

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Monday, November 10, 2008, at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Sorensen, Members Owens, Gordon, Butler, and Hoselton

Members Absent: Members Bostic, Renner, Segobiano and Nuckolls

Other Members Present: Member Harding

Staff Present: Mr. John Zeunik, County Administrator; Mr. Terry Lindberg, Assistant County Administrator; Mr. Bill Wasson, Director, Administrative Services; Ms. Jude LaCasse, Assistant to the County Administrator

Department Heads/
Elected Officials Present: None

Others Present: Newly elected Board members: Ms. Laurie Wollrab, District #4; Mr. Jim Soeldner, District #2; and Mr. John McIntyre, District #6

Chairman Sorensen called the meeting to order at 4:42 p.m.

Chairman Sorensen acknowledged the presence of newly elected Board members Ms. Laurie Wollrab, Mr. Jim Soeldner and Mr. John McIntyre who was recently appointed to fill the vacant seat in District #6.

Chairman Sorensen presented the minutes from the October 14, 2008 Executive Committee Meeting and the Tuesday, September 16 Stand-Up Meeting. Hearing no corrections to those minutes, Chairman Sorensen advised that the minutes would stand approved as presented.

Chairman Sorensen presented the Reappointments, Appointments and Resignations to the Committee for approval.

Motion by Owens/Hoselton to Recommend Approval of the Reappointments, Appointments and Resignations as recommended by the Chairman.
Motion carried.

Chairman Sorensen presented a request for approval of a contract with Thompson Technologies for Information Technologies.

Motion by Gordon/Owens to Recommend Approval of a Contract with Thompson Technologies for Information Technologies.

Mr. Zeunik indicated that Mr. Craig Nelson, Director, Information Technologies, could not attend today's meeting. Mr. Zeunik explained that the contract with Thompson Technologies is to equip the training room in the Sheriff's Department. He indicated that the contract provides for installation of a multimedia console, DVD player and projector system for instructional purposes. Mr. Zeunik stated that this work is part of the planned and approved Fiscal Year 2008 budget at a total cost of \$21,925.00. He noted that Thompson Technologies is a firm the County has used in the past.

Motion carried.

Chairman Sorensen presented the review of the Fiscal Year 2009 Recommended Budget for the County Board, as follows:

County Board – 0001-0001 can be found on pages 1-4 of the FY'2008 Recommended Budget and the Summary is on pages 13-18 in the Agenda packet. The FY'2009 Recommended Budget has decreased from \$1,528,680.00 in the FY'2008 Adopted Budget to \$1,434,472.00, which is a decrease of 6.16%.

Motion by Owens/Butler to recommend tentative approval of the County Board 0001-0001 FY'2009 Recommended Budget as submitted.
Motion carried.

Ms. Ann Harding, Acting Chairman, Justice Committee, reported that the Justice Committee brings no items for action to the Executive Committee.

Chairman Sorensen asked if there were any questions. Hearing none, he thanked Ms. Harding.

Mr. George Gordon, Chairman, Land Use and Development Committee, reported that the Land Use and Development Committee brings no items for action to the Executive Committee.

Chairman Sorensen asked if there were any questions. Hearing none, he thanked Mr. Gordon.

Ms. Ann Harding, Vice Chairman, Property Committee, reported that the Property Committee brings no items for action to the Executive Committee. She noted that there is one item to be presented to the County Board.

Minutes of the Executive Committee
November 10, 2008
Page Three

Chairman Sorensen asked if there were any questions. Hearing none, he thanked Ms. Harding.

Mr. Stan Hoselton, Chairman, Transportation Committee, presented a request for approval of a McLean County Agreement of Understanding for Maintenance and Construction – *Eric Schmitt, McLean County Engineer* – County Highway Department. He stated that this is an IDOT Agreement between the State and County which only occurs with a change in the Highway Department Engineer. It will stay in force until the next change.

Motion by Hoselton/Owens to recommend approval of a McLean County Agreement of Understanding for Maintenance and Construction – *Eric Schmitt, McLean County Engineer* – County Highway Department
Motion carried.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Hoselton.

Mr. Ben Owens, Chairman, Finance Committee, reported that the Finance Committee brings no items for action to the Executive Committee. He noted that there are several items to be presented to the Board.

Mr. Owens announced that Mr. Clark attended his final Finance Committee Meeting last week. He noted that Mr. Clark was a tremendous asset to the Finance Committee.

Chairman Sorensen asked if there were any questions or observations. Hearing none, he thanked Mr. Owens.

Mr. John Zeunik, County Administrator, presented a letter to members of the Committee confirming his intention to take advantage of the Early Retirement Incentive program. He stated that he wanted to provide a six month notice to the Committee so that appropriate transition plans could be completed. Mr. Zeunik advised that he will retire on May 22, 2009 after 21 years as County Administrator.

Chairman Sorensen stated that the Committee would now review the Oversight Committee recommendations for the FY'2009 Recommended Budget. Mr. Zeunik explained that each Committee Chairman is bringing their recommendations as a result of their meetings and discussions.

Minutes of the Executive Committee
November 10, 2008
Page Four

Chairman Sorensen presented a request for Consideration and Approval of Departmental Budgets under the Oversight of the Executive Committee.

Motion by Owens/Butler to recommend approval of the Departmental Budgets under the Oversight of the Executive Committee as submitted.
Motion carried.

Mr. Owens presented a request for consideration and approval of Departmental Budgets under the Oversight of the Finance Committee.

Mr. Owens reported that the County Recorder and the County Administrator's Office are working to remove all personnel expenses from the Recorder's Document Storage Fund. The fund would then be used strictly for Document Storage fund needs.

Motion by Owens/Gordon to recommend approval of the Departmental Budgets under the Oversight of the Finance Committee as submitted.
Motion carried.

Ms. Harding presented a request for consideration and approval of Departmental Budgets under the Oversight of the Justice Committee.

Motion by Harding/Owens to recommend approval of the Departmental Budgets under the Oversight of the Justice Committee as submitted.
Motion carried.

Mr. Gordon presented a request for consideration and approval of Departmental Budgets under the Oversight of the Land Use and Development Committee.

Motion by Gordon/Harding to recommend approval of the Departmental Budgets under the Oversight of the Land Use and Development Committee as submitted.
Motion carried.

Ms. Harding presented a request for consideration and approval of Departmental Budgets under the Oversight of the Property Committee.

Motion by Harding/Gordon to recommend approval of the Departmental Budgets under the Oversight of the Property Committee as submitted.
Motion carried.

Minutes of the Executive Committee
November 10, 2008
Page Five

Mr. Hoselton presented a request for consideration and approval of Departmental Budgets under the Oversight of the Transportation Committee.

Motion by Hoselton/Owens to recommend approval of the Departmental Budgets under the Oversight of the Transportation Committee as submitted.
Motion carried.

Chairman Sorensen presented a request for approval of the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees.

Motion by Hoselton/Harding to recommend approval of the FY'2009 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees.
Motion carried.

Chairman Sorensen presented a request for approval of the McLean County 2009 Tax Levy Ordinance.

Motion by Owens/Harding to recommend approval of the McLean County 2008 Tax Levy Ordinance as submitted.
Motion carried.

Chairman Sorensen presented a request for approval of the Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2009. He stated that this is a consolidated Resolution reflecting the changes brought forward in the 2009 Budget.

Motion by Gordon/Butler to Recommend Approval of the Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2009 – County Administrator's Office.

Chairman Sorensen asked how many positions were added. Mr. Zeunik replied that there were no new positions in Fiscal Year 2009. He noted that the Board approved two positions during the current fiscal year, as follows:

- In the State's Attorneys Office, a State's Attorneys investigator;
- In the Sheriff's Department, a Deputy Sheriff to be assigned as a School Resource Officer for Olympia School District.

Minutes of the Executive Committee
November 10, 2008
Page Six

Mr. Zeunik stated that these two positions were added in FY'2008 by action of the Board. The positions have been annualized in the FY'2009 Budget.

Chairman Sorensen called for a vote on the Motion.

Motion carried.

Chairman Sorensen presented a request for approval of the Position Reclassification and Salary Upgrades recommended as part of the Fiscal Year 2009 Recommended Budget – County Administrator's Office.

Motion by Owens/Hoselton to Recommend Approval of the Position Reclassification and Salary Upgrades recommended as part of the Fiscal Year 2009 Recommended Budget – County Administrator's Office.

Motion carried.

Chairman Sorensen presented a request for approval of the Five Year Capital Improvement Budget, as recommended by the Oversight Committees.

Motion by Owens/Harding to Recommend Approval of the Five Year Capital Improvement Budget, as recommended by the Oversight Committees.

Motion carried.

Chairman Sorensen presented the October 31, 2008 bills as recommended and transmitted by the County Auditor for payment as well as one Interfund Transfer of \$40,000.00 for computer equipment to the Information Technologies Department. The Fund Total is \$235,433.74 and the Prepaid Total is the same.

Minutes of the Executive Committee
November 10, 2008
Page Seven

Motion by Owens/Harding to recommend approval of the Executive Committee bills for October 31, 2008 and the Interfund Transfer as presented to the Committee by the County Auditor.
Motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 4:57 p.m.

Respectfully Submitted,

Judith A. LaCasse
Recording Secretary