

Minutes of the Justice Committee

The Justice Committee of the McLean County Board met on Tuesday, October 7, 2008 at 4:30 p.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Renner; Members Rackauskas, Butler, and Cavallini

Members Absent: Members Nuckolls and Harding

Other County Board

Board Members Present: None

Staff Present: Mr. John Zeunik, County Administrator; Mr. Terry Lindberg, Assistant County Administrator; Mr. Bill Wasson, Director, Administrative Services; and Ms. Judith LaCasse, Assistant to the County Administrator

Department Heads/
Elected Officials

Present: Ms. Cindy Brand, Jury Commission; Ms. Amy Davis, Public Defender; Ms. Lori McCormick, Director, Court Services; Ms. Cathy Waltz, Superintendent, Juvenile Detention Center; Ms. Judy Renner, Director, Children's Advocacy Center; Ms. Sandy Parker, Circuit Clerk; Sheriff Mike Emery; Ms. Beth Kimmerling, Coroner; Mr. Bill Yoder, State's Attorney; Mr. Curt Hawk, Director, EMA; Mr. Tony Cannon, Director, MetCom

Others Present: Mr. Rusty Thomas, Chief Deputy Sheriff; Ms. Phyllis Nelson, Chief Circuit Clerk, Circuit Clerk's Office; Rev. Tom Shea, Alternatives to Jail Committee; Ms. Jane Zeller, Alternatives to Jail Committee; Ms. Kim Campbell, First Assistant State's Attorney, State's Attorneys Office

Chairman Renner called the meeting to order at 4:30 p.m.

Chairman Renner presented the minutes from the September 2, 2008 Committee meeting and the August 19, 2008 Stand-up meeting to the Committee for approval.

Motion by Cavallini/Rackauskas to approve the Minutes of the September 2, 2008 Committee Meeting and the August 19, 2008 Stand-up meeting.
Motion carried.

Rev. Tom Shea and Ms. Jane Zeller, Alternatives to Jail Committee, presented an overview of a project for which they would like assistance from the Justice Committee. Rev. Shea explained that the Alternatives to Jail Committee is trying to construct a graphic of people in the jail on the day *The Pantagraph* ran a story last January. He indicated that they are trying to determine who was in the Jail, why they were in Jail, how long they had been there, etc. Rev. Shea indicated they have been unsuccessful in procuring the information from Information Technologies.

Chairman Renner indicated that he met with Rev. Shea last week regarding the Jail overcrowding issue as reported on by *The Pantagraph* in their January 15, 2008 issue. He stated that the Alternatives to Jail Committee, in addition to educating the public on this issue, is interested in getting information on who is in the Jail and under what circumstances.

Ms. Zeller advised that the goal of the Alternatives to Jail Committee is to find out this information so that they can ascertain other alternatives with which to reduce the Jail population, including GPS, Drug Court and Mental Health Court. She noted that it is important to establish who is in the Jail, and why, before they can determine what alternatives best suit the inmates. Ms. Zeller stated that she asked for a population report for everyone in the Jail on January 12, 2008 to use as a basis to determine Jail alternatives. She indicated that they were able to get a variety of information, including name, sex, age, arresting Officer, date they were arrested, and date they left. Ms. Zeller noted that this information was placed in an Excel spreadsheet. She stated that other information is needed, such as City of residence, case file number, charges, cash bond, etc.

Ms. Zeller indicated that, at the meeting last week, Mr. Yoder provided a report with almost all of the information they require except for the names, thus they cannot tie this information with their current report. Ms. Zeller advised that they need the County's Information Technologies Department (IT) to prepare the same report that was provided by Mr. Yoder, in an Excel spreadsheet, but with the addition of the names.

Chairman Renner advised that this is pursuant to a request the Alternatives to Jail Committee made to the County's IT Department, which was estimated to cost \$800.00. Chairman Renner indicated that he could have an Illinois Wesleyan University research assistant assist in developing such a report. Ms. Zeller responded that the only information to add to the report is the name, then the report needs to be converted into an Excel spreadsheet. Chairman Renner asked if, when the Alternatives to Jail Committee completes their report, will they share the information with the Justice Committee. Ms. Zeller replied that this is exactly the reason they wish to prepare the report. She indicated that they would like to be able to sort by different fields, into an Excel spreadsheet, all of the information.

Mr. Cavallini asked if the names of inmates are available to the public. Ms. Zeller responded that the information is a matter of public record. Mr. Cavallini asked if it would be infringing on anyone's rights. Ms. Zeller assured him that it would not.

Ms. Zeller advised that the best information is available from the County's database. Chairman Renner suggested that a database of information be established through IT so that this type of information can be easily accessible for any specific date.

Ms. Rackauskas indicated that it is difficult to plan for the future if you do not know the trends with which the Court system is dealing. She referred to a presentation given by Ms. Amy Davis, Public Defender, at a recent meeting. Ms. Rackauskas indicated that it is important to analyze the entire process of the Court system from beginning to end. Ms. Zeller responded that the report they are attempting to prepare would not provide that information, but would give them the tools to get the information.

Ms. Rackauskas asked if the study that was discussed at the last Alternatives to Jail Committee, to analyze the Court process, will find where the bottlenecks are in the Jail system. Sheriff Emery responded that the National Institute of Corrections, a sub-department of the Department of Justice, will come in and conduct a study of the criminal justice system, specifically looking at what is causing jail overcrowding. He indicated that he has been working with Ms. Carol Reitan, Alternatives to Jail Committee, to provide a report on the overcrowding. Sheriff Emery stated that the EJIS System captures the information at different phases. He noted that the information that the Alternatives to Jail Committee wants is not in the format that they wish. Sheriff Emery indicated that they want the County to research every case for them and put it in the format they want, which is all very time consuming. He stated that the option would be to go to IT to see if a program can be created to provide this information in the format they wish.

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Ms. Zeller responded that the information received from Mr. Yoder is exactly what they want, but with the addition of the names to go with the booking number.

Chairman Renner suggested that the IT Department should prepare Jail population statistics to assist the Justice Committee in its discussion and future decisions regarding the Jail overcrowding. Ms. Rackauskas agreed that the Committee needs that information.

Chairman Renner reiterated that, if it is a question of data entry, he can provide a student to do the work independent of IT. If there is consistent information that the Justice Committee wants, as well as the Alternatives to Jail Committee, he believes it can be accomplished.

Ms. Rackauskas asked for a copy of the questions the Alternatives to Jail Committee requested. Mr. Zeunik responded that the questions are available in the County Administrator's Office.

Chairman Renner thanked Rev. Shea and Ms. Zeller for bringing this matter to the attention of the Justice Committee.

Ms. Cindy Brand, Jury Commission, reviewed her Quarterly Report. She noted that last year at this time, there were 107 trials and this year there have been 105 so far. Ms. Brand indicated that September was a bit slow, but she expects the trials will increase.

Chairman Renner asked if there were any questions or comments. Hearing none, he thanked Ms. Brand.

Ms. Amy Davis, Public Defender presented her Monthly Caseload Report for August 2008. She stated that there was nothing specific to report.

Ms. Rackauskas commented that Ms. Davis and Mr. Yoder did a wonderful job presenting a concise report at the Alternatives to Jail Committee Workshop at the Normal Public Library. She recommended that Ms. Davis and Mr. Yoder present the report to the entire County Board sometime in the future. Chairman Renner suggested that the presentation be done at a meeting after the first of the year. Ms. Davis replied that she and Mr. Yoder would be happy to present the report to the County Board.

Chairman Renner asked if there were any additional questions or comments. Hearing none, he thanked Ms. Davis.

Ms. Lori McCormick, Director, Court Services, presented a request for approval to accept a grant in the amount of \$333,002.00 from the Department of Justice for the McLean County Drug Court. She advised that, in June, the McLean County Board granted the Court Services Department permission to apply for a FY'2008 Congressionally Mandated Award for the County's Drug Court Program. On September 16, 2008, the Court Services Department received notification that the application has been approved in the amount of \$333,002.00.

Ms. McCormick indicated that the grant was everything that the County has worked for over the past few years. She recognized Ms. Castleman, her predecessor, the County Administrator's Office and the County Board for all of their hard work to obtain this grant.

Ms. Rackauskas asked how many people can now be in the Program. Ms. McCormick replied that there are currently 37 people in the Program and they anticipate the Program growing to 50 participants.

Ms. McCormick stated that the grant does not entail any personnel costs or match. The project period is from September 1, 2008 to August 31, 2011.

Motion by Cavallini/Rackauskas to Recommend Approval to Accept a Grant in the amount of \$333,002.00 from the Department of Justice for the McLean County Drug Court.
Motion carried.

Ms. McCormick reviewed the Court Services Department Monthly Report. She indicated that there was nothing significant to note on the report.

Ms. McCormick advised that the Pre-trial team has invited Behavioral Intervention to make a presentation on electronic monitoring the last week in October. Behavioral Intervention is the company that the Pre-Trial team would recommend to provide electronic monitoring. Ms. McCormick invited the Justice Committee members to attend the presentation. She noted that she will inform the Committee when the date has been established.

Chairman Renner asked if there were any questions or comments. Hearing none, he thanked Ms. McCormick.

Ms. Judy Renner, Director, Children's Advocacy Center, presented her Monthly Statistical Report for the Children's Advocacy Center and the CASA Report. She indicated that statistics are on target with last year. Ms. Renner indicated that they

had a busy month. She added that the CASA statistics are the same. Ms. Renner noted that they are currently training 70 volunteers for CASA.

Chairman Renner asked if there were any questions. Hearing none, he thanked Ms. Renner.

Ms. Sandy Parker, Circuit Clerk, presented the August 2008 Statistical Reports. She indicated that she would be happy to answer any questions. There were none.

Sheriff Mike Emery presented a request for approval of an Intergovernmental Agreement between the City of Bloomington, the County of McLean and the Town of Normal regulating the use by the County of McLean and the Town of Normal of the Police Shooting Range Facility of the City of Bloomington. He indicated that this Agreement includes the capital improvements that Ms. Rackauskas had requested. Sheriff Emery also noted that the Agreement was corrected from a one-year Agreement to a three-year Agreement.

Motion by Rackauskas/Cavallini to Recommend Approval of the renewal of an Intergovernmental Agreement between the City of Bloomington, the County of McLean and the Town of Normal regulating the use by the County of McLean and the Town of Normal of the Police Shooting Range Facility of the City of Bloomington.

Motion carried.

Sheriff Emery submitted the Jail Population Report.

Chairman Renner asked if there were any questions. Hearing none, he thanked Sheriff Emery.

Ms. Beth Kimmerling, Coroner, presented the Coroner's Monthly Report for August 2008. She pointed out that, at the end of August, the County had 90 deaths more than last year. Ms. Kimmerling added that, year to date, the inquest and Coroner's ruling total in excess of 52 deaths, which means that non-natural deaths are increasing.

Chairman Renner asked if there were any questions. Hearing none, he thanked Ms. Kimmerling.

Mr. Bill Yoder, State's Attorney, advised that he did not have the update on domestic violence cases as requested by Ms. Harding at last month's meeting. He noted that he will provide that information next month.

Mr. Yoder discussed the retention of a part-time Assistant State's Attorney. He explained that this is the result of a situation where he has to provide legal advice to a countywide elected official that, due to a conflict, his office was unable to provide. Mr. Yoder indicated that it was necessary to retain a part-time Assistant State's Attorney who would be able to provide legal assistant to the elected official.

Mr. Cavallini asked how much time is part-time. Mr. Yoder replied that the position is on a contract basis to provide assistance for questions that arise on a day to day basis. He indicated that the questions continue to go through the State's Attorneys office, screened to make sure that they are part of a statutory operation of an office, and, if so, they will be forwarded on to the attorney for advice. Mr. Yoder added that it is an hourly contract.

Mr. Yoder reviewed his Monthly Caseload Report and Asset Forfeiture Fund Report. He indicated that the numbers remain consistently high on the felony level. Mr. Yoder stated that, over the past six years, felonies have increased 50 felonies per year over the previous years. He expects it will continue to increase into the future.

Ms. Rackauskas expressed her appreciation for the presentation Mr. Yoder and Ms. Davis gave to the Alternatives to Jail Committee. She reiterated her desire to have them provide the presentation to the County Board in the future.

Mr. Yoder commented that the Jail Report to which Ms. Zeller referred was a report that he generated and provided to Rev. Shea. The report has the inmate booking number and the case number as the identifying feature for the individual in every case for which that person is in custody. Mr. Yoder advised that, with that report, anyone can go to the public access terminal in the Circuit Clerk's Office, type in a case number, and it will provide them with the information they want, including the names.

Chairman Renner asked if there were any questions or comments. Hearing none, he thanked Mr. Yoder.

Chairman Renner introduced the review of the Fiscal Year 2009 Recommended Budget for the following departments:

Circuit Clerk's Office General Fund – 0001-0015 can be found on pages 35-39 of the FY'2009 Recommended Budget Book and pages 49-53 of the Summary in the Agenda Packet. Chairman Renner reported that there is an overall increase of 1.39% over last year's budget. He noted that there is a -71.01% decrease in Capital Outlay.

Ms. Phyllis Nelson, Chief Circuit Clerk, advised that the 71.01 decrease in Capital Outlay is the result of the lease purchase of two of the four copiers in the Circuit Clerk's Office reaching the end of their five-year term so that the payment amounts are reduced. Mr. Zeunik added that last year there was a significant capital expenditure for purchase of furnishings and office equipment. He noted that the Property Committee recently reviewed and approved a request for the replacement of security cameras in the Circuit Clerk's Office. Mr. Zeunik stated that in this year's budget there is \$22,500.00 budgeted for furnishings and office equipment. He indicated that \$20,000.00 of that was allocated to replace the security camera system. Mr. Zeunik added that the other \$2,500.00 was budgeted for the purchase of desks.

Mr. Zeunik stated that the Circuit Clerk made a request this year for the purchase of furnishings. In order to hold the tax rate within the guidelines the Board established, this request was pulled out of the Circuit Clerk's General Fund Budget and budgeted in the PBC Operations and Maintenance Fund so that the Public Building Commission will replace the furniture that was requested.

Motion by Butler/Cavallini to recommend tentative approval of the Circuit Clerk's Office General Fund – (0001-0015) FY'2009 Recommended Budget as submitted.

Motion carried.

Circuit Clerk Operation & Administration – 0138-0015 can be found on pages 40-41 of the FY'2009 Recommended Budget and pages 54-56 of the Summary. This budget was established pursuant to a State law providing for an additional fee to be assessed in certain Court cases. This State law provided that a portion of the fee assessed be set aside in a new separate fund to pay for the administrative expenses incurred by the Circuit Clerk's Office.

Chairman Renner indicated that the revenue increases 50.56%. Ms. Parker explained that this fund was created a couple of years ago. She indicated that the Circuit Clerk is responsible to collect funds for the State of Illinois. As new funds are added, the Circuit Clerk is allowed to take a small amount of the funds as an

administrative surcharge. Ms. Parker noted that this fund will not generate a lot of revenue. She added that, while the Circuit Clerk's Office collects the funds, most of it is sent on to the State.

Motion by Butler/Rackauskas to recommend tentative approval of the Circuit Clerk Operation & Administration – (0138-0015) FY'2009 Recommended Budget as submitted.
Motion carried.

Circuit Clerk Court Automation – 0140-0015 can be found on pages 42-43 of the FY'2009 Recommended Budget and pages 57-59 of the Summary. This is a Special Revenue Fund established to assist the Circuit Court and the Circuit Clerk's Office to automate their respective offices. Through the collection of a Court Automation fee, the Circuit Court and the Circuit Clerk's Office have available funds which can be used to purchase operating supplies, contract for services, purchase capital equipment and fund staff in Information Services.

Motion by Cavallini/Rackauskas to recommend tentative approval of the Circuit Clerk Court Automation Fund – (0140-0015) FY'2009 Recommended Budget as submitted.
Motion carried.

Circuit Clerk Document Storage – 0142-0015 can be found on pages 44-47 of the FY'2009 Recommended Budget and pages 60-62 of the Summary. This is the fund used to handle the records retention in the office, including microfilm expenses, IJIS development, supplies and other expenses associated with document storage fees.

Chairman Renner pointed out that this budget has increased 0.34% this year.

Motion by Rackauskas/Cavallini to recommend tentative approval of the Circuit Clerk Document Storage Fund – (0142-0015) FY'2009 Recommended Budget as amended.
Motion carried.

Circuit Clerk Child Support Collection – 0143-0015 can be found on pages 48-50 of the FY'2009 Recommended Budget and pages 63-65 of the Summary. The Circuit Clerk's Child Support Collection Fund was established pursuant to Illinois law. This Special Revenue Fund was established to assist the Circuit Clerk's

Office to collect and remit child support payments pursuant to the order of the Circuit Court. Through the collection of a Child Support Enforcement fee, the Circuit Clerk's Office has available funds which can be used to pay personnel expenses, purchase operating supplies, contract for services and purchase capital equipment. As a Special Revenue Fund, the fund must be balanced within the Fund.

Chairman Renner reported that this budget has decreased -48.72%. Ms. Nelson explained that the line item account 706.0001 Contract Services decreased from \$100,000.00 in the FY'2008 Adopted Budget to \$20,000.00 in the FY'2009 Recommended Budget. With the completion of the Child Support module of the Integrated Justice System (E*Justice), expenditures in FY'2009 will significantly decrease.

Motion by Rackauskas/Cavallini to recommend tentative approval of the Circuit Clerk Child Support Collection Fund – (0143-0015) FY'2009 Recommended Budget as submitted.

Motion carried.

Circuit Clerk IDPA IV-D Child Support Enforcement Program – 0156-0015 can be found on pages 51-53 of the FY'2008 Recommended Budget and pages 66-68 of the Summary. This is another Special Revenue Fund. The Circuit Clerk is one of three offices which contract with the Illinois Department of Public Aid (IDPA) to administer the IV-D Child Support Enforcement Program. This grant has not increased since 2000.

Chairman Renner pointed out that the grant has been at \$35,948.00 since 2000. This revenue continues to partially support one Office Support Specialist II in the Circuit Clerk's Office.

Motion by Rackauskas/Butler to recommend tentative approval of the Circuit Clerk IDPA IV-D Child Support Enforcement Program – (156-0015) FY'2009 Recommended Budget as submitted.

Motion carried.

Ms. Parker expressed her appreciation to Ms. Nelson for her many years of dedicated service as the Chief Deputy Circuit Clerk.

Jury Commission – 0001-0018 can be found on pages 62-63 of the FY'2009 Recommended Budget and pages 69-71 of the Summary. Chairman Renner reviewed this budget, noting that there is no Revenue in this budget. He advised that it is strictly an Expense budget with a total operating budget of \$116,480.00, which is a 6.07% increase over the FY'2008 Adopted Budget.

Chairman Renner asked Ms. Brand for an explanation of the 33.76% increase in Contract Services. Ms. Brand explained that line item account 706.0001 Contract Services increased from \$1,586.00 in the FY'2008 Adopted Budget to \$4,558.00 in the FY'2009 Recommended Budget. This increase is based on a one-time expense for a software enhancement that will permit the Jury Commission to scan and tally exit surveys provided to citizens who are summoned for jury duty. Ms. Brand noted that the Circuit Court has requested that the Jury Commission conduct an exit survey to gather quantitative and qualitative information and feedback on the experience of being called for jury duty.

Ms. Brand indicated that there is also an increase under 629.0001 Letterhead/Printed Forms, which has increased from \$5,000.00 to \$5,200.00. She noted that it is an increase in price and shipping, as well as the need to reprint summons and other forms when Ms. Parker is no longer Circuit Clerk.

Motion by Cavallini/Rackauskas to recommend tentative approval of the Jury Commission – (0001-0018) FY'2009 Recommended Budget as submitted.
Motion carried.

Public Defender's Office – 0001-0021 can be found on pages 78-82 of the FY'2009 Recommended Budget and pages 72-75 of the Summary in the Agenda Packet. Chairman Renner reported that the Budget has increased 4.57% over the FY'2008 Adopted Budget.

Ms. Davis pointed out that the Public Defender's investigator, Ms. Laura McBride, has done an extraordinary job and has saved the County a lot of money. Ms. Davis advised that Ms. McBride has been able to get people to talk and to tell the truth. Sometimes the defendants will admit guilt and make a plea, and sometimes it proves that a defendant is not guilty. Ms. Davis noted that samples of cases that were dismissed due to Ms. McBride's skill as an investigator include: armed robbery, home invasion, criminal sexual assault, failure to register as a sex offender, residential burglary, harboring runaways and obstructing justice.

Ms. Davis requested that Ms. McBride's position be reclassified to reflect the skill level that she exhibits. Even with the reclassification, Ms. McBride would not be at the level that the State's Attorneys investigator, who must be a law enforcement officer.

Mr. Zeunik informed the Committee that this reclassification request is being recommended. The final decision will be made by the Finance Committee when they meet in November. At that time, the Committee will consider all of the proposed personnel changes that involve reclassifications.

Ms. Davis stated that the other personnel matter she is requesting is hiring a part-time conflicts lawyer to assist one of her attorneys who is assigned to do the Third Floor felonies. She explained that the lower grade felony classes are often sent to Associate Judges. One attorney handles those cases. However, the judges have made a decision to send more of those cases to the Third Floor judge. Consequently, the caseload of the attorney handling those felonies has doubled. Ms. Davis indicated that the attorney is currently on medical leave and a substitute attorney is filling in for her. She noted that the substitute attorney has agreed, if approved, to work part-time to assist with the overload of cases. The part-time attorney will handle eight cases a month out of the 24 cases per month that are currently being defended.

Mr. Zeunik advised that the overall budget increases 4.57%. He noted that the largest increase, under Contractual Services, is for the additional contract attorney to handle conflicts.

Motion by Butler/Rackauskas to recommend tentative approval of the Public Defender's Office – (0001-0021) FY'2009 Recommended Budget as submitted.
Motion carried.

Merit Board – 0001-0008 can be found on pages 33-34 of the Budget Book and pages 76-78 of the Summary. Chairman Renner reported that the Merit Board is budgeted at \$17,100.00 in the FY'2009 Recommended Budget, which is an 11.04% increase over the FY'2008 Adopted Budget. He added that there is a 23.91% increase in Contractual.

Motion by Rackauskas/Cavallini to recommend tentative approval of the Merit Board – (0001-0008) FY'2009 Recommended Budget as submitted.
Motion carried.

Sheriff's Department – 0001-0029 can be found on pages 96-102 of the Budget Book and pages 79-84 of the Summary. The FY'2009 Recommended Budget for this Department is \$8,605,510.00, which is a 7.76% increase over the FY'2008 Adopted Budget.

Mr. Cavallini pointed out the 53.63% decrease in Capital Outlay. Sheriff Emery stated that a lot of the reduction was geared towards the funding that was added in the previous year's budget for the renovation project, which is coming to a conclusion. Mr. Zeunik noted that, under the Capital line item, significant dollars were budgeted in 2007 and 2008 for purchase of office furniture and equipment. Much of that was budgeted in accordance with the renovations occurring in the new office space.

Motion by Rackauskas/Cavallini to recommend tentative approval of the Sheriff's Department – (0001-0029) FY'2009 Recommended Budget as submitted.
Motion carried.

Ms. Rackauskas asked if the expense for housing inmates out-of-County is taken out of the General Fund. Mr. Zeunik replied that this is part of the Sheriff Department's General Fund budget.

Ms. Rackauskas asked how is out-of-County housing estimated. Mr. Zeunik replied that the line item account stayed the same in this year's budget. Under the original plan, the renovation was to have been completed by the end of March and additional housing would be available by April 1st. Mr. Zeunik noted that next year, the line item account was increased to \$160,000.00. He stated that if we do not see a decrease in the average daily census over what it has been running, even with the additional new jail space, there will not be enough space and inmates will need to be housed out-of-County. Mr. Zeunik projected that the \$160,000.00 will be approximately one-half of what the County will experience this year. This is based on the trends we have seen this year. Sheriff Emery advised that he is optimistic that the County will be able to house more of its own inmates. He added that the work release area will be equipped with bunk beds to double capacity.

Mr. Zeunik indicated that, this year, there has not been any single month or series of months where there has been a significant decrease in the census. He noted that, in the past, you could predict the population spikes in the Jail. That has not been the case this year.

Sheriff's Department Court Security Fund – 0141-0029 can be found on pages 103-106 of the Budget Book and pages 85-87 of the Summary. This is a dedicated Court Security fee which is collected by the Circuit Clerk and used by the Sheriff to provide security in the Courts.

Chairman Renner stated that this fund has an overall increase of 18.05%, largely because of salaries.

Motion by Cavallini/Rackauskas to recommend tentative approval of the Sheriff's Department Court Security Fund – (0141-0029) FY'2009 Recommended Budget as submitted.
Motion carried.

Sheriff's Department Multidisciplinary Domestic Violence Grant – 0160-0029 can be found on pages 107-109 of the Budget Book and pages 88-89 of the Summary. The Multidisciplinary Domestic Violence Grant Fund 0160 is a Special Revenue Fund, which was established to account for the receipt and expenditure of a State Grant from the Illinois Criminal Justice Information Authority. This multidisciplinary grant was awarded to the State's Attorneys Office to provide funding to the State's Attorney, Court Services, the Sheriff's Department and Community-based agencies to initiate a multidisciplinary approach to domestic violence cases and issues within the community. In the FY'2009 Recommended Budget, the Sheriff's Department is scheduled to receive \$89,347.00 of the total grant award. This is a decrease from the \$94,108.00 in grant funding that was budgeted in FY'2008. This funding will cover the salary and benefit expense for 0.67 FTE Deputy Sheriff assigned full-time domestic violence cases. The Multidisciplinary Domestic Violence Grant funding is scheduled to end on August 31, 2009.

Sheriff Emery explained that the Domestic Violence Officer changed from a senior Deputy to a junior Deputy, which decreased the fund.

Motion by Rackauskas/Butler to recommend tentative approval of the Sheriff's Department Multidisciplinary Domestic Violence Grant – (0160-0029) FY'2009 Recommended Budget as submitted.
Motion carried.

Coroner's Office – 0001-0031 can be found on pages 110-113 in the FY'2009 Recommended Budget and pages 90-93 of the Summary.

Ms. Kimmerling pointed out that she tries year after year to stay in the 2% or under range. She noted she was successful this year with a 1.24% budget increase.

Ms. Kimmerling reviewed the following change in the FTE Staffing level in the FY'2009 Recommended Budget:

- Add 1.00 FTE Office Support Specialist I
- Reduce 1.76 FTE Part-Time Deputy Coroner to 1.25 FTE Part-Time Deputy Coroner

Ms. Kimmerling explained that, in the Fiscal Year 2002 Adopted Budget, the Coroner's Office deleted an Office Support Specialist position in order to increase the full-time equivalent staffing in the part-time deputy coroner line. At the time, the Coroner's Office expected that a part-time deputy coroner would be available to handle the administrative support duties in the office. With the volume of in-County and out-of-County cases in the office, it became clear that the Coroner's Office needed a full-time Office Support Specialist. Ms. Kimmerling thanked that County Administrator's Office for their assistance in making these changes.

Ms. Kimmerling noted that the FTE Staffing level in the Coroner's Office increases from 5.76 FTE in the FY'2008 Adopted Budget to 6.25 FTE in the FY'2009 Recommended Budget.

Ms. Kimmerling indicated that there is a decrease in the Capital expenditure area as, last year, she was able to update some of the more expensive items in the Morgue. She noted that the only large dollar amount Capital expenditure is the purchase of a new removal cot.

Ms. Kimmerling reported that she increased the fee for out-of-County use of the Morgue. She stated that the fee in many Morgues is \$225.00-\$300.00. The McLean County Morgue has been charging \$225.00 and it will increase to \$235.00 on January 1, 2009.

Ms. Rackauskas asked if morgue fees are a public record. Ms. Kimmerling replied that they are a public record.

Ms. Kimmerling indicated that she is trying to tweak the Toxicology and Transcription line items. She noted that these line items will be more accurately adjusted in 2009.

Ms. Rackauskas asked how many in-house autopsies are residents of the County and how many are non-residents. Ms. Kimmerling replied that she will get the information for the previous years and share it with Ms. Rackauskas.

Motion by Butler/Cavallini to recommend tentative approval of the Coroner's Office – (0001-0031) FY'2009 Recommended Budget as submitted.
Motion carried.

Emergency Management Agency – 0001-0047 can be found on pages 153-156 of the FY'2009 Recommended Budget and pages 94-97 of the Summary. Chairman Renner reported that overall there is a 5.87% increase in the budget reflecting a 38.42% increase in Revenue.

Mr. Curt Hawk, Director, E.M.A., pointed out that line item account 620.0001 Operating/Office Supplies has increased from \$1,000.00 in the FY'2008 Adopted Budget to \$2,400.00 in the FY'2009 Recommended Budget. This increase is based on the consolidation of three expense accounts into this one account.

Ms. Rackauskas asked what is the Nuclear Safety Grant. Mr. Hawk replied that, should there be an accident at the nuclear plant, the money is to help offset training and equipment purchase.

Motion by Rackauskas/Butler to recommend tentative approval of the Emergency Management Agency – (0001-0047) FY'2009 Recommended Budget as submitted.
Motion carried.

Metro McLean County Centralized Communications Center – 0452-0039 can be found on pages 276-279 of the FY'2008 Recommended Budget and pages 98-104 of the Summary found in the Agenda Packet.

Mr. Cannon indicated that this year's budget is different. He explained that earlier in the year they tried to combine the ETSB Budget and the MetCom Budget. By operating with two separate budgets, there were some line items that were duplicates, such as office supplies. Mr. Cannon advised that certain expenditures were moved from the ETSB budget to the MetCom budget. He noted that ETSB continues to fund the items that were moved to MetCom. Mr. Cannon pointed out that the overall MetCom budget is slightly higher due to adding the line items previously budgeted in the ETSB budget. He added that the revenue from ETSB has also been increased.

Mr. Cannon reported that he has requested a change in the Assistant Director's position and the Supervisor's position. He indicated that the front-line Supervisors who were newly promoted, in some cases, are making less money than the people they are supervising. This creates a problem in getting qualified candidates to apply for the position. Mr. Cannon stated that he made a request to reclassify the Supervisor position. In doing so, it was necessary to reclassify one of the Assistant Director positions as well.

Motion by Butler/Cavallini to recommend tentative approval of the Metro McLean County Centralized Communications Center – (0452-0039) FY'2009 Recommended Budget as submitted.

Mr. Butler pointed out that this is a relatively new budget item. Mr. Zeunik noted that MetCom started in 1996-1997. He advised that this is the last budget where there will be a contribution from the City of Bloomington.

Ms. Rackauskas asked if the budget will go down significantly when Bloomington no longer contributes. Mr. Zeunik replied that Bloomington's contribution in 2009 is \$25,355.00 for the first six months of the year. He stated that the way the agreement was drafted, it was intended to stair-step down Bloomington's contribution, and, over five years, increase the contribution of ETSB, the Town of Normal and the County.

Chairman Renner asked for a vote on the Motion.

Motion carried.

Mr. Zeunik advised that the remaining departmental budgets (Circuit Court, State's Attorneys Office, Court Services Department and Children's Advocacy Center) can be reviewed at the next regularly scheduled November meeting.

Mr. Zeunik indicated that the November Justice Committee meeting is scheduled for Tuesday, November 4th, which is Election Day. He recommended that the Committee consider moving that date.

After a brief discussion, the Committee made the decision to hold their November meeting on Tuesday, October 28 at 4:30 p.m.

Chairman Renner presented the September 30, 2008 Justice Committee bills for review and approval as transmitted by the County Auditor. The Justice Committee bills include a Prepaid Total of \$2,659,842.82 and a Fund Total that is the same.

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Motion by Rackauskas/Butler to Recommend Approval
of the Justice Committee Bills as of September 30,
2008, as transmitted by the County Auditor.
Motion carried.

Chairman Renner asked if there was any other business or communication for the
Justice Committee. Hearing none, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Judith A. LaCasse
Recording Secretary