals, automated "help" materials, training syllabuses and other related materials.

Deliverable Materials:

a. The following list identifies the Deliverables that may be associated with this Work Order. TRW grants to the COUNTY a perpetual, non-exclusive and non-transferable license to these Deliverables. Any items indicated as based in application software (*) are considered part of the TRW E*Justice System application software associated with this Work Order and are subject to the terms and conditions of the Integrated Justice Information System Master Software License Agreement.

- Process / Workflow Diagrams *
- Functional Requirements Report
- Testing Plan *
- Database Schema *
- Documentation / Manuals *

b. Any materials not identified, as Deliverables that are created as a part of consulting services associated with this Work Order will be considered working papers and not Deliverables. All of these materials are to be owned by TRW unless otherwise mutually agreed to by TRW and the COUNTY.

Work Order Price:

TRW will perform the services described in this work order on a Time and Material basis in accordance with the TRW proposal dated December 11, 2000 included herein as attachment 1.

Price/Invoice and Payment:

TRW shall invoice the COUNTY monthly, for work performed in accordance with this Work Order, by Labor Category and rate contained in TRW's proposal dated December 11, 2000. The prices for the services rendered and or supplies delivered under this Work are exclusive of all federal, state and local taxes applicable to the sale of these services or products.

The COUNTY agrees to make payment NET 30 days after receipt of an accurate invoice. Invoice shall be submitted containing the following information as a minimum:

- (a) Basic Agreement Number and Work Order Number
- (b) Name and address of Contractor
- (c) Invoice number, date, and total amount billed
- (d) Payment will be mailed to: CoreStates Bank. NA
TRW, Inc. (BDM)
PO Box 8500-S-5740
Philadelphia PA 19178-5740

Completion Date:

The Services in this Work Order shall begin immediately upon the execution of this agreement and end on January 31, 2002.

Any additional support services or consulting services (Change Orders) shall be mutually agreed to in scope by TRW and the COUNTY and shall be performed by TRW at the Hourly Rate for Professional Services as set forth in the Schedule of Rates of Professional and Support Staff dated December 11, 2000, from the TRW Cost Proposal.

This Agreement shall become effective on the date the second of the two parties to sign executes this Agreement below.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the day, month, and year set forth below.

TRW, Inc.
410 17th Street, Suite 1500
Denver, CO 80202

McLEAN COUNTY, ILLINOIS
104 West Front Street
Bloomington, IL 61701

Signature

Signature

Printer or Typed Name

Printed or Typed Name

Title

Title

The hours allocated for Work Order # 8 were based on the following proposed functional requirements to replace the McLean County Adult Probation Case Management System (Prober). This document was prepared based on information provided to TRW through discussions and analysis with the McLean County Court Services Department.

The TRW proposed price includes all pricing information for Work Order 8. All direct and indirect costs, including out of pockets costs such as travel and living expenses, are included in this proposal. The Labor rates used to calculate the total price is include as an attachment to Work Order #8. TRW has developed the price estimate for this Work Order through analysis of the proposed requirements, schedule, and resources required for completion of the stated functionality.

The following table provides an overview of the level of development estimated for the Work Order.

Functional Area	Est. Hrs	% of Dev Hrs	Est. # of Forms or Reports
Total Form Hrs	2068	32	1 – Complex, 8 – Hard, 3 – Medium
Total Report Hrs	985.6	15	3 – Complex, 3 – Hard, 2 – Medium, 3 – Easy
Enhancements to Existing Forms / Functionality Hrs	1038.4	16	
Prototype Review, Training, Production Systems Support Services, Data Conversion	2340	37	
Total Estimated Work Order Hrs	6432		

The calculated hours represent the total staff hours allocated for the analysis, design, development, documentation and unit testing of each of these areas. The remaining hours contained in the Work Order are distributed among the remaining tasks (E.G. joint application and development sessions, training, production systems support services, data conversion/load).

TRW understands the importance of maintaining the baseline schedule as a mechanism to control costs. Therefore, as new requirements are discovered during the performance of this Work Order, they may be added to the original baseline requirements document through the change order procedure as addendum's. Each additional requirement will be proposed using the appropriate labor rates for professional services and will include the detailed impacts to the baseline schedule. No effort against new requirements will begin without prior written authorization from the county.

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The proposed functional requirements are as follows.

A. Sentencing with Probation Conditions..... 1

B. Search/Navigation..... 1

C. Probation Officer Maintenance and Workload..... 3

D. Proactive Notifications for Adult Probation 4

E. Intake..... 6

F. Assessment..... 7

G. Pre-Sentence Investigation (PSI)..... 8

H. Supervision 9

I. Intensive Probation Supervision (IPS)..... 11

J. Public/Community Service (PCS) 12

K. DUI Cases 12

L. Queries/Reports..... 13

M. Existing functions in E*Justice to be used as a basis for Probation Case Management..... 18

Attached at the Adult Probation Report (APR), Public/Community Service Report (PCS), Intensive Probation Supervision Report (IPS), and Specialized DUI Program Report (DUI) required in the State of Illinois.

A. Sentencing with Probation Conditions

See the SCR by Dan Barham for requirements describing a record sheet-like function for entering conditions of probation.

B. Search/Navigation

1. Configurable screen for different types of probation case management.

McLean County’s requirements for post-trial supervision are set forth in detail in these requirements, and represent a superset of probation department requirements. Other functions performed by probation departments are similar to post-trial supervision, and include some of the same business processes:

- Eligibility screening for indigent counsel
- Bond assessment/release risk
- Pretrial supervision (while out on bond, including home monitoring and home detention)
- Post-trial supervision (what we usually think of as “probation”)

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Types of probation case types and functions

Function	Eligibility Screening	Bond Assessment / Release	Pretrial Supervision	Post-trial Supervision
Create EJS/non-EJS probation case	X	X	X	X
Manage the probation case: assign officer, modify case status	X	X	X	X
Enroll defendant in program, record violation		X	X	X
Assess risk or need: eligibility, bond/release, level of supervision	X	X	X	X
Create report with text and populated with data	X	X	X	X
Make contact log entry		X	X	X
Produce reports	X	X	X	X
Maintain officer information	X	X	X	X
Review officer caseload	X	X	X	X
Maintain community service work sites and service providers			X	X
Send/receive notifications	X	X	X	X

2. Probation tab/screen. A new “Probation” tab on the EJS Summary and on the View Case Person screen for a Master Name search to query probation cases. The search results will show past and present probations from which the user can select one (including present and previous probations and other involvements with the probation department). When the user presses the View button next to an instance of probation, the following hard-coded choices should appear on the Probation screen:

- Create Intake - EJS Case
- Create Intake - Non-EJS Case
- Assessment (including reassessment)
- Create PSI
- Modify Status
- Contact Log
- Record Violation

3. Probation screen, other case types. We need either a configurable probation case management screen or hard-code these caseload types:

- Community Service
- Intensive Probation Services (IPS)
- Domestic Violence
- Intensive DUI supervision (“Specialized DUI Program” in McLean)
- Drug court

4. Navigation to Cash Management. The Probation screen should have a Financial button to navigate to the defendant’s Payment History screen. Probation officers routinely check on probationers’ compliance with orders to pay fines, costs, restitution, and probation service fees.

5. Navigation to Probation Conditions. Two SCRs already exist on entering conditions of probation similar to record sheet entry. Need to identify and verify them.

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6. “On Probation” advisory notice. When a defendant is on probation, a color-coded notation should appear on the Person screen.

C. Probation Officer Maintenance and Workload

7. Probation Officer Maintenance. Features different from LEA Officer Maintenance
- No need for Agency Code. Court Services is a single agency of the county. Roles will be set up for adult probation and juvenile probation officers to keep adult probation officers from having access to juvenile probation information, assuming that is desirable.
 - The check box “Detective” should be changed to “Probation Officer.” The Supervisor and Active check boxes are still needed. The same applies to the User Profile Detail screen which has the same checkboxes.

Some probation departments employ warrant officers or bailiffs. We need another checkbox to indicate that (or user configurable) job title(s). Alternatively, probation officer data could be entered in the LEA Officer Maintenance (renamed generic “Officer Maintenance”) and be assigned an agency of Probation or Bailiff (no ORI number). **Note to developer:** Are there strong reasons we should not simply use the LEA Officer Maintenance with check boxes for type of officer?

8. Officer Rostering. Law enforcement and probation officers will maintain tables showing shifts and their availability and unavailability for court appearances and other scheduled events. This is related to court case scheduling requirements set forth elsewhere.

This will enable a morning or afternoon court appearance being scheduled to correspond to the shift the officer is working, far enough in the future to encompass the overall scheduling horizon. It should have the following functions:

- Create officer roster by jurisdiction, geographical area, period, and shift
- Prepare new roster using a previous period as a template
- Enter public and other court holidays on roster
- Create roster for an officer by entry of days off, duty days/shift for the period of the roster, and duty days/shift for the next rotation when it is determined
- Support conflict checking of officer availability. If an officer is scheduled to testify at 8:30, it would be economical to schedule the officer for a second trial at 9:30 or 10:30 (“clustering”).
- Support shift depletion checking (if a shift has eight officers, but four are unavailable – in training, injured, on vacation – it is not a good idea to schedule the other four for hearings). Build in programming edits to bypass days that will result in more than an acceptable percentage of any police sector being off the street for court.
- Modify / update roster

9. Probation officers need a caseload screen similar to attorneys caseload. The Attorney Case Load shows a tally at the top of numbers of cases assigned, closed, and pending. The View or Select button takes the user to the View Case Person screen with full case details. Differences for proposed Probation Officer Caseload compared to the Attorney Case Load:

- The screen should be called Probation Officer Case Load.
- **DIR** Attorney Case Load has Work Product and Case Record text fields that may or may not be useful.
- An on-screen sort by Case Information (last name/first name) would make the screen more person-oriented.

D. Proactive Notifications for Adult Probation
SCR 3851, 4071, 4857

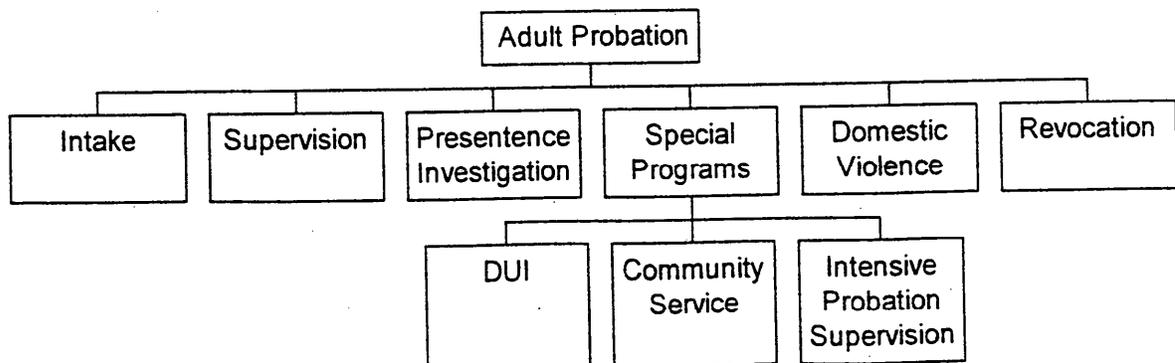
10. Notification to assigned Probation Officer. The role of Probation Officer (PO) will be differentiated by the unit the PO works in: Intake Officer, Supervision Officer, Revocation Officer, Presentence Investigation Officer, Domestic Violence Officer, DUI Officer, Community Service Officer, etc. There will be an Intake Supervisor, Supervision Supervisor, etc.

For assigning cases we need a Probation Officer Case Query like the current Attorney Case Query. Once a probationer is assigned to a PO using the Attorney Management screen (renamed Probation Officer Management), the PO needs notification of activities associated with the probationer, and also a role-defined person, such as the Front Desk and/or the PO's supervisor. If the PO works in Intake or Supervision, for example, the Intake Supervisor or the Supervision Supervisor also needs notification. Using the functionality of Attorney Management, when intake is completed, someone enters the Assignment End date; Same with when a PSI is completed, or supervision ends and the case may be assigned to the Revocation Officer.

11. **DIR** Non-Court Services participants (Prosecutor, Judge, Public Defender) on the 'To' side of notifications initiated by Court Services are omitted. They need to be consulted about which notifications they want to receive.

12. Confirm identification of roles in Probation for Notifications. Initial discussions show that supervisory roles correspond to units of Probation/Court Services; each box on the top level of the org chart needs a role: Intake Supervisor, Supervision Supervisor, PSI Supervisor, Special Programs Supervisor (DUI, Community Service, Intensive Probation Services), Domestic Violence Supervisor, Revocation Supervisor.

(org chart in Page Layout view double-click if it appears incomplete)



13. Probation action notifications

Adult Probation Action Notifications

<i>Event</i>	<i>From</i>	<i>To</i>
Defendant sentenced to probation, court supervision, conditional discharge: Intake is required	Clerk	Front Desk, Intake Supervisor
Defendant ordered to undergo a pre-sentence investigation (PSI)	Clerk	Front Desk, PSI Supervisor
Defendant sentenced to community service	Clerk	Community Service Coordinator
All orders in case with adult on probation	Clerk	PO, Supervision Supervisor, Front Desk
Probationer arrested	LEA	PO, Supervision Supervisor, Front Desk, Revocation Officer
Warrant issued for probationer	Clerk	LEA Records then, when activated, to PO, Supervision Supervisor, Front Desk, Revocation Officer
Probationer in custody	Jail	PO, Supervision Supervisor, Front Desk, Revocation Officer
Release from jail	Jail Records	PO, Supervision Supervisor, Front Desk
Hearing scheduled: Review/Remission PTR/Plea Sentencing involving PSI Status	Judicial Secretary	PO, Supervision Supervisor
Front Desk assigns defendant to PO	Front Desk	PO
PO submits draft document for review: Assessment Re-assessment PSI Request Petition to Revoke (PTR)	Intake Officer Supervision Officer PSI Officer Revocation Officer	Intake Supervisor Supervision Supervisor PSI Supervisor Supervision Supervisor
Supervisor approves/returns draft document	Supervisor	PO
Approved PSI	PSI Officer	Clerk
Approved PTR	Revocation Officer	Prosecutor Front Desk
Filed PSI	Clerk	Prosecutor, Revocation Officer, Supervision Supervisor, Public Defender Coordinator
Filed PTR	Clerk	Prosecutor, Revocation Officer, Supervision Supervisor, Public Defender Coordinator
Defendant completes conditional discharge, court supervision, community service	Supervision Officer	Prosecutor
Administrative Sanctions Program (ASP) admission	Supervision Officer	Clerk, Judge, Prosecutor
Administrative Sanction Request/Notification	Supervision Officer	Supervision Supervisor
Approved Administrative Sanction	Supervision	Judge, Prosecutor

Request/Notification	Supervisor	
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E. Intake

14. Create Intake With EJS Order. Probation will receive EJS in-county sentencing information by notification. The process will be similar to the prosecutor creating an intake with an incident report. EJS information includes the

- case number
- mugshot of defendant
- offense(s) convicted of
- conditions of probation

The probation officer will enter intake information in a text box which will be incorporated with case information through document management to become the Intake Report. The intake officer forwards the Intake Report to the Intake Supervisor for approval, and the supervisor assigns the case to a Probation Officer. The intake process requires checking a number of checkboxes to generate statistical information (see “Capture Statistical Information” below).

15. Create Intake Without EJS Order. Same as above, but no EJS sentencing information is available because the probation was ordered in another county (“courtesy” supervisions). The probation officer will manually enter out-of-county case information, including sentencing information (some version of terms of probation, and financial obligations of fine, costs, probation fee, and restitution). In-county cases will have a case number, but out-of-county cases will have an out-of-county number. Probation will attach a digital image to the Person record because there is no mugshot in the database. The intake process requires checking a number of checkboxes to generate statistical information (see “Capture Statistical Information” below).

16. Capture Intake Statistics. During intake (and sometimes during supervision), the probation officer checks the appropriate checkbox in each category (“APR” refers to the Monthly Adult Probation Report, and requirements for running the report are in the section Queries/Report):

- APR Box I: Type of intake: Full (regular, IPS, DUI, DV), or Partial (defendant ordered to probation following Pre-Sentence Investigation--PSI)
- APR Box II: Demographics of intakes: Sex, Age (ranges), Race and ethnicity, Background at offense (1. Employed, 2. H.S. graduate) by sentence type, Felony offense classification (Class 1, Class 2, Class 3, Class 4, Other)
- APR Box III: New case ordered to pay restitution, new case ordered to pay probation fees, new amount of restitution ordered
- APR Box IV: Programs Ordered for New Cases: Alcohol Treatment, Drug Treatment, Alcohol and Drug Treatment, Mental Health, Sex Offender Treatment, TASC
- APR Box V: Programs Ordered for DUI Cases: DUI Education, Treatment, Education and Treatment, or Other

- APR Box X: Interstate Compact Case (transferred for supervision from another state)
- APR Box XI: Classification of Active Caseload: columns of Level of Supervision (Maximum, Medium, Minimum, Unclassified), and rows of offense type (Felony, Misdemeanor, DUI, Traffic)
- APR Box XII: Administrative Caseload: Active or Inactive

As described under Queries/Reports requirements, some of the above checkboxes, once checked and saved, are used for monthly reporting and cannot be changed (without DBA assistance through SQL coding). During intake and/or supervision, the probation officer checks the appropriate checkbox for active caseload by classification level (requirement repeated under Assessment requirements):

- APR Box XI: Classification of Active Caseload: columns of Level of Supervision (Maximum, Medium, Minimum, Unclassified), and rows of offense type (Felony, Misdemeanor, DUI, Traffic)
17. Capture offense type (involvement). (Boulder requirement) During intake of pretrial supervision and post-trial supervision, the user will check a checkbox of the most serious offense committed: domestic, DUI, substance abuse, weapons, violence, gang, property, hate crime, sex crime, property crime. During bond assessment/release risk, the user will check all offense types which apply. (Alternatively, this offense type may be captured during incident reporting and/or field arrest, and the data would be available here.)

F. Assessment

18. Configurable probation assessment. We can borrow most of the point-based jail classification functionality (Inmate Classification Detail) to determine the probation supervision level, but there are a variety of kinds of assessments.

One instructive example is McLean County's post-conviction assessment procedure. The types of classifications are:

- Assessment of Adult Probationer Risk (green), and Assessment of Adult Probationer Needs (blue). These are two sets of questions, and the higher of the Risk score and the Needs score is used to assign the default level of supervision. The probation officer can override this calculation.
- Reassessment of Adult Probationer Risk (yellow), and Reassessment of Adult Probationer Needs (pink). These are two sets of questions, and the higher of the Risk score and the Needs score is used to assign the default level of supervision. The probation officer can override this calculation.

A Probation Assessment History can be created on the model of the Inmate Classification History. Adults on probation are reassessed at least every six months or earlier under certain conditions. Other differences compared to the Inmate Classification History:

- The boxes showing Booking #, Arrival Date/Time and Current Placement will be replaced with Case #, Sentencing Date, and some other field(s) that makes sense.
- The detail line will show Case # rather than Booking #.
- The Inmate Summary button will be renamed the Probationer Summary button.

G. Pre-Sentence Investigation (PSI)

19. Assign PSI to Officer. The Front Desk or PSI Supervisor receives a notification of a PSI ordered by the court and, when they assign the PSI to a probation officer, they check the appropriate checkbox:
 - APR Box XIII.A: Full Pre-Sentence Investigations Ordered/Pending: Ordered – check the “Ordered” checkbox
20. Create PSI. Probation will receive PSI requests by notification. The process will be similar to the prosecutor creating an investigation with an incident report. EJS information includes the following items:
 - case number
 - mugshot of defendant
 - offense(s) convicted of

When the probation officer begins preparing a PSI, the officer checks the appropriate checkbox:

- APR Box XIII.B: Full Pre-Sentence Investigations Ordered/Pending: Pending – check the “Pending” checkbox

The probation officer enters investigation information in a series of text boxes (in such categories as personal background, criminal history, and employment) which are incorporated with case information through document management to become the PSI Report. The investigation officer forwards the PSI Report to the PSI Supervisor for approval, and the supervisor approves the report (which notifies the clerk), prints it, and sends it to the clerk for file stamping.

When preparing the PSI, the probation officer checks the appropriate checkbox for Investigations Completed (the Monthly Adult Probation Report process will compile details and totals):

- APR Box XIII.B: Full Pre-Sentence Investigations Pending – uncheck the checkbox to remove from the “pending” count
 - APR Box XIV: Investigations Completed: columns of offense type (Felony, Misdemeanor, DUI, Traffic), and rows of investigation type (Pre-sentence, Abbreviated PSI, Pretrial bond reports, Record check, JDP [judicial driving privileges], Other)
21. Create DUI PSI. The probation officer uses a service provider’s DUI assessment in the defendant’s PSI. After preparing the DUI PSI like the “regular PSI” by entering information into text fields for inclusion into the Report, the probation officer checks

the appropriate checkbox (the Monthly Adult Probation Report process will compile details and totals):

- APR Box VI: DUI Assessment Level: columns of Levels (Level 1, Level 2, Level 3, No assessment), and rows of Sentence Type (Probation, Conditional Discharge, Court Supervision)

22. Update PSI. A probation officer may update a PSI with information (like a supplemental field arrest) after a new offense; the original report cannot be changed. The investigation officer forwards the Updated PSI Report to the PSI Supervisor for approval, and the supervisor approves the report (which notifies the clerk), prints it, and sends it to the clerk for file stamping.

H. Supervision

23. Scheduling/Contact log entry/results

SCR 4741

We can borrow most of the Court Appearance Query functionality (renamed Contact Log Query) to provide the means for probation officers to track required contacts and required participation of probationers in programs of service providers. The user needs a button or tab to navigate to this screen. Parameter choices should be renamed from “Appearance” to “Contact” (Contact Type, Contact Status, Contact Date). The tabs are currently labeled Names, Officers, Attorneys, Businesses; they should be changed to Names (defaulting to Role of Defendant), Probation Officers (other tabs may not be needed).

DIR Confirm with the users whether they need to do scheduling of contacts, or is scheduling an office visit merely an entry in the contact log. No notifications would come out of scheduling a contact (unlike Court Appearances where attorneys are notified).

The Court Appearance Search Results (renamed Contact Log Search Results) would have the following changes:

Change Counsel tab to Type of Contact:

- LOV: Office visit, home visit, phone contact, court hearing, field visit, employer visit, mail in, jail visit, agency visit, drug test results, special reassessment, reviewed assessment, reviewed re-assessment, audit conducted.
DIR Are there other types of contacts?
- Reported by LOV: default to PO, other choices include Front Desk, Supervisor

Standard Events tab for entering results of the contact or activity (choices to be configured by user through Sys Admin):

- Results of office visit, for example, with date/time, text
- Results of urine and drug screens: type, date, results, payment
- Payment of fees to the probation department (urine screens)

- Violation notation, date/time, reason

Future Events tab for entering future contact or activity (choices to be configured by user through Sys Admin).

DIR Confirm with user whether the Bonds tab and Charges tab are needed.

Note: APR Box VII: Home Confinement and Supervised Pretrial Release are common activities of probation departments.

24. Contact Log (“Record Sheet”) summary. Contacts would appear as entered, including the button to filter them by date descending or date ascending. The Reporter box on the Summary view would show who recorded the contact. The Judge box, however, is unnecessary.

The Details view of the Record Sheet has color coding indicating Court Appearance items and Financial items, which is also unnecessary. The color coding could be used for Violation and Technical Violation or other entries the user wants to stand out.

A button is needed to navigate to payment history for the defendant.

25. Modify Status. An officer supervision can enter/update the status of a probation case during intake and/or during supervision.

List of values for cases dropped: scheduled termination, early termination, absconder/warrant, revoked - technical violation, revoked - new offense, alternative DOC commitment, unsatisfactory termination, transferred out, other (APR Box VIII, Lines E.1 to E.9)

Changing the status of the probation should generate an entry in the contact log to document the change as a “status history”.

26. Record Violation. The probation officer prepares text for a document with the following violation information:

- Petition information: petition to terminate, revoke, modify, quash, designate, supplement/amend
- Conditions violated, type of violation, frequency or number of violations, new crimes committed

When a violation occurs, the probation officer checks the appropriate checkbox:

- APR Box XV: Case Violations Reported, either technical violations or new offenses
- APR Box XVI: Court Action on Violations: for technical violations and new offenses, either no violation found by court, or violation found
- APR Box IX: Commitments to Department of Corrections

27. Treatment/Evaluation by Service Providers.

Users can enter and update a roster of service providers available for referral of probationers. This is similar to the Master Business Index already in E*Justice, and

to a training/education tracking module being developed for another customer.

Possible data fields include the following:

- Type of service provided: assessment, counseling, training/education, residential, out-patient, community service work site
- Contact information for the agency and for individuals representing service providers
- If the probation department pays service providers, payment and budgeted amounts could be tracked in a rudimentary way
- Treatment begin date, completion date, budgeted amount, dollars spent

I. Intensive Probation Supervision (IPS)

28. Intensive Probation Supervision (IPS) intake. Some cases identified during regular intake are eligible for the Intensive Supervision Program. The IPS Program monthly report (“IPS”) shows results of operational decisions plus aggregate totals. When this report is generated, the system will count boxes checked that month to derive totals required, and generate totals for the beginning and end of the month. See the Queries/Reports section for identification of “New this month” and “Running total” data categories. An “IPS” tab or button is needed to navigate to where these checkboxes are located for convenient update by the user.

During IPS intake, the probation officer checks the appropriate checkbox:

- IPS Box I: Type of intake: favorably screened, unfavorably screened
- IPS Box II: Cases Pending Initial Entry on Active Caseload: jail, treatment, other
- IPS Box IV: Line 4 New active cases not screened, Line 5 cases transferred from inactive caseload

29. IPS supervision. During process of IPS supervision, the probation officer checks the appropriate checkbox:

- IPS Box V: Cases Transferred from Maximum to Aftercare, add to count of transfers, add to Aftercare count, subtract from Maximum count

30. IPS termination. During termination of exits from IPS, the probation officer checks the appropriate checkbox:

- IPS Box IV: Line 7 Cases transferred to inactive caseload
- IPS Box V Part 1: Case Exits During the Month Reported: columns of Phases (Phase I, Phase II, Phase III), and rows of types of exit (exit to regular probation, exit by discharge without regular probation)
- IPS Box V Part 2: Case Exits During the Month Reported: columns of Phases (Phase I, Phase II, Phase III) further divided into New Conviction and Technical Violation, and rows of types of exit (committed to DOC, resentenced to regular probation, resentenced to county jail, resentenced to regular probation and county jail, other exit)

J. Public/Community Service (PCS)

31. The Public/Community Service (PCS) report shows results of operational decisions plus aggregate totals. When this report is generated, the system will count boxes checked that month to derive totals required, and generate totals for the beginning and end of the month. A “Community Service” tab or button is needed to navigate to where these checkboxes are located for convenient update by the user.

During intake and/or supervision of PCS probationers, the probation officer checks the appropriate checkboxes and enters data for number of hours worked.

- PCS Box I: New Referral: columns of offense type (Felony, Misdemeanor, DUI, Traffic, Ordinance, Other), and rows of referral type (reporting, non-reporting)
 - PCS Box II: Placements: Number of initial placements, number re-placed
 - PCS Box III: Hours Completed During Month
32. Community Service Worksite Maintenance. The Probation screen needs a button to navigate to the Master Business screen for entry/update of private and public worksites. In addition to information available in the Master Business Index, the community service worksite maintenance screen needs parameters to describe the worksite:
- Checkbox to indicate that it is a Community Service worksite
 - Checkbox to indicate that is an active worksite
 - Number limit of referrals on a given day
 - Type of work available (user to provide list of values)
33. Community Service Work Assignment (Boulder). When the user does a search of worksites to assign to a defendant, using criteria described in the Community Service Worksite Maintenance requirement, the system should return a list of all worksites that match. If the limit is reached, the system should not allow a work assignment for the day selected.
- The user should be able to check a Select box to print a report (contract/notice) which uses other information from the database: defendant’s name, worksite location, number of hours of work ordered, date ordered, date to be completed.

K. DUI Cases

34. Specialized DUI Intake. Some DUI cases identified during intake are eligible for the Specialized (intensive) DUI Program. The Specialized DUI Program monthly report (“DUI”) shows results of operational decisions plus aggregate totals. When the DUI report is generated, the system will count boxes checked that month to derive totals required, and generate totals for the beginning and end of the month. See the Queries/Reports section for identification of “New this month” and “Running total” data categories. A “DUI” tab or button is needed to navigate to where these checkboxes are located for convenient update by the user.

During specialized DUI intake, the probation officer checks the appropriate checkbox:

- DUI Box I: Type of intake: Full or Partial

- DUI Box II: Admissions: columns of Levels (Level 2 with Prior, Level 3, Other), and rows of sentence type (Probation, Conditional Discharge, (Court Supervision)
 - DUI Box III: Demographics of intakes: Sex, Age (ranges), Race and ethnicity, Background at offense (1. Employed, 2. H.S. graduate) by sentence type
 - DUI Box VII: Programs Ordered for New Cases: DUI Education, Treatment, Education and Treatment, or Other
 - DUI Box VIII: Interstate Compact Case
35. Specialized DUI supervision. During the process of specialized DUI supervision, the probation officer checks the appropriate checkbox:
- DUI Box V: Cases Transferred from Maximum to Aftercare, add to count of transfers, add to Aftercare count, subtract from Maximum count
 - DUI Box IX: Case Violations Reported, either technical violations or new offenses
 - DUI Box X: Court Action on Violations: for technical violations and new offenses, either no violation found by court, or violation found
36. Termination of Specialized DUI probation case. During termination, the probation officer checks the appropriate checkbox:
- DUI Box IV: Cases Dropped from Specialized Program Caseload: columns of Levels (Maximum, Aftercare), and rows of reasons to drop cases (transfer to regular jurisdiction, scheduled supervision term, revoked – technical, revoked – new offense, transferred out of county, other)

L. Queries/Reports

37. Monthly Statistical Changes: “New this month” and “Running totals”. Users need to report the number of new cases during a reporting period, usually a month. The system will use the last date/user ID of an update to a table to generate reconciliation reports and, ultimately, statistics of how many intakes, investigations, and orders were processed during a month. There needs to be a lock on that data after, for example, an intake is completed, to prevent the date/user ID from being changed at the user level; otherwise if a checkbox checked in June were unchecked and re-checked in July, it would appear to the system that an intake was also completed in July; the business rules allow only one full intake per defendant.

This “new this month” description applies to the following categories of information in the Adult Probation Report (APR):

- Intakes completed: full, partial (APR Box I). The demographics associated with intakes are in the same category (APR Box II).
- Restitution and fees ordered: new restitution cases, dollar amount, new fee cases (APR Box III)
- Programs ordered for new cases: alcohol treatment, drug treatment, alcohol & drug treatment, mental health, sex offender treatment, TASC (APR Box IV)
- Programs ordered for DUI cases: DUI education, treatment, education & treatment, other (APR Box V)

- DUI assessment level: columns of levels (Level 1, Level 2 A or B, Level 3, No Assessment), and rows of sentence type (probation, conditional discharge, supervision) (APR Box VI)
- New home confinements ordered (electronically monitored and non-electronically monitored), and supervised pretrial releases ordered (electronically monitored and non-electronically monitored) (APR Box VII)
- Re-admitted to active from administrative (APR Box VIII Line C.)
- Cases dropped: scheduled termination, early termination, absconder/warrant, revoked – technical violation, revoked – new offense, alternative DOC commitment, unsatisfactory termination, transferred out, other (APR Box VIII, Lines E.1 to E.9)
- Commitments to DOC (APR Box IX)
- Full pre-sentence investigations ordered (APR Box XIII.A). (Full pre-sentence investigations pending is, by contrast, a running total.)
- Investigations completed: columns of offense type (felony, misdemeanor, DUI, traffic), and rows of investigation type (pre-sentence, abbreviated PSI, pretrial bond reports, record check, JDP, other) (APR Box XIV)
- Case violations reported: technical, new offense (APR Box XV)
- Court action on violations: for technical violations and new offenses, either no violation found by court, or violation found (APR Box XVI)

Running Totals. The remaining boxes on the Adult Probation Report are running totals to be tallied from additions and subtractions of the “new this month” numbers:

- Interstate compact cases (APR Box X)
- Classification of active caseload (APR Box XI)
- Administrative caseload (APR Box XII)
- Pending pre-sentence investigations (APR Box XIII.B)

This “new this month” description also applies to the following categories of information in the Intensive Probation Supervision Program Monthly Statistical Summary (IPS):

- Cases screened during the month: favorably screened, unfavorably screened (IPS Box I, and IPS Box IV Lines 2 & 3)
- Cases Pending Initial Entry on Active Caseload: jail, treatment, other (IPS Box II)
- New active cases not screened: Phase I only (IPS Box IV Line 4)
- Cases transferred from inactive caseload: Phases I, II & III (IPS Box IV Line 5)
- Cases transferred to inactive caseload: Phases I, II & III (IPS Box IV Line 7)
- Case exits: Phases I, II & III (IPS Box IV Line 8)
- Exits to regular probation: Phases I, II & III (IPS Box V Line 1)
- Exits discharge W/O regular probation: Phases I, II & III (IPS Box V Line 2)
- Case exits during the month reported: columns of Phases (Phase I, Phase II, Phase III) further divided into New Conviction and Technical Violation, and rows of types of exit (committed to DOC, resentenced to regular probation,

resentenced to county jail, resentenced to regular probation and county jail, other exit) (IPS Box V Lines 3 to 7)

Running Totals. The remaining boxes on the Intensive Probation Supervision Program Monthly Statistical Summary (IPS) are running totals to be tallied from additions and subtractions of the “new this month” numbers:

- Inactive caseload: inpatient mental health, inpatient substance abuse, jail, absconder, other (IPS Box III)
- Active cases at end of prior month: Phases I, II & III (IPS Box IV line 1)
- End of month totals: Phases I, II & III (IPS Box IV line 9)

This “new this month” description also applies to the following categories of information in the Public/Community Service Report (PCS):

- New referrals: hours/cases, all categories, adult & juvenile (PCS Box I)
- Placements: initial placements, re-placed (PCS Box II)
- Hours completed during month: adult, juvenile (PCS Box III)
- Worksites: Number added during month (PCS Box IV Line B)
- Worksites: Number dropped during month (PCS Box IV Line C)
- Caseload summary: cases added during month (PCS Box V Line B, using Box I totals)
- Caseload summary: cases dropped during the month: hours/cases, adult & juvenile (PCS Box V Lines C.1 to 6)

Running Totals. The remaining boxes on the Public/Community Service Report (PCS) are running totals to be tallied from additions and subtractions of the “new this month” numbers:

- Worksites: Number beginning of month (PCS Box IV Line A)
- Caseload summary: caseload at beginning of month: hours/cases, adult & juvenile (PCS Box V Line A)
- Caseload summary: caseload at end of month: hours/cases, adult & juvenile (PCS Box V Line D)

This “new this month” description also applies to the following categories of information in the Specialized DUI Program Report (DUI):

•

Running Totals. The remaining boxes on the Specialized DUI Program Report (DUI) are running totals to be tallied from additions and subtractions of the “new this month” numbers:

•

38. Generate Probation Case Reconciliation Reports. Monthly generate a list of cases by probation officer for the Monthly Adult Probation Report (APR) which probation officers can audit for correctness of status and data for each probationer. When all probation officers have corrected their lists, the department can run a final list and the

totals transferred to the Monthly Adult Probation Report (APR). Data entry for this report occurs at various stages in the process, and checkbox marking is spread through these requirements. The Active Caseload box has the following totals:

- APR Box VIII: Active Caseload: columns of offense type (Felony, Misdemeanor, DUI, Traffic, Employed), and rows of additions to and subtractions from the caseload (beginning caseload, admission by probation, admission by conditional discharge, admission by (court) supervision, readmitted administrative, scheduled termination, early termination, absconder/warrant, revoked for technical violation, revoked for new offense, alternate DOC commitment, unsatisfactory termination, transferred out, other)

39. Generate-IPS Case Reconciliation Reports. Monthly generate a list of cases by probation officer for the Monthly Intensive Probation Services Report (IPS) which probation officers can audit for correctness of status and data for each probationer. When all probation officers have corrected their lists, the department can run a final list and the totals transferred to the monthly IPS report. The Active Caseload box has the following totals:

- IPS Box IV: Active Caseload During Month Reported: columns of Chronological Phases (Phase I, Phase II, Phase III), and rows of additions and subtractions (number of active cases at end of prior month, added new active cases favorably screened, added new active cases unfavorably screened, added new active cases not screened, added cases transferred from inactive caseload, subtracted cases transferred to inactive caseload, subtracted case exits)

40. Generate Specialized DUI Case Reconciliation Reports. Monthly generate a list of cases by probation officer for the Monthly Specialized DUI Program (DUI) which probation officers can audit for correctness of status and data for each probationer. When all probation officers have corrected their lists, the department can run a final list and the totals transferred to the monthly DUI report. The Active Caseload box has the following totals:

- DUI Box VI: A. Maximum Supervision: Caseload at beginning of month, new admissions, cases dropped, cases transferred to aftercare, total active cases at end of month
- DUI Box VI: B. Aftercare Supervision: Caseload at beginning of month, transferred from maximum, cases dropped, total active cases at end of month

41. Generate Public/Community Service Reconciliation Reports. Monthly generate a list of cases by probation officer for the Monthly Public/Community Service Report (PCS) which probation officers can audit for correctness of status and data for each probationer. When all probation officers have corrected their lists, the department can run a final list and the totals transferred to the monthly PCS report. The Active Caseload box has the following totals:

- PCS Box V: Caseload Summary: columns of Hours and number of Cases, and rows of additions and cases dropped (satisfactory completion, transferred out, modifications, revocation, dropped administratively, other)

The PCS Report also requires the number of worksites. The system can count the number of community service checkboxes in the Master Business Index, and the user can manually record the number from the previous month and the number added or dropped.

- PCS Box IV: Worksites
42. Termination List: probationers scheduled for termination of probation in the next 30 days
 43. Non-Report List: probationers who have not reported for X or more days
 44. By probation officer, clients with payments due that month (parameters: PO, date range) -
 45. Payments Not Up-to-Date: link to Cash Management
 46. Community Service slackers: probationers who have not completed community service hours. The report need not be by probation officer because the community service function is usually centralized with one coordinator.

M. Existing functions in E*Justice to be used as a basis for Probation Case Management

Function	EJS Building Block	Description
Record probation conditions	Modeled from the clerk's Standard Events tab on the Court Appearance Results screen	The system offers sets of table-driven probation conditions according to case type and severity of offense
Create intake with/without EJS order	Modeled from the State's Attorney intake	It will allow intakes from EJS cases or cases transferred from other counties.
Risk/need - assessment/reassessment	Modeled from Jail Inmate Classification	It will allow you to answer the questions on your current forms and have a level of supervision score calculated, which can be overridden.
Assign probation officer	Modeled from Attorney Case Query and Attorney Management	It will allow assigning probation officers as the case moves from PSI to intake to supervision to special program (IPS, specialized DUI, community service, etc.) To revocation or other termination.
Contact log	Modeled from the Clerk's record sheet	It will allow entry of contacts (and filtered views by contact type) and any text needed. Entries will be date/time stamped, who entered them.
Service providers and community service worksites	Modeled from or using the Master Business Index	Checkboxes will be added to businesses in the master business index to identify them for these roles.
Probation officer maintenance	Modeled from Law Enforcement Officer Maintenance	It will allow probation officer information to be added, deleted, and maintained. Alternatively, we may add probation as another agency and reuse the screens after we add/change appropriate elements.
Probation officer caseload	Modeled from Attorney Caseload	It will allow officers and supervisors to review caseloads.
Notifications	Use the Notifications module	So far I have identified 20 notifications, some of which will require coding to allow both an intake probation officer, for example, and the intake supervisor (and/or the Front Desk) to receive notification of a variety of events.

To the Honorable Members of the McLean County Justice Committee and the McLean County Board:

Please find attached the proposals submitted by TRW for Work Orders #6, #7 and #8 of the Integrated Justice Information System (IJIS). All work orders are executed under the Master Consulting Agreement approved by the Board and TRW in 1996. The agreement provides for time and materials services to be provided by TRW to McLean County as set out in each Work Order.

You may be aware that in the past one work order was submitted for the sum total of a calendar year's work. I have asked TRW to break this year's anticipated costs into these three separate work orders to improve the process of project management. In addition, should TRW deliver a well-received product ahead of schedule, dollars remain for further Work Orders to be pursued. The monies necessary are part of the approved Fiscal Year 2001 budget.

Work Order Summary

Work Order Number	Estimated Cost	Type of Work	Estimated Completion
6	\$ 357,184.80	System Change Requests	12/2001
7	\$ 116,098.00	Identix Programming	7/2001
8	\$ 721,427.50	Probation Work	12/2001
Total	\$1,194,710.30		

An abridged explanation of each Work Order follows:

Work Order #6: System Change Requests - These represent changes to code already installed and in production in McLean County. These include enhancements to already running software, the addition of requirements missed in initial development, and "bug" fixes that need to be made. Each IJIS member department (Sheriff, Circuit Clerk, State's Attorney, etc) was asked to submit their highest needs. These were then prioritized and grouped for development. The detail is voluminous and thus not copied here, but is available. This work order was reviewed through the internal governing bodies of the IJIS project (the IJIS Board and the IJIS workgroup) and is administered through Information Services.

Work Order #7: Identix Programming - Identix, or Livescan, is the process of submitting fingerprints from our jail in a digital format. Illinois has issued state-mandated changes in relationship to the submission of digital fingerprints. In particular, information related to inmates being sentenced to the Department of Corrections needs to be captured and submitted. This work order has been reviewed to the satisfaction of the Sheriff's office.

Work Order #8: Probation Work - The gathering of requirements for the Probation office is nearly complete. This work order allows for the implementation of those requirements within the Probation offices. A summary of the detail is provided in your packet. This work order has been reviewed to the satisfaction of the Probation office.

I respectfully recommend approval of the attached Work Orders.

I welcome any questions or comments or questions you may have.

Craig Nelson
Director
McLean County Information Systems

Members Pokorney/Emmett moved the County Board approve Three Work Orders: TRW Work Order 6 - System Change Requirements, TRW Work Order 7 - Identix Programming, TRW Work Order 8 - Probation Work. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Pokorney, Vice-Chairman, presented the following:

CONTRACT

This Contract, entered into this 1st day of January, 2001, between the County of McLean, a Body Politic and Corporate, hereinafter known as "the County," the Circuit Court of McLean County by the Chief Judge of the Eleventh Circuit and J. Brian Goldrick, Attorney-at-Law, hereinafter known as, "Contract Guardian Ad Litem":

WHEREAS, the County of McLean has authority under Illinois Compiled Statutes, Chapter 55, Section 5-5.1005 to make all contracts and do all other acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and

WHEREAS, there is a necessity to provide additional professional contract services for the representation of minors who are the subject of abuse, neglect and dependency proceedings in McLean County Juvenile Court; and

WHEREAS, the Contract Guardian Ad Litem has the capacity to provide such services:

NOW, THEREFORE:

1. J. Brian Goldrick is hereby appointed a Contract Guardian Ad Litem for McLean County by the Chief Judge of the Eleventh Circuit.
2. The purpose of this professional services contract is to provide assistance to the Circuit Court in the handling of juvenile cases. The County shall pay to the Contract Guardian Ad Litem and the Contract Guardian Ad Litem agrees to accept as full payment for the professional services furnished under this agreement, the sum of \$5,000 per month.

The Contract Guardian Ad Litem agrees to:

1. Fulfill the role of Guardian Ad Litem for all minors in all neglect, abuse and dependency cases filed beginning January 1, 2001 and in pending cases to which he/she may be assigned by the Court. Said duties shall include attendance at all court hearings, the preparation and litigation of those cases and other duties of a Guardian Ad Litem required by law. The Contract Guardian Ad Litem shall be available during normal court hours Tuesday through Friday.
2. The Contract Guardian Ad Litem shall be at all times for the duration of this contract an attorney licensed to practice law in the State of Illinois.
3. The Contract Guardian Ad Litem, as an independent contractor, shall be required to secure and maintain malpractice insurance in an amount of \$500,000 and workers' compensation insurance in accordance with Illinois law for the Contract Guardian Ad Litem and any paralegal, legal assistant, or secretary, and, upon request, supply to the County a certificate of insurance evidencing such coverage.
4. The Contract Guardian Ad Litem, as an independent contractor, shall indemnify and hold harmless the County, its agents, employees and assigns against any and all claims arising out of or relating to the Contract Guardian Ad Litem's activities pursuant to this contract.

It is further agreed by the parties:

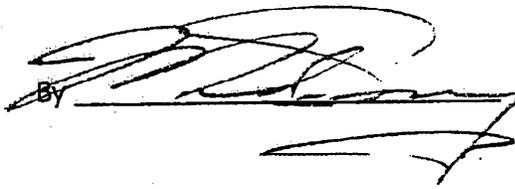
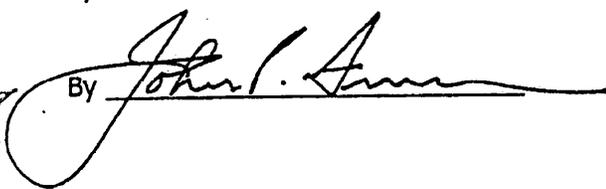
1. The parties enter into this contract on the date first stated above and further, the agreement shall commence on January 1, 2001 and terminate on December 31, 2001.
2. The Contract Guardian Ad Litem is and shall be an independent contractor for all purposes, and solely responsible for the results to be obtained and subject to Illinois Supreme Court Rules, Circuit Court Rules, the Illinois Juvenile Court Act and other applicable law. The Circuit Court by the Chief Judge reserves the right to review the Contract Guardian Ad Litem's work and service during the performance of this contract to ensure that this contract is performed according to its terms.
3. Nothing in this agreement shall prevent the Contract Guardian Ad Litem from engaging in the practice of law apart from the services provided by this contract.
4. The Contract Guardian Ad Litem shall pay all current and applicable City, County, State and Federal taxes, licenses, assessments, including federal excise taxes, including and thereby limiting the foregoing, those required by the Federal Insurance Contribution Act and Federal and State Unemployment Tax Acts.
5. The parties agree to comply with all terms and provisions of the Equal Employment Opportunity Clause of the Illinois Human Rights Act.
6. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected are set forth herein or incorporated herein by reference.
7. No waiver of any breach of this contract or any provision hereto shall constitute a waiver of any other or further breach of this contract or any provision thereof.
8. This contract may be amended at any time by mutual agreement of the parties. Before any amendment is valid, it must first be reduced to writing and signed by both parties.
9. This contract may not be assigned by any party without the prior written consent of the other party.
10. This contract may be terminated for any of the following reasons:
 - (a) At the request of the Contract Guardian Ad Litem upon giving to the Chief Judge sixty (60) days written notice, prior to the effective date of cancellation.
 - (b) At the request of the Circuit Court of McLean County by the Chief Judge upon giving to the Guardian Ad Litem sixty (60) days written notice prior to the effective date of cancellation.
 - (c) For good cause as determined by the Chief Judge at any time.

11. This contract is severable and the invalidity or unenforceability of any provision of this agreement or any party hereto shall not render the remainder of this agreement invalid or unenforceable.
12. Should the Guardian Ad Litem or the Chief Judge desire not to renew this contract beyond the termination date, sixty (60) days written notice prior to the termination date shall be given by the party wishing to terminate this contract.
13. This agreement shall be binding upon parties hereto and upon the successors and interests, assigns, representatives, and heirs of such party.
14. The parties agree that the foregoing and the attached documents, (if any), constitute all of the agreement between the parties; and

IN WITNESS THEREOF, the parties have affixed their respective signature on the _____ day of _____, 2001.

McLean County

Circuit Court of McLean County
by the Chief Circuit Judge of the Eleventh Circuit

By  By 

J. Brian Goldrick
Contract Guardian Ad Litem

Members Pokorney/Renner moved the County Board approve a Contract Between the Circuit Court of the 11th Judicial Circuit and J. Brian Goldrick, Attorney at Law, for Contract Services as Guardian Ad Litem - Circuit Court. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Pokorney stated the General Report is located on pages 293-310.

LAND USE AND DEVELOPMENT COMMITTEE:
Member Gordon, Chairman, stated there were no Items for Action and the General Report is located on pages 311-314.

1/6/01

COUNTY ADMINISTRATOR'S REPORT:
Mr. Zeunik presented the following:

FISCAL YEAR 2000
SUMMARY OF EMERGENCY APPROPRIATION ORDINANCES AND BUDGET AMENDMENT ORDINANCES
JANUARY 1 - DECEMBER 31, 2000

<u>Month</u>	<u>Fund</u>	<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
January	General 0001	Court Services 0022	\$ 150,541.00	To Appropriate Additional Funding Received from AOIC for Early Juvenile Intervention Program
	Preventative Health Fund 0105	Health Department 0061	\$ 13,217.00	To Appropriate Additional Breast/Cervical Cancer Grant Funds Received
	Family Case Management Fund 0106	Health Department 0061	\$80,000.00	To Appropriate Additional Grant Revenue Received for 0-3 Assurance Network Services
February	Health Department Fund 0112	Health Department 0061	\$16,800.00	To Increase the Animal Control Registration Fee Revenue and the Related Services Provided in the Animal Control Program
	Preventative Health Fund 0105	Health Department 0061	\$ 2,000.00	To Appropriate Additional Revenue Received from Pfizer Pharmaceuticals to Market Women's Wellness Night
March	General Fund 0001	Court Services Department 0022	\$ 13,639.00	To Appropriate Grant Funding Received from the Illinois Criminal Justice Information Authority for Juvenile Intensive Probation Unit Services

<u>Month</u>	<u>Fund</u>	<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
April	No Emergency Appropriation Ordinances Presented			
May	No Emergency Appropriation Ordinances Presented			
June	General Fund 0001	Facilities Management 0041	\$ 6,224.01	To Appropriate Reimbursement Received from Property Insurance Company for Emergency Repair Expenses Incurred by Facilities Management Department
	General Fund 0001	County Clerk's Office 0005	\$ 11,440.00	To Appropriate Funds to Cover Expense of Adding 0.5 FTE Deputy Clerk in the County Clerk's Office
July	General Fund 0001	Court Services 0022	\$ 28,415.00	To Appropriate Funding Received from the AOIC to Add a Full-Time Program Coordinator at the Juvenile Detention Center
	Preventative Health Fund 0105	Health Department 0061	\$ 63,892.00	To Appropriate Grant Funding Received for the Tobacco Free Communities Initiative Program
August	No Emergency Appropriation Ordinances Presented			
September	No Emergency Appropriation Ordinances Presented			
October	No Emergency Appropriation Ordinances Presented			
November	No Emergency Appropriation Ordinances Presented			

<u>Month</u>	<u>Fund</u>	<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
December	General Fund 0001	Sheriff's Department 0029	\$ 66,427.00	To Appropriate Grant Funding Received for the Purchase of the LiveScan Fingerprint Automated System
	COPS in School Fund 0166	Sheriff's Department 0029	\$ 9,038.00	To Appropriate COPS in School Grant Funding Received for Balance of Fiscal Year
	Court Document Storage Fund 0142 and General Fund 0001	Circuit Clerk's Office 0015 and Information Services Department 0043	\$ 78,150.00	To Appropriate the Interfund Transfer from Court Document Storage Fee Fund for Integrated Justice Information System Project
	Court Automation Fund 0140 and General Fund 0001	Circuit Clerk's Office 0015 and Information Services Department 0043	\$ 78,150.00	To Appropriate the Interfund Transfer from Court Automation Fee Fund for Integrated Justice Information System Project
	Circuit Clerk Child Support Enforcement Fund 0156	Circuit Clerk's Office 0015	\$ 22,189.00	To Appropriate Funding Received from Illinois Department of Public Aid Pursuant to IV-D Child Support Enforcement Contract
	WIC Fund 0103	Health Department 0112	\$ 5,000.00	To Appropriate Additional Grant Funding Received for the Women, Infants and Children Program

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<u>Month</u>	<u>Fund</u>	<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
<u>2001</u>				
January	No Emergency Appropriation Ordinances Presented			
February	Court Security Fund 0141 and General Fund 0001	Sheriff's Department 0029	\$ 71,563.00	To Appropriate Funds from the General Fund's Unencumbered Fund Balance to Cover Shortfall Between Revenue and Expenses in the Court Security Fund 0141

SUMMARY - FISCAL YEAR 2000
 TOTAL EMERGENCY APPROPRIATION ORDINANCES AND BUDGET AMENDMENTS
 January 1 - December 31, 2000

<u>COUNTY FUND</u>	<u>TOTAL AMOUNT</u>
0001 General Fund	\$ 348,251.01*
0103 WIC Fund	5,000.00
0105 Preventative Health Fund	79,109.00
0106 Family Case Management Fund	80,000.00
0112 Health Department Fund	16,800.00
0140 Court Automation Fund	78,150.00
0142 Court Document Storage Fund	78,150.00
0156 Child Support Enforcement Fund	22,189.00
0166 COPS in School Fund	9,038.00
 Total:	 \$ 716,687.01

(*Of this total amount, \$262,246.01 represents grant funding and reimbursement of insurance claim)

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Fiscal Year 2000 Summary:
Statement of Revenues, Expenditures and Fund Balance
For Period Ending December 31, 2000

COUNTY FUND	FY 1999 Adopted Budget	FY 1999 Year-to-Date	FY 2000 Adopted Budget	FY 2000 Year-to-Date	FY 2000 % of Adopted
General Fund 0001					
Total Revenues:	\$21,472,274.00	\$22,179,723.68	\$22,663,605.00	\$23,059,508.54	101.75%
Total Expenditures:	\$21,472,274.00	\$22,847,980.96	\$22,663,605.00	\$22,790,261.35	100.56%
Accrued Fund Balance:		\$4,149,235.74		\$4,543,597.20	
Major Revenue Line Items:					
Property Tax:	\$4,957,169.00	\$4,948,266.56	\$5,419,140.00	\$5,437,348.14	100.34%
Retailers Occupation: (or Sales Tax)	\$4,750,105.00	\$4,842,254.87	\$5,162,492.00	\$4,995,848.62	96.77%
State Income Tax:	\$1,265,700.00	\$1,275,570.65	\$1,265,700.00	\$1,408,868.70	111.31%
Pers. Property Replmnt.:	\$911,365.00	\$927,340.57	\$792,315.00	\$884,314.85	111.61%
Department Revenue:					
County Board 0001	\$12,363,007.00	\$12,751,664.93	\$13,355,007.00	\$13,627,617.35	102.04%
County Treasurer 0004	\$820,789.00	\$995,459.10	\$781,500.00	\$1,043,795.60	133.56%
County Clerk 0005	\$88,700.00	\$124,999.50	\$118,134.00	\$134,514.98	113.87%
County Recorder 0006	\$732,000.00	\$860,504.95	\$836,000.00	\$749,495.75	89.65%
Merit Board 0008	\$1,000.00	\$715.00	\$1,000.00	\$760.00	76.00%
Circuit Clerk 0015	\$1,874,436.00	\$2,081,493.20	\$2,001,231.00	\$1,939,699.13	96.93%
Circuit Court 0016	\$11,349.00	\$11,374.00	\$12,349.00	\$12,846.38	104.03%
State's Attorney 0020	\$397,252.00	\$315,873.48	\$400,664.00	\$323,543.86	80.75%
Public Defender 0021	\$60,075.00	\$32,081.78	\$60,075.00	\$13,387.67	22.28%
Court Services 0022	\$1,781,310.00	\$1,802,860.41	\$1,728,793.00	\$1,874,997.27	108.46%
Sheriff's Office 0029	\$587,092.00	\$622,079.81	\$632,184.00	\$801,438.26	126.77%

Coroner's Office 0031	\$28,500.00	\$45,426.24	\$28,500.00	\$39,788.59	139.61%
Building & Zoning 0038	\$82,050.00	\$86,033.30	\$82,050.00	\$85,579.50	104.30%
Parks & Recreation 0040	\$194,227.00	\$183,817.60	\$195,100.00	\$174,833.20	89.61%
Facilities Mgmt. 0041	\$2,126,562.00	\$1,995,995.79	\$2,139,335.00	\$1,881,718.53	87.96%
Information Services 0043	\$151,800.00	\$85,263.44	\$119,558.00	\$179,203.27	149.89%
E.S.D.A. 0047	\$48,300.00	\$58,830.57	\$48,300.00	\$51,648.68	106.93%
Bloomington Election 0048	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	100.00%
Assessor's Office 0049	\$23,825.00	\$25,250.58	\$23,825.00	\$24,648.52	103.46%
TOTAL:	\$21,472,274.00	\$22,179,723.68	\$22,663,605.00	\$23,059,516.54	101.75%

Fiscal Year 2000 Summary:
Statement of Revenues, Expenditures and Fund Balance
For Period Ending December 31, 2000

COUNTY FUND	FY 1999 Adopted Budget	FY 1999 Year-to-Date	FY 2000 Adopted Budget	FY 2000 Year-to-Date	FY 2000 % of Adopted
Health Department Fund 0112					
Total Revenues:	\$2,930,671.00	\$2,932,638.07	\$3,019,744.00	\$3,041,129.49	100.71%
Total Expenditures:	\$2,930,671.00	\$2,880,060.03	\$3,019,744.00	\$3,003,488.54	99.46%
Accrued Fund Balance		\$325,835.48		\$363,476.43	
Highway Department Fund 0120					
Total Revenues:	\$2,073,000.00	\$1,698,898.78	\$2,242,000.00	\$2,103,926.52	93.84%
Total Expenditures:	\$2,073,000.00	\$1,806,981.10	\$2,242,000.00	\$1,840,035.83	82.07%
Accrued Fund Balance		\$607,456.72		\$871,347.41	
Tort Judgment Fund 0135					
Total Revenues:	\$1,596,480.00	\$1,589,395.93	\$1,673,418.00	\$1,708,124.25	102.07%
Total Expenditures:	\$1,596,480.00	\$1,722,420.12	\$1,673,418.00	\$1,622,803.63	96.98%
Accrued Fund Balance		\$150,331.21		\$234,908.63	

**Fiscal Year 2000 Summary
Statement of Revenues, Expenditures and Fund Balance
For Period Ending December 31, 2000**

COUNTY FUND	FY 1999		FY 2000		FY 2000 % of Adopted
	Adopted Budget	Year-to-Date	Adopted Budget	Year-to-Date	
Nursing Home 0401					
Total Revenues:	\$4,473,955.00	\$5,015,964.23	\$4,999,706.00	\$5,191,499.59	103.84%
Total Expenditures:	\$4,473,955.00	\$4,569,793.14	\$4,999,706.00	\$4,838,259.90	96.77%
Accrued Fund Balance		\$1,460,335.11		\$1,813,574.80	
MetCom Center 0452					
Total Revenues:	\$1,634,306.00	\$1,505,532.80	\$1,758,417.00	\$1,760,746.45	100.13%
Total Expenditures:	\$1,634,306.00	\$1,619,117.90	\$1,758,417.00	\$1,628,541.44	92.61%
Accrued Fund Balance		\$153,665.25		\$285,867.26	

Mr. Zeunik presented, at the request of the Executive Committee, a summary of the Emergency Appropriation Ordinances and Budget Amendments, which had been approved during the prior year. Mr. Zeunik stated Fiscal Year 2000 was an exceptionally good year for the County. Most of the Emergency Appropriations that were approved were budget amendments, which were driven by the addition of grant revenues.

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OTHER BUSINESS AND COMMUNICATION:

Chairman Sweeney pointed out page 324 of the packet, which shows Mr. Zeunik was appointed to the Editorial Advisory Board of the Center for Governmental Studies.

Member Gordon stated the fourth in a series on Alternatives to Jail will be coming up on Thursday, March 8, 2001, 7:00 p.m. at University High School, ISU Stroud Auditorium.

Member Sorensen stated during an Executive Committee meeting there was discussion regarding the current procedures for appointments to authorities and commissions. The Executive Committee asked the Rules Committee to discuss this. Member Sorensen requested Members to make the Administrator's Office aware of a specific entity on which they would like the level of Board involvement to be increased.

Member Selzer asked if Member Segobiano's request to have the Nursing Homes file quarterly reports would be acted on. Chairman Sweeney stated the Administrator's Office would take this under advisement.

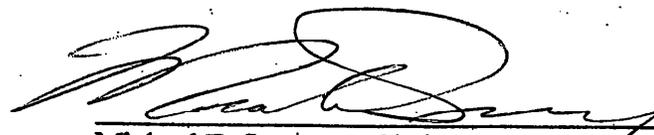
The McLean County Auditor presents the following and recommends same for payment:

MCLEAN COUNTY BOARD COMPOSITE

February 20, 2001

2000 Budget Expenditures

COMMITTEE	PENDING EXPENDITURES	PRE-PAID EXPENDITURES	TOTAL EXPENDITURES
Executive		\$154,637.36	\$154,637.36
Finance	\$10,861.18	\$398,693.45	\$409,554.63
Human Services		\$245,844.78	\$245,844.78
Justice		\$149,165.63	\$149,165.63
Land Use		\$1,109.69	\$1,109.69
Property		\$73,300.42	\$73,300.42
Transportation		\$418,812.27	\$418,812.27
Health Board		\$121,027.51	\$121,027.51
T.B. Clinic		\$9,715.80	\$9,715.80
Disability Board		\$64.99	\$64.99
Total	\$10,861.18	\$1,572,371.90	\$1,583,233.08


Michael F. Sweeney, Chairman
McLean County Board

Members Selzer/Pokorney moved the County Board approve the bills as presented, cast unanimous ballot, and authorize Chairman Sweeney to sign them. Clerk Milton shows all Members voting in favor of the Motion. Motion carried.

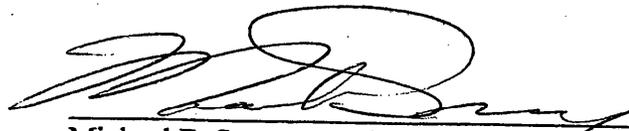
The McLean County Auditor presents the following and recommends same for payment:

MCLEAN COUNTY BOARD COMPOSITE

February 20, 2001

2001 Budget Expenditures

COMMITTEE	PENDING EXPENDITURES	PRE-PAID EXPENDITURES	TOTAL EXPENDITURES
Executive		\$299,592.83	\$299,592.83
Finance	\$176.91	\$440,076.62	\$440,253.53
Human Services		\$274,065.16	\$274,065.16
Justice	\$23,625.38	\$1,187,512.09	\$1,211,137.47
Land Use		\$35,510.71	\$35,510.71
Property		\$243,471.90	\$243,471.90
Transportation		\$229,374.35	\$229,374.35
Health Board		\$290,797.61	\$290,797.61
T.B. Clinic		\$12,957.64	\$12,957.64
Disability Board		\$42,619.45	\$42,619.45
Total	\$23,802.29	\$3,055,978.36	\$3,079,780.65


Michael F. Sweeney, Chairman
McLean County Board

Members Selzer/Pokorney moved the County Board approve the bills as presented, cast unanimous ballot, and authorize Chairman Sweeney to sign them. Clerk Milton shows all Members voting in favor of the Motion. Motion carried.

Members Renner/Bostic moved for adjournment until Tuesday, March 20, 2001 at 9:00 a.m., in the Law and Justice Center, Room 700, Bloomington, Illinois. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Time: 9:35 a.m.

Michael Sweeney
County Board Chairman


Peggy Ann Milton
County Board Clerk

STATE OF ILLINOIS)
)
COUNTY OF McLEAN)

I, Peggy Ann Milton, County Clerk in and for the State and County aforesaid, do hereby certify the foregoing to be a full, true and correct copy of the proceedings had by the McLean County Board at a meeting held on the 20th day of February, 2001, and as the same appears of record.

IN WITNESS WHEREOF, I have set my hand and official seal this 28th day of February, 2001.


Peggy Ann Milton, McLean County Clerk