McLean County

EXECUTIVE COMMITTEE AGENDA
Room 400, Government Center

Monday, November 10, 2008

4:30 p.m.

1. Call to Order

2. Chairman's Approval of Minutes – October 14, 2008
   September 16, 2008 Stand-Up

3. Appearance by Members of the Public

4. Departmental Matters

5. Report of Standing Committees:

   A. Executive Committee – Chairman Sorensen
      1) Items to be Presented for Action:

         a) REAPPOINTMENTS:

LAW AND JUSTICE COMMISSION MOBILE TEAM UNIT #8 DISTRICT
Mr. Tari Renner
1016 North Evans
Bloomington, IL 61701
(One-year term to expire on November 30, 2009)

McLEAN COUNTY EXTENSION BOARD
Ms. Diane Bostic
907 N. Mitsubishi Motorway
Normal, IL 61761
(One-year term to expire on November 30, 2009)

McLEAN COUNTY EXTENSION BOARD
Mr. Rick Dean
237 North 2700 East Rd.
LeRoy, IL 61752
(One-year term to expire on November 30, 2009)

b) APPOINTMENTS:
None

c) RESIGNATIONS:
None

d) Request Approval of Contract with Thompson Technologies – Information Technologies 1-12

e) Review of FY'2009 Recommended Budget
(1) County Board 0001 13-18

2) Items to be Presented to the Board:
a) Information Technologies Status Report
b) General Report
c) Other

B. Justice Committee – Chairman Renner
1) Items to be Presented to the Board:
a) General Report
b) Other

C. Land Use and Development Committee – Chairman Gordon
1) Items to be Presented to the Board:
a) General Report
b) Other

D. Property Committee – Chairman Bostic
1) Items to be Presented to the Board:
a) Request Approval of 2009 Approved Vendor List for Janitorial and Paper Supplies – Nursing Home
b) General Report
c) Other

E. Transportation Committee – Chairman Hoselton
1) Items to be Presented for Action:
a) Request Approval of McLean County Agreement of Understanding for Maintenance and Construction – *Eric Schmitt, McLean County Engineer* – County Highway Department 19-25

2) Items to be Presented to the Board:
   a) Request Approval of 2009 County Motor Fuel Tax (MFT) Maintenance Resolution – County Highway Department
   b) General Report
   c) Other

F. Finance Committee – Chairman Owens
1) Items to be Presented to the Board:
   a) Request Approval of Bid Recommendation for Television Service at the Nursing Home – Nursing Home
   b) Request Approval of an Amendment to McLean County Revised Code, Chapter 26, Food Service, and Chapter 28, Health and Sanitation – Health Department
   c) Request Approval of the Recommendation of Bids for Public Officials Bonds – Election Year 2008 – Risk Management
   d) Request Approval to select Arthur J. Gallagher Risk Management Services, Inc. (AJG) to be the Brokerage Service Provider for McLean County – Risk Management
   e) Request for Approval of a Resolution to Establish Rates for Health and Life Insurance Coverage for Fiscal Year 2009 – County Administrator's Office
   f) General Report
   g) Other

G. Report of the County Administrator
1) Items to be Presented to the Board:
   a) General Report 26
   b) Other

H. Presentation of the Fiscal Year 2009 Recommended Budget
1) Consideration of Recommended Fiscal Year 2009 Departmental Budgets:
   a) Request Consideration and Approval of Departmental Budgets under the Oversight of the Executive Committee – Vice Chairman Hoselton 27
   b) Request Consideration and Approval of Departmental Budgets under the Oversight of the Finance Committee – Chairman Owens 28-30
   c) Request Consideration and Approval of Departmental Budgets under the Oversight of the Justice Committee – Chairman Renner 30-33

d) Request Consideration and Approval of Departmental Budgets under the Oversight of the Land Use and Development Committee – Chairman Gordon 33

e) Request Consideration and Approval of Departmental Budgets under the Oversight of the Property Committee – Chairman Bostic 33-35

f) Request Consideration and Approval of Departmental Budgets under the Oversight of the Transportation Committee – Chairman Hoselton 35

2) Request Approval of the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees 36-40

3) Request Approval of the McLean County 2008 Tax Levy Ordinance 41-60

4) Request Approval of the Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2009 61

5) Request Approval of Position Reclassification and Salary Upgrades recommended as part of Fiscal Year 2009 Recommended Budget – County Administrator's Office 62-70

6) Request Approval of the Five Year Capital Improvement Budget, as recommended by the Oversight Committees

6. Other Business and Communications

7. Recommend Payment of Bills and Approval of Transfers, if any, to County Board

8. Adjournment

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McLean County

INFORMATION SERVICES
(309) 888-5100 FAX (309) 888-5124
115 E. Washington, Room 202 P.O. Box 2400 Bloomington, Illinois 61702-2400

Request for Approval
Of Contract with Thompson Technologies

October 28, 2008

To the Honorable Members of the Executive Committee:

Information Technologies is requesting approval of a contract with Thompson Electronics for the equipping of the training room in the Sheriff's department.. This contract provides for installation of a multimedia console, DVD player and projector system for instructional purposes. This work is part of the planned & approved FY 2008 budget. The total cost of the contract is $21,925.

Thompson Electronics has equipped other facilities in the County, including the system currently used in the County Board room. They have provided valuable input and guidance in terms of identifying features and issues to evaluate. Having only one vendor to manage in terms of these types of issues simplifies our maintenance and support procedures.

Illinois law ILCS 5/5-1022 (d) states "Notwithstanding the provisions of this Section [purchasing], a county may let ***without advertising for bids*** in the case of purchases and contracts, when individual orders do not exceed $25,000, for the use, purchase, delivery, movement or installation of ***data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services".***

We respectfully request approval to purchase the designated system from Thompson Electronics under this clause.

I'll be happy to answer any questions you may have.

Respectfully submitted,

Craig Nelson
Director, Information Technologies.

Taking Technology to a Higher Level

Thompson Electronics Company

McLean County Sheriff's Police
Law & Justice Center
104 W. Front
Bloomington, IL 61704

Re: Training Room Video Presentation System

Thank you for the opportunity to provide a quality A/V system solution for you and McLean County Sheriff's Police. This proposal outlines and addresses all items we discussed in our meetings and includes a main A/V System proposal along with alternate options for your consideration. Along with the main proposal are our recommendations, power requirements, installation details, qualifications and terms. There is also additional information on the company, A/V team and previous A/V application profiles for your review.

Needs and problems discussed at our meetings:

- The need for a user friendly video presentation system with audio playback and basic lectern
- The need to tie in existing screen to the user friendly automation system
- The need for a document camera with custom lectern
- The need for a Blu-Ray player

The system specified within is truly the best solution for you. The system was designed with reliability, maintenance, security, and cost in mind. The equipment selected is of high quality and reflects current technology. If you have any questions concerning any item in this proposal, need any additional information or would like to discuss terms, overall costs, or system alternatives, please contact me at your earliest convenience. I am confident you will be more than satisfied with this A/V system solution and I look forward to working with you on this project.

Sincerely,

Jeremy W. Caldera, CTS
A/V Systems Specialist

Taking Technology to a Higher Level

Thompson Electronics Company

BASE SYSTEM DESIGN OVERVIEW

When evaluating a room for an audio/video system design there are many factors to include ensuring proper image display on the screen and proper sound quality. Factors include excessive ambient light, distance to the display device, proper sizing of the screen to ensure visibility from the furthest viewpoint, angle of the display monitors, and room acoustics. Each room has its own special characteristics and purposes. It is not possible to simply propose a solution without involving many technical issues. At Thompson Electronics we take the time to design the correct system for the room in question.

AUDIO

- *Naturalness* - The frequency response of the system should be very even guaranteeing the reproduced sound to be natural and lifelike.
- *Smoothness in coverage in seating areas* - We design to assure that the sound pressure level be approximately the same at every seat. Smoothness in coverage guarantees that the volume is consistent for all listeners.
- *Acoustical gain* - The speaker system's direct energy is aimed at the seating area where most of the absorption is located minimizing reflections and reflected energy. This allows more gain before feedback at the microphone. The speakers chosen are very directive resulting in less direct energy at the microphones.
- *Intelligibility* - In order for persons to understand what is being said the direct component of sound must be significantly higher in volume than the indirect components. Through correct speaker selection, the sound is focused on the seating area reverberate energy is kept to a minimum.

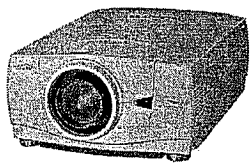
VIDEO

- *Contrast Ratio* - Contrast Ratio refers to the difference between the brightest part of the image and the darkest. In other words, if the contrast ratio is 350:1, this means that if part of the image is at full brightness and another part is as dark as possible, the brightest part will be 350 times brighter than the darkest part. This is especially important with LCD projectors because a projector with a 700:1 contrast ratio will look significantly brighter than one with 300:1.
- *Keystone* – When an image is projected onto a screen or any other suitable flat surface that isn't exactly on-axis with the projector, the result is a trapezoidal image known as a keystone image. Many of today's manufacturers of professional grade projectors allow keystone correction devices in their projectors to counteract slight angle mismatches.
- *Lumens* – Choosing a projector that produces sufficient ANSI lumens (light output) for your application is very crucial to be sure the image will be bright and clear in a given space. The measurement of ambient light and the calculation of foot-candles is critical in any given system design.
- *Size* – Ensuring the proper size of the video display is crucial not only to images and text, but to viewing of closed captioning and distance concerns to make sure of clarity for the furthest viewer.

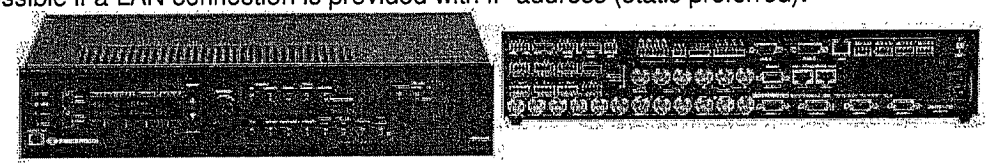
PROPOSED SYSTEM

Main Video Presentation System will include the following:

- Based on measured ambient light there will be one Sanyo 4000 lumen LCD video projector installed from the ceiling approximately 12-15 feet from the existing screen. This will also include two spare projection lamps.

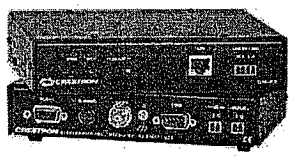


- There will be one Crestron input connection box and processor installed in the podium. This will include one computer input for a desktop computer, connection for component video and Blu-Ray DVD player, and one connection for a document camera. This unit will also include a microphone input. This unit will convert all signals to a Cat 5 cable to send to the projector. This will go through a connection plate on the wall making the podium removable when the system is not needed. This unit also includes a built in power amplifier to power the room ceiling speakers and an RS-232 connection for communication to the projector. This is a "smart" device allowing for very user friendly control of the entire system. Remote management and diagnostics is also possible if a LAN connection is provided with IP address (static preferred).

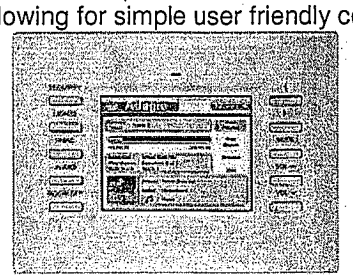


- There will be one podium microphone installed on the lectern. This will be connected to the plate described above.

- There will be one Crestron breakout box installed near the projector. This will convert the incoming CAT 5 to the respective connections (ie: VGA, S-Video, Composite video).



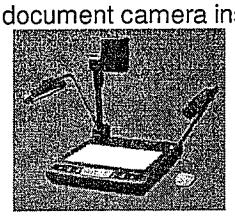
- There will be one small Crestron touch panel installed in the podium top. This unit will make the entire system user friendly allowing for simple user friendly control of the entire system.



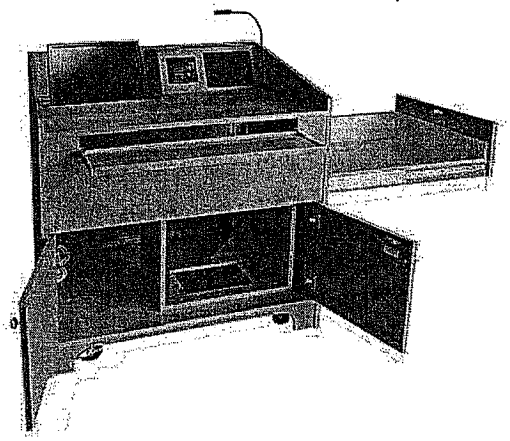
- There will be a total of four Electro-Voice in-ceiling speakers installed. These will be connected to the Crestron breakout box and will be controlled with the keypad described above.

- There will be on Da-Lite low voltage controller installed and connected to the Crestron system. This will allow for the screen to operate with the same button as the video system on/off simplifying use of the system.

- There will be one Elmo HV-5100XG document camera installed.



- There will be one custom Marshall Lectern installed replacing the podium described in the main base proposal. This lectern will include a drawer for the document camera, storage for a local computer, equipment rails for the Crestron processor and DVD player, and locking front doors. This unit will be about 32 inches wide and will have a flat top for the placement of a computer monitor, keyboard, and mouse. Picture below does not represent exact custom built lectern.



- There will be one Sony Blu-Ray DVD player installed at the lectern with a setup output of 1080i.

Scope of Work:

THOMPSON ELECTRONICS COMPANY IS RESPONSIBLE FOR THE FOLLOWING:

- Provide shop drawings as required
- Provide cable diagrams for facility reference
- Supply and install all low voltage cable as required to support the system(s) selected
- Install and setup all of the equipment as described in this proposal.
- Install and terminate all field devices after all cable and back boxes are installed
- Install all supplied specialty back boxes as required to support this installation
- Label all installed cable
- Install previously stated electronic components per our diagram and directions
- Install supplied mounts, per our diagram and directions (if applicable)

- Install any previously described control and switching equipment, per our diagram and directions
- Provide system programming and tuning
- Install all audio equipment as described previously in the proposal
- Provide in-service training for staff
- Supply equipment listed in the quantities listed in this proposal
- Supply factory support as needed for this installation
- Provide one project foreman for one on site coordination meeting prior to the start of this project if requested

We will provide all test equipment necessary for the proper setup and adjustment of the audio/video presentation system. It will also involve the playing of a test video patterns and colors though the system to make sure that all of the adjustments dealing video system are properly set. Much time will be spent on the proper adjustment of the projectors including the zoom and focusing of the lenses. After these tests and adjustments are completed, we will walk you through the system. We will have people that you are familiar with demonstrate the system and train those who will be operating it.

At the completion of the installation and testing, we will provide you with the following:

1. All complete operating manuals
2. Technical operating instructions to your appointed system operator.
3. A one-year warranty on the new equipment and installation of the new equipment against all defects except those caused by misuse or acts of God (90 day warranty on the projector lamp).

MCLEAN COUNTY SHERIFF'S POLICE IS RESPONSIBLE FOR THE FOLLOWING:

- Provide final review of this proposal prior to acceptance and start of construction to be certain that the operation of the system meets the needs of the end users.
- Provide coordination with other trades and users of the facility as needed to facilitate the installation of all devices included with this project.
- Provide additional fees for restoration of operation (or) equipment as required for loss of or equipment damage caused by actions of others whether or not related to work governed by this agreement that prevent the final operation of these systems prior to owner acceptance.
- Supply and install all 120v conduit, cable, hardware, back boxes as required to support this installation.
- Provide assistance with system check-out.
- Provide 120v. Grounded power as needed to support this installation.
- Provide timely return of reviewed shop drawings (if applicable).
- Provide notification and scheduling information in a timely fashion.
- Provide one site contact for facility and system coordination and meetings prior to the start and over the span of this project as requested.
- Provide additional compensation (if necessary) for additional material required to complete this project based on changes made by the owner or end users of the systems.
- General System Maintenance

DEPOSIT & PAYMENT TERMS

Thompson Electronics Company requires a 50% deposit upon acceptance, 25% due upon start with the remaining 25% due 30 days from substantial completion. Our published warranty statement applies to this project. Our full one-year warranty applies to this project. Our terms and warranty statement is incorporated into any agreement made concerning this project and will govern our work. Our terms are included with this proposal or it may be viewed at any time from our web site: www.thompsonet.com. Our warranty covers only the labor and materials that our company supplies and/or installs. Our warranty specifically excludes existing field devices and wiring. System and item price quotes including cable are made for this specific project and are valid for 90 days from the date of this document. Following the stated 90-day time period we reserve the right to re-quote or adjust our prices as necessary.

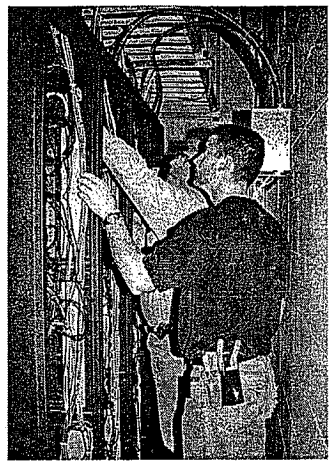
NOTE: The price and material Information contained in this proposal **does not** include any applicable taxes and may not be considered as binding in any way to Thompson Electronics Company after 90 days from the date of issuance of this proposal. Any programming source code is property of Thompson Electronics and is not included in the cost of this proposal. This proposal, system design, and recommendations within this proposal are the property of Thompson Electronics Company and cannot be used in any way without direct written consent from a representative of Thompson Electronics Company. Pictures shown may not represent actual model number of part described. Signing this proposal entitles Thompson Electronics Company to photographs of equipment and system descriptions for marketing purposes. Facility photographs and written testimonials will only be used with additional written permission of a representative of McLean County Sheriff's Police. **All equipment specification sheets are available upon request.**

The TEC Difference -
Expertise. Experience. Quality.

Taking Technology to a Higher Level

Thompson Electronics Company

Audio / Video



Quality

Once assembled all electronics are tested and "burned-in." This "burn-in" process allows us to catch any defective equipment before the on-site installation and assure successful system operation. All material furnished will be new and will conform to the applicable requirements of the Underwriters Laboratories and the National Standards Institute. Care will be taken in wiring as to avoid damage to the cables and the equipment. All joints and connections will be made with rosin core solder and/or with mechanical connectors. Wiring shall be executed in strict adherence to standard broadcast practices. All switches, outlets, connectors, etc. shall be clearly, logically, and permanently marked during the installation.

We will take all precautions as are necessary to guard against electromagnetic hum, provide adequate ventilation, and install the equipment so as to provide maximum safety to the operator. All cable shall be run in the open without the use of conduit and shall be run so that it is as unobtrusive as possible. Raceway shall be utilized for aesthetic purposes where necessary to conceal wiring.

Project Preparation

Your system starts before we begin the on-site installation. A great deal of work is started in our shop. Equipment racks are loaded and terminated, speaker clusters are assembled and painted and digital processing equipment is programmed. Performing this work in a controlled environment assures the system is assembled correctly and according to factory standards. Assembly in the shop also helps to reduce the amount of onsite work required and makes the change-over period much shorter, along with reduced travel and possible overnight expenses.

Experience & Expertise

Thompson Electronics Company A/V representatives are Certified Technology Specialist, CTS and will assist you to provide a comprehensive A/V system that meets your communication needs. They will also work closely with the AV technicians to ensure a quality installation. Our technicians are highly trained and experienced in sound and video installations. Technician certifications include: NICET – technician training to test, troubleshoot and certify all systems for the highest quality performance. C-CEST – Certified Electronics System Technician, this training ensures extensive electronics knowledge and hands on skills.

All technicians are employees of Thompson Electronics Company and are members of the IBEW. Our technicians have successfully installed simple to complex systems and have many years of experience. Thompson Electronics Company is also dedicated to continuing education. Our knowledgeable team has the skills to provide cutting edge technology solutions. Training examples: product specific factory training, loud-speaker rigging standards and advanced sound system installation practices. We are confident that you will be more than pleased with the quality of our work, service and support that we offer.

Taking Technology to a Higher Level

Thompson Electronics Company

Acceptance:

McLean County Sheriff's Police

Project # 75190

☐ Base Proposal $ 21,925.00

Audiovisual Presentation System
& Installation per listed Terms,
Conditions and Scope of Work

Please check the box next to the proposal selected at this time.

Proposal total accepted: (Please total the items selected and indicate here) $

I am authorized to accept this proposal from your company. I have read this proposal # 75190 and understand the function of the system, scope of work, terms. I agree with and accept all aspects of this proposal being offered by Thompson Electronics Company. I have indicated the base proposal being accepted above as well as those options that we desire added to the base proposal. I understand that materials and options offered in this proposal are offered as part of a total proposal and may or may not be purchased for the prices listed outside of this proposal. I understand that all price quotes made in this proposal are limited to this proposal and may expire 90 days from the date this proposal is made. I understand that this installation will in no way correct any existing defects of the existing system and that further or additional labor and materials may be required to correct pre-existing system problems. On signed receipt of this page Thompson Electronics Company will begin drawings, order material if/when directed and contact the indicated representative for project scheduling.

I accept this proposal and the terms and conditions expressed therein: _____

Date: _____ By: _____

Purchase Order (if required): _____

(To accept this proposal please sign and fax all pages to 309-697-3337, attention: Jeremy Caldera)

TERMS AND CONDITIONS OF SALE

Thompson Electronics Company

905 South Bosch Road ▲ Peoria Illinois 61607 ▲ www.thompsonet.com
voice 309.697.2277 ▲ fax 309.697.3337 ▲ License # 127-000536

1. **CONTRACT PRICE Buyer** shall pay Thompson Electronics Company for the performance of the work, subject to the additions and deductions by Change Order, the agreed upon Contract Price. Prices are valid only up to the validity date of the quotation or 30 days unless stated otherwise.

2. **PROGRESS PAYMENTS Based** upon requests for payment submitted by Thompson Electronics Company, buyer shall make monthly progress payments on account of the Contract Price to the contractor based upon the value of stored materials and the work completed each month. If necessary, request for progress payment submitted to buyer by Thompson Electronics Company shall be accompanied by a Contractor's Sworn Affidavit and fully executed lien waivers from all subcontractors for whom payment is being requested by Thompson Electronics Company.

3. **PAYMENT TERMS Payment** terms to buyers of satisfactory credit are: NET 30 Days from Date of Invoice. Payment should be sent to "remit to" address on invoice. Delinquent invoices or portions thereof are subject to a service charge of 1.5% per month until paid (or the legal maximum allowable in the Buyer's state.) Overdue and delinquent account balances are subject to being placed for collection. Buyer shall pay all expenses incurred including collection fees, court costs, and reasonable attorney fees. If Buyer's account is overdue, Buyer agrees that Thompson Electronics Company may offset the account balance or any portion thereof against any funds due Buyer by Thompson Electronics

Company. Orders from corporations to be shipped on open account must be confirmed with written purchase orders. All shipments are FOB Peoria, Illinois. Prepay Terms: New customers without previous history with Thompson Electronics Company, must pay by wire transfer, certified check, credit card or cash for product needed to be shipped immediately. New Buyers may pay by a personal or buyers check, but the order may be held for a period of up two weeks for check clearance. Established buyers will have orders processed immediately. A credit application on file will be very helpful in expediting orders whether on account or COD, and we request that all buyers fill one out for us as soon as possible even it they intend to deal on a COD basis. *VISA/MC Buyers*: Customer may choose to pay account balances or for orders placed by using visa or MasterCard. Please contact our office in advance of order for details. COD Terms: COD's for up to $300.00 can be paid by company check. For invoicing exceeding $300.00. Thompson Electronics Company requires payment by cash or certified check, until a Buyer has established a good payment history with Thompson Electronics Company. Orders for custom fabricated materials are accepted as prepaid orders only and not subject to cancellation.

4. TAXES Thompson Electronics Company's prices are exclusive of brokerage fees, duty or taxes of any type unless specified and noted otherwise. Any taxes of any type applicable to any purchases from Thompson Electronics shall be borne by the Buyer. Buyer shall provide Thompson Electronics Company with a current tax exemption certificate acceptable to the taxing authorities in the state, province or nation in which the merchandise is to be delivered, if said purchase is tax exempt. It is the buyer's responsibility to report the tax status to Thompson Electronics Company of any purchase made here in. All tax liability and the duty to pay such taxes shall be the Buyer's responsibility.

5. TITLE passes from Thompson Electronics Company to the Buyer and risk of loss is borne by the Buyer when product is delivered to the carrier at the FOB point stated herein. All reports of, and claims for damage resulting from or incurred in transportation must be filed with carrier by Buyer.

6. LIMITED WARRANTY UNLESS WRITTEN OR SPECIFIED OTHERWISE, OUR WARRANTY IS AS FOLLOWS:
Material only Purchases (Includes projects where Thompson Electronics Company provides final termination labor only.)
The warranty period is one year from date of final invoice, unless stated differently by the manufacturer. This warranty does not cover after hour emergency service calls. The buyer is responsible for removing and reinstalling material suspected to be defective and incurs all expenses thereof. Prior to returning material, the buyer must obtain a return authorization from Thompson Electronics Company. Shipping must be prepaid.
There will be no equipment repair charge, other than shipping charges, and service labor (if on-site labor is required) for material determined by the manufacturer to be defective from the factory. Thompson Electronics Company will go to the buyer's location for diagnosis or problem inspection of material suspected to be defective if requested. Service labor rates will apply. Thompson Electronics Company's obligation under this warranty is limited to the repair or replacement of defective material. Thompson Electronics Company will not be responsible for subsequent damages resulting from the defect in the material. This warranty does not cover material, which has been damaged by acts of nature, accident, abuse, misuse, or has been improperly stored, installed, or serviced.

7. Material and Installation Purchases (Does not include projects where Thompson Electronics Company makes only final connections at panels or final checkout of system. See warranty for material only purchases.) The warranty period is one year from date of final invoice, unless stated differently by the manufacturer. This warranty does not cover after hour's emergency calls. Installations made by Thompson Electronics Company are warranted for one year from date of final invoice. It is the buyer's responsibility to notify Thompson Electronics Company of problems relating to the proper installation of the material within one year. Should the buyer elect to remove suspected defective material himself, a return authorization is required prior to returning equipment to Thompson Electronics Company. There will be no repair charge, other than shipping charges, for material determined by the manufacturer to be defective from the factory. Thompson Electronics Company's obligation under this warranty is limited to the repair or replacement of defective material. Thompson Electronics Company will not be responsible for subsequent damages resulting from the defect in the material. This warranty does not cover material, which has been damaged by acts of nature, accident, abuse, misuse, or has been improperly stored or serviced.

8. BUYER'S PURCHASE ORDER – CONFLICT OF TERM In the event the Buyer shall submit purchase orders and the written terms of which are at variance or conflict with the terms and conditions of sale contained herein, such purchase order terms shall have no effect to the extent that they may conflict and the Thompson Electronics Company terms and conditions of sale shall prevail.

9. DELIVERY Deliveries shall be subject to and contingent upon timely receipt of order by Thompson Electronics Company, together with Buyer qualification of credit requirements, and Thompson Electronics Company shall not be liable for failure to meet required delivery due to credit clearance requirements, or causes beyond its control, including without limitation, unavailability of product from Thompson Electronics Company's source of supply, strikes and other labor difficulty, riot, war, fire, delay or default of common carrier, or other delays beyond Thompson Electronic Company's reasonable control. Unless otherwise instructed, Thompson Electronics Company will choose the most economical means and routing consistent with the requirements and type of product involved. Goods are packed for shipment in accordance with standard commercial practice of Thompson Electronics Company

10. DISCREPANCY CLAIMS – FAILED DELIVERY CLAIMS Merchandise is shipped FOB shipping point and risk of loss due to damage or shortage or non-delivery due to carrier fault lies with the Buyer. All claims for damage or shortages should be made by Buyer upon receipt of material and filed with the carrier handling the shipment. Claims stemming from discrepancies between invoiced descriptions or quantities and actual product received by Buyer due to error by Thompson Electronics Company must be made in writing thirty within (30) days of invoice date. Any such claim not presented within the time limit specified will be waived and actual delivery of invoiced descriptions or quantities will be conclusively presumed. Any Buyer who wishes to dispute a delivery of merchandise may make written request upon Thompson Electronic Company for carrier's proof of delivery within thirty (30) days from date of invoice. Failure by Buyer to request such proof of delivery within the 30-day time period will result in a wavier of Buyer's right to raise the issue of delivery and thereafter delivery will be conclusively presumed.

11. RETURNED MATERIAL No product or equipment of any kind shall be returned without prior approval and specific shipping instructions from Thompson Electronics Company. No returns are permitted on custom ordered material.

12. RESTOCK CHARGE Unless otherwise agreed, a restock charge will be assessed upon the return of products because of buyer ordering error or when the product has suffered damage while in buyer's possession, or late cancellation of order, custom ordered, or when assessed by the manufacturer.

13. ALTERATION OF TERMS AND CONDITIONS No alteration or wavier of the terms contained herein shall be effective unless such authorization or wavier is in writing signed by a duly authorized Thompson Electronics Company officer.

14. PRESUMPTION AS TO AUTHORITY OF BUYER'S PERSONNEL Thompson Electronics Company assumes and is entitled to rely upon the apparent authority of all Buyer's employees and agents in placing orders under Buyer's account.

15. CHANGE OF BUYER'S NAME OR ADDRESS; REORGANIZATION Buyer hereby agrees to notify Thompson Electronics Company's Credit Department in writing of any changes of name or address, or of any corporate reorganization or change of ownership, or a change of name or location of the Buyer. All Agreements made and in force with previous owners, partners or business units shall remain intact until formally cancelled. All obligations of the previous ownership shall be borne by the new ownership.

16. ACCEPTANCE OF SALES ORDERS All sales are subject to acceptance and no sales are final until accepted by Thompson Electronics at its principal place of business: 905 South. Bosch Road. Peoria, Illinois.

17. ASBESTOS/HAZARDOUS WASTE Nothing in this Agreement shall impose liability on Thompson Electronics Company for claims, lawsuits, expenses or damages arising from or in any manner related to, the exposure to or the handling, manufacture or disposal of, asbestos, asbestos products or hazardous waste in any of its various forms, as defined by the EPA. The Buyer shall indemnify and hold harmless Thompson Electronics Company from all claims, damages, losses and expenses, including attorney's (s') fees arising out of or resulting there from.

18. LIABILITY LIMITATIONS AND FORCE MAJEURE a.)Apart from any other terms herein limiting Thompson Electronics Company's liability, Thompson Electronics Company in no event shall be liable to buyer for any incidental, indirect, consequential, punitive or special damages relating in any manner of buyer's purchases from Thompson Electronics Company, or any other aspect of the parties' business relationship, even if advised of the possibility of same by the other party. b.)Apart from any other terms herein excusing Thompson Electronics Company's performance, Thompson Electronics Company shall be excused from any failure or delay in performance, if caused in whole or in part by a "force majeure", which shall include any inability to obtain materials (finished or otherwise) from usual sources of supply, transit failure or delay, labor disputes, governmental laws, orders or restrictions, fire, flood, hurricane or other acts of nature, accident, war, civil disturbance, or any other cause(s) beyond Thompson Electronics Company's reasonable control. The time within which Thompson Electronics Company may timely perform shall be extended during the entire period of any force majeure. c.)The Buyer agrees to limit Thompson Electronics Company's liability to the Buyer and to all construction contractors and subcontractors or other parties on the project due to Thompson Electronics Company's professional negligent acts, errors or omissions such that the total aggregate liability to all those named shall not exceed Thompson Electronics Company's total fee for services rendered under this Agreement. d.)Thompson Electronics Company's liability shall further be limited to liability for its own and sole negligence, errors or omissions alone, and not for any actions by others of or in conjunction with others, including architects, individuals, buyer's representatives, construction contractors or sub-contractors; and Thompson Electronics Company shall have no joint or several liability with any such parties, regardless of such parties' insured status and ability to satisfy claims, and Buyer agrees to hold Thompson Electronics Company harmless against such joint or several claims.

19. REUSE OF DOCUMENTS all documents including drawings and specifications furnished by Thompson Electronics Company pursuant to this Agreement are instruments of services in respect to the project. They are not intended or represented to be suitable for reuse by the Buyer or others on extensions of this project on any other project. Any reuse without specific written verification or adaptation by Thompson Electronics Company will be at Buyer's sole risk and without liability or legal exposure to Thompson Electronics Company and Buyer shall indemnify and hold harmless Thompson Electronics Company from all claims, damages, losses and expenses including attorney's fees arising out of or resulting there from. Any such verification or adaptation will entitle Thompson Electronics Company to further compensation. All proposal documents and drawings represent intellectual property originated and developed by Thompson Electronics Company. Any use of these documents other than as named by Thompson Electronics Company may be considered as theft of intellectual property and may result in legal action against those converting said property.

20. CANCELLATION/TERMINATION Following acceptance by Thompson Electronics Company, the Buyer's purchase order may only be cancelled or shipments delayed with the consent of Thompson Electronics Company. Should Thompson Electronics Company consent to a request by the Buyer to stop work or to cancel the whole or any part of an order, the Buyer shall make payments to Thompson Electronics Company as follows: a.) Any and all work that can be completed within ten (10) days from date of notification to stop work on account of cancellation shall be completed shipped and paid in full. b.) For work in process, any materials and supplies procured or for which definite commitments have been made by Thompson Electronics Company in connection with the order. c.) Buyer shall pay Thompson Electronics Company fees for all services rendered to the date of termination and later dates as related to such cancellation, and further pay all expenses including engineering labor, site labor, and shop labor and reimbursable termination expenses, including freight, handling, material restocking charges and reasonable attorney's fees and costs.

21. MISCELLANEOUS This document shall be governed by the laws of the State of Illinois. In the event that any part of this document is held invalid by any court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.

22. FORUM FOR DISPUTES Any litigation which buyer may desire to institute against Thompson Electronics Company relating directly to any business dealings between the parties must be filed before a court of competent jurisdiction in Peoria, Illinois. Buyer consents irrevocably to the jurisdiction of the Peoria County or Federal Courts over its person in the event that Thompson Electronics Company elects to institute litigation against buyer in Illinois relating to any such matters. In such event, service of process may be made by certified mail, air courier, or any other method permitted under Illinois Law.

23. EXECUTION This agreement is considered in force when agreement to purchase has been made by the Buyer and accepted by Thompson Electronics Company.

H:\Text\JWC\Clients\McLean County - Bloomington\Sheriffs Department\75190 - McLean County Sheriff - Training Room Video Presentation System - Bloomington - 10-24-08.doc

McLean County

INFORMATION SERVICES
(309) 888-5100 FAX (309) 888-5124
115 E. Washington, Room 202 P.O. Box 2400 Bloomington, Illinois 61702-2400

Information Technologies Status Report
November 10, 2008

To the Honorable Members of the McLean County Executive Committee and the McLean County Board:

Following is a brief summary of issues recently addressed by Information Technologies.

General Administration:

- Specified and purchased Forensic PC
- Obtained proposal for Sheriff's training room
- Purchased replacement squad car printers
- Began working on telecommuting policy revision proposal
- Evaluated new helpdesk/asset tracking software
- Worked on GIS proposal issues
- Disposed of legacy AS/400 machine

Hardware/Network

- Replaced failing Printer server
- Deployed PCs to Sheriff's department
- Preparing for Exchange 2003-2007 Migration
- Migrating data from servers to Sans

Programming/Database/Web

- Working on converting EJS to web-based platform
- Evaluated new address software
- Evaluated Health restaurant inspection
- Coordinating with Crimecog on Child Support dataload and enhancements
- Training in new Civil Inquiry system to replace Gavel.

Respectfully submitted,

Craig Nelson

Craig Nelson
Director of McLean County Information Technologies

McLEAN COUNTY

Fiscal Year 2009 Recommended Budget

Fund: General 0001 Department: County Board 0001 Pages: 1 -- 4

CATEGORY	FY 2007 BUDGET	FY 2008 BUDGET	RECOMMENDED FY 2009 BUDGET	AMOUNT OF INCREASE	% INCREASE OVER FY 2008
Revenue	$ 17,041,671	$ 17,979,809	$ 18,715,604	$ 735,795	4.09%
Salaries	$ 198,256	$ 127,355	$ 132,054	$ 4,699	3.69%
Fringe Benefits	$ 8,000	$ 8,000	$ 8,000	$ -	0.00%
Materials & Supplies	$ 4,600	$ 4,650	$ 5,050	$ 400	8.60%
Contractual	$ 1,179,658	$ 1,209,269	$ 513,737	$ (695,532)	-57.52%
Capital Outlay	$ 165,500	$ 179,406	$ 145,600	$ (33,806)	-18.84%
Other	$ -	$ -	$ 630,031	$ 630,031	
TOTAL:	$ 1,556,014	$ 1,528,680	$ 1,434,472	$ (94,208)	-6.16%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2009 Recommended Budget

Fund: General 0001 Department: County Board 0001

Highlights of the Recommended Budget:

REVENUE:

401.0001 General Property Taxes: This revenue line item account has increased from $7,563,585.00 in the FY'2008 Adopted Budget to $8,423,034.00 in the FY'2009 Recommended Budget. The increase in the General Fund Property Tax levy is attributable to the projected decrease in the Retailers' Occupation Tax revenue, the decrease in revenues received from Interest Earnings and the minimal increase in revenues from Licenses, Permits and Fees. The projected Equalized Assessed Valuation of $3,747,323,268.00 reflects a 5.71% increase over the previous year. The adjusted Equalized Assessed Valuation, which is used to compute the property tax rate, is projected at $3,410,813,639.00 which is an increase of 5.00% over the prior year.

The proposed General Fund property tax levy would result in a tax rate of $0.24695 per $100 of equalized assessed valuation. The statutory maximum tax rate is $0.25000 per $100 of equalized assessed valuation.

407.0001 Retailers Occupation Tax: This revenue line item account has decreased from $5,900,450.00 in the FY'2008 Adopted Budget to $5,750,000.00 in the FY'2009 Recommended Budget. This represents a 2.55% decrease over the prior year. Year-to-date sales tax receipts through October 31, 2008 total $4,793,857.33, which is 81.25% of the budgeted amount. The projected 2008 Sales Tax revenue to year-end totals $5,752,622.80.

407.0002 State Income Tax: This revenue line item account has increased from $1,850,400.00 in the FY'2008 Adopted Budget to $1,925,000.00 in the FY'2009 Recommended Budget. This represents a 4.03% increase over the prior year. Year-to-date State income tax receipts through October 31, 2008 total $1,531,243.30. The projected 2008 State Income Tax revenue to year-end totals $1,905,296.10.

407.0010 Personal Property Replacement Tax: This revenue line item account has increased from $1,590,750.00 in the FY'2008 Adopted Budget to $1,770,150.00 in the FY'2009 Recommended Budget. This represents an 11% increase over the prior year. Year-to-date personal property replacement tax receipts through October 31, 2008 total $1,549,939.04. The total revenue budgeted is based on the letter received from the Illinois Department of Revenue. Every year the Department of Revenue advises the County of the anticipated amount of Personal Property Replacement Tax revenue to be received in the coming fiscal year. In addition to the Personal Property Replacement Tax revenue budgeted in the Board's departmental budget, $100,000.00 of Personal Property Replacement Tax revenue is budgeted in the I.M.R.F. Fund 0131.

410.0575 Landfill Host Fees: This revenue line item account has been budgeted at $170,000.00 in the FY'2009 Recommended Budget, the same amount that was budgeted in the FY'2008 Adopted Budget. This line item accounts for the receipt of 50% of the projected Landfill Host fees to be received from the landfill operator during FY'2009. The other 50% of the projected Landfill Host fees to be received in FY'2009 have been budgeted in the Solid Waste Management Fund 0159 to cover the expenses of meeting the requirements set forth in the Solid Management Planning Act.

407.0009 Inheritance Tax Fees: This revenue line item account has decreased from $150,000 in the FY'2008 Adopted Budget to $50,000 in the FY'2009 Recommended Budget. Year-to-date inheritance tax fee receipts through October 31, 2008 total $51,734.36.

410.0114 Off-Track Betting: This revenue line item account has been budgeted at $38,000.00 in the FY'2009 Recommended Budget, the same amount that was budgeted in the FY'2008 Adopted Budget. Year-to-date off-track betting revenues through October 31, 2008 total $41,811.91.

450.0011 Transfer from Other Funds: This revenue line item account has decreased from $213,862.00 in the FY'2008 Adopted Budget to $203,590.00 in the FY'2009 Recommended Budget. This Transfer covers the FICA/Social Security expense and the IMRF expense for the County employees at MetCom. The County's share of the annual operating expense for MetCom is paid from a contract services line item in the County Board's departmental budget (see line item account 777.0017 below).

EXPENDITURES:

Personnel:

There is No Change in the FTE Staffing level in the FY'2008 Recommended Budget.

Materials and Supplies:

All of the Materials and Supplies line item accounts have been budgeted in the FY'2009 Recommended Budget at the same dollar amount as in the FY'2008 Adopted Budget with the following exception.

621.0001 Employee Service Awards: This line item has increased from $600 in the FY'2008 Adopted Budget to $1,000 in the FY'2009 Recommended Budget. This increase is based on a review of the year-to-date expenses ($835.67) and the prior year expenses ($861.32).

Contractual Services:

All of the Contractual Services line item accounts have been budgeted in the FY'2009 Recommended Budget at the same dollar amount or less as in the FY'2008 Adopted Budget, with the following exceptions.

706.0001 Contract Services: This line item account has increased from $30,000 in the FY'2008 Adopted Budget to $35,000 in the FY'2009 Recommended Budget. This line item account includes the following contractual obligations during FY'2009 Anderson Legislative Services, court reporter expenses for public hearings, labor relations outside counsel, and the County's share of the groundwater monitoring study.

715.0001 Dues and Memberships: This line item account has been budgeted at $15,000 in the FY'2009 Recommended Budget. This line item account includes the following Dues and Membership expenses: National Association of Counties ($3,012.00); Metro Counties of Illinois ($5,000.00); McLean County Mayor's Association ($150.00); McLean County Chamber of Commerce ($3,297.00); McLean County Community COMPACT ($100.00); and Heartland Resource and Conservation District ($200.00).

718.0001 Schooling & Conferences: This line item account has been budgeted at $10,000.00 in the FY'2009 Recommended Budget; the same amount budgeted in the FY'2008 Adopted Budget. This line-item includes funding for the following conferences and meetings: NACo Legislative and Annual Conference, Metro Counties meetings, EDC One Voice One Community meeting.

777.0002 Economic Development Council: This line item account has been budgeted at $80,000 in the FY'2009 Recommended Budget. This is the third year of the County's five-year pledge to contribute $400,000 to the EDC's Navigating a New Direction campaign. This amount matches the contribution by the City of Bloomington and the Town of Normal to the EDC. The EDC campaign garnered pledges and contributions from local businesses, local government and educational institutions totaling more than $3,000,000.00 over the next five years.

780.0001 McLean/DeWitt/Livingston R.O.E.: This line item account has increased from $245,848 in the FY'2008 Adopted Budget to $253,237.00 in the FY'2009 Recommended Budget. Pursuant to the Intergovernmental Agreement between DeWitt County, Livingston County, and McLean County, this increase is based on the County's share of the FY'2009 budget for the McLean/DeWitt/Livingston Regional Office of Education.

Capital Outlay:

850.0001 Capitalized Assets: This line item account has decreased from $179,406.00 in the FY'2008 Adopted Budget to $145,600.00 in the FY'2009 Recommended Budget. Pursuant to the adopted Resolution Establishing the Budget Policy for Fiscal Year 2009, this line item account includes funding to purchase vehicles for the following County offices and departments in the General Fund:

-- Sheriff's Department – 5 police sedans	$22,300 x 5 = $111,500
2 unmarked sedans	$22,300 x 2 = $ 44,600
Total:	$156,100
Less Trade:	$ 10,500
Total:	$145,600

Transfer to Other Funds:

999.0003 Transfer to Metro McLean County Centralized Communications: This line item account has increased from $583,362 in the FY'2008 Adopted Budget to $630,031 in the FY'2009 Recommended Budget. Pursuant to the Intergovernmental Agreement between the City of Bloomington, Town of Normal, McLean County, and the Emergency Telephone Systems Board, this line item account reflects the County's share of the annual operating expenses for the Metro McLean County Centralized Communications Center, Fund 0452, Department 0030.

MCLEAN COUNTY

AGREEMENT OF UNDERSTANDING
FOR
MAINTENANCE AND CONSTRUCTION

This agreement, by and between the Department of Transportation, State of Illinois, hereinafter called the **DEPARTMENT**, and the County of McLean, of the State of Illinois, hereinafter called the **COUNTY**.

WITNESSETH:

WHEREAS, the Illinois Highway Code provides that the **DEPARTMENT**, upon satisfying itself that the County Engineer's office in a county is adequately organized, staffed, equipped and financed to discharge satisfactorily the duties and requirements of 605 ILCS 5/5-402, may grant a county permission to construct or maintain highways or sections thereof when such projects are financed in whole or in part with any funds received from the State except Federal-aid funds, without approval and supervision of the **DEPARTMENT**, providing the **COUNTY** will enter into an agreement of understanding with the **DEPARTMENT**, and;

WHEREAS, this agreement addresses the approval of County and Road District Motor Fuel Tax, Township Bridge, Township Bridge Lapse Pool, 80,000 Pound Truck Access Road, Economic Development, Park Access Road and any other road fund projects administered under Motor Fuel Tax policies and procedures, and;

NOW THEREFORE, for and in consideration of the covenants and agreements herein contained, the parties agree as follows:

THE COUNTY AGREES:

1. That it will maintain an adequate, fully staffed organization and will keep the DEPARTMENT currently advised of the organization and key staffing;

2. That it will effect a coordinated annual construction and maintenance program in accordance with the intent of the law;
3. That it will follow the procedure set forth in 605 ILCS 5/5-403 and 605 5/6-701.1 of the Illinois Highway Code for the construction and maintenance of any highway;
4. That it will supply the **DEPARTMENT**, for record purposes, documentation listed on Attachment A within the timeframe shown.
5. To obtain **DEPARTMENT'S** approval of all preliminary bridge design and hydraulic reports, bridge condition reports, and plans and specifications for all bridges and culverts having a clear span of more that thirty (30) feet as required by 605 ILCS 5/5-205.1 of the Illinois Highway Code;
6. To obtain all necessary environmental clearances and construction permits before advertising a project for letting or constructing the project with its own forces;
7. That plans for highway construction and maintenance work will be designed in accordance with the latest edition of the Bureau of Local Roads and Streets Manual. Modifications and design deviations proposed by the **COUNTY** must be approved using procedures outlined in Chapter 10 of said manual.
8. That plans and specifications will be prepared by a registered professional engineer or under his or her direct supervision. All plans shall bear the engineer's professional and structural seal as applicable;
9. To obtain the **DEPARTMENT'S** approval of plans and specifications for improvement of State Highways and appurtenances thereto prior to advertising for bids;
10. To obtain the **DEPARTMENT'S** approval of all connections to the State Highway System;
11. That all right-of-way will be secured prior to advertising a project for letting, unless prior approval by the **DEPARTMENT** has been secured;
12. To advertise for bids and let contracts for maintenance or construction to the lowest responsible bidder in accordance with **DEPARTMENT** policy, or with the concurrence of the **DEPARTMENT**, do the work itself through its officers, agents and employees;

13. That it will perform or cause to be performed all construction and material inspections required on its construction and maintenance projects using the Project Procedures Guide and other procedures acceptable to the **DEPARTMENT**. The **COUNTY** will document the inspections and make said documentation available to the **DEPARTMENT** at all times;
14. That it will provide Material Certification in accordance with the applicable portions of Section 800 of the Project Procedures Guide. The **COUNTY** will certify to the District Engineer that the required material testing and sampling were done for all materials incorporated in the construction work. The **COUNTY** with further certify that for all materials, the Method of Acceptance with the appropriate Evidence of Materials Inspection is available for the **DEPARTMENT** to review. A copy of the Certification Letter provided as Attachment B will be included with each Engineers Final Pay Estimate (BLR 13231);
15. To withhold final payment to the contractor on construction projects involving State Highways and appurtenances until written certification is received that the work has been performed in accordance with the plans and specifications and accepted by the **DEPARTMENT.** The **COUNTY** will notify the **DEPARTMENT** at least two(2) weeks prior to the final inspection on construction projects involving State Highways and appurtenances so arrangements can be made for a **DEPARTMENT** representative to attend;
16. That it will provide the DEPARTMENT BLR 13510 (Final Report, Notice of Completion and Acceptance of Improvement Constructed Under the Illinois Highway Code) for project close-out, within one (1) year after the completion of the work.
17. That it will make all records available to personnel of the **DEPARTMENT** for review and/or audit for a minimum of three (3) years after project close-out and audit;
18. That it will submit an annual report to the **DEPARTMENT** by February 1 of each year, listing the projects undertaken, a description of each project, the status of the projects, the amount and type of funds expended and a map showing the locations of the various projects for the previous calendar year;

19. That use of Motor Fuel Tax funds other than specified in this agreement will require approval by the **DEPARTMENT**.

THE DEPARTMENT AGREES:

1. That in view of the foregoing covenants, its approval and supervision of any activities related to construction and maintenance projects and expenditures funded by Motor Fuel Tax and any other road funds received from the State and administered under Motor Fuel Tax policies and procedures will not be required except as hereinabove specified.
2. That it will provide off-site material inspections and testing at sources normally visited by state inspectors. The **DEPARTMENT** may perform certain construction and material inspections as agreed to by the **DEPARTMENT'S** District 5 Office and the **COUNTY**. If **DEPARTMENT** personnel are not available for material inspections, the **COUNTY** will be responsible for providing the required inspection and documentation.

IT IS MUTUALLY AGREED:

1. That executed joint agreements between the **COUNTY** and **DEPARTMENT** will be required for all projects being funded with one or more of the following state funds;
   A. Township Bridge Lapse Pool Funds.
   B. 80,000 Pound Truck Access Road Funds.
   C. Economic Development Funds.
   D. Park Access Road Funds.
   E. Any other state funded programs being administrated under Motor Fuel Tax polices and procedures except Motor Fuel Tax and Township Bridge funded projects.
2. That the provisions of this agreement shall not apply to any Federally-funded projects and/or state funded projects not administered under Motor Fuel Tax policies and procedures;
3. The **DEPARTMENT** may make periodic inspections of the jobsite and project file documentation, if it deems necessary, to satisfy itself that the work is being done in compliance with the plans, specifications and departmental procedures;

4. This agreement shall remain in full force and effect unless terminated by either party upon 30 days written notification or when the undersigned county engineer terminates employment with the **COUNTY**.

Executed by the **COUNTY** this 18th day of November, 2008 .

McLean County, State of Illinois, acting by and through its County Board

Eric Schafer
County Engineer

By _____
County Board Chairperson

Executed by the **DEPARTMENT** this _____ day of _____, 20__.

STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION

_____
Director of Highways

ATTACHMENT A

AGREEMENTS OF UNDERSTANDING
SEQUENCE OF SUBMITTALS

I. Maintenance (One Copy Each)

A. - Estimate of Maintenance Costs for County and Road Districts (BLR 14221)
- County Maintenance Resolution (BLR 09110)
- Computer Data for Contractors Bulletin (BLR 12310)

Note: All three documents must be received prior to advertisement. MFT funds will be authorized upon the County's request, based on these estimates, including engineering.

B. If needed, revised and/or supplemental estimate.

C. Maintenance Expenditure Statement (MES). (BLR 14320)

Note: MFT funds will be balanced using the MES.

II. Construction (Two Copies Each)

A. - Resolution and/or Road Improvement Statement
- Computer Data for the Contractors

Note: Both documents must be received prior to authorization.

B. - Construction Estimate of Cost (BLR 11510)
- Contract Plans, Specifications, Contract, and Contract Bond
- Tabulation of Bids (BLR 12315)

Note: Submit within two weeks after the contract is executed. Authorization of MFT funds will be based on the signed contract, including engineering.

C. - Request for Approval of Change in Plans (BLR 13210)
- Engineer's Final Pay Estimate (BLR 13231)
- Commitment List (In accordance with Chapter 10 of the BLRS manual)
- Material Certification Letter (Attachment B)
- Final Report (BLR 13510, submitted within one (1) year of final inspection)

III. Annual Report

Annual listing of construction projects submitted by February 1st of the following year, showing:

1. Project limits and description.
2. Status of project.
3. Amount and type of funds expended.
4. Map showing location of all projects.

ATTACHMENT B

MCLEAN COUNTY AGREEMENT OF UNDERSTANDING
MATERIAL CERTIFICATION LETTER

Date: _____

Regional Engineer
(District Address)

RE: County _____

Section_____

Route_____

Contractor _____

Dear Sir/Madam:

This letter is to certify:

The results of the tests on acceptance samples indicate the materials incorporated in the construction work, and the construction operations controlled by sampling and testing were in close conformity with the approved plans and specifications.

The Method of Acceptance with the appropriate Evidence of Materials Inspection for the materials incorporated in the construction work have been retained in the project records and are available for the Department to review.

☐ Exceptions to the plans and specifications are explained on the attached sheet.

-OR-

☐ There are no Exceptions.

(Check the appropriate statement)

Sincerely,

_____
County Engineer

McLean County

OFFICE OF THE ADMINISTRATOR
(309) 888-5110 FAX (309) 888-5111
115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

November 6, 2008

To the Honorable Chairman and Members of the Executive Committee:

I have had the privilege of serving as the McLean County Administrator since May 18, 1988, when the County Board formally approved my appointment. During the past 20+ years, I have enjoyed the many challenges and opportunities that have been afforded to me. I have had the pleasure of working for four exceptional Board Chairs in Nancy Froelich, Gary Riss, Mike Sweeney and now Matt Sorensen. Throughout my tenure, I have worked with County Board members who always placed the good of the County before partisan politics or the interest of any one district. As I have said every year in my annual budget message, County government continues to be well-served by dedicated, hard-working employees. Under the leadership of the Board and with the cooperation of the County elected officials and appointed department heads, McLean County government has consistently set the standard among County governments in Illinois.

In May of next year, I will have worked 30 years in County government. I have always said that my goal when I retire from public service is to return to the classroom and teach. The Board's decision to offer the I.M.R.F. Early Retirement Incentive Program provides me with the opportunity to pursue my goal. Therefore, to provide ample time for the Executive Committee and the Board to prepare a transition plan, I hereby advise you that I plan to retire as McLean County Administrator on May 22, 2009.

Sincerely,

John M. Zeunik

November 6, 2008

Memo to: The Honorable Chairman and Members of the Executive Committee

From: John M. Zeunik
County Administrator

Re: Review of Recommended Budget for Fiscal Year 2009

To assist you during your review and consideration of the Recommended Budget for Fiscal Year 2009, I have summarized below the specific line item operating account changes made during the Oversight Committee review process. I have also enclosed a Summary of the Personnel Changes as tentatively approved and recommended by the Oversight Committees. Should you have any questions concerning this information, please call me at 888-5110.

COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT	ADMINISTRATOR RECOMMENDATION	COMMITTEE RECOMMENDATION	INCREASE/ (DECREASE)
EXECUTIVE COMMITTEE:			
0001-0001 County Board	$1,434,472	$ 1,434,472	$ 0
0001-0002 County Administrator	$ 559,273	$ 559,273	$ 0
0001-0043 Information Services	$1,753,020	$ 1,753,020	$ 0

COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT	ADMINISTRATOR RECOMMENDATION	COMMITTEE RECOMMENDATION	INCREASE/ (DECREASE)
FINANCE COMMITTEE:			
0001-0003 County Auditor	$ 324,474	$ 324,474	$ 0
0001-0004 County Treasurer	$ 367,789	$ 367,789	$ 0
0168-0004 County Collector Automation Fund	$ 26,000	$ 26,000	$ 0
0001-0005 County Clerk	$ 794,920	$ 794,920	$ 0
0164-0005 County Clerk Document Storage Fund	$ 48,268	$ 48,268	$ 0
0001-0006 County Recorder	$ 266,604	$ 266,604	$ 0
0137-0006 Recorder Document Storage Fund	$ 136,030	$ 136,030	$ 0
0167-0006 GIS Fees Fund	$ 180,000	$ 180,000	$ 0
0001-0048 Bloomington Election Commission	$ 540,185	$ 540,185	$ 0
0001-0049 Supervisor of Assessments	$ 674,101	$ 674,101	$ 0

COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT	ADMINISTRATOR RECOMMENDATION	COMMITTEE RECOMMENDATION	INCREASE/ (DECREASE)
0130-0069 Social Security Expense / F.I.C.A.	$2,417,219	$2,417,219	$ 0
0131-0069 Illinois Municipal Retirement Fund / I.M.R.F.	$2,680,281	$2,680,281	$ 0
0133-0088 Cooperative Extension	$ 538,000	$ 538,000	$ 0
0134-0072 Historical Museum	$ 66,216	$ 66,216	$ 0
0135-0077 Tort Judgment	$2,455,641	$ 2,455,641	$ 0
0136-0065 Veterans Assistance	$ 169,256	$ 169,256	$ 0
Health Department Funds:			
0102-0061 Dental Sealant Grant	$ 262,672	$ 262,672	$ 0
0103-0061 WIC Program	$ 428,556	$ 428,556	$ 0
0105-0061 Preventive Health Program	$ 175,995	$ 175,995	$ 0
0106-0061 Family Case Mgmt.	$ 956,236	$ 956,236	$ 0

COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT	ADMINISTRATOR RECOMMENDATION	OOMMITTEE RECOMMENDATION	INCREASE/ (DECREASE)
FINANCE COMMITTEE:			
0107-0061 AIDS/Communicable Disease Control	$ 224,715	$ 224,715	$ 0
0110-0061 Persons/Developmental Disabilities	$ 631,916	$ 631,916	$ 0
0111-0061 TB Care & Treatment	$ 292,535	$ 292,535	$ 0
0112-0061 Health Department	$4,245,998	$4,245,998	$ 0
0401-0090 Nursing Home	$7,463,930	$7,463,930	$ 0
JUSTICE COMMITTEE:			
0001-0008 Merit Board	$ 17,100	$ 17,100	$ 0
0001-0015 Circuit Clerk	$2,173,970	$ 2,173,970	$ 0
0138-0015 Circuit Clerk Administration/Operation	$ 20,325	$ 20,325	$ 0
0140-0015 Circuit Clerk Court Automation	$ 217,841	$ 217,841	$ 0

COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT	ADMINISTRATOR RECOMMENDATION	COMMITTEE RECOMMENDATION	INCREASE/ (DECREASE)
JUSTICE COMMITTEE:			
0142-0015 Circuit Clerk Court Document	$ 275,922	$ 275,922	$ 0
0143-0015 Circuit Clerk Child Support	$ 81,240	$ 81,240	$ 0
0156-0015 Circuit Clerk IDPA IV-D Project	$ 35,948	$ 35,948	$ 0
0001-0016 Circuit Court	$ 926,954	$ 926,954	$ 0
0156-0016 Circuit Court IDPA IV-D Project	$ 33,400	$ 33,400	$ 0
0001-0018 Jury Commission	$ 116,480	$ 116,480	$ 0
0001-0020 State's Attorneys Office	$2,617,296	$ 2,617,296	$ 0
152-0020 State's Attorneys Office Asset Forfeiture Fund	$ 9,685	$ 9,685	$ 0
0156-0020 State's Attorneys IDPA IV-D Project	$ 306,465	$ 306,465	$ 0
0160-0020 State's Attorneys Multidisciplinary Domestic Violence	$ 50,924	$ 50,924	$ 0

COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT	ADMINISTRATOR RECOMMENDATION	COMMITTEE RECOMMENDATION	INCREASE/ (DECREASE)
JUSTICE COMMITTEE:			
0001-0021 Public Defender	$1,661,695	$ 1,661,695	$ 0
0001-0022 Court Services	$3,852,917	$ 3,852,917	$ 0
0145-0022 Court Services Juvenile Probation Fee Services Fund	$ 5,859	$ 5,859	$ 0
0146-0022 Court Services Adult Probation Fee Services Fund	$ 211,650	$ 211,650	$ 0
0160-0022 Court Services Multidisciplinary Domestic Violence	$ 33,948	$ 33,948	$ 0
0001-0029 Sheriff's Department	$8,605,510	$ 8,605,510	$ 0
0141-0029 Sheriff's Department Court Security	$ 447,569	$ 447,569	$ 0
0160-0029 Sheriff's Department Multidisciplinary Domestic Violence	$ 174,219	$ 174,219	$ 0
0001-0031 Coroner	$ 521,690	$ 521,690	$ 0

COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT	ADMINISTRATOR RECOMMENDATION	COMMITTEE RECOMMENDATION	INCREASE/ (DECREASE)
JUSTICE COMMITTEE:			
0001-0047 E.M.A.	$ 184,751	$ 184,751	$ 0
0129-0062 Children's Advocacy Center	$ 509,799	$ 509,799	$ 0
0452-0030 Metro McLean County Centralized Communications	$2,408,906	$ 2,408,906	$ 0
LAND USE AND DEVELOPMENT COMMITTEE:			
0001-0038 Building and Zoning	$ 304,542	$ 304,542	$ 0
0159-0001 Solid Waste Management Fund	$ 170,000	$ 170,000	$ 0
PROPERTY COMMITTEE:			
0001-0040 Parks and Recreation	$ 525,410	$ 525,410	$ 0
0147-0040 Parks and Recreation Evergreen Lake Lease Fund	$ 17,280	$ 17,280	$ 0

COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT	ADMINISTRATOR RECOMMENDATION	COMMITTEE RECOMMENDATION	INCREASE/ (DECREASE)
0001-0041 Facilities Management			
Juvenile Detention Center	$ 232,704	$ 232,704	$ 0
Metro McLean County Centralized Communications	$ 101,242	$ 101,242	$ 0
Health Department Building	$ 558,059	$ 558,059	$ 0
Courthouse Maintenance	$ 227,261	$ 227,261	$ 0
Law & Justice Center	$2,143,369	$ 2,143,369	$ 0
Government Center	$ 898,240	$ 898,240	$ 0
0161-0050 Public Building Commission Lease/Debt Service			
Law & Justice Center	$1,685,000	$ 1,685,000	$ 0
Government Center	$ 429,176	$ 429,176	$ 0
0162-0041 Public Building Commission Additional Rent/Operations & Maintenance			
Old County Courthouse	$ 217,261	$ 217,261	$ 0
Law & Justice Center	$2,129,077	$ 2,129,077	$ 0

COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT	ADMINISTRATOR RECOMMENDATION	COMMITTEE RECOMMENDATION	INCREASE/ (DECREASE)
PROPERTY COMMITTEE:			
Government Center	$ 449,120	$ 449,120	$ 0
0360-0041 Fairview Building Capital Lease	$ 80,229	$ 80,229	$ 0
TRANSPORTATION COMMITTEE:			
0120-0055 Highway Department Fund	$3,764,000	$ 3,764,000	$ 0
0121-0055 County Bridge Matching Fund	$1,827,000	$ 1,827,000	$ 0
0122-0055 McLean County Matching Fund	$1,243,000	$ 1,243,000	$ 0
0123-0055 Motor Fuel Tax Fund	$3,307,000	$ 3,307,000	$ 0

FISCAL YEAR 2009 COMBINED ANNUAL APPROPRIATION AND BUDGET ORDINANCE

WHEREAS, pursuant to Chapter 55, Illinois Compiled Statutes (2006), Paragraph 5/6-1002, the County Board of the County of McLean, Illinois, has considered and determined the amount of monies estimated and deemed necessary to meet and defray all legal liabilities and necessary expenditures to be incurred by and against the County of McLean for the 2009 Fiscal Year beginning January 1, 2009 and ending December 31, 2009, and has further listed and specified the several detailed statements of budgeted itemized County expenditures in the attached recommended budgets; now, therefore,

BE IT, AND IT IS HEREBY PROVIDED AND ORDERED BY THE COUNTY BOARD, County of McLean in the meeting assembled that the 2009 Fiscal Year begins January 1, 2009 and ends December 31, 2009.

BE IT ORDERED, that the attached recommended budget be and the same is hereby adopted and appropriated as the annual budget of McLean County for the 2009 Fiscal Year beginning January 1, 2009.

BE IT FURTHER ORDERED, that the amounts listed as budget amounts for the fiscal year in the schedules of the annual budget herein adopted be and the same are hereby appropriated for the purposes herein specified or so much thereof as may be authorized by law, which amounts are in summary those listed below:

ADOPTED by the County Board of the County of McLean, Illinois, this 18th day of November, 2008.

ATTEST:

Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois

ADOPTED:

Matt Sorensen, Chairman
McLean County Board

FISCAL YEAR 2009 RECOMMENDED BUDGET

COUNTY FUND	FY 2007 ADOPTED	FY 2007 ACTUAL	FY 2008 ADOPTED	FY 2008 AMENDED	FY 2009 RECOMMENDED	AMOUNT INCREASE	% CHANGE
GENERAL FUND 0001							
0001 County Board	1,556,014	1,770,307	1,528,680	1,558,680	1,434,472	-94,208	-6.16%
0002 County Administrator	461,053	459,802	529,247	529,247	559,273	30,026	5.67%
0003 County Auditor	331,012	313,657	357,116	357,921	324,474	-32,642	-9.14%
0004 County Treasurer	340,719	332,153	350,083	350,083	367,789	17,706	5.06%
0005 County Clerk	800,111	733,011	934,502	934,502	794,920	-139,582	-14.94%
0006 County Recorder	210,803	203,734	250,535	250,535	266,604	16,069	6.41%
0008 Merit Board	17,350	11,297	15,400	15,400	17,100	1,700	11.04%
0015 Circuit Clerk	1,998,459	1,941,458	2,144,166	2,144,166	2,173,970	29,804	1.39%
0016 Circuit Court	846,318	910,851	878,349	878,349	926,954	48,605	5.53%
0018 Jury Commission	104,624	98,005	109,811	109,811	116,480	6,669	6.07%
0020 State's Attorney	2,453,423	2,304,346	2,527,043	2,549,724	2,617,296	90,253	3.57%
0021 Public Defender	1,459,969	1,450,384	1,589,127	1,589,127	1,661,695	72,568	4.57%
0022 Court Services	3,680,828	3,620,711	3,973,167	3,973,167	3,852,917	-120,250	-3.03%
0029 Sheriff's Department	7,242,055	7,722,189	7,986,181	8,006,536	8,605,510	619,329	7.76%
0031 Coroner's Office	428,043	474,537	515,310	517,875	521,690	6,380	1.24%
0038 Building & Zoning	300,448	285,917	313,238	320,734	304,542	-8,696	-2.78%
0040 Parks and Recreation	549,689	497,923	621,303	714,062	525,410	-95,893	-15.43%
0041 Facilities Management	3,874,251	4,065,313	4,127,767	5,842,250	4,160,875	33,108	0.80%
0043 Information Services	2,041,071	1,983,887	1,711,451	1,895,125	1,753,020	41,569	2.43%
0047 Emergency Management Agency	167,503	168,040	174,507	174,507	184,751	10,244	5.87%
0048 Bloomington Election	497,249	498,306	517,205	517,205	540,185	22,980	4.44%
0049 Assessment Office	730,721	669,729	689,510	689,510	674,101	-15,409	-2.23%
Total for General Fund:	30,091,713	30,515,557	31,843,698	33,918,516	32,384,028	540,330	1.70%

SPECIAL REVENUE FUNDS	FY 2007 ADOPTED	FY 2007 ACTUAL	FY 2008 ADOPTED	FY 2008 AMENDED	FY 2009 RECOMMENDED	AMOUNT INCREASE	% CHANGE
0102 Dental Sealant Grant	192,223	224,185	231,821	252,921	262,672	30,851	13.31%
0103 W.I.C. Grant	384,315	359,906	386,167	386,167	428,556	42,389	10.98%
0105 Preventive Health Grant	111,793	134,567	174,153	174,153	175,995	1,842	1.06%
0106 Family Case Management	938,410	872,194	954,280	969,280	956,236	1,956	0.20%
0107 AIDS/Communicable Disease	254,593	264,881	262,170	278,170	224,715	-37,455	-14.29%
0110 Persons/Dev. Disabilities Fund	601,464	597,075	616,503	616,503	631,916	15,413	2.50%
0111 TB Care & Treatment Fund	301,489	292,655	314,279	324,380	292,535	-21,744	-6.92%
0112 Health Department Fund	3,761,471	3,921,191	4,080,425	4,185,720	4,245,998	165,573	4.06%
0120 Highway Department Fund	3,831,614	4,780,696	3,712,282	4,588,252	3,764,000	51,718	1.39%
0121 Bridge Matching Fund	1,644,497	2,431,066	1,748,000	1,748,000	1,827,000	79,000	4.52%
0122 County Matching Fund	1,147,000	2,752,600	1,185,000	1,185,000	1,243,000	58,000	4.89%
0123 Motor Fuel Tax Fund	3,420,000	3,593,160	3,255,023	3,374,808	3,307,000	51,977	1.60%
0129 Children's Advocacy Center	464,174	461,152	474,021	474,021	509,799	35,778	7.55%
0130 Social Security Fund	2,096,300	2,120,917	2,213,618	2,213,618	2,417,219	203,601	9.20%
0131 I.M.R.F.	2,354,053	2,470,053	2,557,534	2,557,534	2,680,281	122,747	4.80%
0133 Cooperative Extension Service	470,250	474,399	486,700	486,700	538,000	51,300	10.54%
0134 Historical Museum Fund	61,235	62,478	63,807	63,807	66,216	2,409	3.78%
0135 Tort Judgement Fund	2,291,553	2,576,707	2,386,549	2,393,049	2,455,641	69,092	2.90%
0136 Veterans Assistance Commission	160,876	145,705	159,109	159,109	169,256	10,147	6.38%
0137 Recorder Document Storage	417,464	225,124	505,963	509,631	136,030	-369,933	-73.11%
0138 Circuit Clerk Administration/Operation	12,700	-	13,500	13,500	20,325	6,825	50.56%
0140 Circuit Clerk Automation	220,292	271,076	212,500	212,500	217,841	5,341	2.51%
0141 Court Security Fund	375,000	426,852	379,132	379,132	447,569	68,437	18.05%
0142 Court Document Storage	224,165	229,071	274,978	327,028	275,922	944	0.34%
0143 Child Support Collection	156,852	56,199	158,432	258,432	81,240	-77,192	-48.72%
0145 Juvenile Probation Services	6,167	457	7,167	7,167	5,859	-1,308	-18.25%
0146 Adult Probation Services	289,820	91,037	281,872	281,872	211,650	-70,222	-24.91%

	FY 2007 ADOPTED	FY 2007 ACTUAL	FY 2008 ADOPTED	FY 2008 AMENDED	FY 2009 RECOMMENDED	AMOUNT INCREASE	% CHANGE
SPECIAL REVENUE FUNDS							
0147 Evergreen Lake Lease Fund	18,209	10,452	18,995	18,995	17,280	-1,715	-9.03%
0152 Asset Forfeiture Fund	8,125	6,584	9,685	9,685	9,685	0	0.00%
0156 IV-D IDPA Child Support Fund	373,136	384,781	376,857	376,857	375,813	-1,044	-0.28%
0159 Solid Waste Management Fund	170,000	137,506	170,000	170,000	170,000	0	0.00%
0160 Multi-Disciplinary Domestic Violence	228,388	277,878	161,919	161,919	174,219	12,300	7.60%
0161 PBC Lease	2,641,640	2,652,702	2,211,027	2,211,027	2,114,176	-96,851	-4.38%
0162 PBCRent/Operations & Maintenance	2,601,353	2,611,353	2,822,994	2,822,994	2,795,458	-27,536	-0.98%
0164 County Clerk Document Storage	47,117	32,321	46,215	46,215	48,268	2,053	4.44%
0167 GIS Fees	220,000	174,548	180,000	180,000	180,000	0	0.00%
0168 Collector Automation Fund	25,000	27,950	25,000	25,000	26,000	1,000	4.00%
0170 Neutral Site Custody Exchange	-	-	-	0	80,000	80,000	
0360 Fairview Building Lease	81,366	56,789	79,797	79,797	80,229	432	0.54%
0452 MetCom Centralized Communications	2,073,668	2,242,389	2,270,678	2,270,698	2,408,906	138,228	6.09%
Total for Special Revenue Funds:	34,677,772	38,450,656	35,468,152	36,793,641	36,072,505	604,353	1.70%
ENTERPRISE FUND							
0401 Nursing Home	6,804,808	8,567,652	10,243,508	10,243,508	7,463,930	(2,779,578)	-27.14%
Total for Enterprise Fund:	6,804,808	8,567,652	10,243,508	10,243,508	7,463,930	(2,779,578)	-27.14%
TOTAL OPERATING BUDGET:	71,574,293	77,533,865	77,555,358	80,955,665	75,920,463	(1,634,895)	-2.11%
Other Special Revenue Funds Not Subject to County Board Approval							
0450 Emergency Telephone Systems Board	2,134,349	1,763,631	1,810,734	1,810,734	1,820,173	9,439	0.52%
0506 Law Library		66,785	76,850	76,850	73,514	(3,336)	-4.34%

McLEAN COUNTY PROPERTY TAX LEVY: 2007 - 2009

COUNTY FUNDS	MAXIMUM TAX RATE	PROPERTY TAX LEVY PAYABLE IN 2007 TAX RATE	PROPERTY TAX LEVY PAYABLE IN 2007 AMOUNT	PROPERTY TAX LEVY PAYABLE IN 2008 TAX RATE	PROPERTY TAX LEVY PAYABLE IN 2008 AMOUNT	PROPERTY TAX LEVY PAYABLE IN 2009 TAX RATE	PROPERTY TAX LEVY PAYABLE IN 2009 AMOUNT	CHANGE FROM PRIOR YEAR INCREASE /(DECREASE) TAX RATE	CHANGE FROM PRIOR YEAR INCREASE /(DECREASE) AMOUNT	% CHANGE
General Fund 0001	$0.25000	$ 0.22933	$ 7,043,374.52	$ 0.23283	$ 7,563,585.00	$ 0.24695	$ 8,423,034.00	$0.01412	$ 859,449.00	11.36%
Persons/Dev. Disabilities 0110	$0.10000	$ 0.01958	$ 601,357.32	$ 0.01898	$ 616,503.00	$ 0.01853	$ 631,916.00	-$0.00045	$ 15,413.00	2.50%
TB Care & Treatment 0111	$0.07500	$ 0.00968	$ 297,300.25	$ 0.00955	$ 310,179.00	$ 0.00846	$ 288,435.00	-$0.00109	$ (21,744.00)	-7.01%
Health Department 0112	$0.15000	$ 0.08679	$ 2,665,566.98	$ 0.08981	$ 2,917,596.00	$ 0.08673	$ 2,958,277.00	-$0.00308	$ 40,681.00	1.39%
County Highway 0120	$0.07500	$ 0.07360	$ 2,260,464.68	$ 0.07320	$ 2,377,782.00	$ 0.07318	$ 2,496,000.00	-$0.00002	$ 118,218.00	4.97%
Bridge Matching 0121	$0.05000	$ 0.04977	$ 1,528,577.81	$ 0.04867	$ 1,581,000.00	$ 0.04867	$ 1,660,000.00	$0.00000	$ 79,000.00	5.00%
County Matching 0122	$0.03750	$ 0.03712	$ 1,140,060.45	$ 0.03623	$ 1,177,000.00	$ 0.03621	$ 1,235,000.00	-$0.00002	$ 58,000.00	4.93%
Children's Advocacy 0129	$0.00400	$ 0.00399	$ 122,544.21	$ 0.00391	$ 127,000.00	$ 0.00400	$ 136,433.00	$0.00009	$ 9,433.00	7.43%
F I C A 0130	NONE	$ 0.06825	$ 2,096,151.01	$ 0.06199	$ 2,013,618.00	$ 0.06390	$ 2,179,363.00	$0.00191	$ 165,745.00	8.23%
I M R F 0131	NONE	$ 0.07339	$ 2,254,014.98	$ 0.07565	$ 2,457,534.00	$ 0.07565	$ 2,580,281.00	$0.00000	$ 122,747.00	4.99%
Historical Museum 0134	$0.00200	$ 0.00199	$61,118.54	$ 0.00196	$ 63,807.00	$ 0.00194	$ 66,216.00	-$0.00002	$ 2,409.00	3.78%
Tort Judgment 0135	NONE	$ 0.07452	$ 2,288,720.49	$ 0.07336	$ 2,383,049.00	$ 0.07189	$ 2,452,141.00	-$0.00146	$ 69,092.00	2.90%
Veterans Assistance 0136	$0.03000	$ 0.00524	$ 160,935.26	$ 0.00490	$ 159,109.00	$ 0.00496	$ 169,256.00	$0.00006	$ 10,147.00	6.38%
L & J Debt Service 0161	NONE	$ 0.06888	$ 2,115,500.10	$ 0.05187	$ 1,685,000.00	$ 0.04940	$ 1,685,000.00	-$0.00247	$ -	0.00%
L & J Add'l Rental 0162	NONE	$ 0.06488	$ 1,992,648.75	$ 0.06656	$ 2,162,298.00	$ 0.06242	$ 2,129,077.00	-$0.00414	$ (33,221.00)	-1.54%
Gov't Center Debt Service 0161	NONE	$ 0.01713	$ 526,110.87	$ 0.01619	$ 526,027.00	$ 0.01258	$ 429,176.00	-$0.00361	$ (96,851.00)	-18.41%
Gov't Center Add'l Rental 0162	NONE	$ 0.01271	$ 390,360.14	$ 0.01380	$ 448,219.00	$ 0.01317	$ 449,120.00	-$0.00063	$ 901.00	0.20%
Cooperative Extension 0133	$0.05000	$ 0.01531	$ 470,213.51	$ 0.01498	$ 486,700.00	$ 0.01577	$ 538,000.00	$0.00079	$ 51,300.00	10.54%
ETSB 911 Debt Service	NONE	$ -	$ -	$ -	$ -	$ -	$ -	$0.00000	$ -	0.00%
ETSB 911 Surcharge Abatement		$ -	$ -	$ -	$ -	$ -	$ -	$0.00000	$ -	0.00%
Old Courthouse Add'l Rental 0162	NONE	$ 0.00711	$ 218,368.26	$ 0.00654	$ 212,477.00	$ 0.00637	$ 217,261.00	-$0.00017	$ 4,784.00	2.25%
TOTAL:		$ 0.91927	$ 28,233,388.13	$ 0.90097	$ 29,268,483.00	$ 0.90078	$ 30,723,986.00	-$0.00019	$ 1,455,503.00	4.97%
Equalized Assessed Valuation:			$ 3,382,503,012.00		$ 3,544,863,157.00		$ 3,747,323,268.00		$ 202,460,111.00	5.71%
Adjusted EAV for Computing Tax Rates:			$ 3,071,283,531.00		$ 3,248,544,091.00		$ 3,410,813,639.00		$ 162,269,548.00	5.00%
							$ 4,909,634.00			
							$ 25,814,352.00			

NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR McLEAN COUNTY, ILLINOIS

I. A public hearing to approve a proposed property tax levy increase for McLean County, Illinois, for the fiscal year 2009 (January 1, 2009 – December 31, 2009) will be held on Tuesday, November 18, 2008, at 9:00 A.M. in Room 400, McLean County Government Center, 115 East Washington Street, Bloomington, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Mr. John M. Zeunik, McLean County Administrator, McLean County Government Center, Room 401, 115 East Washington Street, Bloomington, Illinois 61702-2400, telephone (309) 888-5110.

II. The Corporate and Special Purpose property taxes extended or abated for the fiscal year 2008 (January 1, 2008 – December 31, 2008) were $24,234,788.61.

The proposed Corporate and Special Purpose property taxes to be levied for fiscal year 2009 (January 1, 2009 – December 31, 2009) are $25,814,352.00. This represents a 6.52% increase over the previous year.

III. The property taxes extended for debt service and Public Building Commission leases for fiscal year 2008 (January 1, 2008 – December 31, 2008) were $5,033,943.92.

The estimated property taxes to be levied for debt service and Public Building Commission leases for fiscal year 2009 (January 1, 2009 – December 31, 2009) are $4,909,634.00. This represents a 2.47% decrease over the previous year.

IV. The total property taxes extended or abated for fiscal year 2008 (January 1, 2008 – December 31, 2008) were $29,268,732.53.

The estimated total property taxes to be levied for fiscal year 2009 (January 1, 2009 – December 31, 2009) are $30,723,986.00. This represents a 4.97% increase over the previous year.

John M. Zeunik
County Administrator
McLean County, Illinois

	FY'2008 Extension	FY'2009 Tax Levy	% Increase
Total All Funds	$ 29,268,732.53	$ 30,723,986.00	4.97%
PBC L & J Debt	$ 1,685,019.82	$ 1,685,000.00	0.00%
PBC Govt Ctr Debt	$ 525,939.29	$ 429,176.00	-18.40%
PBC L & J Rent	$ 2,162,230.95	$ 2,129,077.00	-1.53%
PBC Govt Ctr Rent	$ 448,299.08	$ 449,120.00	0.18%
PBC Cthouse Rent	$ 212,454.78	$ 217,261.00	2.26%
	$ 5,033,943.92	$ 4,909,634.00	-2.47%
	$ 24,234,788.61	$ 25,814,352.00	6.52%

PROPOSED McLEAN COUNTY 2008 TAX LEVY ORDINANCE

WHEREAS, pursuant to Chapter 35, Illinois Compiled Statutes (2006), Paragraph 205/156, the County Board of McLean County, Illinois, at the November 18, 2008 meeting, has considered a Tax Levy Ordinance in the amount of $30,723,986.00 for County purposes; and

WHEREAS, the County Board of McLean County has deemed that it will be necessary to levy taxes in the amount of $30,723,986.00 to be raised upon the real property, land, and railroads, in McLean County, Illinois for the raising of monies for the several objects and purposes specified in said Annual Budget and Appropriation Ordinance, and as specified in Attachment A to this Ordinance; now, therefore,

BE IT ORDERED that the words "full assessed valuation" shall be held and taken to mean full assessed valuation as equalized or assessed by the McLean County Board of Review and the Illinois Department of Revenue, on all taxable property in the political subdivision of the County of McLean for the current year.

BE IT, AND IT IS HEREBY PROVIDED AND ORDERED BY THE COUNTY BOARD that there is hereby levied, separate property taxes as follows:

PROPOSED 2008 TAX LEVY BY FUND

Fund	2008 Tax Levy	Statutory Maximum	Statutory Authority
0001 County General Fund	$ 8,423,034.00	$ 0.2500	Chapter 55, Illinois Compiled Statutes (2006), 5/5-1024
0120 County Highway Fund	$ 2,496,000.00	$ 0.0750	Chapter 605, Illinois Compiled Statutes (2006), 515-601
0121 Bridge Matching Fund	$ 1,660,000.00	$ 0.0500	Chapter 605, Illinois Compiled Statutes (2006), 5/5-602
0122 County Matching Fund	$ 1,235,000.00	$ 0.0375	Chapter 605, Illinois Compiled Statutes (2006), 5/5-603

(2)

0110 Persons/Developmental Disabilities Fund	$ 631,916.00	$ 0.1000	Chapter 55, Illinois Compiled Statutes (2006), 105-1
0111 Tuberculosis Care and Treatment Fund	$ 288,435.00	$ 0.0750	Referendum 11/6/60 and action of County Board of Supervisors 6/15/61, Chapter 55, Illinois Compiled Statutes (2006), 5/5-23029
0112 Health Department Fund	$ 2,958,277.00	$ 0.1500	Chapter 55, Illinois Compiled Statutes (2006), 5/5-25003. Increased by Referendum in accordance with Chapter 55, Illinois Compiled Statutes (2006), 5/5-25025 for Mental Health
0129 Children's Advocacy Fund	$ 136,433.00	$ 0.0040	Chapter 55, Illinois Compiled Statutes (2006) 80/6. Established by Referendum in accordance with Chapter 55, Illinois Compiled Statutes (2006) 80/6, November 8, 1994.
0130 Federal Social Security Fund	$ 2,179,363.00	none	Chapter 40, Illinois Compiled Statutes (2006),5/21-110
0131 Illinois Municipal Retirement Fund	$ 2,580,281.00	none	Chapter 40, Illinois Compiled Statutes (2006), 5/7-171

		(3)	
0134 Historical Museum Fund	$ 66,216.00	$ 0.0020	Chapter 55, Illinois Compiled Statutes (2006), 5/6-23001
0135 Tort Judgment Fund	$ 2,452,141.00	none	Chapter 745, Illinois Compiled Statutes (2006), 10/9-107
0136 Veterans Assistance	$ 169,256.00	$ 0.0300	Chapter 55, Illinois Compiled Statutes (2006), 5/5-2007
0161 Public Building Commission Leases			
Law and Justice Center Lease Bond	$ 1,685,000.00	none	September 15, 1987, Lease between McLean County and the Public Building Commission, Chapter 50, Illinois Compiled Statutes (2006), 20/18
Government Center Lease Bond	$ 429,176.00	none	November 20, 2001, Lease between McLean County and the Public Building Commission, Chapter 50, Illinois Compiled Statutes (2006), 20/18
0162 Public Building Commission Additional Rental			
Law and Justice Center Additional Rental Fund	$ 2,129,077.00	none	Chapter 50, Illinois Compiled Statutes (2006) 20/18

Government Center Additional Rental Fund	$ 449,120.00	none	Chapter 50, Illinois Compiled Statutes (2006) 20/18
Old County Courthouse Additional Rental Fund	$ 217,261.00	none	Chapter 50, Illinois Compiled Statutes (2006) 20/18
0133 Cooperative Extension Fund	$ 538,000.00	$ 0.0500	Chapter 505, Illinois Compiled Statutes (2006) 45/8. Approved by referendum.
TOTAL TO BE LEVIED:	$30,723,986.00		

BE IT FURTHER ORDERED that the Levies with respect to each of the foregoing funds as separate and numbered above be and are hereby separate and apart from each other.

BE IT FURTHER ORDERED that the Levies, to be extended by the County Clerk with respect to each of the foregoing funds separated and numbered above, are not in excess of the rate authorized by Statute or referendum for the County of McLean (Chapter 35, Illinois Compiled Statutes (2006), 205/162).

That the sums levied above in the amount of $30,723,986.00 were levied pursuant to Chapter 35, Illinois Compiled Statutes (2006), Paragraph 215/8, and that this Ordinance is a certification by the County Board Chairman that the McLean County Board is in compliance with the Truth in Taxation Act.

That the provisions of the Appropriation and this Ordinance shall be deemed separable and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

That the sums heretofore levied in the amount of $30,723,986.00 be raised by taxation upon the property in this County and the County Clerk of McLean County is hereby ordered to compute and extend upon the proper collector's books for the said year, the sums heretofore levied or so much as will not in aggregate exceed the limit established by law on the assessed valuation as equalized by the Department of Revenue for the Year 2008.

APPROVED and **ADOPTED** by the County Board of McLean County, Illinois, at the meeting of November 18, 2008.

Dated this 18th day of November, 2008.

ATTEST:

Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

APPROVED:

Matt Sorensen, Chairman
McLean County Board

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ATTACHMENT A TO THE 2008 TAX LEVY ORDINANCE

FUND 0001 – GENERAL FUND

The amount of $8,423,034.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For the Expense of the Regional Office of Education – County Board Office	$253,237.00
(2) For the Expense of the County Auditor's Office	$324,474.00
(3) For the Election Expense – County Clerk's Office	$546,404.00
(4) For the Expense of the 11th Circuit Court, McLean County	$926,954.00
(5) For the Expense of the Jury Commission	$116,480.00
(6) For Expert Witness Expense - State's Attorney's Office	$22,368.00
(7) For the Full-Time Employees Salary Expense – Public Defender's Office	$1,207,299.00
(8) For the Contract Services Expense - Public Defender's Office	$228,282.00
(9) For the Care and Support Expense – Court Services Department	$120,000.00
(10) For the Full-Time Employees Salary Expense – Law Enforcement, Sheriff's Department	$1,870,178.00
(11) For the Full-Time Employees Salary Expense - Criminal Investigations, Sheriff's Department	$396,214.00
(12) For the Expense of Prisoner Housing Out of the County - Sheriff's Department	$160,000.00
(13) For the Expense of Linen and Bedding in the Adult Jail - Sheriff's Department	$6,774.00
(14) For the Expense of Personal Hygiene Supplies in the Adult Jail - Sheriff's Department	$10,748.00
(15) For the Expense of Laundry and Cleaning - Sheriff's Department	$30,420.00
(16) For the Food Expense in the Adult Jail - Sheriff's Department	$302,500.00
(17) For the Purchase of Gasoline/Oil/Diesel Fuel - Sheriff's Department	$130,000.00
(18) For the Purchase of Police Equipment - Sheriff's Department	$21,260.00
(19) For the Full-Time Employees Salary Expense - Coroner's Office	$142,485.00
(20) For the Contract Services Expense – Information Services Department	$139,000.00
(21) For the Purchase of Capitalized Assets - Information Services Department	$115,000.00
(22) For the Software Expense - Information Services Department	$227,600.00
(23) For the Purchase of Computer Equipment – Information Services Department	$85,000.00
(24) For the Purchase of Gasoline/Oil/Diesel Fuel - Emergency Management Department	$3,491.00
(25) For the Election Expense – City of Bloomington Election Commission	$540,185.00

(26) For the Full-Time Employees Salary Expense – Supervisor of Assessments Office	$390,181.00
(27) For the Expense of Advertising/Legal Notices - Supervisor of Assessments Office	$31,000.00
(28) For the Contract Services Expense - Supervisor of Assessments Office	$75,500.00
GENERAL FUND TOTAL:	$8,423,034.00

FUND 0110 – PERSONS WITH DEVELOPMENTAL DISABILITIES FUND

The amount of $631,916.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Contract Services Expense	$631,603.00
(2) For the Administrative Surcharge Expense	$313.00
PERSONS WITH DEVELOPMENTAL DISABILITIES FUND TOTAL:	$631,916.00

FUND 0111 – TB CARE AND TREATMENT FUND

The amount of $288,435.00 is to be levied and collected for the following purposes:

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

In Sub-department 0062 Personal Health Services:

(1) For Full-Time Employee Salaries and Performance Incentive Pay	$162,333.00
(2) For Employees Medical Insurance	$16,606.00
(3) For the Purchase of Letterhead/Printed Forms	$268.00
(4) For the Purchase of Vaccines/Prescription Medicines	$8,000.00

(5) For the Purchase of Medical/Nursing Supplies	$1,300.00
(6) For the Contractual Services Expenses	$99,928.00
TB CARE AND TREATMENT FUND TOTAL:	$288,435.00

FUND 0112 – HEALTH DEPARTMENT FUND

The amount of $2,958,277.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

In Sub-department 0060 - Mental Health Services		
(1) For Full-Time Employees Salaries		$37,626.00
(2) For Employee Medical Insurance		$1,520.00
(3) For Purchase of Materials and Supplies		$306.00
(4) For Contractual Services		$873,926.00
	SUB-TOTAL:	$913,378.00
In Sub-department 0061 – Environmental Health		
(1) For Full-Time Employees Salaries		$445,289.00
	SUB-TOTAL:	$445,289.00
In Sub-department 0062 – Personal Health Services		
(1) For Full-Time Employees Salaries		$860,030.00
(2) For Part-Time Employees Salaries		$55,077.00
(3) For the Purchase of Books/Videos/Publications		$2,000.00
(4) For the Purchase of Letterhead/Printed Forms		$5,900.00
(5) For the Purchase of Operating/Office Supplies		$8,500.00

(6) For the Purchase of Medical/Nursing Supplies		$11,000.00
(7) For the Purchase of Vaccines/Prescriptions		$22,500.00
(8) For Garbage Disposal Services		$1,500.00
(9) For Non-Contractual Services		$2,326.00
	SUB-TOTAL:	$968,833.00

In Sub-department 0063 – Administrative Services

(1) For Full-Time Employees Salaries		$281,708.00
	SUB-TOTAL:	$281,708.00

In Sub-department 0067 – Health Promotion

(1) For Full-Time Employees Salaries		$89,812.00
(2) For Part-Time Employees Salaries		$36,903.00
(3) For Employees Medical/Life Insurance		$7,524.00
(4) For the Expense of Materials and Supplies		$8,750.00
(5) For the Expense of Contractual Services		$28,665.00
(6) For the Expense of Capital Assets		$2,000.00
	SUB-TOTAL:	$173,654.00

In Sub-department 0069 - Drug Court

(1) For Drug Court/Chestnut Health Services Contract		$175,415.00
	SUB-TOTAL:	$175,415.00

HEALTH DEPARTMENT FUND TOTAL: $2,958,277.00

FUND 0120 – COUNTY HIGHWAY FUND

The amount of $2,496,000.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance as approved and adopted by the McLean County Board:

(1) For Full-Time Employees Salaries	$769,593.00
(2) For Occasional/Seasonal Employees	$44,000.00
(3) For Employees Medical/Life Insurance	$136,800.00
(4) For the Purchase of Gasoline/Diesel Fuel/Oil	$385,000.00
(5) For the Purchase of Cleaning Supplies	$2,700.00
(6) For the Purchase of Non-Major Equipment	$20,907.00
(7) For the Purchase of Buildings/Grounds/Maintenance Supplies	$5,300.00
(8) For the Purchase of Letterhead/Printed Forms	$1,000.00
(9) For Pest Control Services	$600.00
(10) For Garbage Disposal Services	$2,500.00
(11) For Dues and Memberships	$2,100.00
(12) For Mandatory Fees	$1,000.00
(13) For Engineering/Design Services	$155,000.00
(14) For Purchase of Right-of-Way	$15,000.00
(15) For Equipment Maintenance and Repair	$200,000.00
(16) For Maintenance Roads/Drainage Structures	$115,000.00
(17) For Equipment Rental	$8,200.00
(18) For Contract Services	$57,500.00
(19) For Office Equipment/Furniture Maintenance	$400.00
(20) For the Purchase of Machinery and Equipment	$34,900.00
(21) For the Construction of Roads and Bridges	$135,000.00
(22) For the Construction of Capitalized Assets - Infrastructure	$403,500.00
COUNTY HIGHWAY FUND TOTAL:	$2,496,000.00

FUND 0121 – COUNTY BRIDGE MATCHING FUND

The amount of $1,660,000.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Full-Time Employees Salaries, Occasional/Seasonal, Overtime and Performance Incentive I	$279,715.00
(2) For Maintenance of Roads/Drainage Structures	$140,000.00
(3) For Construction of Roads, Bridges, Culverts	$1,240,285.00
COUNTY BRIDGE MATCHING FUND TOTAL:	$1,660,000.00

FUND 0122 – COUNTY MATCHING FUND

The amount of $1,235,000.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Engineering/Design Expenses	$20,000.00
(2) For the Administrative Surcharge Expense	$1,800.00
(3) For the Construction of Roads, Bridges, Culverts	$1,203,200.00
(4) For the Purchase of Right-of-Way	$10,000.00
COUNTY MATCHING FUND TOTAL:	$1,235,000.00

FUND 0129 – CHILDREN'S ADVOCACY CENTER

The amount of $136,433.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Full-Time Employees Salary Expense	$101,179.00
(2) For Performance Incentive Pay	$500.00
(3) For Contract Services	$34,754.00
CHILDREN'S ADVOCACY CENTER TOTAL:	$136,433.00

FUND 0130 – F.I.C.A. – SOCIAL SECURITY EXPENSE

The amount of $2,179,363.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Fringe Benefits/FICA Social Security Contribution	$1,857,445.00
(2) For Interfund Transfers	$321,918.00
F.I.C.A. - SOCIAL SECURITY TOTAL:	$2,179,363.00

FUND 0131 – I.M.R.F. FUND

The amount of $2,680,281.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Fringe Benefits/ IMRF Contribution	$2,357,755.00
(2) For Interfund Transfers	$322,526.00
I.M.R.F. FUND TOTAL:	$2,680,281.00

FUND 0133 – COOPERATIVE EXTENSION

The amount of $538,000.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Contract Services – Co-Operative Extension Services	$538,000.00
COOPERATIVE EXTENSION SERVICE TOTAL:	$538,000.00

FUND 0134 – HISTORICAL MUSEUM

The amount of $66,216.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Contract Services – Historical Museum Expense	$66,216.00
HISTORICAL MUSEUM TOTAL:	$66,216.00

FUND 0135 – TORT JUDGMENT FUND

The amount of $2,452,141.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

In Sub-department 0022 – Juvenile Detention Health Services

(1) For Full-Time and Occasional/Seasonal Salary Expense	$52,364.00
(2) For Occasional/Seasonal Employees	$1,362.00
(3) For Employees Medical/Life Insurance	$3,800.00

(4) For Books/Videos/Publications	$500.00
(5) For Medical and Nursing Supplies	$900.00
(6) For Vaccines/Prescriptions/Non-Prescription Drugs	$970.00
(7) For Contract Services	$41,873.00
(8) For Mental Health Services	$1,000.00
(9) For Accreditation Expense	$938.00
(10) For Non-Employee Medical Expense	$630.00
(11) For Non-Contractual Services	$400.00
SUB-TOTAL:	$104,737.00

In Sub-department 0073 – Risk Management/Adult Correctional Health Services

(1) For Full-Time and Part-Time Employee Salaries, Overtime Expense, and Performance Incentive	$500,725.00
(2) For Employees Medical/Life Insurance	$22,800.00
(3) For the Purchase of Materials and Supplies	$150,950.00
(4) For Contractual Services Expense	$326,166.00
(5) For the Purchase of Capital Items	$3,500.00
SUB-TOTAL:	$1,004,141.00

In Sub-department 0077 – Risk Management/Insurance

(1) For Full-Time Employee Salaries and Performance Incentive Pay	$73,060.00
(2) For Employees Medical/Life Insurance	$3,800.00
(3) For the Purchase of Materials and Supplies	$2,950.00
(4) For Contractual Services Expense	$911,448.00
(5) For Purchase of Capital Items	$1,500.00
(6) For Transfer to Other Funds	$109,000.00
SUB-TOTAL:	$1,101,758.00

In Sub-department 0078 – Risk Management/Civil Division

(1) For Full-Time Employee Salaries and Performance Incentive Pay	$216,278.00
(2) For Employees Medical/Life Insurance	$11,134.00
(3) For the Purchase of Materials and Supplies	$800.00
(4) For Contractual Services Expense	$13,293.00
SUB-TOTAL:	$241,505.00
TORT JUDGMENT FUND TOTAL:	$2,452,141.00

FUND 0136 – VETERANS ASSISTANCE COMMISSION

The amount of $169,256.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Full-Time Employee Salaries and Performance Incentive Pay	$74,117.00
(2) For Employees Medical/Life Insurance	$7,600.00
(3) For the Purchase of Materials and Supplies	$3,100.00
(4) For Contractual Services Expense	$81,834.00
(5) For Purchase of Capital Equipment	$2,605.00
VETERANS ASSISTANCE COMMISSION TOTAL:	$169,256.00

FUND 0161 – PUBLIC BUILDING COMMISSION LEASES

The amount of $1,685,000.00 to be levied and collected for the following purposes.

Pursuant to the provisions of the Amendment to the Lease Agreement for the Law and Justice Center

between the Public Building Commission of McLean County and the County of McLean, Illinois:

(1) For Annual Lease Payment/Debt Service Payment $1,685,000.00

The amount of $429,176.00 to be levied and collected for the following purposes.

Pursuant to the provisions of the Lease Agreement for the 115 East Washington Street building between the Public Building Commission of McLean County and the County of McLean, dated October 4, 2005.

(1) For Annual Lease Payment/Debt Service Payment $429,176.00

FUND 0162 – PUBLIC BUILDING COMMISSION ADDITIONAL RENT, OPERATIONS, MAINTENANCE

The amount of $2,129,077.00 is to be levied and collected for the following purposes.

Pursuant to the provisions of the Amendment to the Agreement for the Operations and Maintenance of the Law and Justice Center between the Public Building Commission of McLean County and the County of McLean, Illinois.

(1) For Additional Rental Payment due to the Public Building Commission $2,129,077.00

The amount of $449,120.00 is to be levied and collected for the following purposes.

Pursuant to the provisions of the Agreement for the Operations and Maintenance of the Government Center between the Public Building Commission of McLean County and the County of McLean, Illinois, dated November 20, 2001.

(1) For Additional Rental Payment due to the Public Building Commission $449,120.00

The amount of $217,261.00 is to be levied and collected for the following purposes.

Pursuant to the provisions of the Agreement for the Operations and Maintenance of the Old County Courthouse Building between the Public Building Commission of McLean County and the County of McLean, Illinois.

(1) For Additional Rental Payment due to the Public Building Commission $217,261.00

AMENDMENT TO THE FUNDED FULL-TIME EQUIVALENT POSITIONS RESOLUTION

WHEREAS, the McLean County Board adopted a Funded Full-Time Equivalent Positions Resolution on November 27, 1984 which became effective on January 1, 1985, and which has been subsequently amended; and,

WHEREAS, the full-time equivalent positions and their estimated personnel expenditures are detailed in this Resolution; and,

WHEREAS, the Full-Time Equivalent Positions Resolution includes an across-the-board increase of 2.5% for all County employees, other than Elected Officials and those employees covered by collective bargaining agreements; and,

WHEREAS, the Executive Committee has recommended to the County Board that said resolution be further amended in order to reflect all full-time equivalent (FTE) positions funded in the Fiscal Year 2009 McLean County Combined Annual Appropriation and Budget Ordinance; now, therefore,

BE IT RESOLVED that the following Funded Full-Time Equivalent Positions Resolution be and hereby is adopted:

11.51 FULL-TIME EQUIVALENT POSITIONS AUTHORIZED. The full-time equivalent positions as listed in the approved and adopted budget for each County department and office are approved in the Fiscal Year 2009 McLean County Combined Annual Appropriation and Budget Ordinance and are authorized to be filled.

11.52 ADDITIONS OF POSITIONS. In the event that there is a need for any position or positions in addition to those authorized herein, it shall be the responsibility of the Department Head to submit a request for funding to the proper committee; except that the Health Department and the Tuberculosis Clinic shall submit such funding requests to the Board of Health or Tuberculosis Care and Treatment Board, as the case may be. The authorization of any additional position(s) shall be accomplished only by amendment to this Resolution by the County Board.

11.53 REPEAL. The Funded Full-Time Equivalent Positions Resolution as adopted by the County Board on December 12, 1985 (Chapter 11, Sections 11.51 through 11.56 inclusive), and as subsequently amended is hereby repealed as of January 1, 2009.

11.54 EFFECTIVE DATE. This Resolution shall take effect and be in full force on and after January 1, 2009.

ADOPTED by the County Board of McLean County, Illinois, this 18th day of November, 2008.

ATTEST:

Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

APPROVED:

Matt Sorensen, Chairman
McLean County Board

McLean County

OFFICE OF THE ADMINISTRATOR
(309) 888-5110 FAX (309) 888-5111
115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

Memorandum

To: Chairman and Members, Finance Committee

From: Terry Lindberg, Assistant County Administrator

Date: 10/30/2008

Re: Proposed Position Reclassifications in FY 2009 Budget

The FY 2009 General Fund Budget includes recommendations to reclassify two (2) positions. Both reclassifications reflect additional duties and responsibilities added to existing positions; these were evaluated using the Position Appraisal Method (PAM) adopted by McLean County in 2000 as a result of a comprehensive consulting study by Public Administration Service, Inc. We recommend an upgrade in the existing position classification entitled Public Defender Defense Investigator – 1127 from Pay Grade 8 to Pay Grade 9. This position now requires that the incumbent work toward certification as a Private Investigator. It also has year-round responsibility for directing the work of advanced criminal justice graduate students as they conduct witness interviews and other defense preparation tasks.

We recommend an existing Office Support Specialist position (Pay Grade 6) be eliminated and replaced with a new job classification entitled Computer Crime Technician/Evidence Custodian, established at Pay Grade 7. The incumbent in this position will be trained to support detectives who investigate technology crimes. Special computer equipment with tracking and file preservation software has been acquired to support this position. In addition, an improved system for securing and tracking criminal evidence is being implemented. Responsibility for managing evidence will be transferred from the detective staff to this position, freeing up more time on the part of the sworn officers to do detective work.

We recommend a total of four (4) reclassifications in the Special Revenue Funds. Within the County Highway Department, Fund 0120, it is necessary to upgrade the Fleet Manager – 7303 from a Pay Grade 9 position to Pay Grade 10, and the Heavy Equipment Mechanic position – 7305 from Pay Grade 7 to Pay Grade 8. These adjustments are based on a review of peer group and market conditions.

Within the Metro McLean County Combined Communications department, fund 0452, we recommend upgrading the Emergency Communications Supervisor – 3104 from Pay Grade 9 to Pay Grade 10, and consolidating the two MetCom Assistant Director titles into a common title at Pay Grade 11. The Assistant Director—Technical Services has been a Grade 11 position and the Assistant Director—Operations was a Grade 10 job. Our recommendation will place both of them at Grade 11. Both of these upgrades are due to salary compression caused by the current collective bargaining contract that covers the Telecommunicators. Simply put, no one will accept a promotion from the dispatcher level to the first-line supervisor level if it entails a reduction in pay.

In summary, we recommend six (6) reclassifications from among twelve (12) requests. The FY 2009 budget impact is shown on the attached table. Funds are included in the recommended departmental budgets. Details showing the changed PAMs scores and a complete Proposed FY 2009 Position Classification and Pay Range listing are attached for your information.

FY 2009 Reclassifications

Fund	Dept.	Program	RC	Position Title	FTE	Grade		Class #	Step	Rate	Hours	Annual
0001	0021	0023	New	Public Defender Defense Inv.	1.00	9	-	1127	51	$ 22.4180	1950	$ 43,715
			Old	Public Defender Defense Inv.	1.00	8	-	1127	60	$ 21.3149	1950	$ 41,564
									Difference	$ 1.1031	0	$ 2,151
0001	0029	0028	New	Crime Technician/Evidence Custodian	1.00	7	-	-	50	$ 19.3229	1950	$ 37,680
			Old	OSS II	1.00	6	-	0012	62	$ 18.3822	1950	$ 35,845
									Difference	$ 0.9407	0	$ 1,834
0120	0055	56	New	Fleet Manager	1.00	10	-	7307	66	$ 27.3261	2080	$ 56,838
			Old	Fleet Manager	1.00	9	-	7307	91	$ 26.0066	2080	$ 54,094
									Difference	$ 1.3195	0	$ 2,745
0120	0055	56	New	Heavy Equip. Mechanic	1.00	8	-	7305	59	$ 21.5211	2080	$ 44,764
			Old	Heavy Equip. Mechanic	1.00	7	-	7305	60	$ 20.4877	2080	$ 42,614
									Difference	$ 1.0334	0	$ 2,149
0452	0030	0090	New	Emergency Comm Supervisor	1.00	10	-	3105	59	$ 26.6044	2080	$ 55,337
			Old	Emergency Comm Supervisor	1.00	9	-	3104	78	$ 25.3111	2080	$ 52,647
			New	Emergency Comm Supervisor	1.00	10	-	3105	1	$ 20.6228	2080	$ 42,895
			Old	Emergency Comm Supervisor	1.00	9	-	3104	16	$ 19.6433	2080	$ 40,858
									Difference	$ 2.2728	0	$ 4,727
0452	0030	0090	New	Asst. Director	1.00	11	-	3109	13	$ 31.7411	2080	$ 66,021
			Old	Asst. Director MMCCC Ops.	1.00	10	-	3105	84	$ 30.2169	2080	$ 62,851
									Difference	$ 1.5242	0	$ 3,170

Dept	0021	Public Defender
Current Position	Defense Investigator	
Current Grade	8	
New Position	Defense Investigator	
Requested Grade	10	

	Knowledge Ability	Supervision Responsibility	Scope Effect	Problem Solving	Authority	Public Contact	Physical Conditions	
Weight	20	15	20	20	5	15	5	
Level	I	II	III	IV	V	VI	VII	Total
Current Rate	4	4	3	5	2	3	2	
Cur. Weight	80	60	60	100	10	45	10	365
Requested Rate	6	5	3	5	2	3	2	
Req. Weight	120	75	60	100	10	45	10	420
Proposed Rate	4	4	4	5	2	3	2	
Pro. Weight	80	60	80	100	10	45	10	385
						Proposed Grade		9

Knowledge Extensive Knowledge of EJUS, 5-7 of experience, advanced training in Criminal Defense Investigation procedures and techniques

Supervision Directs the work of advanced Criminal Justice assistants assisting with witness interviews on a year-around basis

Scope

Problem

Authority

Contact

Physical

Dept	0029	Sheriff's Office
Current Position	Office Support Specialist II	
Current Grade	6	
New Position	Investigative Computer Crime / Evidence Custodian	
Requested Grade	7	

	Knowledge Ability	Supervision Responsibility	Scope Effect	Problem Solving	Authority	Public Contact	Physical Conditions	
Weight	20	15	20	20	5	15	5	
Level	I	II	III	IV	V	VI	VII	Total
Current Rate	3	3	3	3	2	2	2	
Cur. Weight	60	45	60	60	10	30	10	275
Requested Rate	-	-	-	-	-	-	-	
Requested Weight	-	-	-	-	-	-	-	0
Proposed Rate	4	3	4	3	3	2	2	
Pro. Weight	80	45	80	60	15	30	10	320
						Proposed Grade		7

Knowledge	Needs to undergo computer forensics training and adhere to policies and guidelines. A score of 4 is justfied by requiring a Bachelor 's Degree or many years of experience.
Supervision	There is no one under the position
Scope	Needs to know policies and provide record keeping to various forensic issues
Problem	
Authority	The custodian will handle evidence in their own manners that fall under compliance
Contact	Works with other agencies within the organization
Physical	

Dept	0055 Highway
Current Position	Fleet Manager
Current Grade	9
New Position	Fleet Manager
Requested Grade	10

	Knowledge Ability	Supervision Responsibility	Scope Effect	Problem Solving	Authority	Public Contact	Physical Conditions	
Weight	20	15	20	20	5	15	5	
Level	I	II	III	IV	V	VI	VII	Total
Current Rate	4	4	3	5	3	3	4	
Cur. Weight	80	60	60	100	15	45	20	380
Requested Rate	4	4	4	5	4	3	5	
Req. Weight	80	60	80	100	20	45	25	410
Proposed Rate	4	4	4	5	4	3	5	
Pro. Weight	80	60	80	100	20	45	25	410
						Proposed Grade		**10**

Knowledge

Supervision

Scope The fleet manager works with a deadline and determines what repairs need to be made and orders the parts with little or no oversight. The fleet manager also keeps the management team advised as to how the work is progressing.

Problem

Authority The fleet manager has the authority to take immediate action to make sure compliance is met.

Contact

Physical The description matches a score of 4 perfectly. It does not raise to a 5, because it doesn't involve life-threatening conditions.

Dept	0055	Highway
Current Position	Heavy Equipment Mechanic	
Current Grade	7	
New Position	Heavy Equipment Mechanic	
Requested Grade	8	

	Knowledge Ability	Supervision Responsibility	Scope Effect	Problem Solving	Authority	Public Contact	Physical Conditions	
Weight	20	15	20	20	5	15	5	
Level	I	II	III	IV	V	VI	VII	Total
Current Rate	3	3	3	4	3	2	4	
Cur. Weight	60	45	60	80	15	30	20	310
Requested Rate	3	3	4	4	4	2	5	
Req. Weight	60	45	80	80	20	30	25	340
Proposed Rate	3	3	4	4	4	2	4	
Pro. Weight	60	45	80	80	20	30	20	335
						Proposed Grade		8

Knowledge

Supervision

Scope Is responsible for own work with a deadline in a technical field. The heavy equipment mechanic also determines problems and fixes them, while keeping the fleet manager how the work is progressing.

Problem

Authority Has the authority to take immediate action to make sure compliances are met.

Contact

Physical The description matches a score of 4 perfectly. It does not raise to a 5, because it doesn't involve life-threatening conditions.

Dept	0030	MetCom
Current Position	Emergency Comm Supervisor	
Current Grade	9	
New Position	Emergency Comm Supervisor	
Requested Grade	10	

	Knowledge Ability	Supervision Responsibility	Scope Effect	Problem Solving	Authority	Public Contact	Physical Conditions	
Weight	20	15	20	20	5	15	5	
Level	I	II	III	IV	V	VI	VII	Total
Current Rate	3	5	4	5	4	3	2	
Cur. Weight	60	75	80	100	20	45	10	390
Requested Rate	4	5	4	5	4	3	2	
Req. Weight	80	75	80	100	20	45	10	410
Proposed Rate	4	5	4	5	4	3	2	
Pro. Weight	80	75	80	100	20	45	10	410
						Proposed Grade		**10**

Knowledge Further requirements were put in job description to justify higher knowledge & ability.
Supervision
Scope
Problem
Authority
Contact
Physical

Dept	0030	MetCom
Current Position	Asst Director MMCCC Operations	
Current Grade	10	
New Position	Asst Director MMCCC	
Requested Grade	11	

	Knowledge Ability	Supervision Responsibility	Scope Effect	Problem Solving	Authority	Public Contact	Physical Conditions	
Weight	20	15	20	20	5	15	5	
Level	I	II	III	IV	V	VI	VII	Total
Current Rate	4	6	4	5	4	3	2	
Cur. Weight	80	90	80	100	20	45	10	425
Requested Rate	5	5	5	5	4	3	3	
Req. Weight	100	75	100	100	20	45	15	455
Proposed Rate	5	5	5	5	4	3	3	
Pro. Weight	100	75	100	100	20	45	15	455
						Proposed Grade		**11**

Knowledge	Knowledge could become a 5 if justified with a sufficient number of years experience. When compared with similar positions (Asst. Director of MMCCC - technical services), a higher score becomes justifiable.
Supervision	
Scope	Receives direction from only department head.
Problem	
Authority	
Contact	
Physical	Merging with Asst. Director of MMCCC techical services, this would become a score of 3.