



EXECUTIVE COMMITTEE AGENDA
Room 400, Government Center

Tuesday, October 14, 2008

4:30 p.m.

1. Call to Order
2. Chairman's Approval of Minutes – September 9, 2008
August 19, 2008 Stand-Up
3. Appearance by Members of the Public
4. Departmental Matters
5. Report of Standing Committees:
 - A. Executive Committee – Chairman Sorensen
 - 1) Items to be Presented for Action:
 - a) REAPPOINTMENTS:

PARK LAWN CEMETERY ASSOCIATION
Mr. Larry Rapp
3794 East 1950 North Rd.
Danvers, IL 61732
(Six-year term to expire November 1, 2014)
 - b) APPOINTMENTS:

MID-CENTRAL COMMUNITY ACTION, INC.
Mr. John Butler
211 Mays Drive
Bloomington, IL 61701
(Two-year term to expire October 1, 2010)

c) RESIGNATIONS:

MID-CENTRAL COMMUNITY ACTION, INC.

Mr. Ben Owens
3207 Winchester
Bloomington, IL 61704
(Term limit expired)

- d) Presentation by Candidates seeking appointment –
District #6 County Board Seat
(1) Mr. Joseph L. Good 1
(2) Mr. John D. McIntyre 2-3
- e) Request Approval of an Emergency Appropriation
Amending the McLean County Fiscal Year 2008
Combined Annual Appropriation and Budget
Ordinance, General Fund 0001, County Board
Department 0001 4-5
- f) Request Approval of Proclamation Declaring
November 19, 2008 as GIS Day 2008 6
- 2) Items to be Presented to the Board:
a) General Report
b) Other

B. Finance Committee – Vice Chairman Owens

- 1) Items to be Presented for Action:
a) Request Approval of an Emergency Appropriation
Ordinance Amending the McLean County
Fiscal Year 2008 Combined Annual Appropriation
and Budget Ordinance, General Fund 0001 –
County Clerk's Office 0005 7-10
- 2) Items to be Presented to the Board:
a) Request Approval of a Resolution to Authorize
the Chairman of the McLean County Board to
Execute a Deed of Conveyance on
Parcel (15) 30-20-426-0001 to LeRoy
Fertilizer Services – County Treasurer's Office
b) General Report
c) Other

C. Justice Committee – Chairman Renner

- 1) Items to be Presented for Action:
a) Request Approval to Accept a Grant in the
amount of \$333,002.00 from the Department of
Justice for the McLean County Drug Court –
Court Services Department 11-22

- b) Request Approval of an Intergovernmental Agreement between the City of Bloomington, the County of McLean and the Town of Normal Regulating the use by the County of McLean and The Town of Normal of the Police Shooting Range Facility of the City of Bloomington – Sheriff’s Department

23-27

- 2) Items to be Presented to the Board:
 - a) General Report
 - b) Other

D. Land Use and Development Committee – Chairman Gordon

- 1) Items to be Presented to the Board:
 - a) General Report
 - b) Other

E. Property Committee – Chairman Bostic

- 1) Items to be Presented for Action:
 - a) Request Approval of an Emergency Appropriation Ordinance Amending the Combined Annual Appropriation and Budget Ordinance, General Fund 0001, Facilities Management Department 0041 – Repair of Juvenile Detention Center Exterior Deck – Facilities Management

28-38

- 2) Items to be Presented to the Board:
 - a) Request Approval of Bid Recommendation for the Replacement of the 300 Wing Nurse Call System – Nursing Home
 - b) Request Approval to add Late Firearm (Shotgun only) Deer Management Season at COMLARA County Park – Parks and Recreation Department
 - c) Request Approval to award Bid to Core Construction (Otto Baum) to Replace Outside Recreation Decking at Juvenile Detention Center – Facilities Management
 - d) Request Approval of Security Camera System for Circuit Clerk Department – Facilities Management
 - e) Request Approval of 2009 Lease Agreements – Facilities Management
 - (1) Regional Office of Education for McLean/DeWitt/Livingston Counties
 - (2) G.E.D. Adult Literacy Program
 - (3) YWCA of McLean County
 - (4) Veterans Assistance Commission
 - (5) Children’s Advocacy Center (CASA)
 - (6) Collaborative Solutions Institute (AVERT)
 - f) General Report

g) Other

F. Transportation Committee – Chairman Hoselton

1) Items to be Presented for Committee Action:

a) Request Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2008 Combined Annual Appropriation and Budget Ordinance, McLean County Highway Department Fund 0120, McLean County Highway Department 0055

39-40

2) Items to be Presented to the Board:

a) Request Approval of Resolutions for Section 05-00073-08-RP – Pipeline Road
(1) MFT Resolution
(2) Matching Tax Resolution
(3) County Highway Resolution
(4) County Bridge Fund Resolution
b) General Report
c) Other

G. Report of the County Administrator

1) Items to be Presented for Committee Action:

a) EXECUTIVE SESSION: Personnel Issue
b) Request Approval of Retainer and Fee Agreement with Law Office of Robert A. Kearney
c) Review of Fiscal Year 2009 Recommended Budget:

41-42

(1) Information Technologies Department
0001-0043

43-46

(2) County Administrator's Office
0001-0002

47-49

2) Items to be Presented to the Board:

a) General Report
b) Other

50-51

6. Other Business and Communications

7. Recommend Payment of Bills and Approval of Transfers, if any, to County Board

8. Adjournment

Joseph L. Good

18 Broadway Place
Normal, IL 61761
309.862.1623
masterpanel@verizon.net

Family

Wife, Deanna, owner Good's Creations.
Sons, Austin & Joey

Education

Emmanuel Christian Academy 1980
Maranatha Baptist Bible College 1980- 1981
Liberty University 1981-1984
Cook County College (Paramedicine) 1986-1988

College Activities

VP of the Liberty University Chapter of the Kiwanis Clubs for fundraising
Football Team 1980
Soccer Team 1981
Drama
Choir

Work History

Kongskilde Industries 2004- Present (Full Time)
Set up and organized the warehouse/
Developed and Implemented Shipping & Receiving Department (2004-2007)
Purchasing/ Inside Sales (2007- Present)

Masterpanel Inc. 1978- 2004 (Full Time) 2004- Present (Part- Time)
Warehouse 1978-1980
Crew Member 1980- 1992
Superintendent 1992- 2000
Director of Marketing 2000- 2004

Marriott Hotel (Irving, TX)

Loss Prevention Officer 1986- 1991
Executive Security Services Member
Clients included: Oliver North, Henry Kissinger, Joan Collins, Ronnie Milsap,
Dallas Cowboys, NTSB Board of Inquiry Witness Protection, etc.
Work included joint ventures with various Government Agencies
including ATF, Customs, etc.

Political Activity

Ran for the County Board in 2004

-RESUME-

JOHN D. MCINTYRE

Education: B.S. 1967, M.S 1972, Ed. Adm. Cert. 1977 – Illinois State University

Residence: 812 Karin Drive
Normal, IL 61761 (34 years)

Phone: (Home) 309-452-0552
(Cell) 309-838-8626

D.O.B. – 1/16/43, Bloomington, IL

**Raised and attended elementary schools and high School in Farmer City, IL
(Grandparents from Bellflower, IL)**

Family: Wife - Lorraine M. (McElroy) McIntyre (Married 8/15/70)
Retired Teacher – elementary/reading specialist
B.S. Ill. State U., M.S. Ill. State U. (retired, June 2007)

Daughter – Amy K. McIntyre-Herman (Mark) age 34
Television Advertising Executive Producer
B.S. - St. Mary's/Notre Dame
(son) Charlie - 2 years
(daughter) Lauren - 6 months
Residence: Chicago, IL

Daughter - Kelly E. Muller (Brian) age 31
Middle School Counselor
B.S, U. of Iowa, M.S., Stetson U.
(son) Ethan – 3 years, (daughter) Kate – 18 months
Residence: Charlotte, NC

Son – Evan A. McIntyre, age 28
BI Claims Negotiator, State Farm Insurance
B.S., Purdue University
Residence: Winter Haven, FL

High School Teaching 1967-2006 (Retired, June,2007): Sociology/Psychology/Driver Education/Physical Education/Consumer Education/Guidance Counselor/Elementary and Junior-Senior High School Principal/ Department Chairman at NCHS (1995-2004), Bus Driver

Football Coaching: High School Assistant Coach: 1967 – El Paso, IL
Normal Comm. H.S. (IL) - 2004-2006
- High School Head Coach: 1970-73 Monmouth Yorkwood
Bloomington (IL) Central Catholic H.S. 1974-76, 1979-87
Guerin College Prep H.S. (Chicago) – 2003
- College Assistant Coach: Monmouth (IL) DC 1968-69
Eureka College (IL) – DC 1996-98, OC 2000-2002
Illinois State U. – GA 1977, Assistant DL/Spec. 1994-95
- Arena Football: Bloomington Extreme (UIF) – OL 2006, OC
2007, Offensive Co-ordinator – UIF All-Star game, 8/18/07
(Also coaching duties in track, wrestling, basketball at Eureka
College, El Paso, Monmouth College, Yorkwood H.S., Central
Catholic H.S.)

Business: Corn Detasseling Contractor for Funk Seeds, Golden Harvest 1975 - 1990
Owner/Agent – Farmers Insurance Group Agencies in Normal &
Farmer City) – 1978-86

Community Service: Representative to McLean Board 1980-86 Normal District #6
Chairman of Health Services Committee 1984-86
McLean County Board of Health 1984-86
Illinois State Board of Education Secondary School Evaluation Team – 1999, 2000
North Central Association of Schools Evaluation Visiting Team

Other Activities: Coached in State High School Football Championship Games –
1982,'83,'87,'05,'06 – W3L2 and State Shrine All-Star games – 1983,'84,'88
Inducted – Illinois Football Coaches Association Hall of Fame - 1995
Central Catholic High School Hall of Fame – 2001
Bloomington-Normal Officials Association – 2007
Member Young Men's Club of Bloomington-Normal
Statewide Football Clinic Speaker and Public Speaker
Grand Marshall of Normal Community High School Homecoming Parade- 2007
Baccalaureate Speaker for Normal Community High School - 2007

Administration: Cooperative Work Training Supervisor for students from LeRoy,
Heyworth, Ellsworth, Saybrook – Arrowsmith, Lexington 1977-78
Interim Principal of Octavia High School, Colfax 2nd Sem. 1977
Principal of Epiphany School in Normal 1986 – 88
Building Chairman Principal's Committee, Normal Community High School

**An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2008
Combined Annual Appropriation and Budget Ordinance
General Fund 0001, County Board Department 0001**

WHEREAS, the McLean County Board, on November 21, 2007, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2008 Fiscal Year beginning January 1, 2008 and ending December 31, 2008; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the General Fund 0001, the County Board Department 0001, Fleet Management Program 0100; and,

WHEREAS, the annual operating budget for the County Board includes revenues and expenditures for purchase of vehicles for the Sheriff's Department and other departments within the General Fund; and,

WHEREAS, a Sheriff's Department police vehicle was damaged in a single vehicle accident and sold for salvage value; and,

WHEREAS, the salvage value proceeds need to be recognized as revenue in the budget of the County Board, Fleet Management program; and,

WHEREAS, the Executive Committee, at its regular meeting on Tuesday, October 14, 2008, recommended approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2008 Combined Annual Appropriation and Budget Ordinance, now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

- (1) That the County Auditor is hereby directed to add to the appropriated budget of the County Board, Department 0001, Fleet Management Program 0100 the following appropriations:

	<u>ADOPTED</u>	<u>INCREASE</u>	<u>AMENDED</u>
County Board Department 0001			
0001-0001-0100-0450.0033			
Insurance Settlements	\$ 0.00	\$ 6,211.00	\$ 6,211.00
County Board Department 0001			
0001-0001-0100-0850.0001			
Capital Assets	\$ 179,406.00	\$ 6,211.00	\$ 185,617.00

(2)

(2) That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County this 21st day of October, 2008.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board

e: john/cobd/ea_cobd.oct08

PROCLAMATION or RESOLUTION

McLean County, City of Bloomington, Town of Normal, Illinois Wesleyan University and
Illinois State University, Illinois.

WHEREAS, international, national and local GIS community is requesting that the 19th of November, 2008 be recognized as GIS Day 2008.

WHEREAS, geography has played a defining role in the settlement, history, and cultural heritage of our nation and humanity; and

WHEREAS, an understanding of geographical concepts is crucial to maintain a balance between the wise use of earth's natural resources, continued economic prosperity, and the general health and well-being of citizens; and

WHEREAS, the management, use, and exchange of geographic information is essential for effective decision making by all local agencies involved; and

WHEREAS, Geographic Information Systems (GIS) technology provides an efficient and effective means for managing geographic information; and

WHEREAS, extensive efforts are underway in various public and private agencies and organizations throughout the United States and the world to develop, incorporate, and utilize GIS technology; and

WHEREAS, there is a need to promote GIS awareness, education, and technical training among various groups to most appropriately and wisely utilize this rapidly developing technology; and

NOW, THEREFORE, WE, Matt Sorensen, Chairman of McLean County Board; Steve Stockton, Mayor of the City of Bloomington; Chris Koos, Mayor of the Town of Normal, Richard Wilson President, Illinois Wesleyan University, Dr. Al Bowman, President, Illinois State University, do hereby declare the 19th of November, 2008, as

GIS DAY 2008

Matt Sorensen
Chairman
McLean County Board

Steve Stockton
Mayor
City of Bloomington

Chris Koos
Mayor
Town of Normal

Richard Wilson
President
Illinois Wesleyan University

Dr. Al Bowman
President
Illinois State University

**An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2008
Combined Annual Appropriation and Budget Ordinance
General Fund 0001, County Clerk's Office 0005**

WHEREAS, the McLean County Board, on November 20, 2007, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2008 Fiscal Year beginning January 1, 2008 and ending December 31, 2008; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the General Fund 0001, County Clerk's Office 0005; and,

WHEREAS, expenditures in the County Clerk's Office have substantially exceeded the approved budget; and,

WHEREAS, the Finance Committee, at its regular meeting on Wednesday, October 1, 2008, recommended approval of an Emergency Appropriation Ordinance to fund necessary expenditures for the remainder of Fiscal Year 2008; now therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to add to the appropriated budget of the General Fund 0001, County Clerk's Office 0005 the following revenue:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED BUDGET</u>
Unappropriated Fund Balance 0001-0005-0006-0400.0000	\$ 0.00	\$ 96,000.00	\$ 96,000.00
Unappropriated Fund Balance 0001-0005-0007-0400.0000	\$ 0.00	<u>\$ 11,000.00</u>	<u>\$ 11,000.00</u>
Total:		\$107,000.00	\$107,000.00

(2)

2. That the County Auditor is directed to add to the appropriated budget of the General Fund 0001, County Clerk's Office 0005 the following appropriations:

Books/Videos/Publications 0001-0005-0006-0612-0001	\$100.00	\$ 62.00	\$162.00
Office Supplies 0001-0005-0006-0620-0001	\$1,620.00	\$994.00	\$2,620.00
Non-Major Equipment 0001-0005-0006-0621-0001	\$2,225.00	\$16,000.00	\$18,225.00
Election Supplies 0001-0005-0006-0626-0001	\$13,500.00	\$4,000.00	\$17,500.00
Letterhead/Printed Forms 0001-0005-0006-0629-0001	\$51,250.00	\$17,000.00	\$68,250.00
Postage 0001-0005-0006-0630-0001	\$10,900.00	\$ 6,000.00	\$16,900.00
Advertising/Legal Notices 0001-0005-0006-0701-0001	\$28,000.00	\$6,000.00	\$34,000.00
Equip Maintenance/Contractual 0001-0005-0006-0750-0001	\$26,260.00	\$4,548.00	\$30,808.00
Non-Contractual Services 0001-0005-0006-0773-0001	\$102,000.00	\$12,000.00	\$114,000.00
Purchase Election Equipment 0001-0005-0006-0831-0001	\$52,350.00	\$29,396.00	\$81,746.00
Seasonal Employees 0001-0005-0007-0516-0001	\$ 6,780.00	\$ 6,000.00	\$12,780.00
Overtime Pay 0001-0005-0007-0526-0001	\$ 6,745.00	\$ 5,000.00	\$11,745.00
Total:		\$107,000.00	

(3)

3. That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the County Clerk.

ADOPTED by the County Board of McLean County this 21st day of October, 2008.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

Matt Sorenson, Chairman
McLean County Board



PeggyAnn Milton
McLean County Clerk

Government Center
115 E. Washington Street, Room 102 • PO Box 2400 • Bloomington, IL 61702-2400
(309) 888-5190 • Fax (309) 888-5932
Tax Administration (309) 888-5187
Elections Administration (309) 888-5186
peggyann.milton@mcleancountyil.gov • www.mcleancountyil.gov/countyclerk

DATE: September 24, 2008
TO: Honorable Vice Chairman Owens and Finance Committee Members
FROM: PeggyAnn Milton
RE: Emergency Appropriation Ordinance

Enclosed you will find an Emergency Appropriation request in the amount of \$107,000.

Based on election changes associated with HAVA (Help America Vote Act)/ADA accessibility requirements and the large expected voter turnout for the General Election, additional expenses are needed.

With regards to HAVA grants; in previous years, we utilized those funds to reimburse back expenses. This year, however, we were unable to do so. During the FY2008 Budget Cycle, we included HAVA revenue in the amount of \$104,000 but inadvertently omitted same from the expense side. The majority of the expenses incurred this year are associated with ADA machines and bags. To date \$81,900 has been received from the State Board of Elections and an additional \$18,000 will be received soon.

Thank you for your consideration of this request.

Respectfully submitted,

PeggyAnn Milton
McLean County Clerk

Memo

To: Honorable Members of the Justice Committee
From: Lori A. McCormick
CC: Chief Judge Elizabeth A. Robb
Date: 9/24/2008
Re: FY 08 Congressionally Mandated Grant - Drug Court

In June, the McLean County Board granted the court services department permission to apply for a FY 2008 Congressionally Mandated Award for the county's drug court program. On September 16, 2008, the court services department received notification that the application has been approved in the amount of \$333,002.

I am now requesting approval to accept the grant. The attached postaward document that requires Chairman Sorensen's signature and instructions are attached to this memo. As can be seen by the budget categories the grant does not entail any personnel costs, nor match. The project period is from 9/1/2008 to 8/31/2011.

I will be present at the Justice Committee meeting, to answer any questions you may have.

Thank you for your consideration in this matter.

McLEAN COUNTY - GRANT INFORMATION FORM

General Grant Information

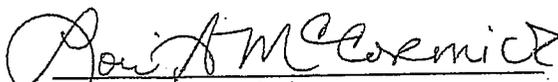
<u>Requesting Agency or Department:</u> McLean County Court Services		<u>This request is for:</u> <input checked="" type="checkbox"/> A New Grant <input type="checkbox"/> Renewal/Extension of Existing Grant	
<u>Granting Agency:</u> Department of Justice3		<u>Grant Type:</u> <input checked="" type="checkbox"/> Federal, CFDA #: <input type="checkbox"/> State <input type="checkbox"/> Other	<u>Grant Date:</u> Start: 9/1/2008 End: 8/31/2011
<u>Grant Title:</u> McLean County Drug Court			
<u>Grant Amount:</u> \$333,002		<u>Grant Funding Method:</u> <input type="checkbox"/> Reimbursement, Receiving Cash Advance <input type="checkbox"/> <input type="checkbox"/> Pre-Funded <u>Expected Initial Receipt Date:</u>	
<u>Match Amount (if applicable):</u> Required Match :\$0 Overmatch: \$0			
<u>Grant Total Amount:</u> \$333,002		<u>Source of Matching Funds (if applicable):</u>	
<u>Will it be likely to obtain this grant again next FY?</u> <input type="checkbox"/> Yes <input type="checkbox"/> No		<u>Equipment Pass Through?</u> <input type="checkbox"/> Yes <input type="checkbox"/> No <u>Monetary Pass Through?</u> <input type="checkbox"/> Yes <input type="checkbox"/> No	

Grant Costs Information

<u>Will personnel be supported with this grant:</u> <input type="checkbox"/> Yes (complete personnel portion below) <input checked="" type="checkbox"/> No	<u>A new hire will be responsible for financial reporting:</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																								
<table border="1"> <thead> <tr> <th colspan="2">Grant Expense Chart</th> </tr> <tr> <th>Personnel Expenses</th> <th>Costs</th> </tr> </thead> <tbody> <tr> <td>Number of Employees:</td> <td></td> </tr> <tr> <td>Personnel Cost</td> <td>\$</td> </tr> <tr> <td>Fringe Benefit Cost</td> <td>\$</td> </tr> <tr> <td>Total Personnel Cost</td> <td>\$</td> </tr> <tr> <td colspan="2"><u>Additional Expenses</u></td> </tr> <tr> <td>Subcontractors</td> <td>\$297,986</td> </tr> <tr> <td>Equipment</td> <td>\$23,516</td> </tr> <tr> <td>Other</td> <td>\$11,500</td> </tr> <tr> <td>Total Additional Expenses</td> <td>\$</td> </tr> <tr> <td>GRANT TOTAL</td> <td>\$333,002</td> </tr> </tbody> </table>	Grant Expense Chart		Personnel Expenses	Costs	Number of Employees:		Personnel Cost	\$	Fringe Benefit Cost	\$	Total Personnel Cost	\$	<u>Additional Expenses</u>		Subcontractors	\$297,986	Equipment	\$23,516	Other	\$11,500	Total Additional Expenses	\$	GRANT TOTAL	\$333,002	<u>Description of equipment to be purchased:</u> SPSS data base, Instant Drug Testing Cups, Patches, Intoxilyzer, Disposable mouthpieces, <u>Description of subcontracting costs:</u> Program evaluation, Mental Health Treatment, Family Support Services <u>Other requirements or obligations:</u>
Grant Expense Chart																									
Personnel Expenses	Costs																								
Number of Employees:																									
Personnel Cost	\$																								
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Other	\$11,500																								
Total Additional Expenses	\$																								
GRANT TOTAL	\$333,002																								

Grant Total must match "Grant Total Amount" from General Grant Information

Responsible Personnel for Grant Reporting and Oversight:


Department Head Signature

9-19-08
Date


Grant Administrator/Coordinator Signature (if different)

9-19-08
Date

OVERSIGHT COMMITTEE APPROVAL	
Chairman _____	Date _____

Form Date: 4/21/06



Department of Justice
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 16, 2008

Chairman Matt Sorensen
McLean County
104 W Front Street
Bloomington, IL 61702-2400

Dear Chairman Sorensen:

On behalf of Attorney General Michael B. Mukasey, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 08 Congressionally Mandated in the amount of \$333,002 for McLean County.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Angela K. Antoniewicz, Program Manager at (202) 616-9080; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script, reading "Jeffrey L. Sedgwick".

Jeffrey L. Sedgwick
Acting Assistant Attorney General

Enclosures



Department of Justice
Office of Justice Programs
Office for Civil Rights

Washington, D.C. 20531

September 16, 2008

Chairman Matt Sorensen
McLean County
104 W Front Street
Bloomington, IL 61702-2400

Dear Chairman Sorensen:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

Ensuring Access to Federally Assisted Programs

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEOP), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

1) Meeting the EEOP Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEOP reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEOP and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEOP, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEOP specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

2) Submitting Findings of Discrimination

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEOP, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



Department of Justice
Office of Justice Programs
Office of the Chief Financial Officer

Washington, D.C. 20531

September 16, 2008

Chairman Matt Sorensen
McLean County
104 W Front Street
Bloomington, IL 61702 - 2400

Reference Grant Number: 2008-DD-BX-0424

Dear Chairman Sorensen:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

Category	Budget
Personnel	\$0
Fringe Benefits	\$0
Travel	\$0
Equipment	\$23,516
Supplies	\$1,500
Construction	\$0
Contractual	\$297,986
Other	\$10,000
Total Direct Cost	\$333,002
Indirect Cost	\$0
Total Project Cost	\$333,002
Federal Funds Approved:	\$333,002
Non-Federal Share:	\$0
Program Income:	\$0

A match is not required for this grant program.

All individual consultant fees in excess of \$450 per 8 hour day require prior approval of OJP.

All Sole Source procurement in excess of \$100,000 requires written justification and the prior approval of OJP.

If you have questions regarding this award, please contact:

- Program Questions, Angela K. Antoniewicz, Program Manager at (202) 616-9080
- Financial Questions, the Office of Chief Financial Officer, Customer Service Center(CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 2

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) McLean County 104 W Front Street Bloomington, IL 61702-2400		4. AWARD NUMBER: 2008-DD-BX-0424	
1A. GRANTEE IRS/VENDOR NO. 376001568		5. PROJECT PERIOD: FROM 09/01/2008 TO 08/31/2011 BUDGET PERIOD: FROM 09/01/2008 TO 08/31/2011	
3. PROJECT TITLE McLean County Drug Court		6. AWARD DATE 09/16/2008	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 333,002	
		11. TOTAL AWARD \$ 333,002	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY08(BJA - Byrne Discretionary Grants) P.L. 110-161			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Jeffrey L. Sedgwick Acting Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Matt Sorensen County Board Chairman	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B D1 80 00 00 333002		21. HD1UGT0243	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

AWARD CONTINUATION
SHEET
Grant

PAGE 2 OF 2

PROJECT NUMBER 2008-DD-BX-0424

AWARD DATE 09/16/2008

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. No portion of these federal grant funds shall be used towards any part of the annual cash compensation of any employee of the grantee whose total annual cash compensation exceeds 110% of the maximum salary payable to a member of the Federal government's Senior Executive Service at an agency with a Certified SES Performance Appraisal System for that year.
6. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
7. All contracts under this award should be competitively awarded unless circumstances preclude competition. When a contract amount exceeds \$100,000 and there has been no competition for the award, the recipient must comply with rules governing sole source procurement found in the current edition of the OJP Financial Guide.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Maria A. Berry, Environmental Coordinator

Subject: Categorical Exclusion for McLean County

Awards under this program will be used to develop national demonstration, training, and technical assistance programs.

None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

- 1) New construction.
- 2) Renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain.
- (3) A renovation which will change the basic prior use of a facility or significantly change its size.
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment.
- (5) Implementation of a program involving the use of chemicals.

Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of the Code of Federal Regulations. Additionally, the proposed action is neither a phase nor a segment of a project which when reviewed in its entirety would not meet the criteria for a categorical exclusion.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER
2008-DD-BX-0424

PAGE 1 OF 1

This project is supported under FY08(BJA - Byrne Discretionary Grants) P.L. 110-161

1. STAFF CONTACT (Name & telephone number)

Angela K. Antoniewicz
(202) 616-9080

2. PROJECT DIRECTOR (Name, address & telephone number)

Lori McCormick
Director
115 E. Washington
P.O. Box 2400
Bloomington, IL 61762-2400
(309) 888-5361

3a. TITLE OF THE PROGRAM

Congressionally Mandated Award

**3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

4. TITLE OF PROJECT

McLean County Drug Court

5. NAME & ADDRESS OF GRANTEE

McLean County
104 W Front Street
Bloomington, IL 61702-2400

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 09/01/2008 TO: 08/31/2011

8. BUDGET PERIOD

FROM: 09/01/2008 TO: 08/31/2011

9. AMOUNT OF AWARD

\$ 333,002

10. DATE OF AWARD

09/16/2008

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Discretionary Grants Program (Byrne Discretionary Program) helps local communities improve the capacity of local justice systems and provides for national support efforts. This project is authorized and funded through a line item in the FY 08 Congressional Budget. Funds should be used for purposes recommended by Congress.

The McLean County Court Services will enhance the County's Drug Court and evaluate its effectiveness. The McLean County Drug Court has been in operation since 2006 through a BJA Drug Court Planning grant, with 30 current participants and a capacity of 50, and faces three gaps in services that need to be addressed. Those needs include program evaluation, mental health treatment, and family support services.

While data has been collected since its inception, it has not been used to determine whether the program's goals are being met and if changes need to be made to improve the program. The County will address the mental health treatment gap in service by contracting with a licensed therapist to provide mental health assessments and individual counseling for the vast majority of drug court clients with mental health issues. Also important to the success of drug court participants is family involvement, improving relationships with family members, and improving parenting skills. Funding will be used to develop a formal family unit program and parenting classes.

NCA/NCF

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF BLOOMINGTON
THE COUNTY OF MCLEAN
AND THE TOWN OF NORMAL
REGULATING THE USE BY THE COUNTY OF MCLEAN
AND THE TOWN OF NORMAL
OF THE POLICE SHOOTING RANGE FACILITY
OF THE CITY OF BLOOMINGTON**

WHEREAS, under Article 7, Section 10, of the 1970 Illinois Constitution, units of local government may contract among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance; and

WHEREAS, the City of Bloomington and the Town of Normal are home rule municipalities under Article 7, section 6, of the 1970 Illinois Constitution; and

WHEREAS, the County of McLean is a unit of local government exercising power under the Illinois Counties Code (55 ILCS 5/1-1001, et seq.); and

WHEREAS, the City of Bloomington, the County of McLean, and the Town of Normal desire to agree on the manner in which Law Enforcement Agencies use the Police Shooting Range owned by the City of Bloomington; and

WHEREAS, the McLean County Board, the Board of Trustees of the Town of Normal, and the Bloomington City Council have, by appropriate actions, authorized this Agreement,

I. STATEMENT OF PURPOSE

The shooting range owned by the City of Bloomington is intended to supply training supplemental to the training required by the Police Training Act (50 ILCS 705/1 et seq.) and the Firearms Training for Peace Officers Act (50 ILCS 710/1, et seq.). The facility is owned by the City of Bloomington and is located in Martin Township in unincorporated McLean County.

II. DEFINITIONS

When used in the Agreement, the following terms shall have the meaning indicated:

“Agency / Agencies”: The Town of Normal and the County of McLean Police Agencies.

“Chief”: The City of Bloomington Chief of Police or his designee.

“Facility”: The City of Bloomington Police Shooting Range

III. ADMINISTRATION

The facility shall be administered by the Chief.

IV. USE OF THE FACILITY

The City of Bloomington shall permit the agencies to use the facility under the following conditions.

A. Scheduling

Agencies will submit requests to the Chief by May 1st for the following year. The Chief shall establish a master schedule each year for the use of the facility. Each agency will be assigned 25 shooting dates for the year. A proposed schedule will be given to the agencies for their review. Each agency will be responsible for notifying the Chief of any problems with the scheduled dates. The Chief will issue a final schedule.

Should an agency be unable to use the range during a scheduled time after the final schedule has been issued, the Chief will assign that agency an alternate date if one is available and the agency requests one. Likewise, if the range becomes unavailable on a date scheduled for use by either agency, the Chief will schedule an alternate date if desired. The Chief will assign alternate dates only upon request. The Chief will make every effort to provide 25 shooting dates per year for each agency; however, the agency may receive fewer dates if scheduling problems occur that are beyond the control of the Chief.

Each agency may schedule shooting dates in addition to those listed on the master schedule on an as needed basis by contacting the Chief. There shall be no limit on the number of times any agency may use the shooting range during a given year, but requests for use will be subject to range availability. The agencies understand and agree that rescheduling canceled dates from the master schedule shall take precedence over scheduling any additional shooting time.

B. Supervision

Agencies shall comply with the conditions of the Special Use Permit for the range property issued by the McLean County Board, a copy of which has been previously supplied and is incorporated herein by reference.

Each agency shall be required to provide a range officer who shall be present at all times the agency uses the facility. The use of the facility shall be conditioned on the agency providing the Chief a current list of approved range officers employed by the agency using the range. Failing to provide the list or to keep it current, shall be grounds to refuse to allow the agency to use the facility.

C. Equipment

Agencies using the shooting range shall provide their own ammunition, targets, and related equipment.

The indoor range will be limited to use of lead free ammunition only. Any agency using lead ammunition will be responsible for the cost of lead abatement at the facility as well as for any additional losses suffered by the City of Bloomington in relation to the use of lead ammunition, including loss of use of the facility during such time as needed to abate the property.

D. Damage

Each agency using the shooting range shall be responsible for damages that were due to negligence, or misuse of site equipment. Damages associated with regular wear and tear of the equipment are the responsibility of the City of Bloomington.

The range master for each agency shall inspect the shooting range site for any damage at the beginning of each day the range is used by the requesting agency and shall notify the Bloomington Police Department as soon as reasonably possible of such damage. If such notification is not made, the agency shall be billed for any damage discovered at the shooting range site after such agency used the range.

E. Annual Range Preparation

The Bloomington Police Department seeks assistance from the other agencies in preparing the shooting ranges for annual use. All three agencies agree to assign a minimum of one range officer, (if requested) and preferably each Department's head range instructor, for forty (40) hours per year to perform range preparation duties.

V. RANGE FEES / BILLING

Each agency will pay the City of Bloomington an annual fee of seven thousand seven hundred and fifty dollars (\$7,750.00) for use of the facility for 2008-2009. This fee shall be paid on January 1st of each year and shall represent payment for use from previous July 1 to current year June. The fee shall be the same regardless of the number of times the agency uses the facility during the year. Fees will increase three percent (3%) each July 1st, starting 2009, payable January 2010.

VI. MAINTENANCE

The City of Bloomington will maintain the current physical facility and upkeep of the property as it is as of July 1st. However, during the term of this Agreement, the City of Bloomington shall remove the gravel on the pistol shooting side and fill it in with concrete, pour a concrete pad for a future "entry house", and increase the size of the rifle range, if feasible. If an agency cannot use the facility because it is not in operating condition (defined as the ability to qualify by state standards) on a scheduled shooting date, that agency may receive a reduction in the annual fee, but only under the following conditions: There shall be no reduction in the fee if the agency receives 25 shooting dates during the year. If any agency receives fewer than 25 shooting dates a reduction shall be made only for those dates missed because of operational conditions with the facility. To receive a fee reduction under those circumstances the agency must contact the Chief or his designee immediately to report that the facility is not in operating condition and remain at the facility, if requested to do

so, until the Chief or his designee can verify and document the problem. An agency entitled to reduction shall receive \$280.00 for each scheduled shooting date missed.

VII. LIABILITY

Each of the parties to this Agreement shall insure themselves or obtain insurance in an aggregate amount of \$1,000,000.00 (one million dollars) per incident for claims or judgments against them arising from the construction, management, operation, or maintenance of the Training Facility established by the agreement. Each party to this Agreement shall indemnify and hold harmless the other parties to this Agreement against all liability arising for injury to person or property resulting from the acts of each party's own employees.

In the event an employee of any jurisdiction which is a party to this Agreement is injured in such a manner as to require the jurisdiction employing said officer to pay claims to said officer under the Worker's Compensation Act, the expenses for such injury shall be borne by the jurisdiction employing the officer and shall not be subject to contribution from the other two jurisdictions entering into this Agreement.

Each party to the Agreement shall waive any claims for damages or injury which it may have a right to assert against any other party to this Agreement which arises from the management, operation, or maintenance of the Training Facility established by this Agreement, excepting claims for misappropriation of funds and claims for damages or injury resulting from willful or wanton conduct of an employee of a party to the Agreement.

Nothing in the Agreement is intended to modify or waive the protections each party has under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.).

VIII. AMENDMENT OF AGREEMENT

This Agreement may be amended from time to time as deemed appropriate by the parties to the Agreement. Any party wishing to withdraw is required to give thirty days notice of such intention to the other parties to this Agreement before June 1st of any year effective July 1st of that year.

IX. TERM

This Agreement shall remain in full force and effect for a period of three (3) years, beginning on July 1, 2008 and terminating on June 30, 2011. First payment is due January 1, 2009.

X. SEVERABILITY

In the event any portion of this Agreement is held by any court to be unconstitutional or in excess of the powers granted by law to the parties to this Agreement, such ruling or findings shall not void

this Agreement, but shall instead be deemed to have severed such provisions from the remainder of this Agreement.

Date

COUNTY OF MCLEAN

By: _____
Chairman, McLean County Board

By: _____
Sheriff, McLean County

ATTEST: _____
McLean County Clerk

Date

CITY OF BLOOMINGTON

By: _____
Mayor

ATTEST: _____
Bloomington City Clerk

Date

TOWN OF NORMAL

By: _____
Mayor

ATTEST: _____
Normal Town Clerk

**An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2008
Combined Annual Appropriation and Budget Ordinance
General Fund 0001, Facilities Management Department 0041**

WHEREAS, the McLean County Board, on November 20, 2007, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2008 Fiscal Year beginning January 1, 2008 and ending December 31, 2008; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the General Fund 0001, the Facilities Management Department 0041, Juvenile Detention Center Program 0022; and,

WHEREAS, the outside recreation court at the Juvenile Detention Center sustained damage to the concrete deck and the perimeter joints where the exterior building walls and the concrete deck meet; and,

WHEREAS, a professional engineering firm was retained by the County's property insurance carrier to determine if the damages were caused by an earthquake that occurred in southern Illinois on Friday, April 18, 2008; and,

WHEREAS, the report of the engineers determined that the damages to the concrete deck and the perimeter joints were not caused by the earthquake and, therefore, are not eligible to be filed as a property damage claim with the County's property insurance carrier; and,

WHEREAS, bid specifications and detailed plans were prepared by an architectural firm in order to solicit formal bids from qualified construction firms to repair the damages at the Juvenile Detention Center; and,

WHEREAS, on Tuesday, September 23, 2008, a formal bid opening was held and all bids received were opened and read aloud; and,

WHEREAS, the Property Committee, at its regular meeting on Thursday, October 2, 2008, recommended approval of the low bid to repair the damages at the Juvenile Detention Center in the amount of \$57,450.00 which was submitted by Core Construction (Otto Baum Company, Inc.) Morton, Illinois; and,

WHEREAS, County staff recommends a 15% contingency of \$8,617.00 be included in the project to cover any unforeseen items during construction and repairs; and,

WHEREAS, the Property Committee, at its regular meeting on Thursday, October 2, 2008, recommended approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2008 Combined Annual Appropriation and Budget Ordinance, now, therefore,

(2)

BE IT ORDAINED by the McLean County Board as follows:

- (1) That the County Treasurer is hereby directed to make an Emergency Appropriation from the unappropriated fund balance of the County's General Fund 0001 in the amount of \$66,067.00 and to amend the Fiscal Year 2008 Combined Annual Appropriation and Budget Ordinance as follows:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Board Department 0001-0001-0001-0400.0000 Unappropriated Fund Balance:	\$ 0.00	\$66,067.00	\$66,067.00

- (2) That the County Auditor is hereby directed to add to the appropriated budget of the Facilities Management Department 0041, Juvenile Detention Center Program 0022 the following appropriation:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
Facilities Management Department 0001-0041-0022-0850.0001 Capital Improvements:	\$ 0.00	\$66,067.00	\$66,067.00

- (3) That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the Director of Facilities Management.

ADOPTED by the County Board of McLean County this 21st day of October, 2008.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board

Date: September 24, 2008

To: McLean County Board
115 E. Washington Street
Bloomington, Illinois

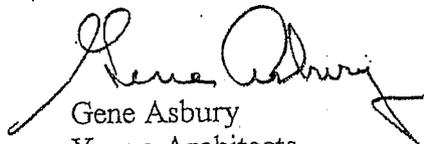
Re: **Construction Bids**
Concrete Replacement in the Outdoor Exercise Deck
McLean County Juvenile Detention Center
903 N. Main Street
Normal Illinois.

Bids for this work were received at 2:00 PM Tuesday, September 23rd, 2008, in the basement meeting room of the McLean County Law and Justice Center.

The low bidder was Core Construction (Otto Baum) in the amount of \$ 57,450.00 and we hereby recommend a contract for construction, in that amount, be awarded to them. We are well acquainted with Core construction and highly recommend them for this project.

We would also recommend that a contingency of 15% in the amount of \$ 8,617.50 be accepted by the County Board for a total contract with contingency in the amount of \$ 66,067.50.

Sincerely;


Gene Asbury
Young Architects


Paul Young
Young Architects

BID TABULATION

MCLEAN COUNTY JUVENILE DETENTION CENTER – Exterior Deck Replacement

903 North Main Street
Normal, Illinois

September 23, 2008

YOUNG ARCHITECTS

GENERAL CONTRACTOR	BID SECURITY	ADDENDUM 1, 2 & 3 RECEIVED	BASE BID	REMARKS
Core Construction (Ottobauum)	✓	✓	\$ 57,450.00	
Cornerstone Construction Company				DID NOT BID
Felmley-Dickerson	✓	✓	\$ 89,950.00	
P. J. Hoerr	✓	✓	\$ 106,000.00	ALT \$ 3,000.00 (Flashing Alternate)
Stark Excavating Inc.	✓	✓	\$ 63,860.00	ALT \$ 1,600.00 (Flashing Alternate)
Stelle Construction				DID NOT BID
J. G. Stewart Contractors, Inc.	✓	✓	\$ 72,378.00	



OTTO BAUM COMPANY, INC.

C O N T R A C T O R S

MASONRY * CONCRETE * EARTHWORK * SITE/CIVIL * RESTORATION

www.ottobaum.com

309-266-7114 * Fax 309-263-1050

866 N. Main St. * P.O. Box 181 * Morton, IL 61550

TELECOPIER COVER LETTER

RECEIVED

DATE 9/23/08

TIME _____

SEP 23 2008

Facilities Mgt. Div.

PLEASE DELIVER THE FOLLOWING TO:

Name _____

Fax Number 309-662-5610

Company: Young Architects

FROM: Craig Holthaus

FAX NUMBER: (309) 263-1050

We are transmitting 7 pages (including this cover letter)

REMARKS: Bid attached.

IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL BACK AS SOON AS POSSIBLE.

BID FORM

Location: McLean County Juvenile Detention Center
903 N. Main Street
Normal, Illinois

Submit bid to: Young Architects
211 S. Prospect - Suite 3
Bloomington, Illinois 61704

Bid date: Tuesday September 23, 2008

Bid time: 2:00 P.M.
Removal and replacement of the concrete top deck in the Outdoor
Exercise Yard as shown on the Contract Documents
Drawings and Specifications dated 08-01-08

Scope of work

The Undersigned:

Acknowledges receipt of the Project Manual, Architectural Drawings and Specifications
entitled

McLean County Juvenile Detention Center
Exercise Yard Concrete Replacement
Normal, Illinois"

Agrees to have 1) examined the site to a degree of detailed knowledge and 2)
examined all bidding documents and shall be responsible for performing all work
specifically required by any part of the bidding documents, including all drawings
and specifications, for a complete project even though such work may be included
as related requirements specified or required by others' responsibilities.

Holding of bid

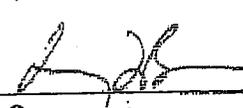
Bidder agrees to hold this bid valid for at least 60 calendar days after bid opening date, to
enter into and execute a contract with the Owner if awarded on the basis of their bid,
furnish all permits, bonds and insurance required by the bidding documents, and
accomplish the work in accordance with the Contract.

OTTO BAUM COMPANY, INC.

Contractor

By

Title


President

Date

9/23/08

00 40.00 - 1

BID FORM

08-01-08

BID FORM

Acceptance and assignment

If awarded the Contract for the work the contractor submitting the bid agrees to enter into and sign this contract. Contractor represents that no assignment, sublease, or transfer of all or any part of the interest in this proposal has been made, or will be made prior to Owner's acceptance and agrees not to assign, sublet or transfer all or any part of his interest herein without the written consent of the Owner.

Withdrawal of bid

Agrees that withdrawal of this Bid or Proposal, or failure to sign the Agreement within the times as specified (60 days) shall automatically bar undersigned from any further consideration and terminate any and all rights undersigned may have acquired in, by, or through this Bid Proposal. Also agrees that any withdrawal will constitute forfeiture of his bid deposit to the Owner as liquidated damages for such failure, refusal, or acceptance.

Bonds, insurance, schedules

Agrees to furnish the following information within the stipulated times.

- A - Prior to Commencement of the Work, an Insurance Certification.
- B - Within thirty (30) days after the Agreement Date, a Preliminary Schedule, and a complete Contract Amount Breakdown including other material supplier's list not requested on this bid form.

Acknowledgment of Addendums

Contractor acknowledges receipt of the following Addendum's that become part of the Project Manual entitled "McLean County Juvenile Detention Center - Normal, IL."

Addendum #1	8/29/08	Terri Sedall
Addendum Number	Date	Signed as Received
Addendum #2	9/5/08	Terri Sedall
Addendum Number	Date	Signed as Received
Addendum #3	9/10/08	Terri Sedall
Addendum Number	Date	Signed as Received
Addendum #4		
Addendum Number	Date	Signed as Received

OTTO BAUM COMPANY, INC.

Contractor

By [Signature]
Title President

Date

9/23/08

BID FORM

Contract price

GENERAL CONSTRUCTION

Bidder agrees to perform all Contract Requirements of the Work as set forth in the Contract Documents for the complete installation of all General Work. Work must be completed prior to November 21st.

Base Bid \$ 57,450.00

Sequences and schedules

Agrees that the project can be substantially completed in the following number of days:
Agrees that if awarded the Contract for the work will accept the assignment and will start the work immediately upon the Owner's acceptance of this proposal and will do the work continuously to completion. Projected date to commence construction, pending acceptance of proposal by McLean County. 10/22/08

Projected construction period in days: 30 calendar days (11/21/08)

Fees for changes in work (CHANGE ORDERS)

Agrees that if awarded the Contract for the work, any changes in the work which may be ordered by the Owner, the following percentages shall be used, as applicable, in contract price adjustments in accordance with the General Conditions:

Work performed directly by Contractor's own personnel: Actual cost of the work plus 15 % of the cost of such additional work, such percentage to provide compensation for costs of hand tools, small equipment, field overhead (supervision above working foreman level and all other indirect labor and material costs), home office overhead, and profit.

Work performed by Subcontractor's own personnel: Actual cost of the subcontractor's work plus 10 % of the cost of such additional work, such percentage to provide compensation for Contractor's field overhead (supervision above working foremen level and all other indirect labor and material costs), home office overhead, and profit.

OTTO BAUM COMPANY, INC.

Contractor

By [Signature]
Title President

Date

9/23/08



BID FORM

00 40 00 - 3

BID FORM
08-01-08

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

Otto Baum Company, Inc.
P.O. Box 161 Morton, IL 61550-

as Principal, hereinafter called the Principal, and
Travelers Casualty and Surety Company of America
Hartford, Connecticut

a corporation duly organized under the laws of the State of Connecticut
as surety, hereinafter called the Surety, are held and firmly bound unto
McLean County Law & Justice Center

104 W. Front Street, Bloomington, IL 61702-2400

as Obligee, hereinafter called the Obligee, in the sum of

Five Percent of Bid Amount***** Dollars (\$ 5% of Bid Amt)
for the payment of which sum well and truly to be made, the said Principal and the said Surety,
bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally,
firmly by these presents.

WHEREAS, the Principal has submitted a bid for
Remodeling of the Juvenile Detention Center
930 N. Main Street, Normal, IL

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with
the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding
or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt
payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter
such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the
penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good
faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void,
otherwise to remain in full force and effect.

Signed and Sealed this 23rd day of September

Terri Seabell
(Witness)

{ *[Signature]*
(Principal)

Otto Baum Company, Inc. 969



Nancy Ruffell
(Witness)

{ *[Signature]*
(Surety)
Sue Carruthers
Attorney-in-Charge

Travelers Casualty and Surety Company of America



POWER OF ATTORNEY



Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
Seaboard Surety Company
St. Paul Fire and Marine Insurance Company

St. Paul Guardian Insurance Company
St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-in Fact No. 220107

Certificate No. 002446144

KNOW ALL MEN BY THESE PRESENTS: That Seaboard Surety Company is a corporation duly organized under the laws of the State of New York, that St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company and St. Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company, Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Maryland, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc. is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Philip A. Kuhl, Nancy L. Rule, Sue Carruthers, Laura L. Andrews, Mike Kuhl, Amy Boll, Nancy J. Luchtfeld, Scott Howard, and Miranda L. Leininger

of the City of Morton State of Illinois, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 17th day of June 2008

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
Seaboard Surety Company
St. Paul Fire and Marine Insurance Company

St. Paul Guardian Insurance Company
St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company



State of Connecticut
City of Hartford ss.

By: George W. Thompson, Senior Vice President

On this the 17th day of June 2008 before me personally appeared George W. Thompson, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., Seaboard Surety Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal. My Commission expires the 30th day of June, 2011.

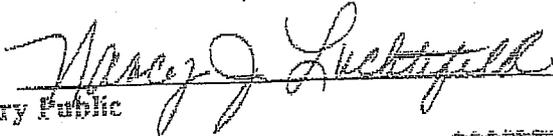


Marie C. Texcault
Marie C. Texcault, Notary Public

STATE OF Illinois _____

COUNTY OF Tazewell _____

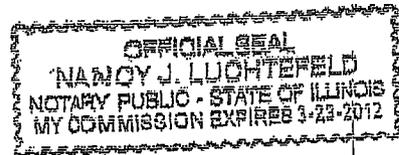
On this 23rd of September, 2008 before me personally appeared
Sue Carruthers with whom I am personally acquainted, who, being by
me duly sworn, said: That she is Attorney-in-Fact of Travelers Casualty and Surety Company of
America executed the foregoing instrument; that he/she knows the corporate seal of said Company;
that said seal affixed to said instrument is such corporate seal; that it was so affixed by authority
of the Board of Directors thereof and of his/her office under the Standing Resolutions of said
Company; and that he/she signed his/her name thereto as Attorney-in-Fact by like authority.



Nancy J. Luchtefeld Notary Public

NOTARY STAMP

My commission expires:



An EMERGENCY APPROPRIATION Ordinance
 Amending the McLean County Fiscal Year 2008
 Combined Annual Appropriation and Budget Ordinance
 McLean County Highway Department Fund 0120
 McLean County Highway Department 0055

WHEREAS, the McLean County Board, on November 20, 2007, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2008 Fiscal Year beginning January 1, 2008 and ending December 31, 2008; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Highway Department Fund 0120 and,

WHEREAS, during the Fiscal Year 2008, Invenergy, LLC has paid or will pay to McLean County Highway Department \$1,007,371.06 for construction of various County Highways pursuant to a road improvement agreement relating to a proposed wind farm development; and,

WHEREAS, the County Auditor's Office has advised the Highway Department that it is necessary to prepare a budget Amendment to cover the extraordinary revenue and expenses incurred to date and to provide additional budget authority for future expenses to be incurred in the Construction Roads/Bridges/Culverts line-item appropriation; and,

WHEREAS, the Transportation Committee at its regular meeting on October 7, 2008, approved and recommended to the County Board an Emergency Appropriation Ordinance to cover the extraordinary revenue and expenses incurred to date and to provide additional budget authority for future expenses to be incurred in the Construction Roads/Bridges/Culverts line-item; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add to the appropriation budget of the County Highway Department Fund 0120, Highway Department 0055, the following appropriation:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Highway Department Construction Maintenance 0120-0055-0056-0410-0010	\$530,000.00	\$1,007,371.06	\$1,537,371.06
County Highway Department Const. Roads/Bridges/Culverts 0120-0055-0056-0810-0001	\$135,000.00	\$1,007,371.06	\$1,142,371.06

2. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Auditor, County Treasurer and County Engineer.

ADOPTED by the McLean County Board the 21st day of October 2008.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois

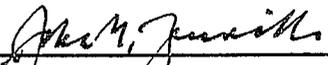
Matt Sorensen, Chairman
McLean County Board

Law Office of Robert A. Kearney
Retainer and Fee Agreement

1. The McLean County Administrator (McLean County) has determined to retain the services of the Law Office of Robert A. Kearney (Law Office) with respect to a complaint of harassment brought by a County employee on September 22, 2008.
2. The purpose of McLean County's employment of Mr. Kearney is for Mr. Kearney to investigate the September 22nd complaint on behalf of McLean County. Mr. Kearney is authorized and expected to conduct a full investigation of the September 22nd complaint; the investigation will include, but may not be limited to, interviews of County employees. The County Administrator's Office will use their best effort to provide Mr. Kearney with access to employees and officials at his request, and, where appropriate, documents relevant to his investigation. Mr. Kearney is not being retained as McLean County's attorney in connection with this matter, and McLean County understands that it may not enjoy any attorney-client privilege with respect to any communications with Mr. Kearney.
3. In consideration of this Agreement, Mr. Kearney will investigate the complaint in this matter and will report his factual findings to McLean County at the conclusion of the investigation.
4. In consideration of this Agreement, McLean County will assist Mr. Kearney in his work and participate in his work in good faith, and further will compensate Mr. Kearney according to the following fee schedule:
 - i. An hourly fee for services in the amount of \$242 per hour.
5. McLean County also agrees that it will pay Mr. Kearney for his reasonable costs incurred in connection with this matter according to the following schedule:
 - i. Travel time at the rate of one-half the regular hourly rate;
 - ii. Access to on-line legal research databases (such as Lexis and Westlaw) at its actual cost to the Law Office without any mark-up in cost;
 - iii. Postage at the rate of its actual cost; and
 - iv. Ordinary copying or fax jobs (less than 25 pages per run) at no cost, but extraordinary copying or fax jobs (such as jobs reproduced through an outside service) at the rate of its actual cost to the Law Office.

6. Mr. Kearney will provide periodic billing statements to McLean County in connection with his services. The statements will set out in detail the work performed on each day of service, and the total amount of time (billed in no more than quarter-hour increments) spent working for McLean County on each day of service. McLean County will pay the Law Office in full within 10 days of its receipt of each statement.
7. McLean County may end this professional relationship at any time upon written notice to the Law Office, but agrees that all fees and costs will be paid before it sends such notice. McLean County also agrees that Mr. Kearney may withdraw as investigator in this case at his discretion.
8. McLean County agrees to hold Mr. Kearney harmless and not to sue Mr. Kearney for any act, omission, or failure attributable to Mr. Kearney in connection with his services performed under this contract. McLean County also agrees to hold Mr. Kearney harmless and not to sue Mr. Kearney in the event that a third party seeks to hold McLean County responsible for any act investigated by Mr. Kearney or for the failure of McLean County to comply with local, county, state, or federal law. McLean County will fully indemnify Mr. Kearney for any legal fees or costs incurred in defending himself against any claim brought against him in connection with his services under this contract, and for any judgment entered against him.

This Agreement is effective October 2, 2008, and has been understood and accepted by the following parties:

 10/2/08

 For McLean County, with date

 10/2/08

 For the Law Office of Robert A. Kearney, with date

McLEAN COUNTY

Fiscal Year 2009 Recommended Budget

Fund:	General 0001	Department: Information Services 0043	Pages: 148 -- 152		
CATEGORY	FY 2007 BUDGET	FY 2008 BUDGET	RECOMMENDED FY 2009 BUDGET	AMOUNT OF INCREASE	% INCREASE OVER FY 2008
Revenue	\$ 153,310	\$ 128,858	\$ 100,992	\$ (27,866)	-21.63%
Salaries	\$ 925,277	\$ 946,428	\$ 968,904	\$ 22,476	2.37%
Fringe Benefits	\$ 49,600	\$ 54,400	\$ 60,800	\$ 6,400	11.76%
Materials & Supplies	\$ 42,630	\$ 43,235	\$ 37,190	\$ (6,045)	-13.98%
Contractual	\$ 641,064	\$ 447,788	\$ 484,776	\$ 36,988	8.26%
Capital Outlay	\$ 382,500	\$ 219,600	\$ 201,350	\$ (18,250)	-8.31%
Other	\$ -	\$ -	\$ -	\$ -	
TOTAL:	\$ 2,041,071	\$ 1,711,451	\$ 1,753,020	\$ 41,569	2.43%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2009 Recommended Budget

Fund: General 0001

Department: Information Services 0043

Highlights of the Recommended Budget:

REVENUE

410.0086 Reimbursement/Computer Services: This revenue line item account has been budgeted at \$4,000 in the FY'2009 Recommended Budget, the same amount approved in the FY'2008 Adopted Budget. The revenue received in this line item is primarily from services that are provided to the Health Department on a "fee for service" basis. In addition, if Information Services produces or generates a report in response to a Freedom of Information request, then Information Services is permitted to charge a fee for producing or generating the report.

450.0011 Transfer from Other Funds: This revenue line item account has decreased from \$124,858 in the FY'2008 Adopted Budget to \$96,992 in the FY'2009 Recommended Budget. The revenue generated by Information Services is transferred from the following Special Revenue Funds outside of the General Fund:

From the Circuit Clerk's Court Automation Fund 0140 -	\$71,992.00 (For E* Justice Support)
From the County Collector's Automation Fund 0168 -	<u>\$25,000.00</u> (For New World Financial and DevNet Property Tax Support)
Total:	\$96,992.00

EXPENDITURES

Personnel:

There is No Change in the FTE Staffing Level in the FY'2009 Recommended Budget.

(2)

Materials and Supplies:

620.0002 Computer Hardware: This line item account has decreased from \$26,000 in the FY'2008 Adopted Budget to \$19,500 in the FY'2009 Recommended Budget. This decrease is based on a review of last year's actual expenditures and the year-to-date expenditures as of the date the Recommended Budget was prepared.

621.0001 Non-Major Equipment: This line item account has increased from \$5,237 in the FY'2008 Adopted Budget to \$5,600 in the FY'2009 Recommended Budget. This increase is for the purchase of six staff chairs, storage shelving, and filing cabinets.

Contractual Services:

All of the Contractual line item accounts have been budgeted at the same level or less as in the FY'2008 Adopted Budget with the following exceptions:

706.0001 Contract Services: This line item account has increased from \$105,000 in the FY'2008 Adopted Budget to \$139,000 in the FY'2009 Recommended Budget. This line item account includes the following expenditures: \$8,000 for the annual maintenance expense for Geographic Information System (GIS); \$73,000 annual expense for DevNet Property Tax software; \$20,000 for E*Justice contract work; \$18,000 for Disaster Recovery contract rental for off-site cage rental; and \$20,000 for miscellaneous Contract expenses.

715.0001 Dues & Memberships: This line item account has increased from \$208 in the FY'2008 Adopted Budget to \$315 in the FY'2009 Recommended Budget. This increase is for the following additional membership: National Association of Government Webmasters.

750.0004 Software License Agreements: This line item account has decreased from \$230,000 in the FY'2008 Adopted Budget to \$227,600 in the FY'2009 Recommended Budget. This line item account includes the following software license agreements: Antivirus Software; New World Financial Systems; ScriptLogic; ORACLE software; Microsoft Office 2007; Intrusion Prevention for E-Mail filtering; Automated Citation Software; TrackIt Asset Inventory software; Mobile VPN solution; AS400 software; Building and Zoning software upgrade; Coroner's Office software; ESRI /GIS software license and Blackberry software.

(3)

793.0001 Travel Expense: This line item account has increased from \$750 in the FY'2008 Adopted Budget to \$863 in the FY'2009 Recommended Expense. This increase is based on the increase in the IRS mileage reimbursement rate for use of private automobiles for business purposes.

795.0003 Telephone Service: This line item account has increased from \$29,500 in the FY'2008 Adopted Budget to \$35,000 in the FY'2009 Recommended Budget. This line-item includes the standard monthly telephone expense and the monthly expense for Blackberry service for the department.

795.0005 Data Communications: This line item account has increased from \$28,200 in the FY'2008 Adopted Budget to \$34,000 in the FY'2009 Recommended Budget. This line item account includes the following: monthly expense for the T-1 data line communications; cost to securely connect Sheriff's squad cars to County backbone/infrastructure; and additional monthly cost for T-1 line to connect off-site Disaster Recovery cage to the County.

Capital Outlay:

832.0002 Lease/Purchase - Office Equipment: This line item account includes funding for the following capital equipment: the principal amount of the lease/purchase expense for the digital copier.

833.0002 Purchase Computer Equipment: This line item account includes funding for the following capital equipment purchases: computer workstations; wireless laptop computers - \$76,000; GPS device for the department - \$6,500.

850.0001 Capitalized Assets: This line item account includes funding for the following capital equipment: CORE Switch - \$75,000; Storage Area Network device for Disaster Recovery cage - \$40,000.

McLEAN COUNTY

Fiscal Year 2009 Recommended Budget

Fund:	General 0001	Department:	County Administrator 0002	Pages: 8 -- 9	
CATEGORY	FY 2007 BUDGET	FY 2008 BUDGET	RECOMMENDED FY 2009 BUDGET	AMOUNT OF INCREASE	% INCREASE OVER FY 2008
Revenue	\$ -	\$ -	\$ -	\$ -	N/A
Salaries	\$ 313,032	\$ 353,186	\$ 394,928	\$ 41,742	11.82%
Fringe Benefits	\$ 11,780	\$ 12,920	\$ 15,200	\$ 2,280	17.65%
Materials & Supplies	\$ 30,700	\$ 34,900	\$ 34,900	\$ -	0.00%
Contractual	\$ 103,396	\$ 125,988	\$ 111,935	\$ (14,053)	-11.15%
Capital Outlay	\$ 2,145	\$ 2,253	\$ 2,310	\$ 57	2.53%
Other	\$ -	\$ -	\$ -	\$ -	
TOTAL:	\$ 461,053	\$ 529,247	\$ 559,273	\$ 30,026	5.67%

Please see attached highlights of the Recommended Budget.

(2)

701.0001 Advertising/Legal Notices: This line item account has increased from \$2,500 in the FY'2008 Adopted Budget to \$5,000 in the FY'2009 Recommended Budget. This increase is based on the anticipated increase in advertising costs for job recruitment advertisements as a result of the Early Retirement Incentive Program. All County offices and departments are encouraged to work with the Administrator's Office when placing advertisements for job vacancies. By working with the Administrator's Office, we insure that the advertisements are properly written with the required information and that the advertisements are placed in appropriate newspapers, professional publications and on appropriate web sites.

715.0001 Dues and Memberships: This line item account has increased from \$2,500 in the FY'2008 Adopted Budget to \$4,000 in the FY'2009 Recommended Budget. This increase is based on the additional dues and membership expense for the professional staff in the office (e.g. GFOA, IPELRA, NACA, ICCMA).

784.0001 Auditing/Accounting: This line item account has decreased from \$95,000 in the FY'2008 Adopted Budget to \$90,000 in the FY'2009 Recommended Budget. This decrease is based on the contract awarded for the County's outside audit of FY'2008 and includes the separate audit of the Circuit Clerk's Office that is required under Illinois law.

Capital Outlay:

832.0002 Lease/Purchase Office Equipment: This line item account includes funding for the lease/purchase cost for the digital copier in the County Board - County Administrator Office.



OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

October 8, 2008

Memo to: The Honorable Chairman and Members of the McLean County Board

From: John M. Zeunik 

Re: Jail Alternatives

On Sunday, October 5, 2008, in an editorial titled "Jail alternatives need more attention in McLean County," *The Pantagraph* wrote:

"But an electronic monitoring program still awaits implementation. This isn't just a money issue. It's a fairness issue. The vast majority of inmates at the 205 bed jail are awaiting trial – people who have not been convicted, but don't have enough money to put up bail. . . . The McLean County Board should make this a priority. Voters should insist that incumbents up for reelection this November and their challengers outline their ideas for addressing the crowding issue."

The County Board has approved and funded several significant programs to help reduce the overcrowding in the Adult Jail. As noted in the editorial, Drug Court offers individuals an opportunity to complete an intensive supervision and treatment program. Participants in Drug Court can turn their lives around and stop the repetitive cycle of drug abuse leading to jail time. The County Board approved 2.00 full-time Probation Officer positions in Court Services to administer and supervise the individuals in the Drug Court program. Even though both positions are eligible for salary reimbursement from the State, both positions are funded entirely by the County, since the State's reimbursement for probation officers has fallen to less than 50% of the actual salary expense. According to the August monthly report submitted by Court Services to the Justice Committee, there are 38 individuals in the Drug Court program.

In the last two years, the County Board has approved and funded a Pre-Trial Release program. There are 3.00 full-time Probation Officer positions budgeted in Court Services to administer and supervise the individuals who are released from custody by the Court. Even though these positions are eligible for salary reimbursement from the State, the positions are funded entirely by the County, since the State's reimbursement for

The Honorable Chairman and Members of the Executive Committee
October 8, 2008
Page Two

probation officers has fallen to less than 50% of the actual salary expense. According to the August monthly report submitted by Court Services to the Justice Committee, 22 pre-trial release reports were submitted to the Court and 17 individuals were released from custody. The Pre-Trial Release program is supervising 27 individuals who have been released from custody. The decision on whether an individual in custody is eligible to be released rests with the Court.

The County Board has approved the staff resources necessary to implement an electronic monitoring program. The Circuit Court, State's Attorneys Office, Public Defender's Office and the Court Services Department have met to discuss policies and procedures for implementing an electronic monitoring program. The County Board cannot decide to add an electronic monitoring program to the Pre-Trial release program. This decision must be made by the Court in conjunction with the State's Attorneys Office, Public Defender's Office and the Court Services Department.

Finally, the County Board approved the purchase and remodeling of the Government Center building as part of a larger plan to remodel the Law and Justice Center to provide additional office space to the Justice System offices and to add space in the Adult Detention Center. When the Law and Justice Center remodel project is completed at the end of this month, the Sheriff's Department will have a new Work Release/Weekend Offender facility available on the west side of the first floor. This new facility will provide space for 24 work release inmates. In the Adult Jail, J Block, the former Work Release space, will be remodeled into a new female housing unit. The addition of an expanded Work Release/Weekend Offender unit and a new female housing unit should help to reduce the overcrowding in the Adult Jail and, hopefully, reduce the amount spent on out-of-County prisoner housing. However, if the daily census in the Adult Jail continues to average 262 inmates per day, then the County will still need to look for out-of-County housing.

Should you have any questions concerning this matter, please do not hesitate to contact me.

Thank you.