McLean County

Property Committee Agenda
Room 400, Government Center
Thursday, November 6, 2008
3:45 p.m.

1. Roll Call

2. Chairman's Approval of Minutes – October 2, 2008

3. Departmental Matters:

   A. Don Lee, Director, Nursing Home
      1) Items to be Presented for Action:
         a) Request Approval of Request for 2009 Approved Vendor List for Janitorial and Paper Supplies – Nursing Home 1-5
      2) Items to be Presented for Information:
         a) General Report
         b) Other

   B. Jack Moody, Director, Facilities Management
      1) Items to be Presented for Information:
         a) Capital Improvements – Law and Justice Center Report 6-7
         b) Status Report on Law and Justice Center Remodel
         c) Status Report on Phase II Renovation at the Old Courthouse
         d) Concrete Decking at the Juvenile Detention Center
         e) Status Report on County Recorder Remodeling Project
         f) Status Report on Bulk-Purchasing of Electrical Energy for 2009
         g) General Report
         h) Other

C. Mike Steffa, Director, Parks and Recreation Department

1) Items to be Presented for Information:

a) City of Bloomington Water Department Well Drilling/Test Boring at COMLARA Park Information and Update 8

b) General Report 9

c) Other

4. Other Business and Communications

5. Recommend Payment of Bills and Transfers, if any, to County Board

6. Adjournment

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McLean County

NURSING HOME
(309) 888-5380
901 N. Main Normal, Illinois 61761

Date: 10/27/2008
To: John Zeunik
From: Sharon Van Note, Director of Domestic Services
Re: Vendors list for Paper & Plastic & Janitorial products for year of 2009

CENTRAL SUPPLY

Dust mop treatment	Hiltreat Hil 0104554	31.05 cs
54" mop handle screwtype	UNS601	5.96 ea
Mop bucket with caster	#RM 7570 88	41.55 ea
Folding wet floor sign	AIM	9.75 ea
17" stripping pads	3M MIN08275	6.95 cs
20" stripping pads	3M 08278	45.25 cs
13" stripping pads	MIN08271	23.76 cs
20" buffing pads	HIL42020	15.50 cs
Stainless steel polish	HIL0103354	29.85 cs
Cleaning powder Spic & Span	PQC31973	79.90 cs
Furniture polish Old English	REC 74035	41.00 cs
Vacuum cleaner	SANITARE 886	200.00
Neutralizer	HIL00831	39.25 cs
Ice Melt Speedy Melt	Ice Melt #50lb bag	7.80 bag
Embossen Paper towel	PAP10120 Universal	25.00 cs

KAEB

JANITORIAL

Polypropylene broom	JSE932A	4.96 ea
Dust Mop Heads 36"	JSM1036	9.00 ea
Dust Mop Heads 24"	JSM1024	6.14 ea
Shout Laundry Stain	12-22 oz	41.28 cs
54" Wet mop handle	JSH620	6.40 ea
13" blue scrubbing pads	ETC	7.49 cs
Super Spray buff	Restore 4 gal/cs	43.24 cs
Tampons	Tampax	59.50 cs
Antimicrobial lotion soap	GoJo 9127-12	49.90 cs
Bowl cleaner	Hi-Cling 1232 oz	22.35 cs
Counter brush	JSB 5308	3.35 ea
Floor wax	Dual	53.90/5 gal
Floor stripper	Dyn a Max	49.92/5 gal
Floor cleaner	Restore 10	43.24/5 gal
Glass cleaner	Clearview RTU	20.65 cs
Air Freshner cabinets	RCP 9C90	12.65 ea
Refills for cabinets	RCP 9C95	23.00 cs

PAPER

20X13X39 Can liners	PCCXB39H	22.21 cs
23x17x46 Can liners	PCCRB 46 H 125/cs	15.20 cs
Paper towel -flat single fold	Windsoft 107	28.50 cs
Paper towel - bleached 9 1/2 x 9 1/2	PP6200	20.45
Paper towel - c-fold	#Scott 151	34.96 cs
M-tork paper towel	#PP6600	27.08 cs
1 ply toliet tissue	#PP1000BT	42.19 cs
2 ply toliet tissue	#PP500	33.85 cs
JRT Junior Roll toliet tissue	#PPTOW 1820	24.95 cs
13 x 13 napkins	#PPTOW1200	34.50 cs
7 x 13 napkins	#PPTOW1100	34.58 cs
wax sandwich bags	#PP5063	68.50 cs
6" plates	#PPASP1006	9.25 cs
9" plates	#PPAP1009	16.00 cs
4-5 oz bowls	#PPTHI-0004	21.99 cs
12 oz bowls	#PPTHI0012	25.50 cs
Spoons	#PPKSFSpoon	8.25 cs
6"x5" cling film	#PPANC65	9.70 rl
Aluminum foil	#WP1299	73.50 rl
7 oz cups	#PPMAU7	85.75 cs
18 x 2000 cling film	#RND914	24.50 rl

MILLER'S JANITORIAL

Straw broom no metal	Frances Angel	4.56 ea
20 oz wet mop head	Barrcuda	3.76 ea
Mop wringer	Mario	40.44 ea
Air Freshner	Air Lift	72.28 cs
Spray bottles		.44 ea
Spray triggers		.60 ea
Cleaner All Purpose	SD 20	36.84 ea
Descaling Cleaner	Sparten Foamy Q & A	42.05 cs
Fly Spray	Sparten F6	42.12 cs
Wasp, bee & hornet	Sparten	44.76 cs
Floor Sealer	Shineline Seal	72.45 cs
Germicidal Cleaner	DMQ	38.87/5 gal

AM SAN

Dust pan	Renown 05135	2.24 ea
Snuggle Fabric Softner	DRK2979953 LNS	19.00 bt.
24 oz Rayon Mop head	RENO 2245	5.32 ea
Toliet bowl swabs	Renown 05136	.54 ea
Drain plunger	IMP 9200	4.59 ea
Brillo Pads	PURW 240000	31.42 cs
Scrubbing sponges	Renown 02118	15.00 cs
Synthetic Scouring Pads	Renown 02114#96	6.25
Lamb wool duster	Renown 05259	4.94
Scouring powder	SYS5000	13.50 cs
22x16x58 can liners	REN26010	17.90 cs
15 x 9 x 23 can liners	REN 21000	18.62 cs
Facial tissue	KCC21606	48.60 cs

SPRINGFIELD ELECTRIC

100 w lamp - 130 V	inside frosted	.34 ea
40 w lamp F40C.W		.80 ea
40 w lamp - U bend		4.23 ea
75 w lamp 75A/RS √		1.60 ea
75 w lamp Fluorscent F96T12 8 ft		2.57 ea
7 w Fluorescent tube F7TT/27K		1.96 ea
13 w Fluorescent tube F13TT/27 K		1.99 ea
F9TT/27K 9w G23 base		1.96 ea
F5TT/27K base G23		1.96 ea

McLean County

Facilities Management
104 W. Front Street, P.O. Box 2400
Bloomington, Illinois 61702-2400
(309) 888-5192 voice
(309) 888-4120 FAX jack.moody@mcleancountyil.gov

To: The Honorable Chairman and Members of the Property Committee
Mr. John M. Zeunik, County Administrator

From: Jack E. Moody, CFM
Director, Facilities Management

Date: October 30, 2008

Subj: **Capital Improvements – Law and Justice Center**

In June 2007, the County Board, in keeping with the Board's Budget Policy Resolution, appropriated $1,750,000.00 for capital improvement projects specifically relating to needed repairs at the McLean County Museum of History located at the old McLean County Courthouse. This project was completed on October 31, 2008 at a total cost of $1,193,132.00, which includes the professional structural architect fees from Wiss, Janney, Elstner Associates, Inc.

This is to inform you that we have requested the County Auditor to encumber portions of the remaining balance in capital project funds in the following amounts for the below listed projects:

1. Improvements to the Law and Justice Center Third Floor Overhang Heating System:

   We have been aware of heating problems with the third floor since 1976. The original heating system design did not adequately provide heat to the third floor on the west, north, and east sides of the building. Consequently, during some winters the perimeter offices are so cold we are unable to maintain acceptable temperatures even with adjunct space heaters. Due to cost factors, we were unable to include the dollars to fix this situation in the Law and Justice Center remodel project funded by the Public Building Commission. We propose an estimated budget of $200,000.00 which should be sufficient to bid this project in December 2008 to be completed in the Spring of 2009.

2. Wiring Upgrades to the Third, Fourth, and Fifth Floors of the Law and Justice Center:

   Our current wiring for technology equipment is located in unsecured janitorial closets next to mop sinks and floor cleaning buckets on these floors. The planned upgrade

would relocate these connections to the dedicated and centrally located secure wiring closets on each floor, linked to optical fiber that has been installed as part of the recent renovations project. This would utilize newly installed fiber optic rather than the existing copper wiring. By this method, it will reduce the number of data switches and power supply boxes that are currently required. This will increase the reliability and reduce maintenance costs. This method will also increase capacity and speed to accommodate future technology needs, such as video arraignments. We estimate the cost of this project to be $160,000.00. We would be able to begin this project shortly after bids are received and expect it to be completed within a two month period.

The total of both projects is $360,000.00. The remaining dollars in the capital fund are $556,868.00, which would leave a balance of $196,868.00.

In keeping with past practice we will provide project status update reports to the Committee on a monthly basis. Please feel free to contact me if you have any questions or require any additional information.

Thank you.

McLean County

DEPARTMENT OF PARKS AND RECREATION
(309)726-2022 FAX (309)726-2025
www.mcleancountyil.gov

TO: Honorable Chairman and Members, Property Committee

FROM: Mike Steffa, Director of Parks and Recreation

DATE: 10/29/08

RE: City of Bloomington Water Dept. Well Drilling/Test Boring at COMLARA Park Information & Update

The City of Bloomington Water Department has been exploring the idea of having a third water source, which would be to drill a well, to supplement its current water supply reservoirs, Evergreen Lake and Lake Bloomington. Well water would then be mixed at the Water Department building (at Lake Bloomington) with reservoir water to cut down on nitrate levels. In the middle of September 2008 test borings were commenced at COMLARA Park in the back section of the campground. Since that time the Parks Department attended an informational meeting on October 6, 2008 at Davis Lodge at Lake Bloomington. After attending the meeting the Parks Department had some questions concerning some liability issues. The Parks Department contacted the States Attorney's office with these concerns. These were the questions and answers:

1. Can the City drill without the County's permission? ***Yes.*** *Under Section 20 of the Lease Agreement, between the City and the County, it states the City has the right to enter the park "at any time for any purpose related to its use of the waters of Evergreen Lake as a public water supply, or to the preservation, maintenance, augmentation, or replacement of its water facilities". Therefore, permission has already been given to the City by virtue of the language of the agreement.*
2. Is there any way the County would be liable to the local residents if their wells are affected in any way or if they go dry? ***No.*** *If the work performed by the City, or its contractors, affects neighboring wells, the City would be potentially liable, not the County.*
3. Is the County liable if anything happens to the persons or property of the well drilling company if any accidents occur while they are out here at the park? ***No.*** *The City is liable for its own negligent acts, or its contractors, even if they are performed on the County's leasehold.*

The City has since started a second test boring site located near the Mackinaw Pumping Pool located on the north end of the park. This was started on Tuesday, October 27, 2008. The same day the Parks Department talked with Rick Twait from the City of Bloomington Water Department. He stated that the City is now considering a third test site near the east side (Deer Island Nature Area) of COMLARA Park. The Parks Department will provide updates.

McLean County

DEPARTMENT OF PARKS AND RECREATION
(309)726-2022 FAX (309)726-2025 www.mcleancountyil.gov
13001 Recreation Area Dr. Hudson, IL 61748-7594

TO: **Honorable Chairman and Members, Property Committee**

FROM: Mike Steffa, Director of Parks and Recreation

DATE: 10/24/08

RE: **General Report – YTD Recreational Usage**

	2008	2007	2006*	2005	2004	2003	2002	2001	2000
Campground Night	**9682**	10316	9300	8583	8742	8982	8480	9006	8007
Shelter Reservations	**123**	108	99	110	99	99	98	94	90
Annual Boat Reg.	**1202**	1518	1490	1190	1039	1046	1411	1454	1179
Boat Rental									
½ hour Paddleboat	**615**	605	556	541	600	574	623	620	610
Hourly Canoe	**397**	440	439	379	419	401	468	485	546
Rowboat	**226**	264	223	257	238	244	228	310	240
Daily Canoe	**45**	84	98	65	114	102	89	121	88
Rowboat	**199**	185	200	168	163	158	169	173	114
Equine Registrations									
Daily	**1**	7	45	74	9	10	67	60	90
Family	**1**	1	0	1	1	1	1	1	0
Individual-annual	**8**	4	8	5	2	5	2	0	6
Beach Usage	**8093**	7350	8599	8676	6710	7320	7868	7325	6225

***2006-2000 are year-end totals**

Additional Park Activities

1. Parks Department is working with the Illinois State University Buildings Construction class for planning & design phase and cost estimates for new park visitor center building. This will be part of a major class project for the students.
2. Conducted Fall Colors Family Day. Estimated crowd of nearly one thousand people. The Parks Department also worked with the Normal Community High School Drama Club to have them conduct the Haunted Trail portion of the program. Attendance for the Haunted trail was nearly double from last year.
3. Antlerless Archery Deer Management Update. To date seventeen deer have been harvested from COMLARA Park with two weeks remaining for that program. This is three more than last year's entire total. Firearm (Shotgun Only) Seasons will be November 21-23, December 4-7, and January 16-18.