

Minutes of a Special Finance Committee Meeting

The Finance Committee of the McLean County Board held a special meeting on Thursday, October 8, 2009 at 8:00 a.m. in Room 400 of the Government Center, 115 East Washington Street, Bloomington, Illinois.

Members Present: Chairman Owens, Members Butler, Rackauskas, Caisley, and Moss

Members Absent: Member O'Connor

Other Members Present: None

Staff Present: Mr. Terry Lindberg, County Administrator; Mr. Bill Wasson, Assistant County Administrator; and Ms. Judith LaCasse, Recording Secretary, County Administrator's Office

Department Heads/
Elected Officials

Present: Mr. Matt Riehle, Director, McLean County Nursing Home; Mr. Walt Howe, Administrator, Health Department; Mr. Paul Shannon, Director, Bloomington Elections Commission; Ms. Joan Naour, Director, Correctional Health Service; Ms. Jennifer Ho, Risk Management; Mr. Jerry Vogler, Director, Veterans Assistance Commission

Others Present: Ms. Cathy Dryer, Fiscal Services Supervisor, Health Department; Cathy Coverston-Anderson, Assistant Administrator, Health Department; and Mr. Esaw Peterson, Chairman, Bloomington Elections Commission

Chairman Owens called the meeting to order at 8:00 a.m.

Nursing Home – 0401-0090 can be found on pages 263-270 of the FY'2010 Recommended Budget Book and pages 1-5 of the Summary. Mr. Lindberg reported that the Nursing Home is an Enterprise Fund and the recommended total operating budget for FY'2010 is \$7,298,536, which represents a 2.22% decrease from the FY'2009 Adopted Budget. This is the County's only Enterprise Fund, which means that this budget operates more like a business. The revenue received actually funds the operation of the Nursing Home, with the exception of funds transferred into the Nursing Home's budget to cover FICA and IMRF pension expenses that are not reimbursed under Medicare and Medicaid. Mr. Lindberg advised that the two factors that drive this budget are the census and the daily rate. He indicated that the private pay rate has increased from \$144 per day to \$152 per day. Mr. Lindberg also pointed out that the average daily census has dropped from 138 residents to 131 residents for revenue and cost projections for FY'2010. Mr. Lindberg

stated that another factor is the Intergovernmental Transfer which is the advance of money between the local, state and the federal governments. Two years ago there was a big shift in revenue and expenditures, last year everything was level, and this year it is expected to be level again. Mr. Lindberg noted that the state is approximately two years behind in resolving their regulations on how they will handle IGT.

Ms. Rackauskas asked how far behind is the Nursing Home in receiving money from the State. Mr. Riehle replied that payment-wise, the County Nursing Home is on the first cycle of payment for nursing homes, so payment is pretty current. He added that how the Nursing Home will get paid is the bigger question. Mr. Riehle indicated that the Intergovernmental Transfer Agreement process was supposed to be resolved by October 1st, but it has not yet been resolved. He explained that the State is trying to get the County Nursing Home on the same cycle as other nursing facilities, namely to get the transfer payment back that we are making to the State and incorporating a quarterly bonus payment instead of the County making a transfer payment back. Mr. Riehle added that the State is going to increase federal funds to match their payment; however, what they are offering to pay the County facilities is a smaller percentage than he feels the County should receive. He stated that the State is required to make their payments whole to all facilities in a speedy manner, which has proven to be difficult. Until the State is able to do so, they cannot reach an agreement with the County facilities. Mr. Lindberg added that the County facilities need at least 50% of their actual cost in the supplemental payment and, right now, the State had decided that they want to pay 25%. He advised that the County is working with Metro Counties and other counties with large nursing homes to continue to push to get it back to 50%.

Chairman Owens asked about the expense to rebuild the Nursing Home's commercial washer for \$9,000. He asked what the life expectancy is of such a washer. Mr. Riehle replied that the Nursing Home has had the current washers for seventeen years. He noted that most of the maintenance is done in-house. Mr. Riehle indicated that a new washing machine is \$85,000-\$95,000, which is why he recommends rebuilding the existing two machines.

Chairman Owens asked Mr. Lindberg to explain the expense of a new fire alarm panel for \$55,000. Mr. Lindberg replied that the inspections have pointed out that the fire alarm system needs to be replaced.

Highlights of the Recommended Budget:

REVENUE:

404.0006 Medicare Reimbursement: This line item account has decreased from \$969,440 in the FY'2009 Adopted Budget to \$943,160 in the FY'2010 Recommended

Budget. This revenue amount is based on the Nursing Home's projection of the number of Medicare eligible residents and the Medicare reimbursement rate.

407.0040 Illinois Public Aid/Medicaid: This line item account has increased from \$3,621,457 in the FY'2009 Adopted Budget to \$3,638,320 in the FY'2010 Recommended Budget. Although we accounted for implementation of a new formula that the Illinois Department of Public Aid will use to calculate the Intergovernmental Transfer payment in our FY'2009 budget, the final changes have not been implemented. The Intergovernmental Transfer Fee is a per bed fee assessed by the State of Illinois on public Nursing Homes. The Nursing Home pays this fee and then receives back from the State a higher Medicaid reimbursement. This estimate of Public Aid/Medicaid revenue is based on the Nursing Home's projection of the number of Medicaid eligible residents.

410.0028 Private Pay Patient: This line item account has increased from \$1,839,600 in the FY'2009 Adopted Budget to \$1,886,320 in the FY'2010 Recommended Budget. This proposed increase is based on the projected census of private pay residents. The private pay rate is calculated to increase from \$144.00 to \$152.00.

Please NOTE: The revenue projections for Medicare Reimbursement, Illinois Public Aid/Medicaid, and Private Pay are based upon an average census of 131 residents during FY'2010.

415.0001 Interest on Investments: This line item account has decreased from \$85,000 in the FY'2009 Adopted Budget to \$82,943 in the FY'2010 Recommended Budget. This proposed decrease is based on the lower interest earnings available from financial institutions for money market accounts and certificates of deposit.

450.0011 Transfer from Other Funds: This line item account has decreased from \$717,219 in the FY'2009 Adopted Budget to \$696,752 in the FY'2010 Recommended Budget. Because Medicare and Medicaid reimbursement do not cover 100% of the Nursing Home's costs to care for a resident, the Nursing Home's budget includes a transfer from the FICA/Social Security Fund and the IMRF Pension Fund. This transfer amount reflects the Board's decision to increase the ratio of private pay residents from 15% to 25%. This transfer of funds also includes a transfer from the Tort Judgment fund to cover that portion of the Nursing Home's general liability, property and workers' compensation insurance that is not 100% reimbursed by Medicare and Medicaid.

EXPENDITURES:

Personnel:

There is no change in the FTE staffing level in the FY'2010 Recommended Budget:

Fringe Benefits:

599.0002 Employee Medical/Life Insurance: The County's charge for employee medical insurance increases from \$3,800 per qualifying FTE in the FY'2009 Adopted Budget to \$4,000 in the FY'2010 Recommended Budget.

Materials and Supplies:

610.0001 Linens and Bedding: This line item has increased from \$30,647 in the FY'2009 Adopted Budget to \$33,530 in the FY'2010 Recommended Budget. This increase is based on the need to replace linens and bedding in the next year.

621.0001 Non-Major Equipment: This line item has increased from \$17,479 in the FY'2009 Adopted Budget to \$21,099 in the FY'2010 Recommended Budget. This increase is based on the projected increase in the cost of medical/nursing equipment and supplies that are expendable and do not meet the cost threshold to be included as a capital outlay expense.

623.0001 Paper Supplies: This line item has increased from \$54,113 in the FY'2009 Adopted Budget to \$63,240 in the FY'2010 Recommended Budget. This increase is based on a review of last year's actual expenditures and the year-to-date expenditures as of the date the Recommended Budget was prepared. We are currently seeking bids on paper supplies for FY'2010.

623.0002 Dietary Utensils: This line item has increased from \$4,522 in the FY'2009 Adopted Budget to \$4,948 in the FY'2010 Recommended Budget. This increase is based on a review of last year's actual expenditures and the year-to-date expenditures as of the date the Recommended Budget was prepared.

624.0001 Cleaning Supplies: This line item has increased from \$69,526 in the FY'2009 Adopted Budget to \$73,511 in the FY'2010 Recommended Budget. This increase is based on a review of the year-to-date expenditures as of the date the Recommended Budget was prepared.

Contractual:

744.0001 Maintenance of Buildings/ Grounds: This line item has increased from \$7,350 in the FY'2009 Adopted Budget to \$16,350 in the FY'2010 Recommended Budget. This increase is based on rebuild of Nursing Home's commercial washer for \$9,000.

750.0001 Equipment Maintenance Contracts: This line item account has increased from \$8,172 in the FY'2009 Adopted Budget to \$11,241 in the FY'2010 Recommended Budget. This increase is based on a review of last year's actual expenditures (\$10,114) and the year-to-date expenditures (\$ 9,176) as of the date the Recommended Budget was prepared.

Capital Outlay:

801.0001 Capital Improvement: This line item account includes funding for the following Capital Improvements installation of new fire alarm panel (\$55,000); seal parking lot and the ambulance drive (\$35,000); soffit sprinklers (\$40,000); remodel to create office space (\$5,000); replace water piping (\$4,500); and upgrade energy management (\$3,000).

832.0001 Purchase of Furnishings/Office Equipment: This line item account includes funding replace televisions (\$13,500), replacement program for beds (\$7,500) and bedside tables (\$1,500); purchase lateral file cabinets and office furniture (\$6,125); and replace tables (\$6,000) and chairs (\$6,600).

836.0001 Purchase of Medical/Dental Equipment: This line item account includes funding to purchase the following capital equipment: replace bedpan sanitizer (\$5,500), physical therapy equipment (\$4,000), and replace wheelchairs (\$7,000).

Motion by Rackauskas/Caisley to recommend tentative approval of the Nursing Home – (0401-0090) FY' 2010 Recommended Budget as submitted.
Motion carried.

Health Department can be found on pages 169-204 of the FY' 2010 Recommended Budget and pages 6-9 of the Summary. Mr. Lindberg reported that the Grant Funds are budgeted to balance, based on the projected receipt of grant funds during the County's fiscal year. Mr. Lindberg stated that there are three property tax supported funds, namely Fund #0110, Persons with Developmental Disabilities; Fund #0111 is T.B. Care and Treatment, and Fund #0112, which is the Health Department's largest fund. He

indicated that the Summary in the Agenda packet provides summaries of the three tax-supported funds and an overview of the entire budget that was prepared by Mr. Howe for the Health Board.

Mr. Howe advised that, historically, the pattern has been to concentrate on the three tax levy funds. He stated that the overall operating request for the Health Department budget in its entirety is \$7,362,314. Of that, \$2,109,047 or 28% of that is Special Revenue and Grant Funds. Mr. Howe indicated that those funds all operate on different fiscal years than the County, most of them primarily on the State fiscal year, some on the Federal fiscal year and some on the fiscal years of other funders. He noted that they are all self-balancing accounts, and there is no property tax money involved in support of any of those programs. Mr. Howe indicated that if the situation should arise and addition revenues come forward, he would come back to the Committee with an Amendment. If the situation should occur that the money is no longer available, Mr. Howe will come back with changes to the programs.

Mr. Howe stated that the three primary tax funds, namely Fund #0110, Persons with Developmental Disabilities (377 Board); Fund #0111, the T.B. Care and Treatment Fund, and Fund #0112, the Health Fund, account for \$5,076,099 or almost 70% of the Health Department Budget. He indicated that the summary that was provided in the Packet included a brief overview of the three tax levies. In keeping with the spirit of the County's request, the tax rate was reduced on all three levies. Mr. Howe advised that the Health Fund is down 2.7%; the TB Care and Treatment Fund is down 2.6% and the 377 Board is down 3.4%. Historically, the Health Department, for the last 14 consecutive years, has reduced the tax rate. Mr. Howe stated that it has been a policy of the Health Department Board and the County Board to, when possible, institute user fees for those individuals who benefit from the Health Department services.

Mr. Howe reviewed Fund 0102, Dental Sealant Grant, noting that the Fund has experienced an increase associated with Public Aid revenue. This is a program that is strictly based upon request of services from clients in the community.

Mr. Lindberg pointed out that Page 169 of the Budget Book shows the total revenue coming into the Dental Sealant Grant of \$320,559, and Page 171 shows the expenditures of \$320,559, which means that this Fund is balanced. He noted that if more grant monies come in during the year, Mr. Howe will return to the Committee with a budget amendment, and if the funds are reduced, adjustments are made to the Fund. Mr. Lindberg informed the Committee that, overall; there was a net change of zero on the FTE's.

Mr. Howe noted that there is additional revenue coming into the Dental Sealant Grant from Public Aid which is based on volume and service. He added that the clinics have been increased to five days per week, namely four days of children's clinic and one full day of adult clinic. Mr. Howe indicated that the appointment dates are scheduled out almost two and half months.

Chairman Owens asked what the status is on reimbursement of funds from the State. Ms. Cathy Dryer, Fiscal Services Supervisor, Health Department, replied that the State is not more than 60 days behind in reimbursement.

Mr. Butler asked if people pay for the dental service. Mr. Howe replied that people who are not Public Aid eligible do pay for the services, but the charge is the same rate as what Public Aid pays.

Mr. Caisley commented that he has received complaints that it takes an inordinate amount of time for an adult to get an appointment. He asked how this process can be sped up. Mr. Howe replied that they do the best they can to fit people in when there is an emergency. Mr. Howe reiterated that there is only one day per week for adult care.

Chairman Owens advised that this one grant program will be voted on separately to allow Ms. Rackauskas to vote "present."

Motion by Moss/Butler to recommend tentative approval of the Health Department Grant Program Fund 0102-0061, Dental Sealant Grant, as submitted on the FY'2010 Recommended Budget.

Motion carried with Ms. Rackauskas voting "present."

Mr. Howe reviewed Fund 0103, WIC Program. He indicated that earlier this year he came to the Committee with an amendment as the State had increased the WIC funding. Mr. Howe stated that there is additional resources in the program for this year. He added that the WIC Program is all supported by Federal financial participation. It is a new program that allows local health departments to claim federal money on local resources that have been used to support services to Medicaid clients. Mr. Howe indicated that the federal financial participation to support services provided in the WIC Program is \$13,453. He added that there are also funds of \$6,071 for Childhood Lead Screening. Mr. Howe noted that this is a self-balancing fund.

Ms. Rackauskas asked what the cost is per lead screening. Mr. Howe replied that County is reimbursed \$7 per lead screening. He noted that he does not know the actual cost of the screening. Mr. Howe added that the screening is combined as a requirement of the WIC Program.

Ms. Rackauskas indicated that she is interested in what the various mandates actually cost the County. Mr. Howe responded that there have been grants that he has denied because there is no way the County can provide the service with the amount of the grant provided.

Chairman Owens asked Mr. Howe to supply the information regarding the County's cost to provide lead screening and other mandated services at next month's meeting.

Mr. Howe reviewed Fund 0105, Preventive Health Program. He indicated that this is a series of grant programs that are basically wellness programs that the County provides, including the Asthma Grant, Healthy Hearts Program, Vision and Hearing Grant Program, Tobacco Initiative, Breast Health Program and Vision and Hearing Medicaid Program. Mr. Howe stated that this is a self-balancing program. The grant programs operate from the grant revenue that comes in. Mr. Howe added that the Vision and Hearing Program is based upon reimbursement from the State.

Mr. Howe reviewed Fund 0106, Family Case Management. He stated that this program is geared towards maternal, child health programming and services, including Healthy Child Care, and Family Case Management Services for pregnant women and infants in McLean County. Mr. Howe noted that the DCFS program is geared for oversight and case management of children that are removed from their homes by DCFS. Mr. Howe advised that the program is designed to make sure that people have early care in their pregnancy.

Mr. Caisley noted that 10% of the births in the United States are premature. Mr. Howe responded that they are working to get that number down.

Mr. Howe reviewed Fund 0107, AIDS/Communicable Disease Control, noting that this Fund is designed for communicable disease control. This program includes the HIV/AIDS Prevention Program and has a component of our IDPH Emergency Response Program, which will have funding for both emergency response Bioterrorism and Emergency response for the H1N1. Mr. Howe noted that the H1N1 is not contained in this budget. Those funds were received later. Mr. Howe added that there is also a small amount of funding from the Health Department Grant that is monies that come from the State to provide communicable disease support services and a small amount for the medical reserve corps associated with the County's emergency response capabilities to make sure medical professionals are available in the community to support the County in case of an emergency.

Mr. Caisley asked how many individuals in the County have been identified with HIV and how many have been identified with AIDS. Mr. Howe replied that those numbers are available in the Office, but they cannot provide an answer at this time.

Mr. Howe reviewed Fund 0110, Persons with Developmental Disabilities. He indicated that this is the first tax levy fund supported 100% by general Property Tax. This program is seeing a modest 1% increase, which is the cost of doing business with agencies within the community that are providing services for individuals with developmental disabilities. This in conjunction with the Health Department's funding for mental health programming is done contractually with local providers.

Mr. Howe reviewed Fund 0111, T.B. Care & Treatment, noting that this is the second tax levy supported program. This Fund is almost 100% supported by Property Tax dollars at a total of \$298,257. Mr. Howe noted that there is a small amount of money that is available from the Emily Baker Trust to offset and keep down the use of the property tax dollars. He indicated that this is a program that saw a modest 2% increase, partly due to the reorganization within the department. The cost increases are associated with vaccine prescription medicine and the rising cost of medication, including the cost of medication for drug resistant cases. Mr. Howe pointed out an increase in Rent, Utility and Maintenance (RUM) services associated with the program. He noted that the Rent, Utilities and Maintenance expenses have been modified to match the FTE and square footage used by each individual program, which caused a \$5,000 increase in the rent component as it is based on a different methodology.

Mr. Howe indicated that the Health Department Fund is on pages 196-204. He noted that the rate is down 2.7%. Mr. Howe stated that this is the largest tax supported fund. It contains individual sub-departments, including Mental Health Funding, Environmental Health, Community Health Services, Administrative Fund, Health Promotion Department and the cost associated with Drug Court. Mr. Howe indicated that the Health Department began supporting the Drug Court Program in 2007 in an attempt to find an alternative to incarceration in McLean County. He noted that this program was funded out of the tax levy at an amount of \$167,000. Mr. Howe indicated that the proposed budget is \$177,000 in Fiscal Year 2010. He stated that there are about 50 clients on the Drug Court Diversion at this time.

Mr. Howe advised that the Mental Health Program had a 1% increase to the local providers. The Environmental Health Program had a 1% decrease in programming costs, based on monies saved by the Health Department associated with the Early Retirement Initiative. Mr. Howe stated that \$81,000 was saved as a result of ERI in the Health Department.

Mr. Howe advised that the Community Health Services Program increased about 2% as a result of medical programming costs, medical costs, vaccine costs, medical supplies, etc.

Mr. Howe stated that the Animal Control Program increased by 3.9%. He noted that a majority of that increase is associated with the cost for veterinary service. Mr. Howe indicated that there was a veterinarian on staff, but he resigned and the veterinary services are now done contractually.

Mr. Howe advised that there is a decrease in Administration and Support expenditures for the Health Department, mostly due to ERI. The Health Promotion Program was reduced by 1%.

Mr. Howe stated that the overall Health Department tax fund saw a real 2.0% increase in dollars and a 2.7% decrease in the rate.

Chairman Owens thanked Mr. Howe and the Health Department for its efforts in keeping the increase in the Health Department to 2.0%.

Ms. Rackauskas asked if the Health Department is included in the Health Reform bill. Mr. Howe replied that the Association of Public Health Administrators is involved in discussions in Washington associated with that proposed bill.

Motion by Caisley/Rackauskas to recommend tentative approval of the Health Department Health Department Grant Programs – Funds 0103 through 0107 and the Property Tax Supported Health Department Funds: Persons with Development Disabilities 0110-0061; T.B. Care and Treatment Fund 0111-0061; and Health Department Fund 0112-0061 – FY'2010 Recommended Budget as submitted.
Motion carried.

Mr. Howe stated that he will prepare a report to include statistics on the cost of mandates to the Health Department, as well as statistics on the prevalence AIDS, HIV and TB.

Bloomington Election Commission – 0001-0048 can be found on pages 161-163 of the FY' 2010 Recommended Budget and pages 10-11 of the Summary.

Chairman Owens introduced Mr. Paul Shannon, Director, Bloomington Elections Commission and Mr. Esaw Peterson, Chairman, Bloomington Elections Board.

Mr. Lindberg reminded the Committee that pursuant to Illinois law, the County is required to fund the expense of the Executive Director, Assistant Director and three Election Commissioners for the Bloomington Elections Commission. The law also requires that the County provide election expense reimbursement, which changes year to year according to the change in Equalized Assessed Valuation.

Mr. Lindberg stated that last year the Election Expense reimbursement was \$439,870 and FY'2010 it will be \$460,544. He indicated that there was a staffing change with the addition of Mr. Shannon who is the new Director. The change adjusted the overall salary cost.

Mr. Lindberg advised that pursuant to an Intergovernmental Agreement that has been in place since 1984, the Bloomington Election Commission, if it has the capability to do so, will return a portion of the County monies back to the County. He noted that this amount has varied from as little as zero or \$10,000 up to \$100,000 per year. In Fiscal Year 2008, the return was \$100,000.

Highlights of the Recommended Budget:

REVENUE:

410.0037 Reimbursement for Services: This revenue line item account is budgeted at \$100,000 in the FY'2010 Recommended Budget, the same amount approved in the FY'2009 Adopted Budget. This amount is based on the anticipated payment to be made to the County in December, 2010 by the Bloomington Election Commission, as confirmed by the Director of the Bloomington Election Commission.

EXPENDITURES:

Personnel:

There is no change in the staffing level in the FY'2010 Recommended Budget.

Contractual:

775.0001 Election Expense Reimbursement: Pursuant to Illinois law, the County is required to fund the expense of the City of Bloomington Election Commission. This requirement was imposed on the County when the separate property tax levy for the conduct of elections was abolished. The proposed increase in the contractual line item is consistent with the projected overall increase in the County's adjusted equalized assessed valuation. This line item account increases from \$439,870 in the FY'2009 Adopted Budget to \$460,544 in the FY'2010 Recommended Budget.

Motion by Caisley/Moss to recommend tentative approval of the Bloomington Election Commission – (0001-0048) FY' 2010 Recommended Budget as submitted.
Motion carried.

Mr. Peterson commented on the value of the Veteran's Assistance Commission (VAC). He complimented the County Board and the citizens of McLean County for supporting one of the best VACs in the State of Illinois. Mr. Peterson added that Mr. Vogler does an excellent job in assisting veterans.

Historical Museum – 0134-0072 can be found on pages 230-231 of the FY' 2010 Recommended Budget and pages 12-13 of the Summary.

Mr. Lindberg advised that there is no change in this budget. He pointed out that the outside funding agencies that are entitled to a separate tax levy are level funded this year, which means that they received \$66,216 last year and will receive \$66,216 again this year. Mr. Lindberg stated that if the assessed value goes up and the levy amount stays the same, the tax rate goes down slightly.

Highlights of the Recommended Budget:

REVENUE:

401.0001 General Property Tax: This revenue line item account remains at \$66,216, the same level as in the FY'2009 Adopted Budget. Pursuant to Chapter 55, Illinois Compiled Statutes (2006), Section 5/6-23001, the County Board is authorized to levy a property tax not to exceed 2/10ths of one cent per \$100 of equalized assessed valuation to support the operation of the McLean County Historical Museum.

EXPENDITURES:

Contractual:

774.0001 Historical Museum: Pursuant to Chapter 55, Illinois Compiled Statutes (2006), Section 5/6-23001, the County Board is authorized to levy a property tax not to exceed 2/10ths of one cent per \$100 of equalized assessed valuation to support the operation of the McLean County Historical Museum.

Motion by Moss/Butler to recommend tentative approval of the Historical Museum – (0134-0072) FY' 2010 Recommended Budget as submitted.
Motion carried.

Tort Judgment Fund – Juvenile Detention Health – 0135-0077 can be found on pages 232-234 of the FY' 2010 Recommended Budget and pages 14-16 of the Summary.

Mr. Lindberg indicated that the Tort Judgment Fund, overall, is a \$2,575,000 fund supported almost exclusively by a tax levy. He noted that there are four components to the Tort Judgment Fund in McLean County, namely Juvenile Detention Health, Correctional Health Services, Civil Division and Risk Management Insurance Program.

Mr. Lindberg explained that the Juvenile Detention Health Fund is the medical services component of the Juvenile Detention Center. The total budget for Juvenile Health is \$109,989, which is an increase of 1.62% over the FY' 2009 Adopted Budget. Mr. Lindberg reported that the Revenue reflects the reimbursement received for medical care provided to juveniles detained at the Juvenile Detention Center, including in-County and out-of-County youth.

Highlights of the Recommended Budget:

REVENUE:

410.0037 Reimbursement for Services: This revenue line item account has been budgeted at \$3,500 in the FY'2010 Recommended Budget, the same amount approved in the FY'2009 Adopted Budget. This revenue line item accounts for reimbursement received for medical care provided to juveniles detained at the Juvenile Detention Center.

EXPENDITURES:

Personnel:

There is no change in the FTE Staffing Level in the Juvenile Detention Program in the FY'2010 Recommended Budget.

Materials and Supplies:

All Materials and Supplies line item accounts have been budgeted in the FY'2010 Recommended Budget at the same level as in the FY'2009 Adopted Budget with the following exception:

622.0001 Medical/Nursing Supplies: This line item account has increased from \$900 in the FY'2009 Adopted Budget to \$1,500 in the FY'2010 Recommended Budget. This increase is based on a review of last year's actual expenses and the year-to-date expenses as of the date the Recommended Budget was prepared.

Contractual:

All Contractual line item accounts have been budgeted in the FY'2010 Recommended Budget at the same levels or less as in the FY'2009 Adopted Budget with the following exceptions:

706.0001 Contract Services: This line item account has increased from \$41,873 in the FY'2009 Adopted Budget to \$42,711

in the FY'2010 Recommended Budget. This increase reflects the annual increase in the contract with OSF St. Joseph Physicians Group for the physician services provided and the annual increase in the hourly rate for the mental health therapist.

773.0001 Non-Contractual Services: This line item account was added in the FY'2009 Adopted Budget. This line item includes funding in the amount of \$521 for the pick-up and disposal of bio-medical waste products.

Motion by Rackauskas/Caisley to recommend tentative approval of the Tort Judgment Fund – Juvenile Detention Health – (0135-0077) FY' 2010 Recommended Budget as submitted.

Motion carried.

Tort Judgment Fund – Correctional Health Services – 0135-0077 can be found on pages 235-239 of the FY' 2010 Recommended Budget and pages 17-19 of the Summary.

Mr. Lindberg noted that Ms. Joan Naour, Director, Correction Health Services is available to answer any questions.

Ms. Naour indicated that the Tort Judgment Fund for the Health Services Program at the Adult Detention Facility has no changes in personnel. She noted that a .4 FTE was added last year so that the Adult Detention Facility could be staffed with a nurse until 2:00 a.m. Ms. Naour explained that this addition was due to a change in the Nurse Practice Act that required nurses to administer medication. She added that it has been possible to staff that position since May 2009 six nights a week. Ms. Naour noted that this has been very successful.

Ms. Naour advised that there is still a .32 FTE vacancy, which means that there are two shifts every other weekend for four hours each that are staffed by only one person.

Ms. Naour noted that the only increase that she has had in Materials and Supplies was the copy expense line item which increased by 50% due to additional costs for cartridges for the printer and supplies. She noted that this increase should bring the line item in line with actual expenditures.

Ms. Naour indicated that the expense of letterhead increased by 13% to bring this line item in line with actual expenditures.

Ms. Naour advised that all of the Contractual line items remained at the same level or less than FY'2009 except for Garbage Disposal Service for the hazardous waste disposal. She noted that this line item is shared with the Sheriff's Department. This line item was increased by 18%. Ms. Naour indicated that line item 0718.0001 Schooling and Conferences was also increased in order to accommodate seven full-time staff members. She stated that five staff members have Certified Correctional Health Certification, which requires continuing schooling. Ms. Naour added that the goal is to have all seven staff members certified.

Mr. Caisley asked if individuals are screened for TB when they come into the jail. Ms. Naour replied that everyone is screened within two weeks of incarceration unless they refuse the screening. She noted that if they refuse and show symptoms, they would be isolated.

Mr. Lindberg pointed out that several of the large expense items are down slightly from the prior year, but they drive this budget. Major expenses include the prices paid for outside medical services for inmates' in-hospital stays and their prescription drugs. Mr. Lindberg noted that the cost of psychotropic drugs is very high. Ms. Naour indicated that she is working very closely with the psychiatrist, who is being very helpful, but the drugs are very expensive and drives the budget.

Mr. Lindberg indicated that that there are many people in the jail that require mental health services, which is why the County is investigating the possibility of a Mental Health Specialty Court. He stated that while in the jail, these individuals are assured of receiving their medications, but the County pays for it. Ms. Rackauskas encouraged everyone to learn and be aware of the Health Reform Bill.

Highlights of the Recommended Budget

REVENUE:

401.0001 General Property Taxes: This revenue line item account has increased from \$2,452,141 in the FY'2009 Adopted Budget to \$2,575,047 in the FY'2010 Recommended Budget. This increase is based on the statutory authority to levy a property tax in an

amount sufficient to meet the expenses of the County's Risk Management Program. This levy supports all tort functions: Juvenile Detention Health, Jail Health, Insurance Risk Management and Civil Assistant State's Attorneys.

EXPENDITURES:

Personnel:

There are no changes in the FTE Staffing level for Jail Health Services in the FY'2010 Recommended Budget:

Materials and Supplies:

All Materials and Supplies line item accounts have been budgeted in the FY'2010 Recommended Budget at the same level or less as in the FY'2009 Adopted Budget with the following exceptions:

628.0001 Copy/Microfilm Expenses: This line item account has increased from \$4,000 in the FY'2009 Adopted Budget to \$6,000 in the FY'2010 Recommended Budget. This increase is based on a review of last year's actual expenses and the year to date expenses, as of the date the Recommended Budget was prepared. The increase in the average daily census results in more copies being made.

Contractual:

All Contractual line item accounts have been budgeted in the FY'2010 Recommended Budget at the same levels as in the FY'2009 Adopted Budget with the following exceptions:

709.0001 Garbage Disposal Services: This line item account has increased from \$825 in the FY'2009 Adopted Budget to \$1,125 in the FY'2010 Recommended Budget. This increase is based on anticipated cost increases when the County Board approves a new contract for garbage disposal services.

718.0001 Schooling and Conferences: This line item account has increased from \$5,000 in the FY'2009 Adopted Budget to \$6,400 in the FY'2010 Recommended Budget. This increase is based on the fact that six of seven full-time Correctional Health Nurses have achieved national certification and require specific continuing education classes and credits to maintain their certification.

Capital Outlay

832.0001 Purchase of Furnishings/Office Equipment: This line item account includes funding for replacement of office furniture, specifically replacement of existing office chairs and desks.

836.0001 Purchase of Medical/Dental Equipment: This line item account includes funding for replacement of medical and dental equipment.

Motion by Rackauskas/Moss to recommend tentative approval of the Tort Judgment Fund – Correctional Health Services – (0135-0077) FY' 2010 Recommended Budget as submitted.

Motion carried.

Tort Judgment Risk Management – 0135-0077 can be found on pages 240-243 of the FY' 2010 Recommended Budget and pages 20-22 of the Summary.

Mr. Lindberg reported that this Fund is up over \$100,000 as a result of decreases in almost all of the line items and a significant increase in 0719.1009, Worker's Compensation, which is driving the budget this year.

Ms. Ho indicated that because of the tight budget we are entering into, the County may implement some changes in the way claims are handled. She stated that the goal is have a triage plan for work injuries. This means that, from the inception of an injury, an employee would be properly placed in a level of care that they require. Ms. Ho explained that there would be a care plan in place for employees who get injured on a job. This will allow the County to reduce unnecessary expenses while providing a level of care that the employee needs.

Ms. Ho stated that she watches the insurance market at every major renewal period of time. She noted that the renewal period, on July 1 of every year, provides an indication of increases. Ms. Ho indicated that, as of July 1, certain rates are increasing. However, overall, the cost has been pretty level, which means that the rate is not going to increase by a double digit.

Mr. Caisley pointed out that last year the actual expenditures for Worker's Compensation was \$528,741 and the current year expense is \$520,925. He asked why Ms. Ho is not asking for more with the anticipated increase. Mr. Lindberg replied that last year, the County experienced two very high expense Worker's Compensation cases. He noted that the County should be fine with the \$520,925 as long as there are no extraordinary claims. Ms. Ho added that earlier this year, there was a very serious injury in the Highway

Department and two years ago there was a large claim for a serious injury to a Correctional Officer. She stated that these are the types of situations that she tries to anticipate when building the budget.

Mr. Caisley asked if the County can recover its expenses from the individual who caused the Highway Department injury. Ms. Ho replied that an attempt is being made to recover those expenses, but it is impossible to anticipate how much can be recovered. Mr. Caisley asked if the money is recovered, does it go back into the County's insurance reserve. Ms. Ho replied that it goes back into the Tort Fund.

Ms. Rackauskas asked if there is a ratio between economic condition and the number of claims. Ms. Ho replied that she compared the injury claims as of September 2009 with claims in past years, as follows:

- September 2009: 40 claims
- 2008: 29 claims
- 2007: 42 claims
- 2006: 52 claims
- 2005: 49 claims
- 2004: 51 claims

Mr. Caisley asked if there are recurrent injuries in certain departments. Mr. Lindberg replied that lifting injuries are a major concern in the Nursing Home environment. Other departments that experience injuries include the Highway Department and the Correctional area.

Highlights of the Recommended Budget

EXPENDITURES:

Personnel:

There is No Change in the FTE Staffing level in the Risk Management Insurance Program in the FY'2010 Recommended Budget.

Materials and Supplies:

All Materials and Supplies line item accounts have been budgeted in the FY'2010 Recommended Budget at the same level or less as in the FY'2009 Adopted Budget.

Contractual:

All Contractual line item accounts have been budgeted in the FY'2010 Recommended Budget at the same level or less as in the FY'2009 Adopted Budget with the following exceptions:

719.1000 Claims Administration: This line item account has increased from \$25,000 in the FY'2009 Adopted Budget to \$30,000 in the FY'2010 Recommended Budget. There are new requirements to review claims and we have issued a Request for Proposal for claims services, including a new method of triaging claims to speed up settlement and reduce costs for minor claims.

719.1009 Workers' Compensation Claims: This line item account has increased from \$307,000 in the FY'2009 Adopted Budget to \$500,000 in the FY'2010 Recommended Budget. This increase is based on a deteriorating loss experience and an unfavorable legislative climate.

Transfer to Other Funds:

999.0001 Transfer to Other Funds: This line item account has increased from \$109,500 in the FY'2009 Adopted Budget to \$115,000 in the FY'2010 Recommended Budget. This line item account includes the transfer to the Nursing Home of that portion of the Nursing Home insurance costs that is paid by the Tort Judgment Fund. The Nursing Home is responsible for paying 25% of its total insurance costs since this is the percentage of private pay patients at the Nursing Home. The private pay patients can be billed for the actual cost per day. Because Medicare and Medicaid do not reimburse 100% of the actual cost, the Board's policy and practice has been to budget the unreimbursed share of the Nursing Home's insurance expense in the Tort Judgment Fund.

Motion by Caisley/Butler to recommend tentative approval of the Tort Judgment Risk Management – (0135-0077) FY' 2010 Recommended Budget as submitted.
Motion carried.

Tort Judgment – Civil Division – 0135-0077 can be found on pages 244-245 of the FY' 2010 Recommended Budget and pages 23-24 of the Summary.

Mr. Lindberg stated that this is the fund that supports Ms. Eisner, Mr. Eves and Ms. Hospelhorn. He indicated that there are no significant changes overall. Mr. Lindberg added that this is a department that was impacted by ERI, noting that the salary costs are down.

Highlights of the Recommended Budget:

EXPENDITURES:

Personnel:

There is no change in the FTE Staffing Level in the Civil Division Program in the FY'2010 Recommended Budget.

Materials and Supplies:

All Materials and Supplies line item accounts have been budgeted in the FY'2010 Recommended Budget at 2% less than the FY'2009 Adopted Budget.

Contractual:

Contractual line item accounts have been budgeted in the FY'2010 Recommended Budget at 2% less than the FY'2009 Adopted Budget with the following exception:

718.0001 Schooling and Conferences: This line item was reduced by at least 20% across-the-board in almost all departments as a general cost cutting measure. Programs with a continuing education requirement are challenged to find other ways to fund necessary schooling costs.

Motion by Rackauskas/Moss to recommend tentative approval of the Tort Judgment – Civil Division – (0135-0077) FY' 2010 Recommended Budget as submitted.
Motion carried.

Veterans Assistance Commission – 0136-0065 can be found on pages 246-249 of the FY' 2010 Recommended Budget and pages 25-27 of the Summary. Pursuant to the referendum which was approved in McLean County, the Veterans Assistance Commission is authorized to levy a property tax in an amount not to exceed \$0.03 per \$100.00 of equalized assessed valuation in Counties where a Veterans Assistance Commission has been established. Mr. Lindberg reported that the proposed budget for FY'2010 is \$191,256, which represents an increase of 13% over the FY'2009 Adopted Budget.

Mr. Jerry Vogler, Director, Director, Veterans Assistance Commission (VAC), indicated that the VAC is requesting use of funds in the Reserve Account to purchase a mini-van to transport veterans from McLean County to the VA Clinic in Peoria for their VA medical appointments. He noted that this is a service that has been provided to the

veterans since 1985. Mr. Vogler indicated that the service has grown from three or four trips per month to 15-19 trips per month. Mr. Vogler advised that, in the past, there was some anticipation that the Bloomington-Normal area would be the benefactor from the VA of a VA Clinic, which would negate the necessity of providing transportation to Peoria and/or Danville. However, it became apparent that even if approved, the clinic would take four to five years or more to be realized.

Mr. Vogler reported that, currently, volunteer drivers use their own vehicles to transport the veterans to and from Peoria. The volunteers are reimbursed \$30 per round trip. Mr. Vogler added that he and Robin, the VAC Office Specialist, have shared part of those duties because there were not enough volunteer drivers, noting that they cannot be reimbursed \$30 by voucher. Rather, they are paid at 55 cents per mile, which is \$48 round trip to Peoria. Mr. Vogler anticipates that the overall cost of transporting veterans will decrease when a van is purchased.

Ms. Rackauskas asked if SHOW BUS can be used to do some of the transporting. Mr. Vogler responded that SHOW BUS does not go to Peoria or Danville.

Ms. Rackauskas asked how the volunteer drivers will be insured. Mr. Lindberg replied that the van will be covered as a fleet vehicle under the County's fleet policy.

Highlights of the Recommended Budget:

REVENUE:

401.0001 General Property Tax: This revenue line item account will remain at \$169,256, the same dollar level as in the FY'2009 Adopted budget. Pursuant to Chapter 55, Illinois Compiled Statutes (2006, 5/5-2006, the County Board is permitted to levy a property tax in an amount not to exceed \$0.03 per \$100 of equalized assessed valuation in counties where a Veterans Assistance Commission has been established. Based on the Supervisor of Assessments' estimate of the County equalized assessed valuation, the proposed tax levy would result in a projected tax rate of \$0.00472 per \$100 of equalized assessed value.

400.0000 Unappropriated Fund Balance: This account includes \$22,000 to fund purchase of a van to transport veterans from Bloomington to Peoria and Danville for medical services. The Fund Balance in the Veterans Assistance Fund was \$97,777 as of December 31, 2008.

EXPENDITURES:

Personnel:

There is no change in the staffing level in the FY'2010 Recommended Budget.

Materials and Supplies:

All of the Materials and Supplies line item accounts have been budgeted at the same amount or less as in the FY'2009 Adopted Budget with the following exceptions:

608.0001 Gasoline/Oil: This line item account has been created to fund estimated operating expenses for the proposed veteran transport van.

Contractual:

All of the Contractual line item accounts have been budgeted at the same amount or less as in the FY'2009 Adopted Budget with the following exceptions:

742.0001 Vehicle Maintenance and Repair: This line item account has been created to fund estimated operating expenses for the proposed veteran transport van.

779.0002 Veterans Emergency: This line item account has decreased from \$64,000 in the FY'2009 Adopted Budget to \$60,000 in the FY'2010 Recommended Budget. This decrease is due to the shifting of transportation costs to other operating lines based on acquiring a van rather than relying on volunteers and reimbursing trip expenses through this account. The number of veterans seeking emergency assistance continues to increase as employers reduce payrolls and military personnel return to the community from active duty.

Capital Assets:

832.0002 Lease/Purchase Office Equipment: This line item account includes funding for the principle payment due on the Lease-Purchase agreement for the Office copier and office furniture replacement.

850.0001 Capitalized Assets: This line item account includes funding to acquire a veteran transport van from the State vehicle bid program.

Special Finance Committee Meeting
October 8, 2009
Page Twenty-three

Motion by Butler/Moss to recommend tentative approval of the Veterans Assistance Commission – (0136-0065) FY'2009 Recommended Budget as submitted.
Motion carried.

Mr. Vogler advised that the VAC has been engaged with Judge Robb on the Mental Health Initiative. He noted that a number of veterans that take advantage of the VAC have substance abuse and alcohol problems as well as mental illness.

Mr. Vogler indicated that one of his most difficult tasks is reaching the veteran population to increase awareness of the benefits that are available to them.

Chairman Owens adjourned the Special Finance Committee meeting at 9:30 a.m.

Respectfully Submitted,

Judith A. LaCasse
Recording Secretary