

Proceedings
of the
County Board
of
McLean County,
Illinois

May 20, 2008

*Subject to approval at
June 17, 2008
County Board Meeting*



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May 20, 2008

The McLean County Board met on Tuesday, May 20, 2008 at 9:05 a.m. in Room 400 of Government Center, 115 East Washington Street, Bloomington, Illinois with Chairman Matt Sorensen presiding.

The following Members answered to roll call:

Members David Selzer, Cathy Ahart, Terry Baggett, Diane Bostic, John Butler, William Caisley, Don Cavallini, Walter Clark, Rick Dean*, George Gordon, Ann Harding, Stan Hoselton, Duane Moss, Robert Nuckolls, Benjamin Owens, Bette Rackauskas, Tari Renner, Paul Segobiano, and Matt Sorensen.

*Late

The following Member was absent:

Michael Sweeney.

Consent Agenda:

Chairman Sorensen asked if there were any items to be removed from the Consent Agenda. Member Bostic requested Item E2a be pulled from the Agenda.

The Consent Agenda read as follows:

Consent Agenda:

- A. Approval of the Proceedings of the County Board, April 15, 2008
- B. County Highway Department – Jack Mitchell, County Engineer
 - 1) Request Approval of Joint Culvert Petition – Money Creek Rd.
 - 2) Request Approval of Engineering Agreement – Lewis, Yockey & Brown – Various Projects
- C. Building and Zoning – Phil Dick, Director
 - 1) Zoning Cases:
 - a) Request approval of the application in case SU-08-02 for a special use to allow an Agricultural Processing Facility - Grain Handling - in the Agricultural District on property which is located in Chenoa Township immediately west of 2850 East Road (County Highway 19) and approximately ½ mile south of 2700 North Road
 - b) Request Approval of the application in case SU-08-03 for a special use to allow a vehicle storage building accessory to an Agricultural Processing Facility in the C-Commercial District on property which is located in Yates Township immediately northwest of the intersection of 1st Street and Hazel Street in the unincorporated Village of Weston, IL
 - 2) Subdivision Cases:
 - a) Request approval of the application in case S-08-04 to vacate part of the front yard setback area of Lot 45 in the 3rd Addition to Charter Wood Farms Subdivision which is located in Old Town Township at 19470 Great Crane Rd., Bloomington, IL
 - b) Request approval of the application in case S-08-05 to vacate the street right-of-way north of Lot 92 in the Bloomington Heights Subdivision which is located in Bloomington Township at 118 Washburn Street, Bloomington, IL
- D. Transfer Ordinances
- E. Other Resolutions, Contracts, Leases, Agreements, Motions
 - 1) Finance Committee
 - a) Request Approval of the Purchase of a Storage Area Network (SAN) Device – Recorder’s Office
 - b) Request approval of Endorsement to Property Coverage – Licensed Road Vehicles – Risk Management

- 2) Property Committee
- a) Request Approval of Coffee Depot Lease, 2008-2010 – Facilities Management
 - b) Request Approval of Lease Agreement between The County of McLean and the Child Support Enforcement Division of the McLean County State's Attorneys Office – Facilities Management
- 3) Justice Committee
- a) Request Approval of a First Amendment to the Agreement with Merle Pharmacy No. 1, Inc. and McLean County Board for Provision of Pharmaceutical Services for the McLean County Detention Facility – Correctional Health Services
 - b) Request Approval of the Bid by Central Illinois X-Ray of \$34,370.00 for a Portable X-Ray Machine and Processor – Coroner's Office

F. Chairman's Appointments with the Advice and Consent of the County Board:

1) REAPPOINTMENTS:

BLOOMINGTON-NORMAL WATER RECLAMATION DISTRICT

Mr. H. Donald Merritt Jr.

613 Normal Avenue

Normal, IL 61761

(Three-year term to expire the first Monday in May, 2011)

McLEAN COUNTY BOARD OF REVIEW

Mr. Joseph R. Stephens

1928 Claremont C. Commons

Normal, IL 61761

(Three-year term to expire the first Monday in May, 2011)

ZONING BOARD OF APPEALS

Ms. Julia Turner

2202 Hedgewood Dr.

Bloomington, IL 61704

(Five-year term to expire June 27, 2008)

2) APPOINTMENTS:

SAYBROOK-ARROWSMITH FIRE PROTECTION DISTRICT

Mr. Paul Butler

279 S. Harper, PO Box 244

Arrowsmith, IL 61770

(Three-year term to expire on April 30, 2011)

SAYBROOK-ARROWSMITH FIRE PROTECTION DISTRICT

Mr. Richard Benjamin

101 North Madison

Saybrook, IL 61770

(To Complete Three-year term to expire on April 30, 2010)

3) RESIGNATIONS

CLEARVIEW SANITARY DISTRICT

Mr. Michael S. Rosenau

3013 Robert St.

Bloomington, IL 61704

McLEAN COUNTY BOARD

Michael F. Sweeney

8386 Blooming Grove Rd.

Bloomington, IL 61704

McLEAN COUNTY BOARD OF REVIEW

Mr. Floyd "Bud" Clark

2103 Berrywood Lane

Bloomington, IL 61704

SAYBROOK-ARROWSMITH FIRE PROTECTION DISTRICT

Mr. Gary Morefield

10673 N. 3400 East Road

Arrowsmith, IL 61722

ZONING BOARD OF APPEALS

Mr. Kevin Jacobs

505 Amherst Drive

Normal, IL 61761

G. Approval of Resolutions of Congratulations and Commendation

BRIDGE CONSTRUCTION PETITION

Sec 2008 Money Creek Jt. Culvert

TO: McLean County Board
Care of McLean County Clerk
115 E Washington St – Room 102
Bloomington, Illinois 61701

2008 Money Creek Jt. Culvert Drainage Structure, Located at 2330N – 2305E (Dameron Rd.)

Ladies and Gentlemen:

Money Creek Road District, McLean County, Illinois requests that McLean County in accordance with the Illinois Highway Code, 605 ILCS 5/5-501 of the current Illinois Compiled Statutes, construct a drainage structure with approach fills located in the SW ¼ of Section 13 T 25 N, R 3E of the 3rd P.M., Money Creek Road District.

That of the funds appropriated at the November 20th meeting of the McLean County Board \$ 5,650.00 be used as the County's share of the cost of this structure.

Money Creek Road District certifies that they have levied the maximum on their Road and Bridge Fund the last two years.

Money Creek Road District further states that the County Engineer has made a survey of the water shed and has determined that the site of the new drainage structure shall be as mentioned above and has estimated that the cost of the new drainage structure shall be \$11,300.00 and the present structure is inadequate.

Money Creek Road District further certifies that the cost of the new structure exceeds 0.02% of the assessed valuation of the Road District.

Respectfully submitted.

Gary Monville
Highway Commissioner

Money Creek Road District

Approved [Signature]
County Engineer, McLean County, IL

Date: 5-2-08

ATTEST

[Signature]
Mr. Matt Sorensen, Board Chairman

Date: 5-20-2008

[Signature]
Peggy Ann Milton, McLean County Clerk

PROJECT AGREEMENT
Lewis, Yockey, & Brown Inc.
 Consulting Engineers & Land Surveyors

505 N. Main Street
 Bloomington, IL 61701
 Phone: (309) 829-2552
 Fax: (309) 827-6861

222 E. Center Street
 LeRoy, IL 61752
 Phone: (309) 962-8151
 Fax: (309) 962-7503

155 S. Elm Street
 El Paso, IL 61738
 Phone: (309) 527-2552
 Fax: (309) 527-3230

Project No. 4700.00

Date March 7, 2008

Secured By DPB

CLIENT INFORMATION

| | | | |
|------------------|---|------------|----------|
| CLIENT NAME | McLean County Highway Department | PHONE | 663-9445 |
| ADDRESS | RR-1, Box 85 <u>102 S Towanda Barnes Rd.</u> | FAX NUMBER | 662-8038 |
| | Bloomington, IL 61704 | | |
| AGENT FOR CLIENT | John E. Mitchell, County Engineer | PHONE | |
| ADDRESS | | FAX NUMBER | |

PROJECT DATA

| | |
|-----------------------------|---|
| PROJECT TITLE | McLean County Highway Department Surveying Services Contract |
| SCOPE OF WORK | Provide Land Surveying Services as requested and directed by Client for land section corner monument preservation and restoration, right of way and easement acquisition, general boundary and topographic surveying, preparation of survey and easement plats and/or legal descriptions. Services to be provided on a project by project basis as may be authorized from time to time by Client. |
| ANTICIPATED COMPLETION DATE | |

INVOICING INFORMATION

Fee Basis *Current Schedule of Hourly Rates and Expenses attached
 Hourly Rates and Expenses in effect at time services are performed \$ _____ not to exceed limit estimate

Lump Sum \$ _____ including expenses _____ plus expenses

Other: _____

Invoices to be submitted: Monthly Upon Completion Other _____

Special Instruction/Information Invoicing to be based upon current schedule of hourly rates and expenses in effect at time work is ordered.

Conditions: The Standard Provisions set forth on page 2 hereof and any written attachments of amendment to project scope are hereby incorporated into and made a part of this Agreement.

Services will be scheduled upon receipt of the signed Project Agreement. Please retain a copy of this Agreement for your records. By signing below, each of the parties confirm that they have read and understand the terms and conditions of this Agreement as set forth herein, on Page 1 and Page 2 and by signing hereby acknowledge and agree to all such terms and conditions.

AUTHORIZATION

| | | | |
|--------------------|-----------------------------|--|----------------------------------|
| ENGINEER | Lewis, Yockey & Brown, Inc. | CLIENT | McLean County Highway Department |
| BY: David P. Brown | DATE 03/07/2008 | BY: Matt Sorensen, Chmn., McLean Co. Board | DATE 5-20-08 |
| (Signature) | | (Signature) | <i>Matt Sorensen</i> |

PROJECT AGREEMENT TERMS AND CONDITIONS

To assure an understanding of matters related to our mutual responsibilities, these terms and conditions for professional engineering and surveying are made a part of this agreement for our services:

AMENDMENTS

This agreement may be amended in writing providing both the client and Engineer agree to such modifications.

COMPENSATION FOR ENGINEERING SERVICES

The basis for compensation will be as identified in the agreement.

For the purpose of this "Agreement" the word "Expenses" or "Reimbursable Expenses" shall mean all direct or indirect costs incurred in connection with the Engineer's performance of the work as may be posted on the Engineer's schedule of Hourly Rates for Employee classifications and Expenses Rates, including but not limited to the following: Transportation and subsistence, toll telephone calls, telegrams, reproductions or printing, survey supplies, drafting supplies, computer time, environmental equipment, and the services of outside consultants plus a maximum markup of 15% of the outside consultant's fees.

When "Hourly Rates and Expenses" is utilized, the schedule of Hourly Rates for Employee classifications and Expense Rates of the Engineer shall be the basis for the Fee for services. If an "estimate" is indicated, the fee will be payed upon the time and materials expended, and unusual problems or difficulties may necessitate the fee to exceed the "estimate."

When "Lump Sum" payment is utilized it shall include all labor and may not include expenses (for the scope of work as defined in the agreement) incurred by Engineer and shall not exceed the fixed payment amount without prior authorization of the client.

When "Payroll Costs" payment is utilized it shall be computed by a multiplier factor times payroll cost plus expenses.

The "Payroll Costs" means the salaries and wages paid to all Engineering personnel engaged directly on the work plus the cost of customary and statutory benefits including social security contributions, unemployment, health, sick leave, vacation, workmans compensation, incentive and holiday pay applicable thereto.

The "Multiplier" is a factor for general direct overhead, indirect costs, profit and other costs. The Multiplier factor rate shall be identified in the agreement.

TIME OF PAYMENT

The Engineer may submit monthly statements for services and expenses based upon the proportion of the actual work completed at the time of billing. Unless provided for otherwise, payments for engineering services will be due and payable thirty (30) calendar days from the issuance of the Engineer's statement.

LATE PAYMENT

If the client fails to make any payment due the Engineer for services and expenses within the time period specified, a service charge of 1 ½% per month will be added to the Client's account. This is an annual rate of 18%.

LEGAL EXPENSE

The client agrees to pay all costs and expenses, including court costs and reasonable attorney's fees, incurred by the Engineer in any action or proceeding brought to enforce any provision of this agreement including, without limitation, the collection of all fees incurred hereunder, and further agrees that such costs and fees may be included in and form a part of any Judgement entered in any proceeding brought by the Engineer, or his firm, against the client.

LIMITATION OF LIABILITY

The client agrees to limit the Engineer's liability to the client and to all construction contractors and subcontractors where applicable, on this work, for damages to them, due to the Engineer's negligent acts, errors or omissions, such that the total aggregate liability of the Engineer to all named shall not exceed \$50,000 or the Engineer's total fee for services rendered on this work, whichever is greater.

AUTHORITY AND RESPONSIBILITY

The Engineer shall not guarantee the quality or quantity of the work of any Contractor or Subcontractor; shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids, and shall have no duties or responsibilities imposed by the Structural Work Act.

TERMINATION

This agreement may be terminated by either party upon notice. Any termination shall only be for good causes such as for legal considerations; unavailability of adequate financing on either the Client or Engineers part, or major changes in the work. In the event of any termination, the Engineer will be paid for all services and expenses rendered to the date of termination on a basis of Standard Hourly Rates plus reimbursable expenses, plus reasonable termination costs.

REUSE OF DOCUMENTS

All documents including drawings and specifications furnished by the Engineer pursuant to this Agreement are instruments of his services in respect to the work. They are not intended or represented to be suitable for reuse by client or others on extensions of this work, or on any other work. Any reuse without specific written verification or adaption by the Engineer will be at the Client's sole risk, and without liability of the Engineer, and the Client shall indemnify and hold harmless the Engineer from all claims, damages, losses and expenses including attorney's fees, arising out of or resulting therefrom. Any such verification or adaption will entitle the Engineer to further compensation at rates to be agreed upon by the Client and Engineer.

ESTIMATES OF COST

Since the Engineer has no control over the cost of labor, materials or equipment or over a Contractor(s) method of determining prices, or over competitive bidding or market conditions, his opinions, of probable Project Cost or Construction Cost that may be provided for herein are to be made on the basis of his experience and qualifications and represent his best judgement as a design professional familiar with the construction industry, but the Engineer cannot and does not guarantee that proposals, bids or the construction cost will not vary from opinions of probable cost prepared by him. If the client wishes greater assurance as to the Construction Cost, he shall employ an independent cost estimator.

Lewis, Yockey & Brown, Inc.
Consulting Engineers & Land Surveyors

505 North Main Street
Bloomington, Illinois 61701
Phone: (309) 829-2552
Fax: (309) 827-6861

222 East Center Street
LeRoy, Illinois 61752
Phone: (309) 962-8151
Fax: (309) 962-7503

155 South Elm Street
El Paso, Illinois 61738
Phone: (309) 527-2552
Fax: (309) 527-3230

**SCHEDULE OF EMPLOYEE CLASSIFICATIONS AND
RATES FOR ENGINEERING AND LAND SURVEYING SERVICES**

Effective January 1, 2008

EMPLOYEE CLASSIFICATIONS

HOURLY RATES

| | |
|-------------------------------|----------|
| Chief Engineer | \$140.00 |
| Project Manager | \$125.00 |
| Project Engineer | \$105.00 |
| Senior Design Engineer | \$ 90.00 |
| Design Engineer | \$ 75.00 |
| Professional Land Surveyor | \$105.00 |
| Senior Engineering Technician | \$ 80.00 |
| Engineering Technician | \$ 60.00 |
| Clerical | \$ 50.00 |
| Geologist | \$100.00 |
| Surveyor | \$ 80.00 |
| Party Chief | \$ 70.00 |
| Instrument Man | \$ 55.00 |
| Rodman | \$ 45.00 |

EXPENSES

| | |
|--------------------------------|-------------|
| Photo copies, 8-1/2 x 11 | 0.15/each |
| Photo copies, 11 x 17 | 0.20/each |
| Mylar | 10.00/sheet |
| Prints | 3.00/sheet |
| Wood Stakes/Lath | 0.75/unit |
| Iron Pins | 4.00/each |
| Mileage | 0.50/mile |
| CADD | 15.00/hour |
| GPS Equipment (2-hour minimum) | 150.00/hour |

FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of Joyce Leuchtenberg, in case SU-08-02, part of parcel no. (08) 03-35-200-004, is requesting a special use to allow an Agricultural Processing Facility - Grain Handling - in the Agricultural District; on property which is part of the NE¼ of Section 35, Township 26N, Range 4E of the 3rd P.M.; and is located Chenoa Township immediately west of 2850 East Road (County Highway 19) and approximately ½ mile south of 2700 North Road.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on May 6, 2008 in Room 400, Government Center, 115 East Washington Street, Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT – The 3.5 acre property is occupied by a machine sheds and grain bins. The property has 400 feet of frontage on the west side of 2850 East Road (County Highway 19) which is an oil and chip road 18 feet in width. The property is relatively flat and drains to the west.

SURROUNDING ZONING AND LAND USES - The property is surrounded by land in the Agriculture District. A single family dwelling is located to the north. The land to the east, south and west is in crop production.

ANALYSIS OF STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the standards contained in the McLean County Zoning Ordinance regarding the recommendation by the Zoning Board of Appeals as to whether the County Board should grant or deny the proposed special use.

1. **The proposed special use will not be detrimental to or endanger the health, safety, morals, comfort, or welfare of the public.** This standard is met. The applicant is proposing to set aside a 3.5 acre tract for grain handling from the 77.5 acre farm tract. The site also includes storage buildings. The house site was previously set aside from the larger farm tract. Currently three siblings have a 1/3 undivided interest in approximately 222 acres. The siblings would like to divide the land so that each sibling would own their own tract. They would continue to have an undivided interest in the proposed grain handling facility on 3.5 acres. The proposed 3.5 acre tract contains three machine sheds and four silos which the applicant uses to store up to 21,000 bushels of grain. The Zoning Ordinance allows grain handling facilities accessory to a single family dwelling on small tracts, or on large farm tracts with over forty acres of tillable land. On tracts less than 40 acres without a dwelling, grain handling is allowed as a special use. The applicant farms approximately 1100 acres in the general area of this site.

2. **The proposed special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for purposes already permitted or substantially diminish property values in the immediate area.** This standard is met. Nearby property that is currently in crop production, will continue to be desirable for such use.

3. **The proposed special use will not impede the orderly development of the surrounding property for uses permitted in the district.** This standard is met. Nearby land that is suitable for crop production will continue to be suitable for such use.
4. **Adequate utilities, access roads, drainage and/or other necessary facilities have been or will be provided.** This standard is met. The property has approximately 400 feet of frontage on the west side of 2850 East Road.
5. **Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.** This standard is met. It appears that safe sight distance can be provided for at the existing entrance. The applicant has obtained approval from the County Highway Engineer to use the existing entrance for the proposed use.
6. **The establishment, maintenance and operation of the special use will be in conformance with the preamble to the regulations of the Agriculture District.** This standard is met.
7. **The proposed special use, in all other respects, conforms to the applicable regulations of the Agriculture District.** This standard is met.

After considering all the evidence and testimony presented, this Board finds that the application meets all the standards as found in the McLean County Zoning Ordinance.

Therefore this Board recommends that a special use be granted on the property described above to allow an Agricultural Processing Facility - Grain Handling - in the Agricultural District provided that development follows the plans and specifications as presented with such minor changes as the Director of Building and Zoning may determine to be in general compliance with such plans and specifications and with zoning regulations.

ROLL CALL VOTE UNANIMOUS - The roll call vote was six members for the motion to recommend granting, none opposed and Member Finnigan was absent.

Respectfully submitted this 6th day of May 2008, McLean County Zoning Board of Appeals

Sally Rudolph
Chair

Sally Rudolph, Chair
Drake Zimmerman
Joe Elble
Jerry Hoffman
Michael Kuritz
Mark Judd

FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of Prairie Central Co-op, in case SU-08-03, parcel no. (29) 04-03-430-010, is requesting a special use to allow a vehicle storage building accessory to an Agricultural Processing Facility in the C-Commercial District; on property which is part of the southeast ¼ of Section 3, Township 26N, Range 5E of the 3rd P.M.; and is located in Yates Township immediately northwest of the intersection of 1st Street and Hazel Street in the unincorporated Village of Weston, IL.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on May 6, 2008 in Room 400, Government Center, 115 East Washington Street, Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT – The .65 acre property is vacant has 200 feet of frontage on the north side of Hazel Street and 150 feet on the west side of 1st Street which are oil and chip streets 17 feet in width. The property is relatively flat and drains to the north and west.

SURROUNDING ZONING AND LAND USES - The property to the north is in the R-1 Single Family Residence District. The property to the east and west is in the C-Commercial District. The property to the south is in the M-1 Restricted Manufacturing District. The land to the north is vacant. A single family dwelling is located to the west. Accessory structures for a grain elevator are located to the east. A grain elevator is located to the south.

ANALYSIS OF STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the standards contained in the McLean County Zoning Ordinance regarding the recommendation by the Zoning Board of Appeals as to whether the County Board should grant or deny the proposed special use.

1. **The proposed special use will not be detrimental to or endanger the health, safety, morals, comfort, or welfare of the public.** This standard is met. The applicant is proposing to build a 60 by 80 foot machine shed accessory to an agriculture processing facility. The proposed building will be used to store vehicles and other machinery necessary for the operation of the grain elevator that is located across the street. With more grain being stored at the elevator, vehicles and equipment are parked outside resulting in vehicles being vandalized such as damaged windows and stolen batteries. The applicant will also provide a buffer and a planting screen along the west property line that adjoins the property that contains a single family residence as the principal use. The building will not be used to store grain.
2. **The proposed special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for purposes already permitted or substantially diminish property values in the immediate area.** This standard is met. Nearby property that is currently used for single family residences will continue to be desirable for such uses if the proposed machine shed is adequately screened.

3. **The proposed special use will not impede the orderly development of the surrounding property for uses permitted in the district.** This standard is met. Nearby land that is suitable for residential and commercial uses will continue to be suitable for such uses.
4. **Adequate utilities, access roads, drainage and/or other necessary facilities have been or will be provided.** This standard is met. The property has 200 feet on the north side of Hazel Street and 150 feet on the west side of 1st Street. The property will have access from Hazel Street.
5. **Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.** This standard is met. It appears that safe sight distance can be provided for the proposed entrance. The applicant has obtained approval for the proposed entrance along Hazel Street from the Yates Township Road Commissioner.
6. **The establishment, maintenance and operation of the special use will be in conformance with the preamble to the regulations of the Commercial District.** This standard is met.
7. **The proposed special use, in all other respects, conforms to the applicable regulations of the Commercial District.** This standard is met.

After considering all the evidence and testimony presented, this Board finds that the application meets all the standards as found in the McLean County Zoning Ordinance.

Therefore this Board recommends that a special use be granted on the property described above to allow a vehicle storage building accessory to an Agricultural Processing Facility in the C-Commercial District provided that development follows the plans and specifications as presented with such minor changes as the Director of Building and Zoning may determine to be in general compliance with such plans and specifications and with zoning regulations.

ROLL CALL VOTE UNANIMOUS - The roll call vote was six members for the motion to recommend granting, none opposed and Member Finnigan was absent.

Respectfully submitted this 6th day of May 2008, McLean County Zoning Board of Appeals

Sally Rudolph

Chair

Sally Rudolph, Chair
Drake Zimmerman
Joe Elble
Jerry Hoffman
Michael Kuritz
Mark Judd

ORDINANCE OF APPROVAL
OF FINAL PLAT

Vacation Plat of Lot 45 in the 3rd Addition to Charter Wood Farms Subdivision, File S-08-04

WHEREAS, Greg and Laura Symanski have requested to vacate the north 6 feet of the south 50 feet front yard setback area of Lot 45 in the 3rd Addition to Charter Wood Farms Subdivision, file number S-08-04, and have executed all agreements and documents required by the land subdivision regulations of McLean County; and

WHEREAS, a public hearing on said proposed front yard vacation plat was held by the Land Use and Development Committee of the McLean County Board as required by law; and

WHEREAS, the Land Use and Development Committee of the McLean County Board has reviewed said vacation plat and finds that it meets the said subdivision regulations; and

WHEREAS, the Land Use and Development Committee is recommending that the County Board of McLean County, Illinois approve said vacation plat; now, therefore,

BE IT ORDAINED that the said vacation plat to vacate the north 6 feet of the south 50 feet front yard setback area of Lot 45 in the 3rd Addition to Charter Wood Farms Subdivision is hereby approved.

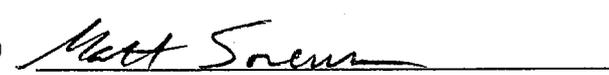
Adopted by the County Board of McLean County, Illinois this 20th day of May, 2008

ATTEST:

APPROVED:



Peggy Ann Milton, County Clerk
McLean County, Illinois



Matt Sorensen, Chairman
McLean County Board

McLean County Department of Building and Zoning

SUBDIVISION STAFF REPORT
LAND USE AND DEVELOPMENT COMMITTEE

CASE NUMBER S-08-04

1. REFERENCE:

- a. Meeting date: May 1, 2008
- b. Subdividers' names: Greg and Laura Symanski
- c. Subdivision name: Lot 45 in the 3rd Addition to Charter Wood Farms Subdivision

2. LOCATION AND, LAND USE AND REQUEST:

- a. Property location: 19470 Great Crane Rd., Bloomington, IL
- b. Township: Old Town Township
- c. Parcel Number: (24) 22-29-129-010
- d. Existing zoning: R-1 Single Family Residence District
- e. Applicant request: To vacate the north 6 feet of the south 50 feet front yard setback area of Lot 45 in the 3rd Addition to Charter Wood Farms Subdivision – the applicants want to vacate this area of the front setback in order to build an addition to their garage. This subdivision was platted with a 50 foot front setback area; the Zoning Ordinance requires a 30 foot front setback.
- f. Existing land use: Single family residence

3. DIMENSIONS & REVIEW:

- a. Size of Parcel: 1.18 acres in area
- b. County Health Department: Recommends approval of the proposed front yard setback vacation.
- c. County Highway Department: Highway Department Staff has reviewed the setback vacation plat for Lot 26 Crestwicke South Subdivision and recommends approval.

Staff recommends approval of setback vacation plat for Lot 45 in the 3rd Addition to Charter Wood Farms Subdivision.

Respectfully submitted,



Philip Dick, AICP, Director

ORDINANCE OF APPROVAL
OF FINAL PLAT

Vacation Plat of Lot 92 in the Bloomington Heights, File S-08-05

WHEREAS, David Nord has requested to vacate that part of Jefferson Street, also known as Bert Street, located immediately north of Lot 92 in the Bloomington Heights Subdivision, file number S-08-05, and has executed all agreements and documents required by the land subdivision regulations of McLean County; and

WHEREAS, a public hearing on said proposed front yard vacation plat was held by the Land Use and Development Committee of the McLean County Board as required by law; and

WHEREAS, the Land Use and Development Committee of the McLean County Board has reviewed said vacation plat and finds that it meets the said subdivision regulations; and

WHEREAS, the Land Use and Development Committee is recommending that the County Board of McLean County, Illinois approve said vacation plat; now, therefore,

BE IT ORDAINED that the said vacation plat to vacate that part of Jefferson Street, also known as Bert Street, located immediately north of Lot 92 in the Bloomington Heights Subdivision is hereby approved.

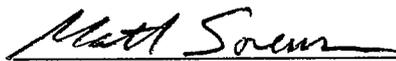
Adopted by the County Board of McLean County, Illinois this 20th day of May, 2008

ATTEST:

APPROVED:



Peggy Ann Milton, County Clerk
McLean County, Illinois



Matt Sorensen, Chairman
McLean County Board

McLean County Department of Building and Zoning

SUBDIVISION STAFF REPORT
LAND USE AND DEVELOPMENT COMMITTEE

CASE NUMBER S-08-05

1. REFERENCE:

- a. Meeting date: May 1, 2008
- b. Subdivider's name: David Nord
- c. Subdivision name: Jefferson Street Right-of-way, also known as Bert Street, north of Lot 92 in the Bloomington Heights Subdivision

2. LOCATION AND, LAND USE AND REQUEST:

- a. Property location: 118 Washburn Street, Bloomington, IL
- b. Township: Bloomington Township
- c. Parcel Number: (05) 21-06-178-001
- d. Existing zoning: R-1 Single Family Residence District
- e. Applicant request: To vacate that part of Jefferson Street, also known as Bert Street, located immediately north of Lot 92 in the Bloomington Heights Subdivision, the address of which is 118 Washburn Street, Bloomington – the applicant wants to vacate this right-of-way area to the north of his dwelling in order to install a septic system there.
- f. Existing land use: Vacant

3. DIMENSIONS & REVIEW:

- a. Size of Parcel: The right-of-way to be vacated is 129.8 feet by 25 feet which equals .074 acres in area
- b. County Health Department: Recommends approval of the proposed front yard setback vacation.
- c. County Highway Department: The Bloomington Township Road Commissioner and the County Highway Department recommend approval of the proposed right-of-way vacation.

Staff recommends approval of the right-of-way vacation plat for that part of Jefferson Street that is immediately north of Lot 92 in the Bloomington Heights Subdivision is approved.

Respectfully submitted,



Philip Dick, AICP, Director

APPROPRIATION TRANSFER ORDINANCE
 AMENDING THE MCLEAN COUNTY FISCAL YEAR 2008
 COMBINED ANNUAL APPROPRIATION AND BUDGET ORDINANCE

WHEREAS, THE FOLLOWING TRANSFERS OF APPROPRIATED MONIES HAVE BEEN REVIEWED AND APPROVED BY THE APPROPRIATE COMMITTEE, AND

WHEREAS, SUCH TRANSFERS DO NOT AFFECT THE TOTAL AMOUNT APPROPRIATED IN ANY FUND, AND

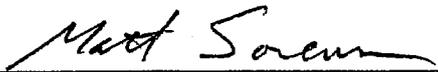
WHEREAS, IT IS DEEMED DESIRABLE THAT THE FOLLOWING TRANSFERS ARE HEREBY AUTHORIZED AND APPROVED, NOW, THEREFORE,

BE IT ORDAINED BY THE County Board Of McLean County, Illinois THAT THE FOLLOWING TRANSFERS BE MADE AND THAT THE COUNTY CLERK PROVIDE THE COUNTY AUDITOR AND TREASURER WITH CERTIFIED COPIES OF THIS ORDINANCE.

| DEBIT: FROM | ACCOUNT TITLE | AMOUNT | CREDIT: TO | ACCOUNT TITLE | AMOUNT |
|-------------------------------------|--|------------|---------------|------------------------------------|-------------|
| <hr/> | | | | | |
| Justice Committee | | | | | |
| | FUND 0001 DEPARTMENT 0020 STATE'S ATTORNEY | | | | |
| | PGM 0020 ADMINISTRATIVE SUPPORT | | | | |
| 0832 0001 PUR.FURNISHINGS/OFF.EQUIP | | 7,290.00 | | 0621 0001 NON-MAJOR EQUIPMENT | 7,290.00- |
| | FUND 0001 DEPARTMENT 0029 SHERIFF | | | | |
| | PGM 0027 LAW ENFORCEMENT OPERATION | | | | |
| 0627 0001 PHOTO SUPPLIES/FILM PROC. | | 2,000.00 | | 0832 0001 PUR.FURNISHINGS/OFF.EQUI | 2,000.00- |
| | | | | | |
| | | 9,290.00 | | | 9,290.00- |
| | | ===== | | | ===== |
| Finance Committee | | | | | |
| | FUND 0135 DEPARTMENT 0077 TORT JUDGMENT | | | | |
| | PGM 0073 RISK MANAGEMENT/JAIL | | | | |
| 0706 0001 CONTRACT SERVICES | | 126,365.00 | | 0751 0001 MEDICAL DIRECTOR FEE | 52,100.00- |
| | | | | 0622 0001 MEDICAL&NURSING SUPPLIES | 10,000.00- |
| | | | | 0622 0005 VACCINE/PRESCR/NON-PRESC | 64,265.00- |
| | | | | | |
| | | 126,365.00 | | | 126,365.00- |
| | | ===== | | | ===== |

ADOPTED BY THE County Board Of McLean County, Illinois

THIS 20TH DAY OF MAY , 2008



 CHAIRMAN, MCLEAN COUNTY BOARD

ATTEST: 

 COUNTY CLERK, MCLEAN COUNTY



McLEAN COUNTY BOARD
(309) 888-5110 FAX (309) 888-5111
115 E. Washington P.O. Box 2400
Bloomington, Illinois 61702-2400

Matt Sorensen
Chairman

May 13, 2008

To the Honorable Chairman and Members of the McLean County Board:

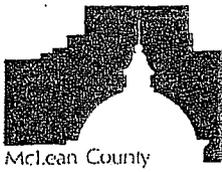
Your FINANCE COMMITTEE herewith respectfully recommends approval of the request received from the Recorder of Deeds to approve the purchase of an Equallogic PS400E Storage Area Network (SAN) device at a total cost of \$41,700.00, including two years of maintenance support, pursuant to the Government Services Administration Contract #GS-35F-4342D.

Funds for this purchase have been appropriated in the Purchase of Computer Equipment line-item account in the Fiscal Year 2008 Adopted Budget for the Recorder Document Storage Fund 0137.

Respectfully submitted,

The FINANCE COMMITTEE of the McLEAN COUNTY BOARD

| | | | | |
|--|--|--|---|---|
| District #1 Stan Hoselton Don J. Cavallini | District #3 Michael F. Sweeney Diane R. Bostic | District #5 Waller D. Clark William T. Caisley | District #7 John A. Butler Bette Rackauskas | District #9 Cathy Ahart Terry Baggett |
| District #2 Matt Sorensen Rick Dean | District #4 Ann Harding Duane Moss | District #6 George J. Gordon David F.W. Selzer | District #8 Paul R. Segobiano Tari Renner | District #10 Benjamin J. Owens Bob Nuckolls |



H. Lee Newcom
McLean County Recorder
115 E. Washington Street, Room M-104
Post Office Box 2400
Bloomington, IL 61702-2400
(309) 888-5170
(309) 888-5927

May 7, 2008

To: McLean County Board Finance Committee

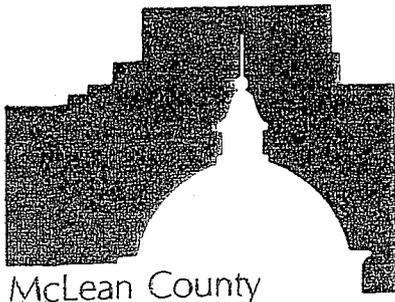
From: Lee Newcom, Recorder

Re: Purchase of Storage Area Network

This is to request appropriation of \$41,700, from the Recorder's Document Storage Fund budget line 0137-0006-0008-0833-0002, for purchase of an Equallogic PS400E Storage Array.

This expense was anticipated and budgeted for in our 2008 budget on recommendation of Craig Nelson of the Information Technology department. His original estimate was a cost of \$65,000, our budget line amount.

Attached is the supporting documentation.



INFORMATION SERVICES

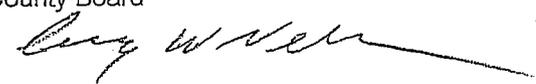
(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202 P.O. Box 2400

Bloomington, Illinois 61702-2400

Memo

To: McLean County Finance Committee and McLean County Board

From: Craig Nelson, Director of Information Technologies 

Date: March 17, 2008

Re: Storage Area Network Proposal

I am writing in support of the Recorder's proposal to purchase a Storage Area Network (SAN) device.

The SAN is an Equallogic PS400E which provides 10.5 TB (Terabytes) of storage by using up to 14 disk drives of 750 GB (Gigabytes) each. The SAN has built-in redundancy with 2 disks controllers and 3 network interfaces. Equallogic is an industry-standard brand and was acquired by Dell computers in November of 2007.

The SAN is listed on GSA Contract GS-35F-4342D at \$62,700. The contract holder is willing to provide an instant rebate of \$27,745 in order to clear inventory for newer offerings. Combined with 3 years of support, the final figure is \$41,700, an outstanding savings.

Recently the offices of the Circuit Clerk and the office of the Recorder have each undertaken large-scale imaging projects that require significant storage.

This purchase, combined with an identical purchase by the McLean County Circuit Clerk, will allow Information Technologies to place one device in the Law and Justice Center and another in the Government Center. By allocating 1/2 of each device to the other's department, the data can be in a constant state of mirroring. This alleviates the need for a tape backup of the images.

In the event that one of the devices would become unavailable, the other device can be brought online in a matter of minutes, restoring the availability of the images.

This is clearly a strong opportunity to improve the storage capacity for both the offices of the Circuit Clerk and the office of the Recorder at a substantial savings.

Both offices have indicated their willingness to allocate their equipment as described above. This will significantly decrease their level of risk in the event of a business continuity situation.

I will be happy to answer any questions the committee may have.

Thank you



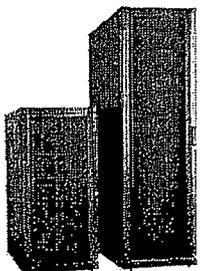
PS400E STORAGE ARRAY

With 10.5 TB of capacity within a 3U enclosure, the PS400E is an enterprise SAN delivering best-in-class performance while providing both primary and secondary storage for database, e-mail, print, file, and web service applications.

DATA SERVICES INCLUDE:

- Auto-Replication
- Automatic Load Balancing
- Auto-Snapshot Manager¹
- Auto-Stat Disk Monitoring System
- Volume Consistency Sets
- Multi-Path I/O²
- PS Group Manager
- Pooled and Tiered Storage
- RAID Load Balancing
- Snapshot and Auto-Replication Scheduler
- E-mail Home
- Storage Virtualization
- Volume Cloning
- Volume Management
- Volume Snapshot

PS STORAGE STACK



PS Series storage arrays are stackable as multi-array system configurations for customized performance and capacity

TECHNICAL HIGHLIGHTS

| | |
|------------------------------------|---|
| Volumes | Up to 1,024 |
| Snapshots | 512 per volume / up to 10,000 total |
| Hosts accessing group | Up to 512 |
| Host interface | Any standards-compliant iSCSI initiator |
| Controllers | 2 |
| Disk capacity | 750 GB*; 7,200 RPM SATA II |
| System capacity | 10.5 TB** |
| Number of drives | 14 |
| I/Os per second | 60,000 |
| Memory (battery-backed) | 2 GB |
| Gb network interfaces | 3 |
| Copper (standard) | |
| Optical (SFP purchased separately) | |
| Sustained system bandwidth | 300 MBps |
| Operating systems supported | Windows [®] 2000, Windows Server 2003, Windows XP, NetWare [®] , Linux, Solaris [™] , AIX [®] , HP-UX, Mac OS [®] X, VMware [®] ESX |
| Expansion option | Can be combined with other PS systems in a PS Storage Stack |

RAID SUPPORT

Automatic RAID 5, RAID 10 and RAID 50 configuration

RELIABILITY

Redundant, hot-swappable controllers, power supplies/cooling fans, and disks
 Mirrored write-back cache with 72-hour battery backup
 Individual disk drive slot power control

ENCLOSURE MONITORING SYSTEM

Automatic spare configuration and utilization
 SMART
 Automatic bad block replacement
 Auto-Stat Disk Monitoring System (ADMS) to monitor health of data on disk drives

MANAGEMENT INTERFACES

SNMP, telnet, SSH, HTTP, Web (SSL), host scripting
 Serial console
 Multi-administrator support

SECURITY

CHAP authentication
 Access control for iSCSI and management interfaces

NOTIFICATION METHODS

SNMP traps, e-mail, syslog

POWER

| | |
|---------------------|-------------------------------------|
| Input voltage/power | 100-240 VAC (auto-sensing) / 450 VA |
| Input current | 4.0 A (maximum) @ 115 V |
| Input frequency | 50-60 Hz |
| Power supplies | Dual 400 W |
| Power consumption | 450 W |

ENVIRONMENTAL

| | |
|---------------------|--|
| Temperature range | 5 to 40 °C / 41 to 104 °F |
| Storage temperature | -30 to 60 °C / -22 to 140 °F |
| Altitude | -70 to 3,048 m operational / -305 to 12,192 m non-operational |
| Relative humidity | 20 to 80% non-condensing operational / 5 to 95% non-condensing non-operational |
| Thermal output | 1,500 BTU per hour, 450 W (maximum configuration) |
| Shock | 30 G for 2 ms operational / 30 g for 10 ms 1/2 sin non-operational |
| Vibration | .1 G @ 10 to 100 Hz operational / Random 1.04 grms 2-200 Hz non-operational |
| Acoustics | Sound Power Operating: <5.8 db LpA @ 20 °C |

PHYSICAL

| | |
|--------|---|
| Height | 13.33 cm / 5.25 in / 3 EIA units |
| Width | 44.77 cm / 17.625 in / 1EC Rack Compliant |
| Depth | 63.5 cm / 25 in |
| Weight | 36.74 kg / 81 lb (maximum configuration) |

AGENCY APPROVALS

| | |
|-------------------------------------|---|
| Safety standards | UL 60950, CSA 60950, S Mark EN 60950 (Europe), CB Scheme |
| Electromagnetic Compatibility (EMC) | EN 55022 Class A, CE Mark, EN 55024 Immunity, ITE, FCC Class A, VCCI Class A (Japan) AN/NZS 3548 Class A (Australia/New Zealand) |
| C-Tick Compliance |  N 4292 |

LIMITED WARRANTY

| |
|---|
| 2 years telephone support: business hours 5x9 |
| 1 year software maintenance and updates |
| 2 years hardware (return to factory, first 90 days advance replacement, 1 year battery, 3 years on disks) |

SUPPORT PROGRAMS

| | |
|--------------------|---|
| Complete Care | 24-hour priority online/telephone access, software maintenance and updates, next business day advance hardware replacement |
| Complete Care Plus | 24-hour priority online/telephone access, software maintenance and updates, four hour onsite advance hardware replacement |

*1 GB = 1,000,000,000 bytes, useable space may be less
*Qualified for Microsoft Windows Server 2003

**1 TB = 1,000,000,000,000 bytes, useable space may be less
**Qualified for Microsoft Windows Server 2000 and 2003, Linux and Sun Solaris Operating Systems

Distributed by EqualLogic Authorized Partner:



Excel Meridian Data, Inc.
3220 Commander Drive, Suite 101
Carrollton, Texas 75006, U.S.A.
Telephone: (800) 995-1014 or (972) 980-7098 / www.emdstorage.com

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McLEAN COUNTY BOARD
(309) 888-5110 FAX (309) 888-5111
115 E. Washington P.O. Box 2400
Bloomington, Illinois 61702-2400

Matt Sorensen
Chairman

May 13, 2008

To the Honorable Chairman and Members of the McLean County Board:

Your FINANCE COMMITTEE herewith respectfully recommends approval of the recommendation received from the Risk Manager to approve an endorsement to the County Property Insurance coverage to cover all licensed County vehicles when the vehicles are not in use and are stored or parked at any County facility. The total premium cost for this endorsement is \$13,890.00 with a deductible of \$50,000.00. The addition of this endorsement to the Property Insurance coverage is within the total amount approved for Property Insurance in the Fiscal Year 2008 Adopted Budget.

Respectfully submitted,

The FINANCE COMMITTEE of the McLean County Board

| | | | | |
|--|--|--|---|---|
| District #1 Stan Hoselton Don J. Cavallini | District #3 Michael F. Sweeney Diane R. Bostic | District #5 Walter D. Clark William T. Caisley | District #7 John A. Buller Bette Rackauskas | District #9 Cathy Ahart Terry Baggett |
| District #2 Matt Sorensen Rick Dean | District #4 Ann Harding Duane Moss | District #6 George J. Gordon David F.W. Selzer | District #8 Paul R. Segobiano Tari Renner | District #10 Benjamin J. Owens Bob Nuckolls |



RISK MANAGEMENT OFFICE

TEL: (309) 888-5940 FAX: (309) 888-5949
104 West Front Street P. O. Box 2400

E-MAIL: riskmgt@mclean.gov
Bloomington, IL 61702-2400

Memo To: David Selzer, Chairman
Members, Finance Committee

From: Jen Ho, Risk Manager

Date: March 26, 2008

Subject: Endorsement to Property Coverage - Licensed Road Vehicles

I am submitting a proposal to endorse coverage for licensed County vehicles while these are not in use and are stored or parked at any location for a cost of \$ 13,890 in premiums and \$ 50,000 deductible for 125 licensed vehicles with a total replacement values of \$ 4,340,767, as shown in Attachment A. Included in the consideration are squad cars, dump trucks, pickup trucks, transportation vans, and passenger vehicles. Furthermore, the addition of this coverage to our property insurance policy will be within the budgeted cost of the County's insurance program for PY 2008 as indicated in Attachment B.

In consideration of this coverage, departments have responded to a survey on where their vehicles were stored when not in use, the conclusion of which justified the purchase of this endorsement. While the County is self-insured for auto physical loss, coverage will mitigate the severe hardship from a catastrophic chain-reaction event such as a fire that engulfs a garage where dump trucks are parked or when a combustion impacts a row of squad cars. Such events will quickly eclipse the \$ 50,000 deductible, which is the equivalent cost of 2.5 squad cars, or 1 highway dump truck. Coverage is secured on the County's property insurance policy.

The Chubb Insurance Company has also included higher deductible options for the County's Machinery/equipment as well, which would include mostly highway equipment, such as road graders. These are already currently insured under our property insurance with a deductible of \$3,500 and therefore, not considered. It should be note that in conjunction with this endorsement is the broadening of coverage to these highway equipment while these are on worksites and travelling on roads.

Please contact me at 309/888-5940 if I can be of assistance to you on this matter prior to our May 7 meeting. JH

Attachment A

McLean County Auto & Machinery / Equipment Coverage

| Line of Coverage | Total Replacement Cost Values | Total ACV Values | Current Premium | Current Deductible | Replacement Cost / ACV | | Replacement Cost / ACV |
|---|-------------------------------|------------------|------------------------|--------------------|--|--|------------------------|
| | | | | | \$50,000 Deductible Premium Option | \$100,000 Deductible Premium Option | |
| Machinery / Equipment Not Licensed for Road Vehicles | \$2,957,311 | n/a | \$11,289 (.40 rate) | \$3,500 | \$9,463 / n/a (.32 rate per 100) | \$8,280 / n/a (.28 rate per 100) | |
| Auto Physical Damage Licensed for Road Vehicles | \$4,340,767 | \$1,942,790 | n/a | n/a | \$13,890 / 6,217 (.32 rate per 100) | \$11,720 / 5,456 (.27 rate per 100) | |

- Machinery / Equipment written on Replacement Cost Basis.
- Auto Physical Damage can be written on ACV or Replacement Cost Basis.
- Coverage not limited to specific locations.

ATTACHMENT A

Risk Management Program PY 2008

| A. Coverages | DESCRIPTION | Budget FY 2008 | Proposed PY 2008 | PY 2007 | Change 08-07 |
|---|--|-------------------|---------------------|-------------------|-----------------|
| 1. Property Insurance/Inland Marine* Chubb Insurance Co. | \$ 75.11 Million Blkt limits;Ded-\$ 10,000 Flood/Quake - \$25 M; Ded - \$ 100,000 | 50,000 | 51,955 | 46,114 | 13% |
| 2. Boiler & Machinery: | Coverage Consolidated In Property Cov | | Included | Included | N/A |
| 3. Excess Liability : STATES SELF-INSURED RRG | Limits: \$15 million excess of SIR \$250,000; Occurrence Form | 206,000 | 191,859 | 198,802 | -3% |
| 4. Nursing Home Liability Insurance** Health Cap | Limits: \$ 2 M occ/\$4 M agg; | 143,895 | 142,419 | 128,963 | 10% |
| 5. Excess Workers Comp. Ins***: Safety National Casualty Corp. | Statutory ;SIR: \$ 425,000/475,000 EL Limits: \$ 1 Million; | 30,000 | 27,519 | 26,332 | 5% |
| 6. Theft/Bond Insurance: Zurich Insurance Company | Limits:\$ 500,000; ; Ded: \$ 5,000 | 5,000 | 3,570 | 3,570 | - |
| B. Brokerage Fees: | Wells Fargo Ins Servs (WFIS)/Acordia | 30,000 | 24,896 | 25,393 | -2% |
| C. Claims Administration****: CANNON-COCHRAN MSI Danville, IL | Administration of Workers' Compensation claims. | 21,000 | 19,287 | 18,725 | 3% |
| D. Outside Counsel: COSTIGAN & WOLLRAB, P.C. Bloomington, IL | Partner: \$ 175/ \$ 135hr | | | | |
| HEYL, ROYSTER, VOELKER & ALLEN Peoria, IL | Partner: \$ 125/hr (WC) | | | | |
| Total: | | \$ 485,895 | \$ 461,505 | \$ 447,899 | 3% |
| | Budget - Proposed | \$ 37,996 | | | |

Notes:

* Property Insurance: Values increased to reflect inflation and Terrorism coverage; also includes coverage for ETSB/Metcom Building; PBC properties included at pro-rated premium basis.

** Nursing Home Liability coverage restructured to provide \$ 2 m/\$ 4m without excess layer overlay.

*** Excess Workers Compensation: SIR increased from to \$400,000 to \$ 475,000 for law enforcement/public safety class, 425,000 all other classes

**** Continuation of 2nd Year of 3 year contract.

LEASE AGREEMENT

Between

The County of McLean

as Landlord,

and

McLean County States Attorney

as Tenant,

for

Office Space Located on the 4th Floor of
200 West Front Street, Bloomington, Illinois
For the Child Support Enforcement Division

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Lease Agreement

WHEREAS, the County of McLean, a body corporate and politic, (hereinafter "COUNTY") as Landlord, and the Child Support Enforcement Division of the McLean County States Attorney's office, (hereinafter "CSED"), as Tenant, desire to continue a lease agreement for office space located on the northwest corner of the fourth floor of the 200 W. Front Street building, Bloomington, Illinois, (hereinafter "Building"); and,

WHEREAS, the parties herein mutually agree that this agreement expressly sets forth the rights and duties of each party,

NOW THEREFORE, it is expressly agreed as follows:

1. Term. The term of this lease agreement shall commence on July 1, 2008, and terminate on June 30, 2009.
2. Rent.
 - a. Rent shall be \$21,076.56 for 2,476 s.f. of office space, payable in twelve equal monthly installments of \$1,756.38.
 - b. Rent, for purposes of this agreement, shall be defined as including all rent, utilities (except telephone services), and general maintenance.
 - c. All rent payments shall be mailed to the below address:

McLean County Treasurer
115 E. Washington Street, Mezzanine Level
P.O. Box 2400
Bloomington, Illinois 61702-2400
 - d. The monthly rent payment during each month of the term thereof shall be payable commencing on the first day of each month.
3. Tenant's Use and Operation. CSED shall use the aforementioned leased premises only for the purposes of its general business office. CSED shall not use the premises for any unlawful, improper or immoral use, nor for any purpose or in any manner which is in violation of any present or future governmental law or regulation, and shall, at all times, be in compliance with the City of Bloomington Fire Code. CSED shall, during the initial term of the lease, continuously use the leased premises for the purposes stated herein.
4. Utilities. COUNTY shall provide all electricity, gas, water, and trash services used or consumed by CSED in the leased premises. CSED shall be responsible for the payment of its own telephone or data services.

5. Building Common Areas. CSED shall be entitled to use of the areas designated from time to time by COUNTY as "common areas", and which are adjacent to or benefit the leased premises. Such common areas shall include COUNTY designated "customer only" parking areas at BUILDING, adjoining sidewalks, entryway lobby, and atrium areas for the purpose of egress and ingress of CSED employees and clients. Such use shall be subject to the rules and regulations as COUNTY shall from time to time issue.

6. Maintenance and Repair. COUNTY shall be responsible for compliance with all building codes, the American's with Disabilities ACT (as to permanent improvements only) and any other environmental or building safety issues and the state, local, and federal regulations relating thereto, perform all general building maintenance and repair. Notwithstanding the foregoing, COUNTY shall not be responsible for the cost of repairs and maintenance caused by the intentional acts or negligence of CSED or its Board, employees or clients. CSED shall keep the interior of premises as well as any portion of the leased premises visible from the exterior clear, orderly, and in good condition and repair, at its own expense. CSED shall keep all glass areas of leased premises clean which are visible from the BUILDING common area hallways. COUNTY shall provide custodial cleaning services each weekday evening. CSED shall be responsible for the repair costs for any damage or graffiti done to BUILDING caused by the clients of CSED. CSED shall be billed for all labor and materials used to repair any damage or graffiti caused by clients of CSED. Such bills shall be payable within 30 days of receipt of repair invoice by CSED.

7. Parking. COUNTY shall provide no parking stalls for CSED, and further, CSED agrees to not park any employee vehicles at any time in the lot adjacent to BUILDING under penalty of removal of said vehicle(s) at owners expense.

8. Alterations. No alterations, additions or improvements shall be made in or to the leased premises without the prior express written approval of COUNTY. All alterations, additions, improvements, and fixtures which may be made or installed by either of the parties hereto upon the leased premises and which in any manner are attached to the floors, walls or ceilings, shall be the property of COUNTY and at the termination of this agreement, shall remain upon and be surrendered with the leased premises as a part thereof, without disturbance, molestation or injury. Notwithstanding the foregoing, COUNTY may designate by written notice to CSED certain fixtures, trade fixtures, alterations and additions to the leased premises which shall be removed by CSED at the expiration of this agreement. The parties hereto may also

agree in writing, prior to the installation or construction of any alternations, improvements, or fixtures to the leased premises by CSED or its Board may either cause the removal of such items at the time of expiration of this lease, or that they may be left in the leased premises. CSED shall, at its own expense, repair any damages to the leased premises caused by the removal of its fixtures or alternations.

9. Insurance and Indemnity.

a. Covenants to Hold Harmless. CSED agrees to save and hold COUNTY (including its officials, agents, and employees) free and harmless from all liability, public or private, penalties, contractual or otherwise, losses, damages, costs, attorney's fees, court costs, expenses, causes of action, claims or judgements, resulting from claimed natural persons and any other legal entity, or property of any kind including, but not limited to choses in action) arising out of or in any way connected with this undertaking, whether or not arising out of the partial or sole negligence of COUNTY or its officials, agents, or employees, and shall indemnify COUNTY from any costs, expenses, judgements, and attorney's fees paid or incurred by or on behalf of COUNTY and/or its agents and employees.

b. Fire and Casualty Insurance. COUNTY shall be responsible for obtaining and maintaining a policy of fire and casualty insurance with extended coverage provisions applicable to the leased premises and protecting COUNTY against loss due to the structure of the premises. CSED shall be responsible for obtaining and maintaining a policy for fire and casualty insurance protecting CSED against loss or damage to its furnishings, equipment, and personal property in or on the leased premises.

c. Added Risk. CSED shall also pay any increase in the fire and casualty insurance rates or premiums on the leased premises caused by any increased risk or hazardous business carried on by CSED in the leased premises. The determination of the insurance carrier shall be binding upon the parties as to the added risk resulting from CSED business. CSED's share of the annual insurance premiums for such insurance, as required by this paragraph, shall be paid within ten (10) days after CSED is given written request for same. COUNTY shall invoice CSED without notice or negotiation for any rate increase.

d. Obligation to Carry Public Liability Insurance. CSED shall, during the entire term hereof, keep in full force a policy of public liability insurance with respect to the leased premises and the business operated by CSED in the leased premises, and in which the limits of liability

shall not be less than One Million Dollars (\$1,000,000.00), for personal injuries to any person or persons arising out of a single accident and Five Hundred Thousand Dollars (\$500,000.00) for property damage resulting from any one occurrence. COUNTY shall be named as an additional insured in all policies of liability insurance maintained pursuant to this provision. CSED shall furnish COUNTY a Certificate of Insurance as evidence of insurance that such insurance is in force at all times during the term of this agreement. CSED shall furnish COUNTY additional certificates of CSED's insurance within twenty (20) days of receipt of a written request by COUNTY for such certificate. Insurance must be in a form acceptable to COUNTY and written by an insurance company admitted in the state of Illinois for such coverage.

e. Waiver of Subrogation Rights Under Insurance Policies.

Notwithstanding anything to the contrary contained herein, each of the parties hereto releases the other, and other tenants in BUILDING, to the extent of each party's insurance coverage, from any and all liability for any loss or damage which may be inflicted upon the property of such party even if such loss or damage shall be brought about by the fault or negligence of the other party, or other tenants, or their agents, employees or assigns; provided, however, that this release shall be effective only with respect to loss or damage occurring during such time as the appropriate policy of insurance contains a clause to the effect that this release shall not affect the policy or the right of the insured to recover thereunder.

10. Conduct. CSED shall not cause or permit any conduct of employees or clients of CSED to take place within the leased premises or building which in any way may disturb or annoy other tenants or occupants of BUILDING or adjacent buildings.
11. Signs. No sign, banner, decoration, picture, advertisement, awning, merchandise, or notice on the outside of leased premises or BUILDING, or which can be seen from the outside of leased premises, shall be installed or maintained by CSED without the prior express written approval of COUNTY.
12. Estoppel. Each party, within ten (10) days after notice from the other party, shall execute to the other party, in recordable form, a certificate stating that this lease is unmodified and in full force and effect, or in full force and effect as modified, and stating the modifications. The certificate shall also state the amount of the base rental, the date to which the rent has been paid in advance, and the amount of any security deposit or prepaid rent. Failure to deliver the certificate within the ten (10) days shall be

conclusive upon the party failing to so deliver for the benefit of the party requesting the certificate and any successor to the party so requesting, that this lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate.

13. **Access to the Premises.** COUNTY shall have the right to enter upon the leased premises at anytime for the purpose of inspecting the same, or of making repairs, additions or alterations to the leased premises or any property owned or controlled by COUNTY. For a period commencing one hundred twenty (120) days prior to the termination of this lease, COUNTY may have reasonable access to the leased premises for the purpose of exhibiting the same to prospective tenants with 24 hours notice to CSED.

14. **Hazardous Material.**

a. **Prohibition.** CSED expressly covenants and agrees that it will not cause or permit to be brought to, produced upon, disposed of or stored at the leased premises an hazardous material. For purposes of this provision, hazardous material shall mean any substance, in any form which is regulated or prohibited by statute, regulation, ordinance or rule including, but not limited to the Comprehensive Environmental Response, Compensation and Liability Act, 42 USC 6901, et seq. and regulations promulgated thereunder; the Toxic Substances Control Act, 15 USC 2601, et seq. and regulations promulgated thereunder; of state of Illinois statutes; or any substance which may be harmful to human health or welfare or the environment.

b. **Disclosure, Remediation, Liability, and Indemnification.** CSED expressly covenants and agrees that in the event any hazardous material is produced or stored at, brought to, or released on the leased premises by CSED, its agents, employees, invitees, clients, or licensees, or by the negligence of CSED, its agents, employees, invitees, clients, or licensees,

- (i) CSED shall immediately notify COUNTY of the event;
- (ii) CSED shall take immediate preventive measures to abate the presence of hazardous materials at the leased premises;
- (iii) CSED shall remediate and clean up the leased premises to COUNTY's satisfaction;
- (iv) CSED shall be solely liable for all costs for removal of any hazardous material and for cleanup of the leased premises; and

- (v) CSED shall be solely liable for damages arising from any such hazardous materials and does expressly indemnify and hold harmless COUNTY from any claims, liability, expenses or damages, fines, penalties or costs (including actual or incurred attorney's fees) therefor.

c. Survival. CSED expressly covenants and agrees that the duties, obligations, and liabilities of CSED under the preceding section 14(a) and 14(b) shall survive the termination of this lease, and are binding upon CSED and its successors and assigns.

15. Condemnation. In the event a part of the leased premises shall be taken under the power of eminent domain by any legally constituted authority, and there remains a sufficient amount of space to permit CSED to carry on its business in a manner comparable to which it has become accustomed, then this lease shall continue, but the obligation to pay rent on the part of CSED shall be reduced in an amount proportionate to the area and relative value of the entire premises taken by such condemnation. In the event all of the leased premises shall be taken, or so much of the leased premises is taken that it is not feasible to continue a reasonably satisfactory operation of the business of CSED, then the lease shall be terminated. Such termination shall be without prejudice to the rights of either COUNTY or CSED to recover compensation from the condemning authority for any loss or damage caused by such condemnation. Neither COUNTY nor CSED shall have any right in or to any award made to the other by the condemning authority.
16. Destruction. Except as otherwise provided in this lease, in the event the leased premises are damaged by fire or other casualty covered by the insurance required herein, such damage shall be repaired with reasonable dispatch by and at the expense of COUNTY. Until such repairs are completed, the rent payable hereunder shall be abated in proportion to the area of the leased premises which is rendered untenable by CSED in the conduct of its business. In the event that such repairs cannot, in the reasonable opinion of the parties, be substantially completed within one hundred twenty (120) days after the occurrence of such damage, or if more than fifty percent (50%) of the leased premises have been rendered unoccupiable as a result of such damage, or if there has been a declaration of any governmental authority that the leased premises are unsafe or unfit for occupancy, then COUNTY or CSED shall have the right to terminate this agreement, or any extensions thereof.

17. Insolvency. Neither this lease nor any interest therein, nor any estate thereby created, shall pass to any trustee or receiver or assignee for the benefit of creditors or otherwise by operation of law. In the event the estate created hereby shall be taken in execution or by other process of law, or if CSED shall be adjudicated insolvent pursuant to the provision of any state or insolvency act, or if a receiver or trustee of the property of CSED shall be appointed by reason of CSED's insolvency or inability to pay its debts, or if any assignment shall be made of CSED's property for the benefit of creditors, then and in any such event, COUNTY, may at its option, terminate this lease, or any extensions thereof, and all rights of CSED hereunder, by giving CSED notice in writing of the election of COUNTY to so terminate.
18. Assignment and Subletting. CSED shall not assign or in any manner transfer this agreement or any estate or interest herein without the express written previous consent of COUNTY.
19. Default. If CSED shall fail to make any payment of any rent due hereunder within five (5) days of its due date, or if default shall continue in the performance of any of the other covenants or conditions which CSED is required to observe and perform under this lease for a period of thirty (30) days following written notice of such failure, or if CSED shall abandon or vacate the premises during the term of this lease, or if CSED shall cease to entirely own all business operations being carried on upon the premises, then COUNTY may, but need not, treat the occurrence of any one or more of the foregoing events as a breach of this lease, and thereupon may, at its option, without notice or demand of any kind to CSED have any one or more of the following described remedies in addition to all other rights and remedies provided at law or in equity:
 - a. Terminate this lease, or any extensions thereof, repossess the leased premises, and be entitled to recover immediately, as liquidated agreed final damages, the total amount due to be paid by CSED during the balance of the initial term of this agreement, or any extensions thereof, less the fair rental value of the premises for said period, together with any sum of money owed by CSED to COUNTY.
 - b. Without waiving its right to terminate this lease, or any extensions thereof, terminate CSED's right of possession and repossess the leased premises without demand or notice of any kind to CSED, in which case COUNTY may relet all or any part of the leased premises. CSED shall

Page eight

be responsible for all costs of reletting. CSED shall pay COUNTY on demand any deficiency from such reletting or COUNTY's inability to do so.

- c. Have specific performance of CSED's obligations.
- d. Cure the default and recover the cost of curing the same being on demand.

20. Termination; Surrender of Possession.

a. Upon the expiration or termination of this lease, or any extension thereof, CSED shall:

- (i) Restore the leased premises to their condition at the beginning of the term (other than as contemplated by paragraph eight (8) of this lease), ordinary wear and tear excepted, remove all of its personal property and trade fixtures from the leased premises and the property and repair any damage caused by such removal;
- (ii) Surrender possession of the leased premises to COUNTY; and
- (iii) Upon the request of COUNTY, at CSED's cost and expense, remove from the property all signs, symbols and trademarks pertaining to CSED's business and repair any damages caused by such removal.

b. If CSED shall fail or refuse to restore the leased premises as hereinabove provided, COUNTY may do so and recover its cost for so doing. COUNTY may, without notice, dispose of any property of CSED left upon the leased premises in any manner that COUNTY shall choose without incurring liability to CSED or to any other person. The failure of CSED to remove any property from the leased premises shall forever bar CSED from bringing any action or asserting any liability against COUNTY with respect to such property.

21. Waiver. One or more waivers of any covenant or condition by COUNTY shall not be construed as a waiver of a subsequent breach of the same covenant or condition, and the consent or approval by COUNTY to or of any act of CSED requiring COUNTY's consent or approval shall not be deemed to waive or render unnecessary COUNTY's consent or approval to or of any subsequent act by CSED.

22. Notices. All notices, requests, demands and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been given if delivered personally, or if sent by first-class mail, postage prepaid, return receipt requested to the following, or to such other address as shall be furnished in writing to one party by the other:

If to COUNTY:

Office of the County Administrator
McLean County
115 E. Washington Street, Room 401
Bloomington, IL 61702-2400

With Copies to:

Director of Facilities Management
McLean County
104 W. Front Street, Suite 104
Bloomington, Illinois 61702-2400

If to CSED:

Administrative Attorney
Child Support Enforcement Division
200 W. Front Street, 4th Floor
Bloomington, Illinois 61701

23. Agency. Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of rent, nor any other provision contained herein, nor any acts of the parties herein, shall be deemed to create any relationship between the parties hereto other than the relationship of landlord and tenant. Whenever herein the singular number is used, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders.
24. Partial Invalidity. If any term or condition of this lease, or any extension thereof, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this lease, or any extension thereof, or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of this lease shall be valid and be enforced to the fullest extent permitted by law.
25. Holding Over. Any holding over after the expiration of the term thereof, with or without the consent of COUNTY, shall be construed to be a tenancy from month to month at the rents herein specified (prorated on a monthly basis) and shall otherwise be on the terms and conditions herein specified, so far as applicable.
26. Successors. All rights and liabilities herein given to, or imposed upon, the respective parties hereto shall extend to and bind the several respective heirs, executors,

administrators, successors and assigns of the said parties; and if there shall be more than one tenant, they shall all be bound jointly and severally by the terms, covenants and agreements herein. No rights, however, shall inure to the benefit of any assignee of CSED unless the assignment to such assignee has been approved by COUNTY in writing as provided herein.

27. Right to Terminate.

a. Notwithstanding any other provision of this lease to the contrary, either party shall have the right to terminate this lease during the initial term or any extension term by giving at least sixty (60) days prior written notice of termination to the other party, by abiding by paragraph 22, page eight (8) of this agreement pertaining to all notices.

b. In the event the Illinois Department of Public Aid or its assigns or successors terminates the agreement of cooperation under which CSED is empowered to perform its duties, CSED and or the County shall have the option to terminate this lease with thirty (30) days written notice to the other.

28. Non-Affiliation Clause. No member of the McLean County Board or any other COUNTY official shall have an interest in any contract let by the McLean County Board either as a contractor or subcontractor pursuant to Illinois Compiled Statutes, 50 ILCS 105/3, et seq.

IN WITNESS WHEREOF, the parties hereto have executed this agreement by their respective officers, there unto duly authorized at Bloomington, Illinois, this 20th day of May, 2008.

APPROVED:

McLean County States Attorney

COUNTY OF McLEAN

By: _____
William A. Yoder, McLean
County States Attorney

By: _____
Matt Sorenson, Chairman
of the McLean County Board

ATTEST:

By: _____

By: _____
Peggy Ann Milton, Clerk of
the McLean County Board

FIRST AMENDMENT
To
Agreement
Between
Merle Pharmacy No.1, Inc.
And
McLean County Board

THIS FIRST AMENDMENT to the **AGREEMENT** is entered into on the last date written below, by and between Merle Pharmacy No. 1. Inc.(hereinafter known as the **PROVIDER**) and the McLean County Board (hereinafter known as the **PAYOR**).

RECITALS:

Whereas, **PROVIDER** and **PAYOR** previously executed an **AGREEMENT** which had an effective date of January 1st, 2007; and

Whereas, **PROVIDER** and **PAYOR** desire to enter into this First Amendment wherein the **AGREEMENT** shall be modified as set forth below:

NOW, THEREFORE, in consideration of the recitals and mutual covenants contained herein, the parties hereto agree as follows pursuant to Section 11:

1. Section 8 shall be replaced in its entirety as follows:

THE BOARD agrees to pay the **PROVIDER** for services rendered at a rate of Average Wholesale Price (AWP) minus 12% for brand name medications, Average Wholesale Price (AWP) minus 40% for generic medications, and Average Wholesale Price (AWP) minus 25% for over the counter medications.

All other terms and conditions of the **AGREEMENT** remain the same and continue in full force and effect as of January 1st, 2007, except as set forth in this First Amendment, effective June 1st, 2008.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment in multiple originals on the last date written below.

William M. Martin, RPh
Merle Pharmacy No. 1, Inc.

Dated _____

Mike Emery
McLean County Sheriff

Dated _____

APPROVED:

Matt Sorensen, Chairman
McLean County Board

Dated _____

ATTEST:

Peggy Ann Milton, County Clerk
McLean County, Illinois

Exhibit A
Reimbursement

Merle Pharmacies No. 1, Inc.

| | |
|------------------------|---|
| Brand Name Medications | Average Wholesale Price (AWP)-minus 12% |
| Generic Medications | Average Wholesale Price (AWP)-minus 40% |
| OTC Medications | Average Wholesale Price (AWP)-minus 25% |

All other levels of service would remain the same, including daily delivery of orders placed on that day, including Saturdays and Sundays as needed, and continue in force except as set forth in this First Amendment, which will be effective June 1st, 2008.



DETENTION FACILITY
HEALTH SERVICES DEPARTMENT
(309) 888-5069 FAX (309) 888-5933
104 W. Front P.O. Box 2400 Bloomington, Illinois 61702-2400

MEMORANDUM

DATE: April 25th, 2008
TO: THE HONORABLE CHAIRPERSON AND MEMBERS OF THE JUSTICE
COMMITTEE
FROM: JOAN NAOUR, DIRECTOR OF MCDF HEALTH SERVICES *JN*

TOPIC: RECOMMENDATION FOR APPROVAL OF A FIRST AMENDMENT TO THE AGREEMENT WITH MERLE PHARMACY NO.1, INC. AND McLEAN COUNTY BOARD FOR PROVISION OF PHARMACEUTICAL SERVICES FOR THE McLEAN COUNTY DETENTION FACILITY.

William Martin, RPh, under the auspices of Merle Pharmacy No.1, Inc. has provided Pharmaceutical Services for the McLean County Detention Facility since January of 2002. The current contract with Merle Pharmacy is in effect until December 31st, 2008.

During the term of the current contract, Mr. Martin has provided brand name and generic medications at the Average Wholesale Price (AWP) minus 13%. Based on our recent review of correctional pharmaceutical provider, Mr. Martin is willing to amend this contract for the remainder of the contract year with the following formula for the pricing of medication:

| | |
|------------------------|--|
| Brand Name Medications | Average Wholesale Price (AWP)-minus12% |
| Generic Medications | Average Wholesale Price (AWP)-minus40% |
| OTC Medications | Average Wholesale Price (AWP)-minus25% |

This pricing formula is competitive with bids received from the correctional pharmacy providers and is expected to result in a monthly savings of approximately 25%. All other levels of service would remain the same, including daily delivery of orders placed on that day including Saturdays and Sundays as needed, and continue in force except as set forth in the First Amendment.

We would be happy to provide any additional information or address any questions or concerns that you may have regarding this contract. Thank you in advance for your time and consideration.



McLEAN COUNTY BOARD
(309) 888-5110 FAX (309) 888-5111
115 E. Washington P.O. Box 2400
Bloomington, Illinois 61702-2400

Matt Sorensen
Chairman

May 15, 2008

To the Honorable Chairman and Members of the McLean County Board:

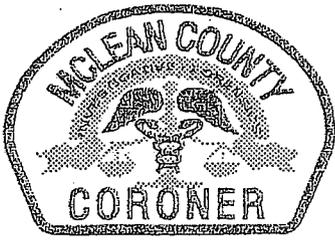
Your JUSTICE COMMITTEE herewith respectfully recommends approval of the request received from the McLean County Coroner to award the bid in the amount of \$34,370.00 for the purchase of a portable x-ray unit and processor to Central Illinois X-Ray, 501 South McClun, Bloomington, Illinois.

Your JUSTICE COMMITTEE herewith further respectfully advises that funds for the purchase of the portable x-ray unit and processor have been appropriated in the Purchase of Medical Equipment line-item account in the Fiscal Year 2008 Adopted Budget of the Coroner's Office.

Respectfully submitted,

The JUSTICE COMMITTEE of the McLean County Board

| | | | | |
|--|--|--|---|---|
| District #1 Stan Hoselton Don J. Cavallini | District #3 Michael F. Sweeney Diane R. Bostic | District #5 Walter D. Clark William T. Caisley | District #7 John A. Butler Bette Rackauskas | District #9 Cathy Ahart Terry Beggott |
| District #2 Matt Sorensen Rick Dean | District #4 Ann Harding Duane Moss | District #6 George J. Gordon David F.W. Selzer | District #8 Paul R. Segobiano Tari Renner | District #10 Benjamin J. Owens Bob Nuckolls |



BETH C. KIMMERLING, RN, MFS
D-ABMDI
CORONER
Office (309) 888-5210
FAX (309) 888-5090
beth.kimmerling@mcleancountyil.gov

104 W. Front
P.O. Box 2400
Bloomington, IL 61702-2400

To: Tari Renner, Chairman, Justice Committee
Members of the Justice Committee

From: Beth Kimmerling
Coroner

Date: April 25th 2008

Re: Recommendation to Replace Portable X-Ray Unit and Processor

The bid opening meeting was attended by Barb Nafziger, Chief Deputy Coroner, Seth Reynolds, Deputy Coroner, Judy Mowery, Administrative Deputy Coroner, and Jack Moody, Facilities Manager.

Bids received:

1. Classic X-Ray, 1945 Wright Blvd., Schaumburg, IL 60193 \$22,600
2. Central Illinois X-Ray, 501 S. McClun, Bloomington, IL 61701 \$34,370

After careful review and consideration of all bids received, it is the recommendation of the Coroner's Office that the bid from Central Illinois X-Ray of \$34,370 be accepted and forwarded to the McLean County Board for approval. This bid falls within the budgeted amount of \$35,000.

Although indeed the high bidder in terms of initial outlay, the reasoning behind the recommendation of Central Illinois X-Ray is as follows:

1. Bid specifications. The Coroner's Office bid request specifically asked for a remanufactured portable machine and new processor. Classic X-Ray's bid was for a remanufactured portable and remanufactured processor.
2. The cost of future maintenance and total cost of ownership. Maintenance agreements were not part of the bid process; however these costs are documented within each bid proposal. Once the respective warranties expire (same time period for both companies), the yearly maintenance cost for Central Illinois X-Ray's combined equipment would be \$1,060 per year compared to \$8,680 per year for Classic X-Ray's

equipment. Within 3 years, the purchase and maintenance of the Classic X-Ray equipment would surpass the purchase and maintenance of the Central Illinois X-Ray equipment by \$2,000, and by year 5 of ownership, the differential would be in excess of \$17,000.

3. Age of equipment. Central Illinois X-Ray's portable x-ray unit is 5-10 years old (grants the option of digital updates) and the processor is new. Class X-Ray's portable unit is 15-20 years old (the same age as the current equipment within the Coroner's Office) and a remanufactured processor.

Overall, Central Illinois X-Ray's bid is more cost efficient (in terms of long range planning) and better matches the needs and day-to-day operation of the office: specifically offering a new processor, a technologically advanced portable machine that is capable of digital upgrades in the future, reasonable maintenance costs, and a quicker and less costly response to service calls since being based locally out of Bloomington.

A detailed comparison is attached for your review.

Thank you.

Bidder #1: Classic X-Ray

Classic X-Ray's bid was the first received and first opened. The bid was for a total of \$22,600.00. (Freight was included in this bid). If selected, the proposed bid would provide the McLean County Coroner's Office with a remanufactured GE AMX III Portable X-Ray System covered by a one year full parts/labor warranty, with no additional cost to the County for travel expenses, and a remanufactured Konica Minolta SRX-101A Table Top Processor covered by a two year full parts/labor warranty, with no additional cost to the County for travel expenses.

The GE AMX III Portable X-Ray System ranges from 15-20 years in age and in comparison is the equivalent of the Coroner's Office current x-ray machine.

Each piece of equipment would require additional preventative maintenance beyond its respective warranties. Please refer to costs listed below.

X-Ray Machine: \$6,400.00 Annually
Processor: \$190.00 Monthly x 12 Months
Total: \$8680.00 Annually

The above prices are for regular preventative maintenance only. Service calls would be additional, and charged at a rate of \$180.00 per hour, per man, plus travel expenses, with the response time being a minimum of one hour depending on staffing levels and locations at the time of the call. If service would be needed after hours, on weekends, and/or holidays it would be billed at rates that can be seen below.

After 5pm and Saturdays: \$300.00 per hour, per person, plus travel expenses.

Sundays, and Holidays: \$400.00 per hour, per person, plus travel expenses.

Bidder #2: Central Illinois X-Ray

Central Illinois X-Ray was the second bid received and the second bid opened. The bid was for a total of \$34,380.00. (Because freight was listed as an additional fee, but no fee was listed in the bid, Central Illinois X-Ray has advised that no freight fee will be charged.) If accepted their proposed bid would provide the McLean County Coroner's Office with a remanufactured GE AMX IX Portable X-Ray System covered by a full one year parts/labor warranty, and a new Hope MicroMax Automatic Processor covered by a full two year parts/labor warranty.

The GE AMX IV ranges in 5-10 years of age, it encompasses more technologically advanced technology and software, while being more maneuverable and durable. This machine would be an upgrade in comparison to our current machine.

Each piece of equipment would require additional preventative maintenance beyond its respective warranties. Please refer to costs listed below.

| | |
|-------------------|---------------------------|
| X-Ray Machine: | \$375.00 Annually |
| <u>Processor:</u> | <u>\$685.00 Annually</u> |
| Total: | \$1060.00 Annually |

The above prices are for regular preventative maintenance only. Service calls would be additional and charged at a rate of \$98.50 per hour. Due to Central Illinois X-Ray being a locally owned and operated company, service call response times would range anywhere from 15-30 minutes, depending on staffing levels and locations at the time of the service request.

Central Illinois X-Ray

Equipment purchase: \$34,370.00

- Year 1: No Maintenance Cost
- Year 2: \$375.00 X-Ray Maintenance
- Year 3: \$1,060.00 X-Ray and Processor Maintenance

The amounts above do not take into consideration service calls. An estimated 3 year cost (including purchase price) to the County if this bid were to be accepted would be approximately \$35,805.00.

Classic X-Ray LTD.

Equipment purchase: \$22,600.00

- Year 1: No Maintenance Cost
- Year 2: \$6,400.00 X-Ray Maintenance
- Year 3: \$8,680.00 X-Ray and Processor Maintenance

The amounts above do not take into consideration service calls. An estimated 3 year cost (including purchase price) to the County if this bid were to be accepted would be approximately \$37,680.00.

Classic X-Ray LTD.
1945 South Wright Boulevard
Schaumburg, Illinois 60193
(309)-847-1817

Jodell A. Basile: President

X-Ray Machine: Remanufactured

GE AMX III Portable X-Ray System

Age: 15-20 years old

Equivalent to current equipment

Cost: Not Specified

Warranty:

One year parts/labor included.

Additional service contract, NOT INCLUDED in total bid would be \$6,400.00 annually.

Processor: Remanufactured

Konica Minolta SRX-101A Table Top Processor
Cost: Not Specified

Warranty:

Two years parts/labor included.

Additional service contract not provided in bid. Cost, NOT INCLUDED in total bid determined to be \$190.00 monthly, for a total of \$2,280.00 annually.

Total Bid:

Cost: \$22,600.00

Central Illinois X-Ray
501 South McClun Street
Bloomington, Illinois 61701
(309)-829-7223

Jim Larsen: Owner

X-Ray Machine: Remanufactured

GE AMX IV Portable X-Ray System

Age: 5-10 years old

More advanced technology/software

Cost: \$29,985.00

Warranty:

One year parts/labor included.

Additional service contract, NOT INCLUDED in total bid would be \$375.00 annually.

Processor: New

Hope MicroMax Automatic Processor
Cost: \$4,385.00

Warranty:

Two years parts/labor included.

Additional service contract, NOT INCLUDED in total bid would be \$685.00 annually

Total Bid:

Cost: \$34,370.00

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF H. DONALD MERRITT JR.
AS A TRUSTEE OF THE
BLOOMINGTON-NORMAL WATER RECLAMATION DISTRICT

WHEREAS, due to the expiration of term on May 5, 2008 of H. Donald Merritt, Jr. as a Trustee of the Bloomington-Normal Water Reclamation District, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes, 2805/3 and 70 Illinois, has the responsibility to fill a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of H. Donald Merritt Jr. as a Trustee of the Bloomington-Normal Water Reclamation District for a three year term scheduled to expire on the first Monday in May, 2011 or until a successor shall have been qualified and appointed.

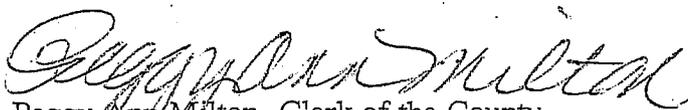
BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to H. Donald Merritt Jr. and Peter Brandt, Attorney for the District, as well as the County Auditor, County Clerk and County Administrator.

ADOPTED by the County Board of McLean County, Illinois, this 20th day of May, 2008.

APPROVED:


Matt Sorensen, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

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STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR REAPPOINTMENT OF JOSEPH R. STEPHENS
AS A MEMBER OF THE McLEAN COUNTY BOARD OF REVIEW

WHEREAS, due to the expiration of term of Joseph R. Stephens as a member of the McLean County Board of Review, it is advisable to consider an appointment or reappointment to this position; and,

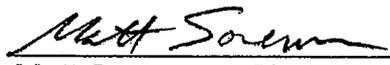
WHEREAS, the Chairman of the County Board, in accordance with the provisions of 35 ILCS 205/8 has the responsibility to fill the expiration of a two-year term by appointment or reappointment, with the advice and consent of the County Board, now, therefore,

BE IT FURTHER RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment Joseph R. Stephens as a member of the McLean County Board of Review for a term of two years to expire on June 1, 2010 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Joseph R. Stephens, the State's Attorneys Office, the County Clerk, the County Auditor and the County Administrator.

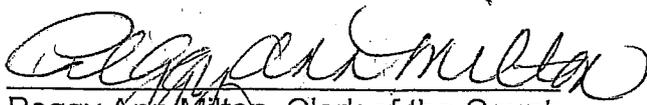
Adopted by the County Board of McLean County, Illinois, this 20th day of May, 2008.

APPROVED:



Matt Sorensen, Chairman
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR APPOINTMENT OF JULIA TURNER
AS A MEMBER OF THE
ZONING BOARD OF APPEALS

WHEREAS, due to the resignation of Kevin Jacobs as a member of the Zoning Board of Appeals, it is advisable to consider an appointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 55, Sec. 5/5-12010 has the responsibility to fill the expiration of a five-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the appointment of Julia Turner as a member of the Zoning Board of Appeals for a term of five years to expire on June 27, 2013 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Appointment to Julia Turner, the Office of Building and Zoning, the County Clerk, the County Auditor and the County Administrator.

Adopted by the County Board of McLean County, Illinois, this 20th day of May, 2008.

APPROVED:


Matt Sorensen, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

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) STATE OF ILLINOIS)
SS)
COUNTY OF McLEAN)

A RESOLUTION FOR APPOINTMENT OF PAUL BUTLER
AS A TRUSTEE OF THE
SAYBROOK-ARROWSMITH FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2008 of Bruce E. Butler as a Trustee of the Saybrook-Arrowsmith Fire Protection District, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the appointment of Paul Butler as a Trustee of the Saybrook-Arrowsmith Fire Protection District for a term of three years to expire on April 30, 2011 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Appointment to Paul Butler, Marty Tipsord, President of the Saybrook-Arrowsmith Fire Protection District, as well as the County Auditor, County Clerk and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 20th day of May, 2008.

APPROVED:


Matt Sorensen, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

STATE OF ILLINOIS)
SS
COUNTY OF McLEAN)

A RESOLUTION FOR APPOINTMENT OF RICHARD BENJAMIN
AS A TRUSTEE OF THE
SAYBROOK-ARROWSMITH FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term of Gary Morefield as a Trustee of the Saybrook-Arrowsmith Fire Protection District, it is advisable to consider an appointment or reappointment to this position; and,

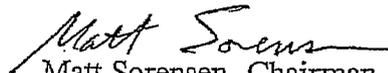
WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the appointment of Richard Benjamin as a Trustee of the Saybrook-Arrowsmith Fire Protection District to complete a term of three years to expire on April 30, 2010 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Appointment to Richard Benjamin, Marty Tipsord, President of the Saybrook-Arrowsmith Fire Protection District, as well as the County Auditor, County Clerk and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 20th day of May, 2008.

APPROVED:


Matt Sorensen, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

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Members Owens/Caisley moved the County Board approve the Consent Agenda as amended.
Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

EXECUTIVE COMMITTEE :

Chairman Sorensen presented the following:

Michael F. Sweeney
8386 Blooming Grove Road
Bloomington, Illinois 61704

May 20, 2008

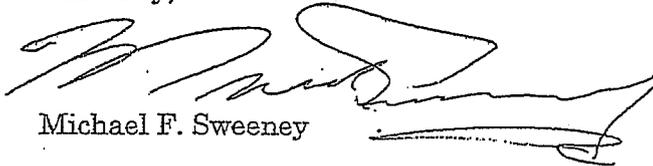
The Honorable Matt Sorensen
Chairman
McLean County Board
115 East Washington Street – Room 401
Bloomington, Illinois 61702-2400

Dear Matt:

With regret, I hereby submit my letter of resignation as a member of the McLean County Board effective as of May 31, 2008. During my 22 years on the County Board, I have had the privilege and pleasure of working with dedicated Board members who set aside politics and district boundaries in the interest of what is best for the County. I have been honored to serve in leadership positions on the Board, including eight years as Vice Chairman and nearly six years as Chairman. As a member of the County Board, I have had the opportunity to work with many community organizations on issues of importance to the County such as economic development, job training, emergency management, federal and state legislative initiatives and historic preservation.

To the constituents in District #3, to the citizens of McLean County, to my fellow County Boards and to the County staff, thank you for 22 wonderful years as a member of the McLean County Board!

Sincerely,



Michael F. Sweeney

cc: The Honorable Members of the McLean County Board

Declaration of Vacancy in County Board District #3, pursuant to County Board Rule 5.11-7 and 10 ILCS 5/25-11 - Chairman of the County Board. Chairman Sorensen stated the following: applications and letters of interest are due to the Administrator's Office by noon on July 3rd. Folks that have expressed an interest will be invited to address the Executive Committee on July 8th at 4:30 p.m., and I will make my recommendation to this Board on July 22nd at our regular meeting. Just a reminder, because of the timing of this, the appointment will have to be a Republican, whoever there will be a special election and this seat will be up in November and either party or both parties can slate candidates.

Member Selzer, Vice-Chairman, presented the following:

**RESOLUTION OF THE McLEAN COUNTY BOARD
APPROVING AND ADOPTING ADDITIONAL
2008 LEGISLATIVE SUBCOMMITTEE RECOMMENDATIONS**

WHEREAS, the Legislative Subcommittee of the Executive Committee, after careful research and considerable discussion with County Officials and Members of the Illinois Senate and House of Representatives, recommended that the County Board support certain legislation and oppose certain legislation now being considered by the Illinois General Assembly; and,

WHEREAS, the Legislative Subcommittee recommends that the County Board support a resolution in opposition of infringement on citizen rights conferred by the Second Amendment to the Constitution of the United States, to wit:

“ **WHEREAS**, the Second Amendment to the United States Constitution states, ‘A well regulated militia, being necessary to the security of a free state, the right of the people to keep and bear arms, shall not be infringed.’ and;

WHEREAS, many residents of McLean County, Illinois, derive economic benefit from safe forms of firearms recreation, hunting, and shooting conducted within McLean County using firearms allowable under federal and state law, and;

WHEREAS, the McLean County Board, being elected to represent the citizens of McLean County and being duly sworn by their Oath of Office to uphold the United States Constitution and the Constitution of the State of Illinois; and,

WHEREAS, the Legislative Subcommittee, at its meeting on April 24, 2008, recommended that the McLean County Board support certain legislation and oppose certain legislation now being considered by the Illinois General Assembly; now, therefore,

BE IT RESOLVED that the McLean County Board, opposes any legislation that unreasonably infringes on the right of the people to keep and bear arms; and,

BE IT FURTHER RESOLVED by the McLean County Board, in regular session, that this resolution is hereby adopted and that said resolution be sent to each State Representative and State Senator who represents McLean County, and to the Governor, respectfully requesting their support.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Anderson Legislative Consulting, and to Metro Counties of Illinois who represent McLean County's interests to the Illinois General Assembly and to the Offices, Departments and Agencies of the State of Illinois with the request that they give serious consideration to supporting this resolution.

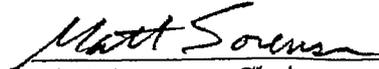
ADOPTED by the County Board of McLean County, Illinois this 20th day of May, 2008.

ATTEST:

APPROVED:



Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois



Matt Sorensen, Chairman
McLean County Board

Members Selzer/Bostic moved the County Board approve a Request for Approval of Resolution of the McLean County Board Approving and Adopting Additional 2008 Legislative Subcommittee Recommendations to oppose Infringement on Citizens Rights Conferred by the Second Amendment to the Constitution of the United States - Legislative Subcommittee. Extensive discussion followed. The full audio is available at www.mcleancountyil.gov/boardnotes. Clerk Milton shows the roll call vote as follows: Selzer-no; Ahart-no; Bagget-yes; Bostic-yes; Butler-yes; Caisley-yes; Cavallini-yes; Clark-yes; Dean-yes; Gordon-no; Harding-no; Hoselton-yes; Moss-no; Nuckolls-yes; Owens-yes; Rackauskas-no; Renner-yes; Segobiano-no; and Sorensen-yes. Motion carried 12-7.

Member Selzer, Vice-Chairman, presented the following:

RESOLUTION OF THE McLEAN COUNTY BOARD
APPROVING AND ADOPTING ADDITIONAL
2008 LEGISLATIVE SUBCOMMITTEE RECOMMENDATIONS

WHEREAS, the Legislative Subcommittee of the Executive Committee, after careful research and considerable discussion with County Officials and Members of the Illinois Senate and House of Representatives, recommended that the County Board support certain legislation and oppose certain legislation now being considered by the Illinois General Assembly; and,

WHEREAS, the Legislative Subcommittee recommends that the County Board support a resolution in support of Full Federal Funding for Veterans' Health Care, to wit:

“WHEREAS, George Washington declared, ‘The willingness with which our young people are likely to serve in any war, no matter how justified, shall be directly proportionate to how they perceive the Veterans of the earlier wars were treated and appreciated by their country’; and,

WHEREAS, when the United States military has been called upon to send forces into harms way, our brave young men and women in uniform have dutifully answered the call to service; and,

WHEREAS, many of those who have served and are currently serving our nation are residents of McLean County, Illinois; and,

WHEREAS, it is unconscionable for us, as a nation, to ask the United States uniformed military to be willing to make the ultimate sacrifice for freedom, and then allow them to receive substandard medical care upon their return home; and,

WHEREAS, ensuring all honorably discharged United States Veterans have access to the very best medical care available is a small price to pay for the service these men and women give to our nation and the rest of the world; and,

WHEREAS, today it is more important than ever to ensure that our Veterans have access to excellent health care; and,

WHEREAS, the members of the McLean County Board, as representatives of the citizens of our County, support full funding for the Health Care of Veterans as a Mandatory Budgetary item so that adequate funding for the Health Care of our Veterans can be assured;” and,

WHEREAS, the Legislative Subcommittee, at its meeting on April 24, 2008, recommended that the McLean County Board support said resolution; now, therefore,

BE IT RESOLVED by the McLean County Board, in regular session, that this resolution is hereby adopted and that said resolution be sent to each Member of Congress and each United States Senator who represents McLean County, each State Representative and State Senator who represents McLean County in the Illinois General Assembly, and to the Governor, respectfully requesting their support.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Anderson Legislative Consulting, and to Metro Counties of Illinois who represent McLean County's interests to the Illinois General Assembly and to the Offices, Departments and Agencies of the State of Illinois with the request that they give serious consideration to supporting this resolution.

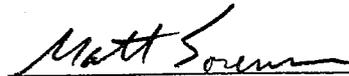
ADOPTED by the County Board of McLean County, Illinois this 20th day of May, 2008.

ATTEST:

APPROVED:



Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois



Matt Sorensen, Chairman
McLean County Board

Members Selzer/Hoselton moved the County Board approve a Request for Approval of Resolution of the McLean County Board Approving and Adopting Additional 2008 Legislative Subcommittee Recommendations to Support Full Federal Funding for Veteran's Healthcare – Legislative Subcommittee. Member Selzer stated the following: even though I move this, I do want to go on record for saying it is a symbolic thing that people read it as. I was in the military for four years and when I signed up a recruiter gave me a contract that promised me full federal health care. The origin of this resolution comes from a form letter sent by the Lieutenant Governor's office to every County Board to try to get resolutions passed everywhere to get this full federal funding. Being in health care I think we are opening a can of worms. I don't know what full federal funding means. I don't think I was entitled to it because I served my country and I just oppose the idea that we just symbolically say we should take care of our veterans. It is just a huge issue bigger than us. Member Segobiano stated the following: I would agree with Member Selzer but we are going to both vote yes because it is symbolic. Member Caisley stated the following: we are asking someone else to foot the bill. We are not going to step up and pay the bill for veterans' health care benefits. We are saying, "Congress, you do it." Maybe we ought not to be asking other people to step up and foot the bill. Member Cavallini stated the following: I just have a question. I know that the Legislative Committee that we have here in the County does a lot of hard work and research in taking proposals to the State General Assembly. I am curious as to how many outside groups come before this committee and make special presentations and then sort of as a little rider, ask us to add to or compliment what we've already taken down to Springfield. What is that process? Chairman Sorensen stated the following: it's an open process. Citizens of McLean County or interest groups that have specific legislative agendas are always welcome to visit with members of the County Board and if it is legislative in nature I think it is pretty consistent that we are going to send them to visit with Member Nuckolls. Member Butler stated the following: I would like to point out that whoever we are asking to pay for this, if it's the State, the Federal Government, whatever, it is the taxpayers eventually. So, wherever the money comes from, it comes from us initially and gets filtered through the system and then back here. Now in my opinion, a veteran that has injured in combat deserves full federal healthcare but if they have been state-side and in a desk then no I don't think they deserve it. Member Rackauskas stated the following: this is interesting. As a lot of people know I am a "military brat" so I am very familiar with the military. I am also in the medical profession so I am familiar with both sides. I agree with Member Selzer. This is very loose wording. It is not spelled out. I don't ever like to say I am in agreement with something unless it is spelled out. I think it is very dangerous to do that. Member Butler is absolutely right. Every time the federal, state, or local says something, it is out of my back pocket. It doesn't matter what branch, still we are paying for it. I am not saying we shouldn't pay veterans or that we don't respect veterans, but there are a lot of loopholes here. Are they injured? Is it sickness? Is it things they had when they were in the service? Is it for people who have been a veteran, only went in for two years and came out? As some people know I had a son that went in, got cancer, and came out. Should the US Government take care of him for the rest of his life because he was diagnosed with cancer while he was in training? I am not going to go along with this. I think

that we have to be very careful when we say yes to accommodate these resolutions. Member Selzer stated the following: it is really a point of order and may be considered symbolic but when I feel compelled to ask Mr. Ruud as an honorably discharged veteran, should I even be voting on something that could give me benefit? Member Caisley stated the following: in response to Member Cavallini's question, it is clear where this legislative initiative came from and it came from Jerry Vogler who is the director of our Veterans' Assistance Administration. Member Hoselton stated the following: I just wonder if this is the new VA? I have a relative who played service football and broke his ankle and he gets payments every month and his brother who was shot down in Korea and really suffered was rejected. So I know which way I am thinking about going. Clerk Milton shows the roll call vote as follows: Selzer-yes; Ahart-yes; Bagget-yes; Bostic-yes; Butler-no; Caisley-no; Cavallini-yes; Clark-yes; Dean-yes; Gordon-yes; Harding-no; Hoselton-yes; Moss-no; Nuckolls-yes; Owens-yes; Rackauskas-no; Renner-yes; Segobiano-yes; and Sorensen-yes. Motion carried 14-5.

Member Selzer, Vice-Chairman, presented the following:

RESOLUTION OF THE McLEAN COUNTY BOARD
APPROVING AND ADOPTING ADDITIONAL
2008 LEGISLATIVE SUBCOMMITTEE RECOMMENDATIONS

WHEREAS, the Legislative Subcommittee of the Executive Committee, after careful research and considerable discussion with County Officials and Members of the Illinois Senate and House of Representatives, recommended that the County Board support certain legislation and oppose certain legislation now being considered by the Illinois General Assembly; and,

WHEREAS, McLean County Engineer John Mitchell has advised the County Board that there are numerous proposals for capital funding programs under discussion in Springfield that do not appear to include funding for local government road and bridge repairs; and

WHEREAS, the Legislative Subcommittee recommends that the County Board support a resolution advising the members of the General Assembly who represent the citizens of McLean County to make every effort to include funding for local government road and bridge repair projects in any capital funding program that is considered by the General Assembly; and

WHEREAS, the Legislative Subcommittee, at its meeting on April 24, 2008, recommended that the McLean County Board support said resolution; now, therefore,

BE IT RESOLVED by the McLean County Board, in regular session, that this 2008 Legislative Subcommittee recommendation is hereby adopted and that said resolution be sent to each State Representative and State Senator who represents McLean County, and to the Governor, respectfully requesting their support.

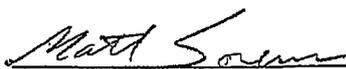
BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Anderson Legislative Consulting, and to Metro Counties of Illinois who represent McLean County's interests to the Illinois General Assembly and to the Offices, Departments and Agencies of the State of Illinois with the request that they give serious consideration to supporting this resolution.

ADOPTED by the County Board of McLean County, Illinois this 20th day of May, 2008.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board

Members Selzer/Harding moved the County Board approve a Request for Approval of Resolution of the McLean County Board Approving and Adopting 2008 Legislative Subcommittee Recommendations to Include Funding for Local Government Road and Bridge Repairs in Capital Funding Programs – Legislative Subcommittee. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Selzer stated the following: the General Report and Minutes from meetings can be found on pages 65-106.

PROPERTY COMMITTEE:

Members Bostic/Dean moved the County Board approve a Request to Refer the Coffee Depot Lease, 2008-2010 – Facilities Management (removed from the Consent Agenda) back to the committee as an Action Item for our June cycle because there may be a change of ownership. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Selzer, Vice-Chairman, presented the following:

AN ORDINANCE AMENDING AN ORDINANCE ADOPTING AND ENACTING RULES AND REGULATIONS PERTAINING TO THE PUBLIC USE OF ALL COUNTY PARKS AND RECREATIONAL AREAS, AND PROVIDING FOR THE ENFORCEMENT OF SAID ORDINANCE AND THE FIXING OF PENALTIES FOR ITS VIOLATION

AMENDING CHAPTER 35 OF THE McLEAN COUNTY CODE
PARKS

BE IT ORDAINED by the County Board of McLean County now in regular session that the aforesaid Ordinance be and hereby is amended as follows:

Amend subsection 35-21-2 to read as follows:

35.21-2 Watercraft registration fees. The fee for the registration of each watercraft that is operated or anchored on Evergreen Lake shall be as follows:

| | McLean County Residents | Non-Residents of McLean Co. |
|---------------------------|----------------------------|--------------------------------|
| Calendar year, 1/1- 12/31 | \$ 35.00 | \$ 45.00 |
| One day only | \$ 12.00 | \$ 16.00 |

Fees for 2nd & additional Calendar year watercraft registrations by the same owner shall be discounted by 50%.

Amend subsection 35-21-4 to read as follows:

35.21-4 Boat Concession Fees. The fees for rental of watercraft and related equipment shall be:

| | |
|---------------------------|--|
| Canoes | \$6.00 per hour or \$18.00 for operating day or overnight |
| Rowboats | \$8.00 per hour or \$23.00 for operating day or overnight |
| Paddleboat | \$5.00 per hour |
| Sailboat | \$8.00 per hour |
| Seasonal Dock Mooring | \$200.00 McLean County Resident /\$300.00 Non-Resident of McLean Co. |
| Seasonal Canoe/Kayak Rack | <u>\$45.00 McLean County Resident/\$65.00 Non-Resident of McLean Co.</u> |

This amendment shall become effective and in full force upon adoption.

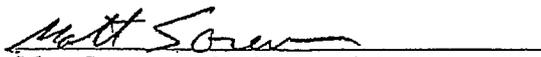
Adopted by the County Board of the County of McLean, Illinois, this 20th day of May 20, 2008.

ATTEST:

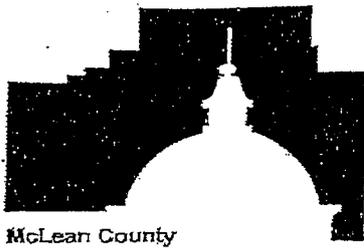
APPROVED:



Peggy Ann Milton, County Clerk
McLean County, Illinois



Matt Sorensen, Chairman of the
McLean County Board



McLean County

DEPARTMENT OF PARKS AND RECREATION
(309)726-2022 FAX (309)726-2025
www.mcleancountvil.gov

TO: Honorable Chairman and Members, Property Committee
FROM: Bill Wasson, Director of Parks and Recreation
DATE: 04/23/2008
RE: Watercraft Rental/Mooring Fees

The Department of Parks and Recreation staff has worked through website and in-person surveys identify community desires for watercraft and fishing elements at Evergreen Lake over the past 12 months.

Most requested item on community surveys relating to watercraft use were;

1. No-wake limit for motors larger than 10 HP

The Department has reviewed the issue on no-wake operation of larger motors on Evergreen Lake through public meetings and surveys within the past 5 years. Based upon the lack of majority support for this provision in 2003, the Staff recommends no action at this time and continued monitoring of trends within the State of Illinois.

2. Reduction in fees for multiple household watercraft

The Department has reviewed this issue with special consideration to the growth of single and double-person kayaks over the past 3 years. The Department has also historically received several requests per year for a reduced fee for a second boat owned by the same individual. With consideration to these two types of requests, the Department recommends implementation of a reduced fee(50%) for ADDITIONAL watercraft owned by the same person. The Department would require proof of ownership through Illinois Watercraft Registration cards. The Department believes that this fee adjustment, in combination with provision of Kayak/canoe rack licensing will increase the overall number of kayaks registered and off-set any loss from current multiple registration households(<20).

3. Kayak/Canoe Rack Space Rental.

The Department is recommending the addition of canoe/kayak rack licenses at the Evergreen Lake Marina. The Department has received requests for this service and can provide such from materials on hand. The fee is based upon a review of canoe rack fees regionally.

4. Sailboats leased from Illinois State University are no longer serviceable and usage does not justify the capital investment to purchase new watercraft.

Members Bostic/Cavallini moved the County Board approve a Request for Approval of an Ordinance Adopting and Enacting Rules and Regulations Pertaining to the Public Use of all County Parks and Recreational Areas, and Providing for the Enforcement of said Ordinance and the Fixing of Penalties for its Violation - Parks and Recreation Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Bostic, Chairman, presented the following:

RESOLUTION of the McLEAN COUNTY BOARD
APPROVING and AUTHORIZING CHANGE ORDER for the
PHASE 2 RESTORATION PROJECT at the
OLD McLEAN COUNTY COURTHOUSE

WHEREAS, at the February 19, 2008 meeting of the McLean County Board, the McLean County Board awarded a contract to Otto Baum Company, Inc. in the amount of \$1,015,854.00 for the Phase 2 Restoration Project at the Old McLean County Courthouse; and,

WHEREAS, in the course of completing restoration work at the Old McLean County Courthouse, Wiss, Janney, Elstner Associates, Inc., the project architect, and Otto Baum, the general contractor, have identified previously concealed conditions which need to be repaired and should be included in the current restoration project; and,

WHEREAS, when the McLean County Board approved the Phase 2 Restoration Project at the Old McLean County Courthouse and awarded the contract to the Otto Baum Company, Inc., pursuant to the recommendation received from the project architect, a contingency account was approved as a part of the total project cost in anticipation of finding concealed conditions that were not subject to inspection during the preparation of the bid specifications; and,

WHEREAS, the project architect has recommended that the amount of \$70,000.00 be appropriated from the contingency account for current change orders resulting from the concealed conditions and for any future change orders related to the exterior portions of the Phase 2 Restoration Project at the Old McLean County Courthouse; and,

WHEREAS, the Property Committee, at its regular meeting on Thursday, May 1, 2008, recommended approval of the project architect's recommendation to appropriate \$70,000.00 from the contingency account for current change orders resulting from the concealed conditions and for any future change orders related to the exterior portions of the Phase 2 Restoration Project at the Old McLean County Courthouse; now therefore,

BE IT RESOLVED by the McLean County Board, now meeting in regular session on this 20th day of May, 2008, as follows:

- (1) The McLean County Board hereby approves and authorizes the appropriation of \$70,000.00 from the contingency account for current change orders resulting from the concealed conditions and for any future change orders related to the exterior portions of the Phase 2 Restoration Project at the Old McLean County Courthouse.

(2)

- (2) The McLean County Board hereby directs the County Clerk to forward a certified copy of this Resolution to the Director of Facilities Management, the County Auditor, the County Treasurer and the County Administrator's Office.

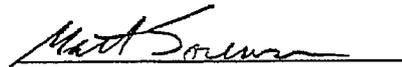
ADOPTED by the McLean County Board this 20th day of May, 2008:

ATTEST:

APPROVED:



Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois



Matt Sorensen, Chairman
McLean County Board

Members Bostic/Ahart moved the County Board approve a Request for Approval of a Resolution Approving and Authorizing Change Order Allowance for Phase 2 Restoration Project of the Old McLean County Courthouse - Facilities Management. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Bostic stated the following: the General Report can be found on pages 114-122.

TRANSPORTATION COMMITTEE:

Member Hoselton, Chairman, stated the following: the Transportation Committee has not Items to be Presented for Action and our General Report is located on pages 123-128.

FINANCE COMMITTEE:

Member Selzer, Chairman, presented the following:

MCLEAN COUNTY REVISED CODE BUDGET POLICY RESOLUTION

CHAPTER 12 - BUDGET

RESOLUTION ESTABLISHING THE BUDGET POLICY
FOR FISCAL YEAR 2009

WHEREAS, the *Rules of the County Board* provide that the Finance Committee exercise continuous review of revenues and expenditures and identify new or alternative revenue sources for the County; and

WHEREAS, the *Rules of the County Board* provide that the Executive Committee recommend each year to the County Board a Budget Policy for the preparation of the annual budget; and

WHEREAS, the Executive Committee has determined that the annual budget be considered as a policy document, an operations guide, the County financial plan, and an avenue of communications; and

WHEREAS, the Executive Committee has determined that, in order to achieve this end in all County programs, a three year budget be developed beyond the next subsequent Budget; and,

WHEREAS, based on the receipt of revenues anticipated for the next fiscal year and the need for careful study of both revenues and expenditures for the period 2010-2012, the Executive Committee recommended certain budget policies be adopted for Fiscal Year 2009; now, therefore,

BE IT RESOLVED by the County Board of McLean County, Illinois, that the following policies are hereby adopted and applied to all McLean County offices and departments for the submission, review and preparation of the Fiscal Year 2009 Budget and the proposed Three Year Budget.

12.21 COUNTY SERVICES

12.21-1 New Services shall be considered in the following order of priority:

- (A) State or federal law specifically mandates such action and imposes penalties on County government for failure to provide such services; or
- (B) The Oversight Committee and the Executive Committee recommend and the County Board approves the proposed new services and/or implementation of certain changes based upon analysis of existing programs, processes, and procedures.

12.22 REVENUE

12.22-1 Property Tax and Other Revenue

- (A) Real property taxes and all other 2009 revenues shall be sufficient to meet required expenditures for Fiscal Year 2009, with the following recommendation:

When preparing the Recommended Budget for Fiscal Year 2009, the County Administrator shall make every effort to hold the 2008 County overall property tax rate as close to the 2007 County overall property tax rate as possible.

12.22-2 User Fees and Charges

- (A) Every effort shall be made to identify and/or establish appropriate user fees for charges, as authorized by State law, for appropriate public services as recommended in the Fiscal Year 2009 Budget.

12.22-3 Intergovernmental Revenue

- (A) There shall be no new categorical grant programs considered in Fiscal Year 2009 that establish ongoing County funding obligations.
- (B) Each categorical grant which decreases in Fiscal Year 2009, thereby possibly increasing County funding obligations, shall be clearly identified so that the Oversight Committee and the Executive Committee may evaluate whether the present expenditure level should be maintained and/or increased.
- (C) Recognizing the unpredictability of future estimates of both revenues and expenditures, it is acknowledged that the proposed budget for Fiscal Year 2010, Fiscal Year 2011, and Fiscal Year 2012 may not reflect a balanced budget. Adjustments will be made to all projected future budgets, as any such estimated year becomes the next subsequent year for budgeting purposes.

12.22-4 Enterprise Fund - Nursing Home

- (A) Pursuant to the Resolution adopted by the McLean County Board on April 18, 1995, the private pay rate for the McLean County Nursing Home shall be calculated by dividing the annual operating budget by the number of patient days.

12.23 FUND BALANCES

12.23-1 Fund Balances

- (A) Recognizing the need for the County to maintain a sufficient unencumbered fund balance to meet necessary operating expenditures during the first five months of the fiscal year and to maintain fiscal stability, the County Board shall make every effort to maintain in the Corporate General Fund an unencumbered fund balance equal to 10% of the County's total Combined Annual Budget and Appropriation Ordinance.
- (B) Upon approval by the County Board, the aggregate amount of the unencumbered fund balance in the Corporate General Fund and the Working Cash Fund shall be available for transfer to other Special Revenue Funds, Fiduciary Funds and the Enterprise Fund in order to meet necessary operating expenditures during the first five months of the fiscal year and to maintain the fiscal stability of the Special Revenue Funds, Fiduciary Funds and Enterprise Fund.
- (C) If the unencumbered fund balance in the Corporate General Fund exceeds the recommended minimum level of not less than 10% of the County's total Combined Annual Budget and Appropriation Ordinance, after review of the audited accrued fund balance as reported in the Outside Auditor's Comprehensive Annual Financial Report for the prior fiscal year, and upon approval of the County Board at the regular meeting in June and/or July, these excess funds may be appropriated for specific capital improvement projects, including necessary repairs and improvements to County buildings and the Old Courthouse that houses the McLean County Museum of History, and for the annual debt service payment due to the Public Building Commission.
- (D) In the Special Revenue Funds, every effort shall be made to keep the year-end unencumbered fund balance at a minimum level taking into account the need for Working Cash.
- (E) In accordance with the provisions of the Downstate Working Cash Fund Act (55 ILCS 5/6-29001 - 29007), a Working Cash Fund line-item account may be established in the General Fund and the Special Revenue Funds where needed. Monies appropriated in this line-item account shall be transferred to the Working Cash Fund by action of the County Board.

(4)

- (F) In order to protect the long term viability of the Employee (Health) Benefit Fund, rate schedules for employees and the per capita cost assessed to each department shall provide sufficient funding to pay 100% of the expected claims' cost and/or the premium cost for the County's Employee Health Benefit Plan.

12.24 CONTINGENCY

12.24-1 Contingency

- (A) Upon the recommendation of the County Administrator, a contingency line-item account, not to exceed five percent (5%) of the total appropriations in each fund, may be established in each fund in the Fiscal Year 2009 Budget to cover emergencies and unanticipated expenditures.
- (B) The Executive Committee shall make recommendations for approval by the County Board on all transfers from the Contingency line-item account. The Contingency line-item account in each fund shall only be used as a transfer account.

12.25 CAPITAL IMPROVEMENTS AND CAPITAL EQUIPMENT PURCHASES

12.25-1 Capital Improvements

- (A) Recognizing the need for the County to plan for future capital improvement projects and the replacement of depreciated capital fixed assets, there shall be established as a part of the Fiscal Year 2009 Budget a Five-Year Capital Improvement Budget.
- (B) The County Administrator shall prepare the recommended Five-Year Capital Improvement Budget for review and approval by the Oversight Committees and County Board.
- (C) To establish and fund the Capital Improvement Budget, the County Board shall appropriate monies from the unencumbered fund balance of the Corporate General Fund and such other Special Revenue Funds as appropriate.

12.25-2 Capital Equipment Purchases

- (A) Recognizing the need for the County to purchase capital equipment in a cost effective and efficient manner, the purchase of the following capital

(5)

equipment items shall be consolidated in a single Countywide bid document:

- (1) Purchase of Furnishings/Office Equipment;
- (2) Lease/Purchase of Office Equipment;
- (3) Purchase of Computer Equipment;
- (4) Lease/Purchase of Computer Equipment;
- (5) Purchase of Computer Software;

- (B) Within the General Corporate Fund, the annual appropriation for the Purchase of Vehicles shall be consolidated in one line-item account in a Fleet/Vehicle Program in the departmental budget of the County Board. All County offices and departments within the General Corporate Fund shall be required to submit budget requests for the Purchase of Vehicles to the County Board.

Upon the approval and adoption of the Annual Budget, the County Board shall prepare one consolidated Bid Document for the purchase of all vehicles in the General Corporate Fund.

12.26 ADMINISTRATIVE FEES FOR SPECIAL REVENUE FUNDS

12.26-1 Administrative Fees for Special Revenue Funds

- (A) Administrative service fees or surcharges for central services (e.g. data processing, payroll, accounting, personnel, budgeting, records management) which are provided by County Offices/Departments in the General Fund shall be assessed to the Special Revenue funds.

12.27 PERSONNEL

12.27-1 Staffing Levels

- (A) Departmental staffing shall be identified in the proposed Fiscal Year 2009 Budget and shall be approved by each Oversight Committee and the Executive Committee, prior to final action by the County Board.

To prepare for a potential reduction in the overall growth of County revenues as a result of the national economic slowdown and recognizing the need to manage staffing levels, the County Administrator is hereby directed to evaluate all current full-time equivalent staffing levels in every County Office/Department and recommend adjustments in full-time equivalent levels.

(6)

The County Administrator shall review employee compensation and the associated costs of employee healthcare benefits and employee pension costs, specifically Social Security (F.I.C.A.) and Illinois Municipal Retirement Fund (I.M.R.F.).

Every County Office/Department shall review its Fiscal Year 2008 Full-Time Equivalent Staffing levels with a goal of justifying every full-time equivalent position and identifying opportunities for savings in all personnel-related expenses.

12.27-2 Employee Compensation

- (A) The needs of the County to attract and retain qualified employees require that employee salaries be budgeted in accordance with the County's Personnel Policies and Procedures Ordinance.
- (B) Principles of equity vis-a-vis the approved contract increases for bargaining units in Fiscal Year 2009, the general impact of inflation and employee morale shall be considered in determining any increases in compensation.
- (C) The County's General Compensation Plan for Non-Union Employees, adopted by the County Board on May 16, 2000 and last amended on December 18, 2007, shall govern the preparation of the Fiscal Year 2009 Budget.
- (D) Employees who are not regularly scheduled may receive an increase if the department so requests, in accordance with Schedule A, the Calendar for Preparation of the Fiscal Year 2009 Budget, and the County Administrator's Office agrees with this request. Such requests shall be subject to the review and approval of the Finance Committee.
- (E) Employees who occupy exempt positions, as identified in the document entitled Position Classification and Pay Ranges for Fiscal Year 2008, adopted by the County Board on December 18, 2007, are considered salaried employees and thereby not entitled to additional compensation. The Treasurer shall deny any request for additional pay for an exempt employee without the specific approval of the Finance Committee.
- (F) The Oversight Committee for all personnel actions which impact on the County's Position Classification Schedules and Compensation System policies, such as reclassifications, salary re-grades, and the creation of new position classifications, shall be the Finance Committee. During the review and consideration of the Fiscal Year 2009 Budget, the Oversight Committee for all other personnel actions, such as the number of employees budgeted

(7)

within an existing position classification, shall be that department's regular Oversight Committee.

- (G) All requests for new positions shall be submitted in writing, using the New Position Request Form, to the Office of the County Administrator for evaluation and review. The Office of the County Administrator shall be responsible for reviewing and analyzing the request and the rationale of the department head, and recommending to the appropriate Oversight Committee and then to the Executive Committee that:
 - (1) the request be approved and the reasons/justification for approval; or
 - (2) the request be denied and the reasons/justifications for denial at this time.

- (H) Requests for reclassifications of current positions shall be submitted in writing, using the Position Reclassification Form, to the Office of the County Administrator for evaluation and review. The Office of the County Administrator shall be responsible for reviewing and analyzing the request and the rationale of the department head, and recommending to the appropriate Oversight Committee and then to the Executive Committee that:
 - (1) the request be approved and the reasons/justification for approval; or
 - (2) the request be denied and the reasons/justifications for denial at this time.

- (I) All requests for reclassification of current positions and/or salary regrade(s) shall be reviewed using the Position Appraisal Method (PAM) factors and methodology employed by Public Administration Service, Inc. (PAS) during their comprehensive study of the County's position classification system.

- (J) Any position which has been reclassified or has received a salary regrade during the Fiscal Year 2008 budget preparation cycle shall not be considered for reclassification or salary regrade during the Fiscal Year 2009 budget preparation cycle.

- (K) This policy shall also apply to any requests for new positions submitted at any time during the fiscal year. All such requests shall be reviewed by the Finance Committee prior to being recommended to the Executive Committee and the County Board.

12.28 COMPLIANCE WITH BUDGET PROCEDURES

- (A) All County offices and departments shall prepare and submit their Fiscal Year 2009 Budget requests in accordance with the Fiscal Year 2009 Budget Calendar (see Schedule A attached).
- (B) At any identified deadline, failure to provide the required data will result in a computer generated budget for that incomplete section(s), which will represent Fiscal Year 2008 budgeted expenditures/revenues less any known non-recurring expenditures.

12.29 FISCAL YEAR 2009 BUDGET ADOPTION

- (A) Pursuant to the *Rules of the McLean County Board*, the Executive Committee shall submit the Fiscal Year 2009 Budget to the County Board for adoption in accordance with the budget calendar.
- (B) In order to facilitate Committee deliberations, each Oversight Committee shall receive the complete proposed budget, including all departments and all funds, and any additional fiscal information deemed necessary and appropriate for budget review.

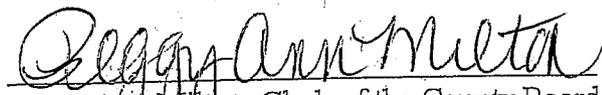
12.30 EFFECTIVE DATE AND REPEAL

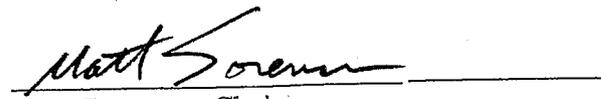
- (A) This resolution shall supersede the Fiscal Year 2008 Budget Policy Resolution.

ADOPTED by the County Board of McLean County, Illinois, this 20th day of May, 2008.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board

SCHEDULE A

CALENDAR FOR PREPARATION OF THE
FISCAL YEAR 2009 BUDGET,
FIVE YEAR CAPITAL IMPROVEMENT BUDGET,
AND RECOMMENDED THREE YEAR BUDGET

| <u>MONTH/DATE</u> | <u>ACTIVITY TO BE COMPLETED</u> |
|-------------------|--|
| May 20, 2008 | County Board approves and adopts the Resolution Establishing the Budget Policy for Fiscal Year 2009 |
| May 30, 2008 | Department Head Meeting with Administrator - Distribution of Fiscal Year 2009 Budget Manual of Instructions |
| June 4-6, 2008 | Training Meetings scheduled with Information Services staff for departmental personnel who will be entering budget requests into the computer. Departments should review the Fiscal Year 2009 Budget Manual of Instructions and bring questions along with departmental budget worksheets to the training meetings. PLEASE NOTE: Information Services will schedule individual department training sessions. Please call Information Services at ext. 5109 to schedule an appointment or use the departmental sign-up sheet. |
| June 9, 2008 | Departments begin entering and revising Fiscal Year 2009 budget data, Five-Year Capital Improvement Budget, and the Recommended Three-Year Budget. |
| June 30, 2008 | New Position(s) Requests and Justification for New Position(s) completed and submitted to the Administrator's Office. PLEASE NOTE: Department personnel will NOT enter Personnel expenses (500 series line-item accounts) into the computer. The Assistant County Administrator will enter all Personnel expenses (500 series line-item accounts). Departments must submit Personnel budget requests to the Administrator's Office by June 30, 2008. |

(2)

MONTH/DATE

ACTIVITY TO BE COMPLETED

Personnel expenses (500 series line-item accounts) will be entered into the computer by July 18, 2008 and transmitted to the departments during the week of July 21, 2008.

July 11, 2008

Department Narrative Description, Program Objectives completed.

Revenue (400 series line-item accounts) completed and entered into computer.

Materials and Supplies (600 series line-item accounts) completed and entered into computer.

Contractual Expenses (700 series line-item accounts) completed and entered into computer.

Capital Outlay (800 series line-item accounts) completed and entered into computer.

Recommended Three Year Budget for Fiscal Year 2010, Fiscal Year 2011, and Fiscal Year 2012 completed and entered into computer.

Five Year Capital Improvement Budget completed and submitted to the Administrator's Office.

July 11, 2008

Budget Data Entry System locked by Information Services. All Fiscal Year 2009 Budget data and Recommended Three Year Budget data should be completed and entered.

July 28, 2008
through
August 22, 2008

County Administrator reviews the departmental budget requests and meets with department heads to discuss their budget requests.

September 8, 2008

County Administrator advises departments of revenue/expenditure status.

(3)

MONTH/DATE

ACTIVITY TO BE COMPLETED

September 16, 2008

Recommended Fiscal Year 2009 Budget presented to the County Board.

September 17, 2008
through
November 7, 2008

Oversight Committees and Executive Committee review the Recommended Budget.

November 11, 2008

Review of Fiscal Year 2009 Recommended Budget, including all Oversight Committee recommendations, by the Executive Committee.

November 18, 2008

County Board approves and adopts Fiscal Year 2009 Combined Annual Budget and Appropriation Ordinance, 2008 Property Tax Levy Ordinance, and Amendment to the Full-Time Equivalent Positions Resolution for Fiscal Year 2009.

December 31, 2008

Fiscal Year 2009 Adopted Budget entered to create the Auditor's and Treasurer's record for the new fiscal year.

Members Selzer/Segobiano moved the County Board approve a Request for Approval of the Resolution Establishing the Budget Policy for Fiscal Year 2009 - County Administrator's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Selzer, Chairman, presented the following:

RESOLUTION OF THE McLEAN COUNTY BOARD
ADOPTING THE ILLINOIS MUNICIPAL RETIREMENT FUND
EARLY RETIREMENT INCENTIVE PROGRAM

WHEREAS, Section 7-141.1 of the Illinois Pension Code provides that a participating employer may elect to adopt an early retirement incentive program offered by the Illinois Municipal Retirement Fund (IMRF) by adopting a resolution or ordinance; and

WHEREAS, the goal of adopting an early retirement program is to realize a substantial savings in personnel costs by offering early retirement incentives to employees who have accumulated many years of service credit; and

WHEREAS, IMRF has prepared an actuarial estimate of the cost of an early retirement incentive program for McLean County; and

WHEREAS, the McLean County Board has reviewed the cost estimate and determined that adoption of an early retirement incentive program is in the best interests of McLean County; now, therefore

BE IT RESOLVED by the McLean County Board, now meeting in regular session this 20th day of May, 2008, as follows:

- (1) McLean County does hereby adopt the Illinois Municipal Retirement Fund early retirement incentive program as provided in Section 7-141.1 of the Illinois Pension Code.
- (2) The early retirement incentive program shall take effect on May 31, 2008 and shall remain in effect until May 31, 2009. Any employee who retires under the early retirement incentive program shall lose those incentives if he or she later accepts employment with any IMRF employer in any position.
- (3) In order to utilize an early retirement incentive as a budgeting tool, the McLean County Board hereby directs that the County Administrator implement a program to limit the number of retiring employees replaced, to limit the salaries paid to the replacement employees and to manage staffing levels and employee compensation as provided in Section 12.27 of the Fiscal Year 2009 Budget Policy Resolution to take advantage of salary savings opportunities afforded by offering the IMRF Early Retirement Incentive Program.
- (4) The effective date of each employee's retirement under this early retirement program shall be no earlier than the effective date of the program and no later than one year after the effective date; except that the employee may require that the retirement date set by the employer be no later than the June 30 next occurring after the effective date of the

(2)

program and no earlier than the date upon which the employee qualifies for retirement.

- (5) To be eligible for the IMRF Early Retirement Incentive under Section 7-141.1 of the Illinois Pension Code, an employee must have attained age 50 and have at least 20 years of creditable service by his or her retirement date.
- (6) The McLean County Board hereby directs the County Clerk to forward a certified copy of this Resolution to the County Treasurer's Office, the County Administrator's Office, and the Board of Trustees of the Illinois Municipal Retirement Fund.

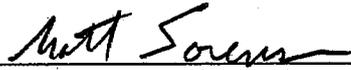
ADOPTED by the McLean County Board this 20th day of May, 2008.

ATTEST:

APPROVED:



Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois



Matt Sorensen, Chairman
McLean County Board

Employer IMRF Number



McLean County

OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

May 1, 2008

Memo to: The Honorable Chairman and Members of the Finance Committee

From: John M. Zeunik 

Re: I.M.R.F. Early Retirement Incentive Program

In 1998, the McLean County Board authorized offering the I.M.R.F. Early Retirement Incentive Program (the "ERI") to County employees. Of the eligible employees in 1998, 23 employees took advantage of this program. At that time, the Finance Committee discussed offering ERI every 3-4 years as another way to retain employees. After offering ERI in 1998, the Finance Committee learned that the expense of ERI could not be fully recovered in 3-4 years and decided not to offer the program. Since then, County employees have asked the Administrator's Office if ERI would ever be offered again. In response to requests from employees to offer ERI again and as a part of the preparation for the fiscal year 2009 budget, the Administrator's Office has prepared an analysis of employee interest in an ERI program and the projected costs and benefits of offering an ERI program.

Section 7-41.1 of the Illinois Pension Code provides that the County Board may elect to adopt an early retirement incentive program offered by the Illinois Municipal Retirement Fund. To be eligible to retire under the ERI Program, the following conditions must be met:

- (1) The County Board must adopt the program.
- (2) An eligible employee must be participating in I.M.R.F. on the effective date of the ERI program.
- (3) An eligible employee must be at least 50 years old and have at least 20 years of service credit by the date of retirement.
- (4) Under I.M.R.F. rules, the employer must offer employees a window of 12 months for ERI, for example, a twelve month period beginning on May 31, 2008 and ending on May 31, 2009. An eligible employee's date of retirement must be no later than 12 months from the County's ERI program effective date.
- (5) An eligible employee cannot have previously received a pension using I.M.R.F. service credits.

According to the County's personnel records and I.M.R.F. eligibility list, there are 81 employees who would be eligible for ERI beginning on May 31, 2008 and ending on May 31, 2009. The County Administrator's Office sent a survey along with an ERI information packet to the 81 eligible employees. Of those eligible, 80 returned the survey and 41 employees indicated that, if the County offered ERI again, they would ABSOLUTELY or VERY LIKELY take advantage of this program. For each year of service credit an eligible employee decides to purchase under ERI, the employee will pay 4.5% (7.5% for Sheriff's Law Enforcement Personnel - SLEP) of the employee's highest 12 consecutive months of salary within the final rate of earnings period.

Using the County's eligibility list, I.M.R.F. prepared a cost estimate of the employer's cost if all of the eligible employees took advantage of the ERI. The I.M.R.F. analysis shows a total cost of \$8,731,058.00 if all eligible employees took advantage of ERI during the 12 month window. I.M.R.F. also estimated the employer's cost if the County elected to amortize the ERI cost over a period from 5 years up to 10 years. (See attached cost estimate and amortization schedules prepared by I.M.R.F.)

Using I.M.R.F.'s cost data, the Administrator's Office prepared an analysis of the ERI cost if the 41 employees who responded ABSOLUTELY or VERY LIKELY opted to retire under ERI. For the 41 employees who responded ABSOLUTELY or VERY LIKELY, the County's ERI Cost would be \$4,904,973.00. This ERI cost is the sum total of the actual cost for each employee as calculated by I.M.R.F. As noted in the I.M.R.F. actuarial analysis, this cost can be amortized over a period of time up to 10 years. In addition, I.M.R.F. actuarial analysis of the County's pension liability calculates that the County pension obligation to I.M.R.F. is funded at 106% of the actual liability. Under I.M.R.F. guidelines, the County can apply a portion of the excess funding to pay for the County's cost of offering ERI.

If all 41 employees take advantage of the ERI program, the additional I.M.R.F. expense that the County would be required to pay would be recovered within 6 years. The County recovers the ERI expense from salary savings that result when employees near the top of the salary range retire and are replaced with employees at a lower salary. Depending on the number of County employees who decide to take advantage of ERI, the program cost may be recovered sooner than 6 years or it may take longer to recover this expense. In addition to the projected salary savings, the County would also see a decrease in the annual F.I.C.A./Social Security expense as a result of the reduction in salary cost.

For budget purposes, offering an ERI program beginning on May 31, 2008 and ending on May 31, 2009 would result in salary savings in the current fiscal year and in fiscal year 2009 and in future fiscal years. As eligible employees take advantage of the ERI program, the County Board and the Administrator's Office can look for opportunities to

The Honorable Chairman and Members of the Finance Committee
May 1, 2008
Page Three

save additional salary expense by carefully considering each request to replace a retiring employee and by reviewing the salary of each employee hired or promoted to replace a retiring employee. Based on the number of eligible employees who take advantage of the ERI program during the 12 month window, the County's final ERI cost would be calculated as a part of the fiscal year 2010 I.M.R.F. rate for the regular and the SLEP employees.

For your information, in the past four years, the I.M.R.F. ERI program has been approved and offered in the following neighboring Counties: Champaign County, Peoria County and Tazewell County. Earlier this month, the City of Bloomington Council approved offering the ERI program to City employees who participate in I.M.R.F.

If you have any questions about the ERI program or the enclosed analysis, please do not hesitate to contact me by phone or E-Mail.

Thank you.

| County Office/Department | Eligible Employees |
|--------------------------------|-----------------------|
| County Board 0001 | 1 |
| County Administrator 0002 | 1 |
| County Auditor 0003 | 0 |
| County Treasurer 0004 | 0 |
| County Clerk 0005 | 0 |
| County Recorder 0006 | 0 |
| Merit Commission 0008 | 0 |
| Circuit Clerk 0015 | 5 |
| Circuit Court 0016 | 3 |
| Jury Commission 0018 | 1 |
| State's Attorney 0020 | 10 |
| Public Defender 0021 | 0 |
| Court Services 0022 | 10 |
| Sheriff's Department 0029 | 13 |
| Coroner's Office 0031 | 0 |
| Building and Zoning 0038 | 1 |
| Parks and Recreation 0040 | 0 |
| Facilities Management 0041 | 4 |
| Information Services 0043 | 3 |
| Emergency Management 0047 | 1 |
| Supervisor of Assessments 0049 | 3 |
| MetCom | 4 |
| Health Department | 10 |
| Highway Department | 7 |
| Nursing Home | 4 |
| | 81 |

Actuarial Analysis of
The Potential Effect of
IMRF's Early Retirement Incentive Program

For

03041 - MCLEAN COUNTY
(Regular Members)

1 Year Window Beginning

05/31/2008

IMRF Retirement Incentive 5-Year Window Program

Actuarial Analysis for

03041 - MCLEAN COUNTY

(Regular Members)

Summary of Valuation Data and Input Variables

Window Period: 05/31/2008 Through 05/31/2009

| <u>EMPLOYEES AFFECTED BY WINDOW *</u> | |
|---|-------------|
| 1. Presently eligible to retire with full or reduced benefits | |
| a. Number | 39 |
| b. Annual payroll | \$2,238,828 |
| 2. Number newly eligible to retire | |
| a. Number | 39 |
| b. Annual payroll | \$1,999,688 |
| <u>INPUT VARIABLES</u> | |
| 3. Employees presently eligible to retire, who: | |
| a. Would have retired without this window | 0 |
| b. Are induced to retire during this window ** | 39 |
| 4. Employees newly eligible to retire who are induced to retire during window period ** | 39 |
| 5. Total number assumed to retire during window period: (3a) + (3b) + (4) | 78 |
| 6. Total across-the-board pay increase since 12/31/06 | 4.00 % |

* Persons covered by Elected County Official benefit provisions with this employer were not included in this study.

** Inducement to retire is consistent with the assumptions for the Reserve Transfer Program.

IMRF Retirement Incentive 5-Year Window Program

Actuarial Analysis for

03041 - MCLEAN COUNTY

(Regular Members)

Summary of Valuation Results

Window Period: 05/31/2008 Through 05/31/2009

| <u>IMRF COSTS</u> | | | | | | | |
|--|-------------|--------------------|-------------|-------------|-------------|-------------|----------|
| 1. Additional Liability Created by Window | \$8,140,218 | | | | | | |
| 2. Schedule of Increase in Employer Contribution to IMRF based on indicated amortization of liability increase | | Amortization Years | | | | | |
| | | 5 Years | 6 Years | 7 Years | 8 Years | 9 Years | 10 Years |
| First Year | \$1,801,132 | \$1,525,242 | \$1,328,386 | \$1,180,923 | \$1,066,395 | \$974,923 | |
| Second Year | \$1,873,197 | \$1,586,234 | \$1,381,513 | \$1,228,163 | \$1,109,056 | \$1,013,925 | |
| Third Year | \$1,948,122 | \$1,649,700 | \$1,436,757 | \$1,277,282 | \$1,153,421 | \$1,054,487 | |
| Fourth Year | \$2,026,046 | \$1,715,686 | \$1,494,243 | \$1,328,358 | \$1,199,550 | \$1,096,669 | |
| Fifth Year | \$2,107,117 | \$1,784,313 | \$1,554,010 | \$1,381,506 | \$1,247,518 | \$1,140,529 | |
| Sixth Year | | \$1,855,711 | \$1,616,170 | \$1,436,764 | \$1,297,432 | \$1,186,136 | |
| Seventh Year | | | \$1,680,840 | \$1,494,234 | \$1,349,328 | \$1,233,594 | |
| Eighth Year | | | | \$1,554,025 | \$1,403,300 | \$1,282,936 | |
| Ninth Year | | | | | \$1,459,453 | \$1,334,253 | |
| Tenth Year | | | | | | \$1,387,643 | |

Actuarial Analysis of
The Potential Effect of
IMRF's Early Retirement Incentive Program

For

03041 - MCLEAN COUNTY
(SLEP Members)

1 Year Window Beginning

05/31/2008

DMRF Retirement Incentive 5-Year Window Program

Actuarial Analysis for

03041 - MCLEAN COUNTY

(SLEP Members)

Summary of Valuation Data and Input Variables

Window Period: 05/31/2008 Through 05/31/2009

| <u>EMPLOYEES AFFECTED BY WINDOW *</u> | |
|---|-----------|
| 1. Presently eligible to retire with full or reduced benefits | |
| a. Number | 4 |
| b. Annual payroll | \$261,861 |
| 2. Number newly eligible to retire | |
| a. Number | 0 |
| b. Annual payroll | \$0 |
| <u>INPUT VARIABLES</u> | |
| 3. Employees presently eligible to retire, who: | |
| a. Would have retired without this window | 0 |
| b. Are induced to retire during this window ** | 4 |
| 4. Employees newly eligible to retire who are induced to retire during window period ** | 0 |
| 5. Total number assumed to retire during window period: (3a) + (3b) + (4) | 4 |
| 6. Total across-the-board pay increase since 12/31/06 | 4.00 % |

* Persons covered by Elected County Official benefit provisions with this employer were not included in this study.

** Inducement to retire is consistent with the assumptions for the Reserve Transfer Program.

IMRF Retirement Incentive 5-Year Window Program

Actuarial Analysis for

03041 - MCLEAN COUNTY

(SLEP Members)

Summary of Valuation Results

Window Period: 05/31/2008 Through 05/31/2009

| IMRF COSTS | | | | | | |
|--|--------------------|-----------|-----------|-----------|-----------|-----------|
| | 5 Years | 6 Years | 7 Years | 8 Years | 9 Years | 10 Years |
| 1. Additional Liability Created by Window | \$590,840 | | | | | |
| 2. Schedule of Increase in Employer Contribution to IMRF based on indicated amortization of liability increase | Amortization Years | | | | | |
| | 5 Years | 6 Years | 7 Years | 8 Years | 9 Years | 10 Years |
| First Year | \$130,731 | \$110,706 | \$96,418 | \$85,715 | \$77,402 | \$70,763 |
| Second Year | \$135,962 | \$115,133 | \$100,274 | \$89,144 | \$80,498 | \$73,594 |
| Third Year | \$141,400 | \$119,740 | \$104,284 | \$92,709 | \$83,719 | \$76,538 |
| Fourth Year | \$147,056 | \$124,529 | \$108,456 | \$96,416 | \$87,067 | \$79,599 |
| Fifth Year | \$152,941 | \$129,510 | \$112,794 | \$100,274 | \$90,548 | \$82,783 |
| Sixth Year | | \$134,693 | \$117,306 | \$104,284 | \$94,171 | \$86,093 |
| Seventh Year | | | \$122,000 | \$108,456 | \$97,938 | \$89,538 |
| Eighth Year | | | | \$112,796 | \$101,856 | \$93,119 |
| Ninth Year | | | | | \$105,931 | \$96,844 |
| Tenth Year | | | | | | \$100,719 |

Members Selzer/Owens moved the County Board approve a Request for Approval of Resolution to authorize the I.M.R.F. Early Retirement Incentive Program - County Administrator's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Selzer, Chairman, presented the following:

**AN ORDINANCE OF THE McLEAN COUNTY BOARD
ESTABLISHING THE ANNUAL SALARY
OF THE CIRCUIT CLERK, CORONER, COUNTY AUDITOR, AND RECORDER**

WHEREAS, pursuant to 50 ILCS 145/2, the McLean County Board must set the annual salary of the Circuit Clerk, Coroner, County Auditor and the Recorder at least 180 days before the beginning of their terms of office; and

WHEREAS, after a thorough review of those County Officials whose salaries can be fixed by the County Board, the Finance Committee, at its regular meeting on Wednesday, May 7, 2008, recommended to the Executive Committee approval of the following salaries for said County Officials; and,

WHEREAS, the Executive Committee, at its regular meeting on Tuesday, May 13, 2008, recommended approval of the following salaries for said County Officials; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the annual salary for the Circuit Clerk shall be as follows:

| | | |
|----|-------------------------------|----------|
| a) | January 1 - December 31, 2009 | \$83,565 |
| | January 1 - December 31, 2010 | \$86,908 |
| | January 1 - December 31, 2011 | \$90,818 |
| | January 1 - December 31, 2012 | \$94,905 |

2. That the annual salary for the Coroner shall be as follows:

| | | |
|----|-------------------------------|----------|
| a) | January 1 - December 31, 2009 | \$79,585 |
| | January 1 - December 31, 2010 | \$82,769 |
| | January 1 - December 31, 2011 | \$86,493 |
| | January 1 - December 31, 2012 | \$90,386 |

3. That the annual salary for the County Auditor shall be as follows:

| | | |
|----|-------------------------------|----------|
| a) | January 1 - December 31, 2009 | \$79,585 |
| | January 1 - December 31, 2010 | \$82,769 |
| | January 1 - December 31, 2011 | \$86,493 |
| | January 1 - December 31, 2012 | \$90,386 |

(2)

4. That the annual salary for the Recorder shall be as follows:

| | | |
|----|-------------------------------|----------|
| a) | January 1 - December 31, 2009 | \$79,585 |
| | January 1 - December 31, 2010 | \$82,769 |
| | January 1 - December 31, 2011 | \$86,493 |
| | January 1 - December 31, 2012 | \$90,386 |

For purposes of computing the salaries of the above Elected Officials:

1. The annual salaries stated above shall be divided by 26 to determine the biweekly salary.
2. Regardless of the days actually worked, pay shall be based upon the 10 week days (Monday through Friday) of each biweekly period if a proration of salary is necessitated by election, resignation, death, or any other reason which results in the elected official no longer holding the office to which he/she was elected.

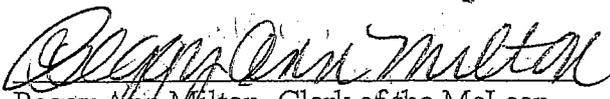
BE IT FURTHER ORDAINED this 20th day of May, 2008, the salaries as set forth above are hereby established for these Elected Officials. Any salary not set shall be as provided by Statute.

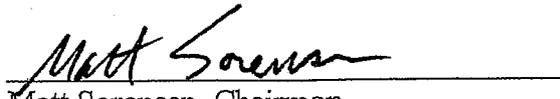
BE IT FURTHER ORDAINED that any and all Ordinances previously adopted, which set the salaries for the aforementioned Officials, are hereby rescinded to the extent such Ordinances conflict with this Ordinance. The articles, provisions and sections of this Ordinance shall be deemed to be separable and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

ADOPTED by the County Board of McLean County, Illinois this 20th day of May, 2008.

ATTEST:

APPROVED:


 Peggy Ann Milton, Clerk of the McLean
 County Board
 McLean County, Illinois


 Matt Sorensen, Chairman
 McLean County Board

**EXHIBIT A
NINE COUNTY SALARY COMPARISON
ELECTED OFFICIALS 2008**

2008

| Title | (Rank) | Sheriff | Treasurer | Clerk | Circuit Clerk | Coroner | Auditor | Recorder |
|-------------|--------|----------|-----------|----------|---------------|----------|----------|----------|
| | | (6) | (3) | (3) | (2) | (3) | (3) | (3) |
| McLean | (4) | \$86,207 | \$80,350 | \$80,350 | \$80,350 | \$76,524 | \$76,524 | \$76,524 |
| Champaign | (2) | \$97,208 | \$77,738 | \$77,738 | \$68,790 | \$61,327 | \$61,327 | \$61,327 |
| Kankakee | (9) | \$91,000 | \$61,193 | \$61,193 | \$61,193 | \$57,915 | \$56,722 | \$57,915 |
| LaSalle | (7) | \$63,000 | \$51,000 | \$51,000 | \$51,000 | \$51,000 | \$51,000 | \$51,000 |
| Macon | (8) | \$79,653 | \$64,321 | \$64,321 | \$62,447 | \$62,447 | \$62,447 | \$62,447 |
| Peoria | (3) | \$98,748 | \$82,078 | \$82,078 | \$75,886 | \$75,886 | \$75,886 | \$75,886 |
| Rock Island | (5) | \$87,500 | \$77,830 | \$77,830 | \$77,830 | \$77,830 | \$77,830 | \$77,830 |
| Sangamon | (1) | \$95,000 | \$80,575 | \$80,575 | \$90,000 | \$77,400 | \$77,400 | \$77,400 |
| Tazewell | (6) | \$78,023 | \$57,742 | \$57,742 | \$57,742 | \$50,963 | \$53,214 | \$50,963 |

| Title | per cap (Rank) | Sheriff | Treasurer | Clerk | Circuit Clerk | Coroner | Auditor | Recorder |
|-------------|----------------|---------|-----------|--------|---------------|---------|---------|----------|
| | | (6) | (4) | (4) | (4) | (4) | (4) | (4) |
| McLean | | 0.5456 | 0.5085 | 0.5085 | 0.5085 | 0.4843 | 0.4843 | 0.4843 |
| Champaign | | 0.5272 | 0.4216 | 0.4216 | 0.3731 | 0.3326 | 0.3326 | 0.3326 |
| Kankakee | | 0.8490 | 0.5709 | 0.5709 | 0.5709 | 0.5403 | 0.5292 | 0.5403 |
| LaSalle | | 0.5608 | 0.4540 | 0.4540 | 0.4540 | 0.4540 | 0.4540 | 0.4540 |
| Macon | | 0.7177 | 0.5796 | 0.5796 | 0.5627 | 0.5627 | 0.5627 | 0.5627 |
| Peoria | | 0.5413 | 0.4500 | 0.4500 | 0.4160 | 0.4160 | 0.4160 | 0.4160 |
| Rock Island | | 0.5921 | 0.5267 | 0.5267 | 0.5267 | 0.5267 | 0.5267 | 0.5267 |
| Sangamon | | 0.4947 | 0.4196 | 0.4196 | 0.4686 | 0.4030 | 0.4030 | 0.4030 |
| Tazewell | | 0.6042 | 0.4472 | 0.4472 | 0.4472 | 0.3947 | 0.4121 | 0.3947 |

**EXHIBIT B
PROPOSED SALARIES
ELECTED OFFICIALS
2009-2012**

| Office | Term Expires | Salary 2005 | % Increase | Salary 2006 | % Increase | Salary 2007 | % Increase | Salary 2008 | % Increase | Salary 2009 | % Increase | Salary 2010 | % Increase | Salary 2011 | % Increase | Salary 2012 | % Increase |
|---------------|--------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|
| Sheriff | 2010 | \$ 76,638 | 4.00% | \$ 79,704 | 4.00% | \$ 82,891 | 4.00% | \$ 86,207 | 4.00% | \$ 89,655 | 4.00% | \$ 93,241 | 4.00% | | | | |
| Treasurer | 2010 | \$ 71,431 | 4.00% | \$ 74,288 | 4.00% | \$ 77,261 | 4.00% | \$ 80,351 | 4.00% | \$ 83,565 | 4.00% | \$ 86,908 | 4.00% | | | | |
| Clerk | 2010 | \$ 71,431 | 4.00% | \$ 74,288 | 4.00% | \$ 77,261 | 4.00% | \$ 80,351 | 4.00% | \$ 83,565 | 4.00% | \$ 86,908 | 4.00% | | | | |
| Circuit Clerk | 2008 | \$ 71,431 | 4.00% | \$ 74,288 | 4.00% | \$ 77,261 | 4.00% | \$ 80,351 | 4.00% | \$ 83,565 | 4.00% | \$ 86,908 | 4.00% | \$ 90,818 | 4.50% | \$ 94,905 | 4.50% |
| Coroner | 2008 | \$ 68,030 | 4.00% | \$ 70,751 | 4.00% | \$ 73,581 | 4.00% | \$ 76,524 | 4.00% | \$ 79,585 | 4.00% | \$ 82,769 | 4.00% | \$ 86,493 | 4.50% | \$ 90,386 | 4.50% |
| Auditor | 2008 | \$ 68,030 | 4.00% | \$ 70,751 | 4.00% | \$ 73,581 | 4.00% | \$ 76,524 | 4.00% | \$ 79,585 | 4.00% | \$ 82,769 | 4.00% | \$ 86,493 | 4.50% | \$ 90,386 | 4.50% |
| Recorder | 2008 | \$ 68,030 | 4.00% | \$ 70,751 | 4.00% | \$ 73,581 | 4.00% | \$ 76,524 | 4.00% | \$ 79,585 | 4.00% | \$ 82,769 | 4.00% | \$ 86,493 | 4.50% | \$ 90,386 | 4.50% |

| | | | | | | | | | | | | | | | | | |
|-------------|-----------|---------|-------|---------|-------|---------|-------|---------|-------|---------|-------|---------|-------|---------|-------|---------|-------|
| Board Chair | 2008-2010 | \$8,500 | 0.00% | \$8,500 | 0.00% | \$8,713 | 2.50% | \$8,930 | 2.50% | \$9,153 | 2.50% | \$9,382 | 2.50% | \$9,617 | 2.50% | \$9,857 | 2.50% |
| Exec. Comm. | 2008-2010 | \$5,000 | 0.00% | \$5,000 | 0.00% | \$5,125 | 2.50% | \$5,253 | 2.50% | \$5,384 | 2.50% | \$5,519 | 2.50% | \$5,657 | 2.50% | \$5,798 | 2.50% |
| Bd. Member | 2008-2010 | \$4,000 | 0.00% | \$4,000 | 0.00% | \$4,100 | 2.50% | \$4,203 | 2.50% | \$4,308 | 2.50% | \$4,416 | 2.50% | \$4,526 | 2.50% | \$4,640 | 2.50% |



OFFICE OF THE ADMINISTRATOR
(309) 888-5110 FAX (309) 888-5111
115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

Memorandum

To: Chairman and Members, Finance Committee
From: Terry Lindberg, Assistant County Administrator
Date: April 24, 2008
Re: Proposed Ordinances Setting Salaries for Elected Officials and County Board

Enclosed for your consideration is an ordinance setting salaries for the four Countywide Elected Officials whose terms will begin this December, and another ordinance setting salaries for County Board Members whose terms will begin this December.

State Law provides that the County Board must set the salary of an Elected Official not less than 180 days prior to the beginning of their term in office (50 ILCS 145/2). The Circuit Clerk, Coroner, County Auditor and Recorder will all take office this December. The County Board passed an ordinance setting the salaries for these offices from 2005 through 2008, and now must pass an ordinance setting the salaries for 2009 through 2012. Salaries for the Sheriff, Treasurer and County Clerk are set through their current terms, which expire in December of 2010, so no action can be taken regarding those offices at this time.

The County Administrator's Office gathered 2008 salary data from nine comparable Illinois counties (Exhibit A). McLean County ranks 4th in population among the nine-county group. 2008 salaries for the seven Elected Officials rank from 2nd to 6th. The bottom table on Exhibit A shows salaries per capita and corresponding rankings. Since all counties are on the same timetable for the salary setting process, we have no information as to what the other counties will enact for 2009-2012 salaries.

Exhibit B shows the salary history of the Countywide Elected Officials and County Board Members since 2005. The figures in bold print show the annual salaries and percentage increases proposed by the two ordinances. For Elected Officials, the

May 5, 2008

proposed ordinance provides a 4.00% annual increase for 2009 and 2010, and a 4.50% annual increase for 2011 and 2012. The County Board will be asked to set salaries for the Sheriff, Treasurer and County Clerk for 2011 through 2014 in May of 2010.

For County Board Members, salaries for members whose terms run through 2010 have already been set by ordinance as shown on Exhibit B. However, the proposed ordinance needs to be enacted to set salaries for Members elected to serve a term running from 2009 through 2012. Continuing with the process established in 2004, the ordinance proposes a 2.50% annual increase in County Board Members salaries.

Please contact the County Administrator at 888-5110 if you have any questions or would like any additional information. Thank You.

Members Selzer/Renner moved the County Board approve a Request for Approval of an Ordinance of the McLean County Board Establishing the Annual Salary of the Circuit Clerk, Coroner, County Auditor, and Recorder-County Administrator's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Selzer, Chairman, presented the following:

AN ORDINANCE OF THE McLEAN COUNTY BOARD
SETTING SALARIES OF THE MEMBERS
OF THE McLEAN COUNTY BOARD

WHEREAS, 55 ILCS 5/2-3008 enables the County Board to change the basis of payment or amount of compensation of its members by ordinance or resolution; and,

WHEREAS, the County Board shall determine whether the salary paid to its members be on a per diem basis, annual basis, or combined per diem and annual basis; and,

WHEREAS, Chapter 5, Section 5.05 of the McLean County Code, provides that the County Board may change the amount of compensation of its members by Ordinance; and

WHEREAS, at the regular meeting of the Executive Committee on Tuesday, May 13, 2008, the Executive Committee recommended that the annual salary of a County Board member, of the Vice Chairman, the Chairman of each of the regular Standing Oversight Committees and the Members of the Executive Committee of the Board, and of the Chairman of the County Board be and continue to be increased by 2.5% annually; and,

WHEREAS, the Executive Committee further recommended that the proposed salaries of the eligible members of the McLean County Board become effective on the first day of January in the year 2009; and,

WHEREAS, the Executive Committee recommended to the County Board approval of the proposed salaries of the members of the McLean County Board; now, therefore,

BE IT ORDAINED AND ORDERED by the McLean County Board that the compensation of the members of the McLean County Board shall be as follows:

The members of the McLean County Board, including its Chairman of the Board, its Vice Chairman of the Board, each Chairman of the regular Standing Oversight Committees of the Board, and each at-large Member of the Executive Committee of the County Board shall be compensated on an annual salary basis as follows:

- (1) All members of the County Board, other than the Chairman of the County Board, the Vice Chairman of the County Board, the Chairman of each of the regular Standing Oversight Committees of the County Board, and the at-large Members of the Executive Committee of the County Board, shall receive an annual salary of \$4,308.00, effective January 1, 2009, an annual salary of \$4,416.00 effective January 1, 2010, an annual salary of \$4,526.00 effective January 1, 2011, and an annual salary of \$4,640.00 effective January 1, 2012.
- (2) The Chairman of each of the regular Standing Oversight Committees of the Board, and each at-large Member of the Executive Committee of the County Board, as established by *The Rules of the McLean County Board* as adopted, and the Vice Chairman of the County Board shall receive an annual salary an annual salary of

\$5,384.00, effective January 1, 2009, an annual salary of \$5,519.00 effective January 1, 2010, an annual salary of \$5,657.00 effective January 1, 2011, and an annual salary of \$5,798.00 effective January 1, 2012.

- (3) The Chairman of the County Board shall receive an annual salary of \$9,153.00, effective January 1, 2009, an annual salary of \$9,382.00 effective January 1, 2010, an annual salary of \$9,617.00 effective January 1, 2011, an annual salary of \$9,857.00 effective January 1, 2012.

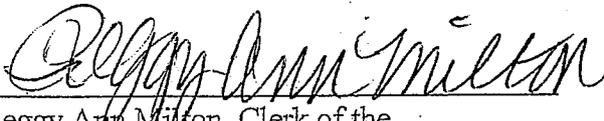
3. That any and all ordinances and resolutions previously adopted that set the salaries for the aforementioned officials are hereby rescinded to the extent such ordinances and resolutions conflict with this ordinance.

BE IT FURTHER ORDAINED AND ORDERED by the McLean County Board that the County Clerk shall forward a certified copy of this Ordinance to the County Treasurer, County Administrator, and the Civil First Assistant State's Attorney.

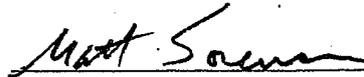
ADOPTED by the McLean County Board this 20th day of May, 2008.

ATTEST:

APPROVED:



Peggy Ann Milton, Clerk of the
McLean County Board
McLean County, Illinois



Matt Sorensen, Chairman
McLean County Board

Members Selzer/Harding moved the County Board approve a Request for Approval of an Ordinance of the McLean County Board Setting Salaries of the Members of the McLean County Board – County Administrator’s Office. Member Hoselton stated the following: I am not for that. I don’t think that anybody on the County Board is here for the money. I don’t think we should take a raise. If we want to set a good example for our constituents who in many cases are having difficulty in these slow times in various aspects of their livelihoods. I know that personally, I won’t accept a raise and I hope everyone else does a little soul-searching in regards to this. Member Nuckolls stated the following: I would concur with Member Hoselton. I certainly agree with that. I will not be in support of any type of pay increase for the Board Members. Member Bostic stated the following: I think that Member Hoselton said it all and I will join him. We have tough economic times and I think we are adequately compensated right where we are. Member Selzer stated the following: while I do agree with what has been said, I do want to remind this Board that about six years ago, the Board moved its salary. Some of us don’t take reimbursement at all for mileage because it would be more than what we earn. So those are all worthy symbolic things but the headlines of the paper just remember “County Board votes itself 33% pay raise.” That is when we went from \$2,000 to \$3,000 a year and it doesn’t come close to covering anyone’s expenses. The point is, and I don’t disagree with what anyone has said, I am just saying that we went to a 2.5%, well below what anyone else made on an annual basis to just keep some parity and I would absolutely support not voting for it but just be prepared for what happens in the future when you put off being responsible for today. Chairman Sorensen stated the following: just as a matter of house-keeping, and so that all of the members are aware, half of the seats are up in 2008 and the other half are not. Do we actually have existing County Board action that gives that 2.5% increase annually to the ten members who are not up for election through 2010? So to not pass or not to amend this to only be a 2009-2010 resolution would in fact create disparity among our own members. So I will just make everybody aware of that. Member Renner stated the following: I wonder if I could just go ahead and make the motion to make sure that there is parity in that we don’t accept a salary increase across the board. We definitely need to set by example. There are other jurisdictions that don’t necessarily set that kind of example locally (I won’t mention) and I think that we need to make sure that we do that. Chairman Sorensen stated the following: we are going to have to be more technical than that. Member Renner stated the following: I am making a substitute motion to make sure that there is parity because as it is stated I would happen to be in that group. I would get the raise because my seat is not up this year. Chairman Sorensen stated the following: the ten Members that are not up this year would see a 2.5% increase in 2009 and a 2.5% increase in 2010 and there is nothing that the Board can do about that. That was done two years ago. Member Renner asked the following: we can’t do anything about that? Chairman Sorensen stated the following: we can’t do anything about that. Illinois state law states that we establish compensation prior to the election to a term. Member Renner stated the following: I am sorry. I misunderstood what you said. Chairman Sorensen stated the following: what I am saying is to simply not pass this resolution that is presented today would create disparity. Then you would have half the Members at more than the other half. Basically to establish parity the

action that is being presented to you today has to be amended to basically just take 2011 and 2012 increases off. Member Renner stated the following: then I would make that a motion. Member Selzer stated the following: just to follow up on that then, what that creates is in two years if they decide to raise County Board Member salaries, those people that are re-elected this fall would not see that raise. Chairman Sorensen stated the following: unless we amend the action today to take that back two years off. Member Selzer stated the following: but if you take the back two years off years from now you will be forced into not being able to give a raise for those two years. I am sure there are people that run foundations in the room that would be happy to take the raises as a donation. Member Gordon stated the following: am I correct? Did Member Renner's motion to amend - was that clearly heard and understood? Chairman Sorensen stated the following: first of all I think there is no motion to amend yet because it lacks clarity. If we get to a point of clarity and we decide to get a motion on the floor that is fine. Member Gordon stated the following: the question that I have is if we were to decide to take off the increases that are right now proposed to take effect January 1, 2011 and 2012, if we take those off, am I correct that we would then have to wait at least two more years before we try to plug in any more 2.5% increases? Following from that, would we then have to wait for four years from now to take action? Would the next time that we would be able to establish parity be in time for any 2.5% increase to take effect January 1, 2013? The cycle following redistricting from the 2010 census, the election would be 2012. The seating of the new Board would be the first Monday in December in 2012 and no salary increase that would create disparity could be passed to take effect before January 1, 2013. Member Caisley stated the following: during the time that I was a circuit judge, we went for about five or six years without a pay raise and then we got a pay raise of \$5,000 per year. The cry over that pay raise was loud. It is much better to take a small pay raise periodically then to have a big jump at the end of a period of time when you have had no pay raises. It is necessary that salaries remain on parity with the general cost of living and the cost of living last year was roughly 3.5%. This is well under the 2.5%. Member Segobiano stated the following: I am going to support the motion. I have been on the Board for a number of years and we went through a per diem, per meeting and you know and there was such a variation of scales because some people didn't attend as many meetings as some of us and some didn't attend as many meetings as others and there was really a disparity. The Board finally made a decision to make an issue that everybody was treated fairly for the position they held at the time they were on the Board. I think that we have to realize that we are the largest geographical County in the State of Illinois. We have an awesome responsibility to McLean County. If you look at the businesses that are located here, the farm ground that we are here to protect and we come together as an official elected body to do the will of the people. All too often, and just a moment ago, we voted to increase the salaries of incoming elected office holders. Why? They go to the same store we do. They buy the same loaf of bread that we do. We always have a comparison as to what their job calls for in adjacent counties and surrounding counties. Where is the comparison for what the County Board Members do? We do the elected officials. We extend our obligations to the people that elect us to serve them. I certainly have no objection to supporting this. I am certainly not going to get rich off of it but I will add one comment. We have a

non-profit organization that has served low-income kids. If anyone of us doesn't want to take the raise, come out to Wiley Drive and bring me your check. Member Rackauskas stated the following: I think if you look at the makeup of the Board, most of us are middle-aged or older. Quite a few are retired. There is also the makeup that some people here work for companies that pay them while they come here. I think that sometimes can be a disadvantage because if you don't offer a decent salary for this position, you eliminate some of the younger people who are getting involved in the County government because they are not quite to the managerial level in the companies where they get paid for being involved in the community at the same time. I also think that because, as Mr. Segobiano says, with the cost of living you have to help the young people along. They have more mortgages; they have more payments, maybe than the more senior citizen here does. I would like to see the young people get involved. I think salary is definitely a competitive edge that we need to keep. Member Gordon stated the following: I am referring to what Member Segobiano mentioned just a bit earlier. The Board used to be compensated on a per diem basis. I understood that part of the reason for going to a salary basis was exactly what Member Segobiano said. I also understood however that there was an interest in making an effort toward making a more professionalized County Board, in other words, salaried Members instead of per diem Members. The 2.5% increase isn't nothing and it is obviously hard economic times for our constituents but I think consistent with the design of the way the change was made some years ago from per diem, and also referring to what Member Caisley said about avoiding a big jump that a 2.5% raise is reasonable and it cannot take effect for ten of us, those of us that are up for re-election in the year 2008. It can't take effect until after the election so that our constituents will have a chance to respond to an incremental raise as small as it is, it is still a raise, but by law it can't take effect until next term during which time those ten seats are up for re-election. Member Baggett stated the following: I want to say that I am too concerned about discouraging people who might want to run for County Board and there can be a filtering process involved there too. Member Selzer stated the following: just as a point, Mr. Lindberg had shared with us in our Finance Committee meeting what we are talking about in the total dollars. I know we are talking 2.5% but the total dollars this raise equates to? Mr. Lindberg stated \$2,500 total for all Members a year. Member Harding stated the following: I am going to vote in favor of this and I will tell you that when I accepted the vacancy, that Member Johnson left, I didn't even know this was a paid position. When I got the first check I wondered what it was. I have to say to you that the \$4,000 or whatever that we make a year if we don't take the raise; I think it sort of dismisses our value. We are employed. We are expected to come to these meetings prepared. We are expected to attend a meeting if it lasts for 17 minutes or 17 hours like this one. I think not accepting a pay raise sort of dismisses the value and also dismisses what we should be expected to do or be prepared to do when we come to a meeting. Clerk Milton shows the roll call vote as follows: Selzer-yes; Ahart-yes; Bagget-yes; Bostic-no; Butler-yes; Caisley-yes; Cavallini-yes; Clark-yes; Dean-yes; Gordon-yes; Harding-yes; Hoselton-no; Moss-yes; Nuckolls-no; Owens-no; Rackauskas-yes; Renner-no; and Segobiano-yes. Motion carried 13-5.

Member Selzer, Chairman, presented the following:

AN ORDINANCE OF THE McLEAN COUNTY BOARD
SETTING FEES TO BE CHARGED BY THE McLEAN COUNTY CLERK
FOR MARRIAGE LICENSES

WHEREAS, Public Act 095-0711 provides that the fee for issuing a Marriage License shall be increased by \$5.00, and that said \$5.00 shall be remitted by the County Clerk to the State Treasurer for deposit into the Married Families Domestic Violence Fund; and,

WHEREAS, in accordance with the provisions of 55 ILCS 5/4-4001, a Cost Accounting Study of the Fees charged by the County Clerk documented that the full cost of services provided for Marriage Licenses exceeded the current revenue received and, therefore, the County Board adjusted the Fee for Marriage Licenses to \$24.00, effective January 15, 2002; and,

WHEREAS, the Finance Committee, at a special meeting on Tuesday, May 20, 2008, recommended approval of an increase in the Marriage License fee from \$24.00 to \$29.00 in order that the County Clerk may remit the \$5.00 fee to the State Treasurer for deposit in the Married Families Domestic Violence Fund in accordance with Public Act 095-0711; now, therefore,

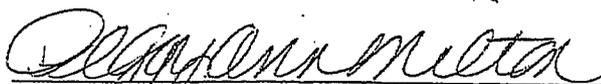
BE IT ORDAINED by the McLean County Board, now meeting in regular session on this the 20th day of May, 2008, as follows:

- (1) The McLean County Board, pursuant to Public Act 095-0711, approves an increase in the Marriage License fee charged by the McLean County Clerk to \$29.00 effective June 1, 2008.
- (2) This Ordinance shall not supersede any other Ordinance enacted by the McLean County Board which establishes and sets fees to be charged for other services provided by the McLean County Clerk.
- (3) The County Clerk shall provide a Certified Copy of this Ordinance to the McLean County Clerk and the County Administrator.
- (4) This Ordinance shall become effective June 1, 2008.

ADOPTED by the McLean County Board this 20th day of May, 2008.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board

AN ACT concerning fees.

Be it enacted by the People of the State of Illinois,
represented in the General Assembly:

Section 5. The State Finance Act is amended by adding Sections 5.675 and 6z-69 as follows:

(30 ILCS 105/5.675 new)

Sec. 5.675. The Married Families Domestic Violence Fund.

(30 ILCS 105/6z-69 new)

Sec. 6z-69. Married Families Domestic Violence Fund. The Married Families Domestic Violence Fund is created as a special fund in the State treasury. Subject to appropriation and subject to approval by the Attorney General, the moneys in the Fund shall be paid as grants to public or private nonprofit agencies solely for the purposes of facilitating or providing free domestic violence legal advocacy, assistance, or services to married or formerly married victims of domestic violence related to order of protection proceedings, dissolution of marriage proceedings, declaration of invalidity of marriage proceedings, legal separation proceedings, child custody proceedings, visitation proceedings, or other proceedings for civil remedies for domestic violence. The Attorney General shall adopt rules concerning application for and disbursement

of the moneys in the Fund.

Section 10. The Counties Code is amended by changing Sections 4-4001 and 4-12003 as follows:

(55 ILCS 5/4-4001) (from Ch. 34, par. 4-4001)

Sec. 4-4001. County Clerks; counties of first and second class. The fees of the county clerk in counties of the first and second class, except when increased by county ordinance pursuant to the provisions of this Section, shall be:

For each official copy of any process, file, record or other instrument of and pertaining to his office, 50¢ for each 100 words, and \$1 additional for certifying and sealing the same.

For filing any paper not herein otherwise provided for, \$1, except that no fee shall be charged for filing a Statement of economic interest pursuant to the Illinois Governmental Ethics Act or reports made pursuant to Article 9 of The Election Code.

For issuance of fireworks permits, \$2.

For issuance of liquor licenses, \$5.

For filing and recording of the appointment and oath of each public official, \$3.

For officially certifying and sealing each copy of any process, file, record or other instrument of and pertaining to his office, \$1.

For swearing any person to an affidavit, \$1.

For issuing each license in all matters except where the fee for the issuance thereof is otherwise fixed, \$4.

For issuing each marriage license, the certificate thereof, and for recording the same, including the recording of the parent's or guardian's consent where indicated, \$20 ~~\$15~~. \$5 from all marriage license fees shall be remitted by the clerk to the State Treasurer for deposit into the Married Families Domestic Violence Fund.

For taking and certifying acknowledgments to any instrument, except where herein otherwise provided for, \$1.

For issuing each certificate of appointment or commission, the fee for which is not otherwise fixed by law, \$1.

For cancelling tax sale and issuing and sealing certificates of redemption, \$3.

For issuing order to county treasurer for redemption of forfeited tax, \$2.

For trying and sealing weights and measures by county standard, together with all actual expenses in connection therewith, \$1.

For services in case of estrays, \$2.

The following fees shall be allowed for services attending the sale of land for taxes, and shall be charged as costs against the delinquent property and be collected with the taxes thereon:

For services in attending the tax sale and issuing certificate of sale and sealing the same, for each tract or

town lot sold, \$4.

For making list of delinquent lands and town lots sold, to be filed with the Comptroller, for each tract or town lot sold, 10¢.

The foregoing fees allowed by this Section are the maximum fees that may be collected from any officer, agency, department or other instrumentality of the State. The county board may, however, by ordinance, increase the fees allowed by this Section and collect such increased fees from all persons and entities other than officers, agencies, departments and other instrumentalities of the State if the increase is justified by an acceptable cost study showing that the fees allowed by this Section are not sufficient to cover the cost of providing the service.

A Statement of the costs of providing each service, program and activity shall be prepared by the county board. All supporting documents shall be public record and subject to public examination and audit. All direct and indirect costs, as defined in the United States Office of Management and Budget Circular A-87, may be included in the determination of the costs of each service, program and activity.

The county clerk in all cases may demand and receive the payment of all fees for services in advance so far as the same can be ascertained.

The county board of any county of the first or second class may by ordinance authorize the county clerk to impose an

additional \$2 charge for certified copies of vital records as defined in Section 1 of the Vital Records Act, for the sole purpose of defraying the cost of converting the county clerk's document storage system for vital records as defined in Section 1 of the Vital Records Act to computers or micrographics, and for maintaining such system.

The county board of any county of the first or second class may by ordinance authorize the county treasurer to establish a special fund for deposit of the additional charge. Moneys in the special fund shall be used solely to provide the equipment, material and necessary expenses incurred to help defray the cost of implementing and maintaining such document storage system.

(Source: P.A. 86-962.)

(55 ILCS 5/4-12003) (from Ch. 34, par. 4-12003)

Sec. 4-12003. Fees of county clerk in third class counties. The fees of the county clerk in counties of the third class are:

For issuing each marriage license, sealing, filing and recording the same and the certificate thereto (one charge), \$35 ~~\$30~~. \$5 from all marriage license fees shall be remitted by the clerk to the State Treasurer for deposit into the Married Families Domestic Violence Fund.

For taking, certifying to and sealing the acknowledgment of a deed, power of attorney, or other writing, \$1.

For filing and entering certificates in case of estrays, and furnishing notices for publication thereof (one charge), \$1.50.

For recording all papers and documents required by law to be recorded in the office of the county clerk, \$2 plus 30¢ for every 100 words in excess of 600 words.

For certificate and seal, not in a case in a court whereof he is clerk, \$1.

For making and certifying a copy of any record or paper in his office, \$2 for every page.

For filing papers in his office, 50¢ for each paper filed, except that no fee shall be charged for filing a Statement of economic interest pursuant to the Illinois Governmental Ethics Act or reports made pursuant to Article 9 of The Election Code.

For making transcript of taxable property for the assessors, 8¢ for each tract of land or town lot. For extending other than State and county taxes, 8¢ for each tax on each tract or lot, and 8¢ for each person's personal tax, to be paid by the authority for whose benefit the transcript is made and the taxes extended. The county clerk shall certify to the county collector the amount due from each authority for such services and the collector in his settlement with such authority shall reserve such amount from the amount payable by him to such authority.

For adding and bringing forward with current tax warrants amounts due for forfeited or withdrawn special assessments, 8¢

for each lot or tract of land described and transcribed.

For computing and extending each assessment or installment thereof and interest, 8¢ on each description; and for computing and extending each penalty, 8¢ on each description. These fees shall be paid by the city, village, or taxing body for whose benefit the transcript is made and the assessment and penalties are extended. The county clerk shall certify to the county collector the amount due from each city, village or taxing body, for such services, and the collector in his settlement with such taxing body shall reserve such amount from the amount payable by him to such city, village or other taxing body.

For cancelling certificates of sale, \$4 for each tract or lot.

For making search and report of general taxes and special assessments for use in the preparation of estimate of cost of redemption from sales or forfeitures or withdrawals or for use in the preparation of estimate of cost of purchase of forfeited property, or for use in preparation of order on the county collector for searches requested by buyers at annual tax sale, for each lot or tract, \$4 for the first year searched, and \$2 for each additional year or fraction thereof.

For preparing from tax search report estimate of cost of redemption concerning property sold, forfeited or withdrawn for non-payment of general taxes and special assessments, if any, \$1 for each lot or tract.

For certificate of deposit for redemption, \$4.

For preparing from tax search report estimate of and order to county collector to receive amount necessary to redeem or purchase lands or lots forfeited for non-payment of general taxes, \$3 for each lot or tract.

For preparing from tax search report estimate of and order to county collector to receive amount necessary to redeem or purchase lands or lots forfeited for non-payment of special assessments, \$4 for each lot or tract.

For issuing certificate of sale of forfeited property, \$10.

For noting on collector's warrants tax sales subject to redemption, 20¢ for each tract or lot of land, to be paid by either the person making the redemption from tax sale, the person surrendering the certificate of sale for cancellation, or the person taking out tax deed.

For noting on collector's warrant special assessments withdrawn from collection 20¢ for each tract or lot of land, to be charged against the lot assessed in the withdrawn special assessment when brought forward with current tax or when redeemed by the county clerk. The county clerk shall certify to the county collector the amount due from each city, village or taxing body for such fees, each year, and the county collector in his settlement with such taxing body shall reserve such amount from the amount payable by him to such taxing body.

For taking and approving official bond of a town assessor, filing and recording same, and issuing certificate of election or qualification to such official or to the Secretary of State,

\$10, to be paid by the officer-elect.

For certified copies of plats, 20¢ for each lot shown in copy, but no charge less than \$4.

For tax search and issuing Statement regarding same on new plats to be recorded, \$10.

For furnishing written description in conformity with permanent real estate index number, \$2 for each written description.

The following fees shall be allowed for services in matters of taxes and assessments, and shall be charged as costs against the delinquent property, and collected with the taxes thereon:

For entering judgment, 8¢ for each tract or lot.

For services in attending the tax sale and issuing certificates of sale and sealing the same, \$10 for each tract or lot.

For making list of delinquent lands and town lots sold, to be filed with the State Comptroller, 10¢ for each tract or lot sold.

The following fees shall be audited and allowed by the board of county commissioners and paid from the county treasury.

For computing State or county taxes, on each description of real estate and each person's, firm's or corporation's personal property tax, for each extension of each tax, 4¢, which shall include the transcribing of the collector's books.

For computing, extending and bringing forward, and adding

to the current tax, the amount due for general taxes on lands and lots previously forfeited to the State, for each extension of each tax, 4¢ for the first year, and for computing and extending the tax and penalty for each additional year, 6¢.

For making duplicate or triplicate sets of books, containing transcripts of taxable property, for the board of assessors and board of review, 3¢ for each description entered in each book.

For filing, indexing and recording or binding each birth, death or stillbirth certificate or report, 15¢, which fee shall be in full for all services in connection therewith, including the keeping of accounts with district registrars.

For posting new subdivisions or plats in official atlases, 25¢ for each lot.

For compiling new sheets for atlases, 20¢ for each lot.

For compiling new atlases, including necessary record searches, 25¢ for each lot.

For investigating and reporting on each new plat, referred to county clerk, \$2.

For attending sessions of the board of county commissioners thereof, \$5 per day, for each clerk in attendance.

For recording proceedings of the board of county commissioners, 15¢ per 100 words.

For filing papers which must be kept in office of comptroller of Cook County, 10¢ for each paper filed.

For filing and indexing contracts, bonds, communications,

and other such papers which must be kept in office of comptroller of Cook County, 15¢ for each document.

For swearing any person to necessary affidavits relating to the correctness of claims against the county, 25¢.

For issuing warrants in payment of salaries, supplies and other accounts, and all necessary auditing and bookkeeping work in connection therewith, 10¢ each.

The fee requirements of this Section do not apply to units of local government or school districts.

(Source: P.A. 86-962; 87-669.)



COUNTY CLERK REMITTANCE FORM
 OFFICE OF THE STATE TREASURER
 ALEXI GIANNOULIAS

Mail Form and Check To: *Office of the Illinois State Treasurer
 Accounting Division
 300 West Jefferson
 Springfield, IL 62702*

Make Checks Payable To: *Treasurer of the State of Illinois*

 County Clerk Name

 County Name

 Contact Name

 Contact Phone Number

 Today's Date

Name of Fund

Check Number

Check Amount

Married Families Domestic Violence Fund

Members Selzer/Cavallini moved the County Board approve a Request for Approval of an Ordinance Setting Fees to be Charged by the McLean County Clerk for Marriage Licenses - County Clerk's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Selzer, Chairman, presented the following:

RESOLUTION OF THE McLEAN COUNTY BOARD
AUTHORIZING THE COUNTY RECORDER
TO OFFER A SALARY ABOVE THE MAXIMUM STARTING SALARY
PERMITTED UNDER THE COUNTY'S PERSONNEL POLICY AND ORDINANCE

WHEREAS, the County Recorder must prepare for a change of management personnel in his office; and,

WHEREAS, the County Recorder requested authorization from the Finance Committee to offer a temporary salary increase to an employee in management training, in order to adequately and competitively compensate the person he has chosen for this position; and,

WHEREAS, the Finance Committee, at its regular meeting of May 7, 2008, approved the request of the County Recorder to offer a temporary salary increase above the maximum starting salary permitted under the County's Personnel Policy and Ordinance; now, therefore,

BE IT RESOLVED by the McLean County Board, now meeting in regular session on this the 20th day of May, 2008, as follows:

(1) The McLean County Board hereby authorizes the County Recorder to offer a temporary salary increase above the maximum starting salary permitted under the County's Personnel Policy and Ordinance by approving the following step increase:

| <u>Fund</u> | <u>Position Classification</u> | <u>Grade</u> | <u>Current Step</u> | <u>New Step</u> |
|--|--------------------------------|--------------|---------------------|-----------------|
| Recorder's Document Office Support Specialist I Storage Fund 0137 | 503.0011 | 4 | 7 | 62 |

(2) The McLean County Board hereby approves and authorizes the County Recorder to offer a temporary salary increase above the maximum starting salary permitted under the County's Personnel Policy and Ordinance effective from the date of approval of this Resolution through December 1, 2008.

(3) The McLean County Board hereby directs the County Recorder to work with the County Administrator's Office in preparing the supporting documents to implement the authorized temporary salary increase.

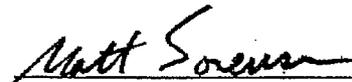
(4) The McLean County Board hereby requests that the County Clerk provide a certified copy of this Resolution to the County Recorder, the County Treasurer, and the County Administrator.

ADOPTED by the McLean County Board this 20th day of May, 2008.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board

Member Selzer/Segobiano moved the County Board go into Executive Session to discuss personnel matters in the Recorder's Office

Members Selzer/Owens moved the County Board approve a Request for Approval of a Resolution of the McLean County Board Authorizing the County Recorder to offer a Salary above the Maximum Salary – County Recorder's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Selzer stated the following: the General Report is located on pages 174-190.

JUSTICE COMMITTEE:

Member Renner, Chairman, presented the following:

MCLEAN COUNTY - GRANT INFORMATION FORM

General Grant Information

| | | | |
|---|--|---|--|
| <u>Requesting Agency or Department:</u> McLean County Sheriff's Department | | <u>This request is for:</u> <input type="checkbox"/> A New Grant <input checked="" type="checkbox"/> Renewal/Extension of Existing Grant | |
| <u>Granting Agency:</u> Department of Justice Bureau of Justice Assistance | | <u>Grant Type:</u> <input checked="" type="checkbox"/> Federal, CFDA #: 16.607 <input type="checkbox"/> State <input type="checkbox"/> Other | <u>Grant Date:</u> Start: 1/1/2008 End: 12/31/2008 |
| <u>Grant Title:</u> Bulletproof Vest Partnership | | | |
| <u>Grant Amount:</u> \$4,110.00 | | <u>Grant Funding Method:</u> <input checked="" type="checkbox"/> Reimbursement, Receiving Cash Advance <input type="checkbox"/> <input type="checkbox"/> Pre-Funded Expected Initial Receipt Date: | |
| <u>Match Amount (if applicable):</u> Required Match :\$4,110.00 Overmatch: \$0.00 | | | |
| <u>Grant Total Amount:</u> \$8,220.00 | | <u>Source of Matching Funds (if applicable):</u> N/A | |
| <u>Will it be likely to obtain this grant again next FY?</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | <u>Equipment Pass Through?</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <u>Monetary Pass Through?</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |

Grant Costs Information

| <u>Will personnel be supported with this grant:</u> <input type="checkbox"/> Yes (complete personnel portion below) <input checked="" type="checkbox"/> No | | <u>A new hire will be responsible for financial reporting:</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-------------------|---|--|--------------------|-------|----------------------|--|----------------|----|---------------------|----|----------------------|----|----------------------------|--|----------------|----|-----------|----|-------|------------|---------------------------|----|--------------------|-------------------|---|--|
| <table border="1"> <thead> <tr> <th align="center" colspan="2">Grant Expense Chart</th> </tr> <tr> <th align="left">Personnel Expenses</th> <th align="right">Costs</th> </tr> </thead> <tbody> <tr> <td>Number of Employees:</td> <td></td> </tr> <tr> <td>Personnel Cost</td> <td align="right">\$</td> </tr> <tr> <td>Fringe Benefit Cost</td> <td align="right">\$</td> </tr> <tr> <td>Total Personnel Cost</td> <td align="right">\$</td> </tr> <tr> <td colspan="2"><u>Additional Expenses</u></td> </tr> <tr> <td>Subcontractors</td> <td align="right">\$</td> </tr> <tr> <td>Equipment</td> <td align="right">\$</td> </tr> <tr> <td>Other</td> <td align="right">\$8,220.00</td> </tr> <tr> <td>Total Additional Expenses</td> <td align="right">\$</td> </tr> <tr> <td>GRANT TOTAL</td> <td align="right">\$8,220.00</td> </tr> </tbody> </table> <p><i>Grant Total must match "Grant Total Amount" from General Grant Information</i></p> | | Grant Expense Chart | | Personnel Expenses | Costs | Number of Employees: | | Personnel Cost | \$ | Fringe Benefit Cost | \$ | Total Personnel Cost | \$ | <u>Additional Expenses</u> | | Subcontractors | \$ | Equipment | \$ | Other | \$8,220.00 | Total Additional Expenses | \$ | GRANT TOTAL | \$8,220.00 | <u>Description of equipment to be purchased:</u> N/A <u>Description of subcontracting costs:</u> N/A <u>Other requirements or obligations:</u> Purchase of approved Bulletproof Vests. | |
| Grant Expense Chart | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Personnel Expenses | Costs | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Number of Employees: | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Personnel Cost | \$ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fringe Benefit Cost | \$ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Personnel Cost | \$ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Additional Expenses</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Subcontractors | \$ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Equipment | \$ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other | \$8,220.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Additional Expenses | \$ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GRANT TOTAL | \$8,220.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |

Responsible Personnel for Grant Reporting and Oversight:

Sheriff Mike Renner
Department Head Signature

4/28/08
Date

Grant Administrator/Coordinator Signature (if different)

Date

OVERSIGHT COMMITTEE APPROVAL

Chairman

Date



Bulletproof Vest Partnership PROGRAM FACT SHEET

History

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 (Public Law 105-181) and reauthorized by the BVP Act of 2000 (Public Law 106-517), is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement.

Since 1999, over 11,500 jurisdictions have participated in the BVP Program, with \$118 million in federal funds committed to support the purchase of an estimated 450,000 vests. The Office of Justice Programs' Bureau of Justice Assistance (BJA) administers the BVP Program.

Eligibility

Eligible jurisdictions include general purpose units of local government such as cities, counties, parishes, and municipalities; federally recognized Indian Tribes; the 50 states; the District of Columbia; American Samoa; Guam; the Northern Mariana Islands; Puerto Rico; and the U.S. Virgin Islands.

Eligible law enforcement officers for BVP Program purposes include police officers; sheriff deputies; correctional officers; parole and probation agents; prosecutors; and judicial officials.

Funding

BVP funds up to 50 percent of the cost of each vest purchased or replaced by law enforcement applicants. Only vest models that comply with the requirements of the Office of Justice Programs' National Institute of Justice (NIJ) may be purchased with BVP Program funds.

The BVP Act of 1998 requires that at least half of all appropriated funds support applications from jurisdictions with populations under 100,000 people. When the BVP Program was reauthorized for an additional three years (FY 2002 – 2004), a new allocation principle required funding the full 50 percent of requested vest needs for applications from jurisdictions under 100,000, with any remaining funds available for applications from jurisdictions over 100,000 people.

Vest Selection

In November 2003, Attorney General John Ashcroft announced a Body Armor Safety Initiative in response to the failure of a bullet-resistant vest worn by a police officer in Pennsylvania. NIJ was directed to initiate an examination of Zylon[®]-based bullet-resistant vests (both new and used) and to review the existing program by which bullet-resistant vests are tested to determine if the program needs modification.

Having completed its latest phase of ballistic and mechanical properties testing, NIJ has determined that used Zylon[®]-containing vests may not provide the intended level of ballistic resistance. In response to this determination, NIJ has issued a body armor standard advisory notice concerning Zylon[®], and has issued new interim requirements for its body armor compliance testing program that will become effective on September 26, 2005. Until the effective date of the interim requirements, jurisdictions that participate in the

BVP program will be ineligible to receive payment for new orders placed for any body armor vest that contains Zylon®.

A list of vest models that comply with the NIJ interim requirements will be maintained at:
<http://www.justnet.org>.

Additional Funds for FY 2005

Pursuant to the FY 2005 Department of Justice Appropriations Act, \$23.6 million was made available for the purchase of vests through the annual BVP Program application process. Further to the Body Armor Safety Initiative, to better meet the vest replacement needs of America's law enforcement agencies this year, Attorney General Alberto Gonzales will make an additional \$10 million available immediately. This additional funding will be available through a special BVP solicitation that will open on August 24, 2005 and close on September 22, 2005.

How to Apply

The entire BVP application and payment process occurs online at <https://vests.ojp.gov>.

Related Links

[FY 2005 BVP Payments](#)

Contact

Linda Hammond-Deckard, Program Manager
Bureau of Justice Assistance
Office of Justice Programs
U.S. Department of Justice
810 Seventh Street NW
Washington, DC 20531
1-877-758-3787
Linda.Hammond-Deckard@usdoj.gov

Section Status > Current Status > Jurisdiction Current Status

OMB #1121-0235
(Expires: 10/31/2006)

MCLEAN COUNTY, IL

This "Status" page shows any pending actions that must be completed prior to program deadlines. It also provides you with payment(s) status for tracking your requests for approved funds.

- Red X's indicate your attention is needed in order to complete a task for action.

Current Activity Status

Application Sent for BVP Approval

[View Details](#)

Payments Request \$1,257.55 on December 06, 2007 from Regular Fund

Payment Requested from BVP

Balance Summary

| | |
|--|------------|
| Total Amount Awarded | \$6,199.98 |
| Total Payments Made | \$4,942.43 |
| Payments on Hold | \$0.00 |
| Total Unpaid Requests to Date | \$1,257.55 |
| Amount Available for Additional Requests | \$0.00 |

Section Application > Review Application > Review BVP Application for Funding

OMB #1121-0235
(Expires: 10/31/2006)

Below is the current status of your application.

| | |
|--|---------------|
| Jurisdiction: | MCLEAN COUNTY |
| Jurisdiction's <u>Vest Replacement Cycle</u> : | 5 Years |
| <u>Unspent BVP Funds Remaining</u> | \$0.00 |
| Unspent BVP Funds <u>Obligated</u> for Vest Purchases: | N/A |
| <u>Emergency Replacement Needs</u> : | 0 |

Review BVP Application for Funding

| Applicant | Quantity | Total Cost | Date Submitted | Application Status |
|---------------|----------|------------|----------------|-----------------------|
| MCLEAN COUNTY | 15 | \$8,220.00 | 04/08/08 | Sent for BVP Approval |
| Grand Totals: | 15 | \$8,220.00 | | |

Receipt Report List

Section Receipts > Receipt Reports > Receipt Report List

OMB #1121-0235
(Expires: 10/31/2006)

There are no receipts reported at this time.

| | |
|---|------------|
| Total Approved Amount (All Years) | \$6,199.98 |
| Total Payments Made to Date | \$0.00 |
| Total Payments on Hold | \$0.00 |
| Total Unpaid Requests to Date | \$1,257.55 |
| Amount Available for Additional Requests - Regular Fund | \$0.00 |

Receipt Report List

| Jurisdiction/Agency | Funds Source | Report Date | Retail Total Cost | Discount Total Cost | Maximum BVP Payment | Actions |
|---|--------------|-------------|-------------------|---------------------|---------------------|---------|
| Total Costs | | | \$0.00 | \$0.00 | \$0.00 | |
| BVP Portion of Payment Requested | | | | | \$0.00 | |

[Return to Manage Receipts](#)

BVP Portion of Payment Requested is paid in full only if the Amount Available for Additional Requests is greater than or equal to funds remaining. **Important:** Vests ordered before April 1, 2006 are only eligible for drawdown against funds from 2005 and earlier. Vests must also have met the NIJ requirements as of the order date.

Payment History

Section Payment > Payment History

OMB #1121-0235
(Expires: 10/31/2006)

Payments Pending

| Date Requested | Total Reported | Amount Requested | Receipt Details |
|----------------|----------------|------------------|------------------------------|
| 12/06/2007 | \$5,020.00 | \$1,257.55 | View Details |

Payments on Hold

There are no payments on hold by BVP

Payments made by BVP

| Date Requested | Total Reported | Amount Requested | Paid Amount | Payment Date | Receipt Details |
|----------------|----------------|------------------|-------------|--------------|------------------------------|
| 11/01/2001 | \$11,732.00 | \$5,866.00 | \$4,197.13 | 11/30/2001 | View Details |
| 03/19/2007 | \$1,512.00 | \$745.30 | \$745.30 | 04/20/2007 | View Details |

Section Status > Application History

| Previous Applications | | | | | |
|---------------------------|----------------|-----------------|-----------------|-------------------|------------------------------|
| Program | Date Approved | Amount Approved | Funds Available | Deobligation Date | Action |
| 2007 Regular Solicitation | 09/13/2007 | 1,257.55 | 0.00 | 09/30/2011 | View Details |
| 2006 Regular Solicitation | 02/06/2007 | 745.30 | 0.00 | 09/30/2010 | View Details |
| 2001 Regular Solicitation | 05/15/2001 | 4,197.13 | 0.00 | 09/30/2005 | View Details |
| | Totals: | \$6,199.98 | \$0.00 | | |

2007

Application Profile

Jurisdiction's Vest Replacement Cycle: 5 Years
 Unspent BVP Funds Obligated for Vest Purchases: \$0.00
Emergency Replacement Needs: 0

Application Details

| NIJ# | Quantity | Unit Price | Extended Cost | Tax Shipping and Handling | Total Cost |
|---------------------|-----------|------------|-------------------|---------------------------|-------------------|
| HC-5105-II | 13 | \$499.00 | \$6,487.00 | \$130.00 | \$6,617.00 |
| Grand Totals | 13 | | \$6,487.00 | \$130.00 | \$6,617.00 |

Award Summary for FY2007 Regular Solicitation

| Funds Type | Eligible Amount | Award | Date Approved | Status |
|----------------------|-------------------|-------------------|---------------|-----------------|
| Regular Fund | \$6,617.00 | \$1,257.55 | 09/13/07 | Approved By BVP |
| Grand Totals: | \$6,617.00 | \$1,257.55 | | |

[Return](#)

Section Status > Application History > Application Details

OMB #1121-0235
(Expires: 10/31/2006)**Application Profile**

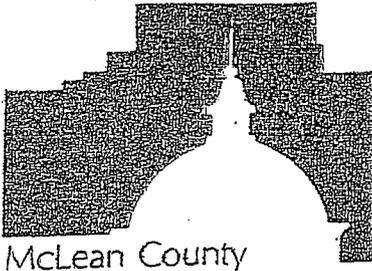
Jurisdiction's Vest Replacement Cycle: 5 Years
 Unspent BVP Funds Obligated for Vest Purchases: \$0.00
Emergency Replacement Needs: 0

Application Details

| NIJ# | Quantity | Unit Price | Extended Cost | Tax Shipping and Handling | Total Cost |
|---------------------|-----------|------------|-------------------|---------------------------|-------------------|
| SMF-II+L 507120 | 13 | \$535.00 | \$6,955.00 | \$104.00 | \$7,059.00 |
| Grand Totals | 13 | | \$6,955.00 | \$104.00 | \$7,059.00 |

Award Summary for FY2006 Regular Solicitation

| Funds Type | Eligible Amount | Award | Date Approved | Status |
|----------------------|-------------------|-----------------|---------------|-----------------|
| Regular Fund | \$7,059.00 | \$745.30 | 10/19/06 | Approved By BVP |
| Grand Totals: | \$7,059.00 | \$745.30 | | |



McLEAN COUNTY SHERIFF'S DEPARTMENT
MIKE EMERY, SHERIFF
"Peace Through Integrity"
Administration Office
(309) 888-5034
104 W. Front Law & Justice Center Room 105
P.O. Box 2400 Bloomington, Illinois 61702-2400

Detective Commander (309) 888-5051
Patrol Commander (309) 888-5859
Patrol Duty Sergeant (309) 888-5019
Jail Division (309) 888-5065
Process Division (309) 888-5040
Records Division (309) 888-5055
Domestic Violence Division (309) 888-4940
FAX (309) 888-5072

April 28, 2008

TO: Mr. Tari Renner, Chairman
Justice Committee
FROM: Sheriff Mike Emery
SUBJ: May 6, 2008 JUSTICE COMMITTEE AGENDA

Dear Chairman Renner:

I would respectfully request that the following items be placed on the May 6, 2008 Justice Committee Agenda.

Action

- 1) Continuation of Vest Grant for approval (Please see attached)
- 2) Continuation of IDOT (Illinois Dept. of Transportation) Grant for approval (Please see attached).

Information

- 1) McLean County Detention Facility Population Report: (Please see attached).
- 2) General Report

If you have any questions prior to the meeting, please feel free to contact me.

Sincerely,


Mike Emery
Sheriff

Members Renner/Hoselton moved the County Board approve a Request for Approval of continuation of Department of Justice Bulletproof Vest Partnership Grant of \$4,110.00 - Sheriff's Department . Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Renner, Chairman, presented the following:

McLEAN COUNTY - GRANT INFORMATION FORM

General Grant Information

| | | | |
|---|--|---|--|
| <u>Requesting Agency or Department:</u> McLean County Sheriff's Department | | <u>This request is for:</u> <input checked="" type="checkbox"/> A New Grant <input type="checkbox"/> Renewal/Extension of Existing Grant | |
| <u>Granting Agency:</u> Illinois Department of Transportation | | <u>Grant Type:</u> <input type="checkbox"/> Federal, CFDA #: <input type="checkbox"/> State: <input type="checkbox"/> Other | <u>Grant Date:</u> Start: 10/1/2008 End: 9/30/2009 |
| <u>Grant Title:</u> Holiday Mobilization 2009 | | | |
| <u>Grant Amount:</u> \$22,176.00 | | <u>Grant Funding Method:</u> <input checked="" type="checkbox"/> Reimbursement, Receiving Cash Advance <input type="checkbox"/> <input type="checkbox"/> Pre-Funded Expected Initial Receipt Date: | |
| <u>Match Amount (if applicable):</u> Required Match :\$ Overmatch: \$ | | | |
| <u>Grant Total Amount:</u> \$22,176.00 | | <u>Source of Matching Funds (if applicable):</u> N/A... | |
| <u>Will it be likely to obtain this grant again next FY?</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | <u>Equipment Pass Through?</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <u>Monetary Pass Through?</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |

Grant Costs Information

| | |
|--|---|
| <u>Will personnel be supported with this grant:</u> <input checked="" type="checkbox"/> Yes (complete personnel portion below) <input type="checkbox"/> No | <u>A new hire will be responsible for financial reporting:</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
|--|---|

| | | |
|---------------------------|-------------|--|
| <u>Personnel</u> | | <u>Description of subcontracting costs:</u> N/A |
| Number of Employees: | | |
| Personnel Cost | \$22,176.00 | <u>Other requirements or obligations:</u> |
| Fringe Benefit Cost | \$ | |
| Total Personnel Cost | \$22,176.00 | |
| Additional Expenses | | |
| Subcontractors | \$ | |
| Equipment | \$ | |
| Other | \$ | |
| Total Additional Expenses | \$ | |
| GRANT TOTAL | \$22,176.00 | |

Grant Total must match "Grant Total Amount" from General Grant Information

Responsible Personnel for Grant Reporting and Oversight:

Sheriff Mike Jurey
Department/Head Signature

4/28/08
Date

Grant Administrator/Coordinator Signature (if different)

Date

OVERSIGHT COMMITTEE APPROVAL

Chairman

128

Date



MAILED 3-28-08

| | | | |
|---|--|---|---------------------------|
| 1A. GRANTEE: McLean County Sheriff's Office | | 2A. Project Title: 2009 Holiday Mobilization Plus | |
| 1B. Address: 104 W. Front St. Rm 105 P.O. Box 2400 Bloomington IL. 61702 | | 2B. Project Number: | 2C. PSP Task Number(s): |
| FEIN: 37-6001569 | | 2D. PSP Title: | 2E. CFDA Number and Name: |
| 1C. County: McLean | | | |
| 1D. Population: 161,202 | | | |
| 5A-E. Project Description: See attached <i>If is understood and agreed by the GRANTEE that this project is subject to Sections 5A-5E of the attached Project Description.</i> | | 3. Starting Date: October 1, 2008 4. Expiration Date: September 30, 2009 | |
| 5F. Project Description Summary: These funds will allow the agency to conduct special enforcement for alcohol mobilizations and/or occupant protection mobilizations during one or more of the following campaigns: 1. Thanksgiving Campaign, 2. Christmas/New Years Campaign, 3. Super Bowl Campaign, 4. St. Patrick's Day Campaign, 5. Cinco de Mayo Campaign, 6. Memorial Day Campaign, 7. July 4 th Campaign, 8. Labor Day Campaign, 9. Additional RSC's and 10. Additional SBEZ's. | | | |
| 5G. Proposed Project Personal Services Budget | | Federal Funds | |
| Thanksgiving Campaign | | \$693.00 | |
| Christmas and New Year's Campaign | | \$2,849.00 | |
| Super Bowl Campaign | | \$1,886.50 | |
| St. Patrick's Day Campaign | | \$2,849.00 | |
| Cinco de Mayo Campaign | | \$2,849.00 | |
| Memorial Day Campaign | | \$1,155.00 | |
| Independence Day Campaign | | \$3,773.00 | |
| Labor Day Campaign | | \$3,773.00 | |
| Additional RSC's Plus | | \$2,348.50 | |
| Additional SBEZ's Plus | | \$0.00 | |
| Total | | \$22,176.00 | |
| 6A. It is understood and agreed by the undersigned GRANTEE that this project is subject to all attached Highway Safety Project Agreement Conditions and Certifications in Section 8, 9 and 10 and any other attachments as required. | | | |
| 6B. Obligation of the State of Illinois and the Illinois Department of Transportation shall cease immediately, without penalty or further payment required if, in any fiscal year, the Illinois General Assembly or federal funding source fails to appropriate or otherwise make available funds for this agreement. | | | |
| 6C. By signing this Highway Safety Project Agreement, the undersigned affirms that he or she is authorized by the Grantee to legally bind the Grantee to each and every item in the Highway Safety Project Agreement, Conditions and Certifications and has read and will comply with and assures continued compliance with each of the attached conditions and certifications, that the required responses and communications with the DEPARTMENT are true and correct and that the signatures below constitute an endorsement and execution of each condition and certification and assurance as though each was individually signed. | | | |
| 7A. GRANTEE Project Director: Name: Brent Wick Title: Lieutenant Address: 104 W. Front St. Rm 105 Bloomington IL. 61702 Phone: 309 888-5034 Fax: 309 888-5072 E-mail: brent.wick@mcleancountyil.gov | | 7B. GRANTEE Authorizing Representative: Name: Mike Emery Title: Sheriff Address: 104 W. Front St. Rm 105 Bloomington IL. 61702 Phone: 309 888-5034 Fax: 309 888-5072 E-mail: mike.emery@mcleancountyil.gov | |
| Signature | | Signature | |
| 3-28-08 Date | | 3-28-08 Date | |
| 7C. Illinois Department of Transportation: _____ Michael R. Stout, Director, Division of Traffic Safety | | | |
| _____ Date | | | |

Instructions for TS08a

Attached are the 2009 Fiscal Year, Holiday Mobilization Plus Highway Safety Project Agreement and campaign request forms. To participate in the campaigns, type in the requested information in the grey boxes following each title throughout the document. To be sure you fill in each required field, hit the "Tab" key on your keyboard and it will take you to each grey box. IDOT will insert the information in 2B, 2C, 2D and 2E. If you would like to include additional information for any of the campaigns, please attach a separate page to the back of the application. On Page 1, the Project Director (7A) and Authorizing Representative (7B) must be two different people. The person signing as the Authorizing Representative must affirm that he or she is authorized by the Grantee to legally bind the Grantee to each and every term in the Highway Safety Project Agreement, Conditions and Certification. Further, the Personal Services (5G) dollar figure should be the sum of the totals from each mobilization campaign. Once the packet is completed, print, sign Page 1, then mail the entire packet {original and one (1) copy} to the following address:

Law Enforcement Liaison Program
Holiday Mobilization Grant Request
3215 Executive Park Drive
P.O. Box 19245
Springfield, IL 62794-9245

All mobilization requests must be received at the Division of Traffic Safety no later than April 3, 2008. If you have questions while completing the package, call (217) 782-1805.

If selected for participation your agency will receive approval from the Director of the Division of Traffic Safety. Attached will be a copy of the Highway Safety Project Agreement, Conditions and Certifications and campaign sheets detailing the approved amount of funding.

Requirements

Participation in the Labor Day and Memorial Day Campaigns is mandatory for an agency to receive a Holiday Mobilization Plus grant.

Agencies may hold additional Roadside Safety Checks (RSC's) equal to the number of hours they utilize for the Labor Day Campaign during non-holiday time periods. Schedules for those RSC's shall be provided to the assigned Law Enforcement Liaison (LEL) as soon as available.

Agencies may hold additional Safety Belt Enforcement Zones (SBEZ's) equal to the number of hours they utilize for the Memorial Day Campaign during non-holiday time periods. Schedules for those additional SBEZ's shall be provided to the assigned LEL as soon as available.

The Cinco de Mayo mobilization requires specific information documenting a significant Hispanic population, a special celebration or event in or near your jurisdiction, or last year's holiday statistics demonstrate a need for extra patrols. This section must be reviewed and approved by the Division of Traffic Safety before funding will be granted for Cinco de Mayo.

All personnel participating in alcohol-related grant activities must be trained in the Standardized Field Sobriety Tests. Approved training in this area consists of the 24-hour NHTSA, DWI Detection and Standardized Field Sobriety Testing course (24-hour course) or the IDOT-DTS created 8-hour refresher. Those personnel attending an ILETSB accredited academy or a 24-hour course provided by one of the MTUs since 01/01/2005 have satisfied this requirement (any SFST course shorter than 24 hours will not qualify for this requirement). Those personnel who have not received the 24-hour course since 01/01/2005, but who have taken an ILETSB accredited academy or a 24-hour course provided by one of the MTUs prior to 01/01/2005, may satisfy the requirement by attending either the 24-hour course or the 8-hour refresher created by IDOT-DTS. These courses must be taught by certified SFST instructors.

SBEZ's for the Thanksgiving and Memorial Day Holidays plus any additional SBEZ's must have a minimum of 25% of the zones conducted between 9 pm and 6 am.

RSC's, Flexible RSC's and Roving Saturation Patrols must take place between 11 pm and 6 am.

Restrictions - Flexible Roadside Safety Check

"Flexible Roadside Safety Checks" will again be offered during the alcohol-related campaigns. The intent of this option is to create the illusion of a Roadside Safety Check without the staffing commitment of an actual Roadside Safety Check. This tactic has successfully affected the public perception in other parts of the country. Advance public notice is not required. The following requirements must be met to conduct this detail, sometimes referred to as a "Phantom RSC". It is important to remember that this is not an actual RSC detail.

- Must be conducted on a date when a Roadside Safety check is being conducted within ten miles of the intended area for the Flexible RSC. The regularly scheduled RSC does not have to be conducted by the agency planning the Flexible RSC.
- One or two officers only.
- Three hours in duration overlapping the regularly scheduled RSC.
- Must move at least once for a minimum of two locations during the three hours.
- Must prominently display RSC signs where they can be seen by the public. (These signs can be borrowed from the Division of Traffic Safety.)
- Overhead rotating squad car lights must be operating during the detail to attract attention and provide for safety.
- Traffic should not be impeded or blocked.
- No cars are to be checked or stopped unless officers observe a violation that would warrant enforcement action under normal patrol conditions.
- Consider supplementing the detail with regular patrol units to stop drivers who violate traffic laws avoiding the detail location.

**Memorial Day Mobilization
May 15 – May 31, 2009**

Safety Belt Enforcement Zones (SBEZ's)

Indicate the number of Night Time or Day Time SBEZ's your agency will conduct (not # of officers).

| |
|---|
| Day Time Safety Belt Enforcement Zone(s) |
| 3 |

| |
|---|
| Night Time (9 pm - 6 am) Safety Belt Enforcement Zone(s) - (minimum 25%) |
| 2 |

| | | | | | | | | | |
|---|--|---|----|---|--|----------------------------------|---|---|---------------------|
| # of Officers (per detail) 3 | <table border="1"> <tr> <td align="center">Total Hours (officers x hours x details)</td> <td align="center">30</td> </tr> </table> | Total Hours (officers x hours x details) | 30 | X | <table border="1"> <tr> <td align="center">Average Overtime Rate \$38.50</td> </tr> </table> | Average Overtime Rate \$38.50 | = | <table border="1"> <tr> <td align="center">TOTAL \$1,155.00</td> </tr> </table> | TOTAL \$1,155.00 |
| Total Hours (officers x hours x details) | | 30 | | | | | | | |
| Average Overtime Rate \$38.50 | | | | | | | | | |
| TOTAL \$1,155.00 | | | | | | | | | |
| # of Hours (per detail) 2 | | | | | | | | | |
| # of Details (total for campaign) 5 | | | | | | | | | |

**Thanksgiving Campaign
November 14 – November 30, 2008**

Safety Belt Enforcement Zones (SBEZ's)

Indicate the number of Night Time or Day Time SBEZ's your agency will conduct (not # of officers).

| |
|---|
| Day Time Safety Belt Enforcement Zone(s) |
| 2 |

| |
|--|
| Night Time (9 pm to 6 am) Safety Belt Enforcement Zone(s) - (minimum 25%) |
| 1 |

| | | | | | | | | | |
|---|--|---|----|---|--|----------------------------------|---|---|-------------------|
| # of Officers (per detail) 3 | <table border="1"> <tr> <td align="center">Total Hours (officers x hours x details)</td> <td align="center">18</td> </tr> </table> | Total Hours (officers x hours x details) | 18 | X | <table border="1"> <tr> <td align="center">Average Overtime Rate \$38.50</td> </tr> </table> | Average Overtime Rate \$38.50 | = | <table border="1"> <tr> <td align="center">TOTAL \$693.00</td> </tr> </table> | TOTAL \$693.00 |
| Total Hours (officers x hours x details) | | 18 | | | | | | | |
| Average Overtime Rate \$38.50 | | | | | | | | | |
| TOTAL \$693.00 | | | | | | | | | |
| # of Hours (per detail) 2 | | | | | | | | | |
| # of Details (total for campaign) 3 | | | | | | | | | |

**Additional Safety Belt Enforcement Zones (SBEZ's)
Dates to be Determined by the Local Agency**

Indicate the number of Night Time or Day Time SBEZ's your agency will conduct (not # of officers). Dates of SBEZ's must be approved by the assigned DTS LEL in advance of the detail. The number of hours utilized for these checks cannot exceed the number of hours utilized for the Memorial Day Campaign.

| |
|---|
| Day Time Safety Belt Enforcement Zone(s) |
| 0 |

| |
|--|
| Night Time (9 pm to 6 am) Safety Belt Enforcement Zone(s) - (minimum 25%) |
| 0 |

| | | | | | | | | | |
|---|---|---|---|---|---|-----------------------------|---|---|-----------------|
| # of Officers (per detail) | <table border="1"> <tr> <td align="center">Total Hours (officers x hours x details)</td> <td align="center">0</td> </tr> </table> | Total Hours (officers x hours x details) | 0 | X | <table border="1"> <tr> <td align="center">Average Overtime Rate \$</td> </tr> </table> | Average Overtime Rate \$ | = | <table border="1"> <tr> <td align="center">TOTAL \$0.00</td> </tr> </table> | TOTAL \$0.00 |
| Total Hours (officers x hours x details) | | 0 | | | | | | | |
| Average Overtime Rate \$ | | | | | | | | | |
| TOTAL \$0.00 | | | | | | | | | |
| # of Hours (per detail) | | | | | | | | | |
| # of Details (total for campaign) 0 | | | | | | | | | |

Christmas & New Year's Campaign
December 19, 2008 – January 4, 2009

Roadside Safety Checks

Indicate how many of the following Roadside Safety Checks will be administered by your agency (not # of officers).

| | | |
|-----------------------------|-----------------------------------|--------------------------------|
| Stand Alone 6-7 Officers | Joint with Agency 6-7 Officers | Joint with ISP 1-6 Officers |
| | | 2 |

| | | | | | |
|---|---|---|---|---|--|
| # of Officers (per detail) 5 | $\begin{matrix} \text{Total Hours} \\ \text{(officers x hours x details)} \\ 50 \end{matrix}$ | X | $\begin{matrix} \text{Average} \\ \text{Overtime Rate} \\ \$38.50 \end{matrix}$ | = | $\begin{matrix} \text{TOTAL} \\ \$1,925.00 \end{matrix}$ |
| # of Hours (per detail) 5 | | | | | |
| # of Details (total for campaign) 2 | | | | | |

Indicate how many of the following Flexible Roadside Safety Checks will be administered by your agency (not # of officers).

| |
|--|
| Flexible RSC **Restrictions Apply** |
| |

| | | | | | |
|---|--|---|--|---|--|
| # of Officers (per detail) | $\begin{matrix} \text{Total Hours} \\ \text{(officers x hours x details)} \\ 0 \end{matrix}$ | X | $\begin{matrix} \text{Average} \\ \text{Overtime Rate} \\ \$ \end{matrix}$ | = | $\begin{matrix} \text{TOTAL} \\ \$0.00 \end{matrix}$ |
| # of Hours (per detail) | | | | | |
| # of Details (total for campaign) 0 | | | | | |

Indicate how many of the following Roving Saturation Patrols will be administered by your agency (not # of officers).

| |
|---------------------------|
| Roving Saturation Patrols |
| 2 |

| | | | | | |
|---|---|---|---|---|--|
| # of Officers (per detail) 3 | $\begin{matrix} \text{Total Hours} \\ \text{(officers x hours x details)} \\ 24 \end{matrix}$ | X | $\begin{matrix} \text{Average} \\ \text{Overtime Rate} \\ \$38.50 \end{matrix}$ | = | $\begin{matrix} \text{TOTAL} \\ \$924.00 \end{matrix}$ |
| # of Hours (per detail) 4 | | | | | |
| # of Details (total for campaign) 2 | | | | | |

GRAND TOTAL OF ALL PATROL TYPES

The grand total should be the total of the 3 "total" boxes above.
This will be your requested amount for this campaign.

| |
|---------------------------|
| GRAND TOTAL \$2,849.00 |
|---------------------------|

Super Bowl Campaign
January 30 – February 15, 2009

Roadside Safety Checks

Indicate how many of the following Roadside Safety Checks will be administered by your agency (not # of officers).

| Stand Alone 6-7 Officers | Joint with Agency 6-7 Officers | Joint with ISP 1-6 Officers |
|-----------------------------|-----------------------------------|--------------------------------|
| | | 1 |

| | | | | | | | | | | | | | | |
|--|---|--|---|--|--|---|--|-----------------------|----------|--|--|------------------------------|--|---------|
| # of Officers (per detail) 5 | <table border="1"> <tr> <td>Total Hours (officers x hours x details)</td> <td rowspan="3">X</td> <td rowspan="3"> <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$962.50</td> </tr> </table> </td> </tr> <tr> <td>25</td> <td>\$38.50</td> </tr> </table> </td> </tr> <tr> <td># of Hours (per detail) 5</td> </tr> <tr> <td># of Details (total for campaign) 1</td> </tr> </table> | Total Hours (officers x hours x details) | X | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$962.50</td> </tr> </table> </td> </tr> <tr> <td>25</td> <td>\$38.50</td> </tr> </table> | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$962.50</td> </tr> </table> | TOTAL | \$962.50 | 25 | \$38.50 | # of Hours (per detail) 5 | # of Details (total for campaign) 1 | |
| Total Hours (officers x hours x details) | | X | | | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$962.50</td> </tr> </table> </td> </tr> <tr> <td>25</td> <td>\$38.50</td> </tr> </table> | | | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$962.50</td> </tr> </table> | TOTAL | \$962.50 | 25 | \$38.50 |
| Average Overtime Rate | | | | | | | | = | | | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$962.50</td> </tr> </table> | TOTAL | \$962.50 | |
| TOTAL | | | | | | | | | | | | | | |
| \$962.50 | | | | | | | | | | | | | | |
| 25 | \$38.50 | | | | | | | | | | | | | |
| # of Hours (per detail) 5 | | | | | | | | | | | | | | |
| # of Details (total for campaign) 1 | | | | | | | | | | | | | | |

Indicate how many of the following Flexible Roadside Safety Checks will be administered by your agency (not # of officers).

| Flexible RSC Restrictions Apply |
|------------------------------------|
| |

| | | | | | | | | | | | | | | |
|--|---|--|---|--|--|---|--|-----------------------|--------|--|--|-------------------------|--|----|
| # of Officers (per detail) | <table border="1"> <tr> <td>Total Hours (officers x hours x details)</td> <td rowspan="3">X</td> <td rowspan="3"> <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> </td> </tr> <tr> <td>0</td> <td>\$</td> </tr> </table> </td> </tr> <tr> <td># of Hours (per detail)</td> </tr> <tr> <td># of Details (total for campaign) 0</td> </tr> </table> | Total Hours (officers x hours x details) | X | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> </td> </tr> <tr> <td>0</td> <td>\$</td> </tr> </table> | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> | TOTAL | \$0.00 | 0 | \$ | # of Hours (per detail) | # of Details (total for campaign) 0 | |
| Total Hours (officers x hours x details) | | X | | | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> </td> </tr> <tr> <td>0</td> <td>\$</td> </tr> </table> | | | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> | TOTAL | \$0.00 | 0 | \$ |
| Average Overtime Rate | | | | | | | | = | | | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> | TOTAL | \$0.00 | |
| TOTAL | | | | | | | | | | | | | | |
| \$0.00 | | | | | | | | | | | | | | |
| 0 | \$ | | | | | | | | | | | | | |
| # of Hours (per detail) | | | | | | | | | | | | | | |
| # of Details (total for campaign) 0 | | | | | | | | | | | | | | |

Indicate how many of the following Roving Saturation Patrols will be administered by your agency (not # of officers).

| Roving Saturation Patrols |
|---------------------------|
| 2 |

| | | | | | | | | | | | | | | |
|--|---|--|---|--|--|---|--|-----------------------|----------|--|--|------------------------------|--|---------|
| # of Officers (per detail) 3 | <table border="1"> <tr> <td>Total Hours (officers x hours x details)</td> <td rowspan="3">X</td> <td rowspan="3"> <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> </td> </tr> <tr> <td>24</td> <td>\$38.50</td> </tr> </table> </td> </tr> <tr> <td># of Hours (per detail) 4</td> </tr> <tr> <td># of Details (total for campaign) 2</td> </tr> </table> | Total Hours (officers x hours x details) | X | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> </td> </tr> <tr> <td>24</td> <td>\$38.50</td> </tr> </table> | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> | TOTAL | \$924.00 | 24 | \$38.50 | # of Hours (per detail) 4 | # of Details (total for campaign) 2 | |
| Total Hours (officers x hours x details) | | X | | | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> </td> </tr> <tr> <td>24</td> <td>\$38.50</td> </tr> </table> | | | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> | TOTAL | \$924.00 | 24 | \$38.50 |
| Average Overtime Rate | | | | | | | | = | | | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> | TOTAL | \$924.00 | |
| TOTAL | | | | | | | | | | | | | | |
| \$924.00 | | | | | | | | | | | | | | |
| 24 | \$38.50 | | | | | | | | | | | | | |
| # of Hours (per detail) 4 | | | | | | | | | | | | | | |
| # of Details (total for campaign) 2 | | | | | | | | | | | | | | |

GRAND TOTAL OF ALL PATROL TYPES

| GRAND TOTAL |
|-------------|
| \$1,886.50 |

* The grand total should be the total of the 3 "total" boxes above. This will be your requested amount for this campaign.

St. Patrick's Day Mobilization
March 6 - 22, 2009

Roadside Safety Checks

Indicate how many of the following Roadside Safety Checks will be administered by your agency (not # of officers).

| Stand-Alone 6-7 Officers | Joint with Agency 6-7 Officers | Joint with ISP 1-6 Officers |
|-----------------------------|-----------------------------------|--------------------------------|
| | | 2 |

| | | | | | | | | | | | | | | |
|---|---|---|---|--|--|---|--|--------------------------|------------|--|--|---------------------------------|---|---------|
| # of Officers (per detail) 5 | <table border="1"> <tr> <td>Total Hours (officers x hours x details)</td> <td rowspan="3">X</td> <td rowspan="3"> <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$1,925.00</td> </tr> </table> </td> </tr> <tr> <td>50</td> <td>\$38.50</td> </tr> </table> </td> </tr> <tr> <td># of Hours (per detail) 5</td> </tr> <tr> <td># of Details (total for campaign) 2</td> </tr> </table> | Total Hours (officers x hours x details) | X | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$1,925.00</td> </tr> </table> </td> </tr> <tr> <td>50</td> <td>\$38.50</td> </tr> </table> | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$1,925.00</td> </tr> </table> | TOTAL | \$1,925.00 | 50 | \$38.50 | # of Hours (per detail) 5 | # of Details (total for campaign) 2 | |
| Total Hours (officers x hours x details) | | X | | | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$1,925.00</td> </tr> </table> </td> </tr> <tr> <td>50</td> <td>\$38.50</td> </tr> </table> | | | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$1,925.00</td> </tr> </table> | TOTAL | \$1,925.00 | 50 | \$38.50 |
| Average Overtime Rate | | | | | | | | = | | | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$1,925.00</td> </tr> </table> | TOTAL | \$1,925.00 | |
| TOTAL | | | | | | | | | | | | | | |
| \$1,925.00 | | | | | | | | | | | | | | |
| 50 | \$38.50 | | | | | | | | | | | | | |
| # of Hours (per detail) 5 | | | | | | | | | | | | | | |
| # of Details (total for campaign) 2 | | | | | | | | | | | | | | |

Indicate how many of the following Flexible Roadside Safety Checks will be administered by your agency (not # of officers).

| Flexible RSC Restrictions Apply |
|------------------------------------|
| |

| | | | | | | | | | | | | | | |
|---|---|---|---|--|--|---|--|--------------------------|--------|--|--|----------------------------|---|----|
| # of Officers (per detail) | <table border="1"> <tr> <td>Total Hours (officers x hours x details)</td> <td rowspan="3">X</td> <td rowspan="3"> <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> </td> </tr> <tr> <td>0</td> <td>\$</td> </tr> </table> </td> </tr> <tr> <td># of Hours (per detail)</td> </tr> <tr> <td># of Details (total for campaign) 0</td> </tr> </table> | Total Hours (officers x hours x details) | X | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> </td> </tr> <tr> <td>0</td> <td>\$</td> </tr> </table> | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> | TOTAL | \$0.00 | 0 | \$ | # of Hours (per detail) | # of Details (total for campaign) 0 | |
| Total Hours (officers x hours x details) | | X | | | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> </td> </tr> <tr> <td>0</td> <td>\$</td> </tr> </table> | | | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> | TOTAL | \$0.00 | 0 | \$ |
| Average Overtime Rate | | | | | | | | = | | | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$0.00</td> </tr> </table> | TOTAL | \$0.00 | |
| TOTAL | | | | | | | | | | | | | | |
| \$0.00 | | | | | | | | | | | | | | |
| 0 | \$ | | | | | | | | | | | | | |
| # of Hours (per detail) | | | | | | | | | | | | | | |
| # of Details (total for campaign) 0 | | | | | | | | | | | | | | |

Indicate how many of the following Roving Saturation Patrols will be administered by your agency (not # of officers).

| Roving Saturation Patrols |
|---------------------------|
| 2 |

| | | | | | | | | | | | | | | |
|---|---|---|---|--|--|---|--|--------------------------|----------|--|--|---------------------------------|---|---------|
| # of Officers (per detail) 3 | <table border="1"> <tr> <td>Total Hours (officers x hours x details)</td> <td rowspan="3">X</td> <td rowspan="3"> <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> </td> </tr> <tr> <td>24</td> <td>\$38.50</td> </tr> </table> </td> </tr> <tr> <td># of Hours (per detail) 4</td> </tr> <tr> <td># of Details (total for campaign) 2</td> </tr> </table> | Total Hours (officers x hours x details) | X | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> </td> </tr> <tr> <td>24</td> <td>\$38.50</td> </tr> </table> | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> | TOTAL | \$924.00 | 24 | \$38.50 | # of Hours (per detail) 4 | # of Details (total for campaign) 2 | |
| Total Hours (officers x hours x details) | | X | | | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> </td> </tr> <tr> <td>24</td> <td>\$38.50</td> </tr> </table> | | | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> | TOTAL | \$924.00 | 24 | \$38.50 |
| Average Overtime Rate | | | | | | | | = | | | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td>\$924.00</td> </tr> </table> | TOTAL | \$924.00 | |
| TOTAL | | | | | | | | | | | | | | |
| \$924.00 | | | | | | | | | | | | | | |
| 24 | \$38.50 | | | | | | | | | | | | | |
| # of Hours (per detail) 4 | | | | | | | | | | | | | | |
| # of Details (total for campaign) 2 | | | | | | | | | | | | | | |

GRAND TOTAL OF ALL PATROL TYPES

* The grand total should be the total of the 3 "total" boxes above.
This will be your requested amount for this campaign.

| GRAND TOTAL |
|-------------|
| \$2,849.00 |

Cinco de Mayo Mobilization
April 24 – May 10, 2009

Roadside Safety Checks

Indicate how many of the following Roadside Safety Checks will be administered by your agency (not # of officers).

| Stand Alone 6-7 Officers | Joint with Agency 6-7 Officers | Joint with ISP 4-6 Officers |
|-----------------------------|-----------------------------------|--------------------------------|
| | | 2 |

| | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|---|---|---|---|--|-----------------------|------------|--|--|------------|------------|---|------------------------------|--|--|--|--|--|--|--|
| # of Officers (per detail) 5 | <table border="1"> <tr> <td>Total Hours (officers x hours x details)</td> <td rowspan="3">X</td> <td rowspan="3"> <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$1,925.00</td> </tr> </table> </td> </tr> <tr> <td>50</td> <td> <table border="1"> <tr> <td>\$38.50</td> </tr> </table> </td> </tr> <tr> <td></td> <td></td> </tr> </table> </td> </tr> <tr> <td># of Hours (per detail) 5</td> <td></td> <td></td> <td></td> </tr> <tr> <td># of Details (total for campaign) 2</td> <td></td> <td></td> <td></td> </tr> </table> | Total Hours (officers x hours x details) | X | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$1,925.00</td> </tr> </table> </td> </tr> <tr> <td>50</td> <td> <table border="1"> <tr> <td>\$38.50</td> </tr> </table> </td> </tr> <tr> <td></td> <td></td> </tr> </table> | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$1,925.00</td> </tr> </table> | TOTAL | \$1,925.00 | 50 | <table border="1"> <tr> <td>\$38.50</td> </tr> </table> | \$38.50 | | | # of Hours (per detail) 5 | | | | # of Details (total for campaign) 2 | | | |
| Total Hours (officers x hours x details) | | X | | | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$1,925.00</td> </tr> </table> </td> </tr> <tr> <td>50</td> <td> <table border="1"> <tr> <td>\$38.50</td> </tr> </table> </td> </tr> <tr> <td></td> <td></td> </tr> </table> | | | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$1,925.00</td> </tr> </table> | TOTAL | \$1,925.00 | 50 | <table border="1"> <tr> <td>\$38.50</td> </tr> </table> | \$38.50 | | | | | | | |
| Average Overtime Rate | | | | | | | | = | | | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$1,925.00</td> </tr> </table> | TOTAL | \$1,925.00 | | | | | | | | | |
| TOTAL | | | | | | | | | | | | | | | | | | | | | | |
| \$1,925.00 | | | | | | | | | | | | | | | | | | | | | | |
| 50 | <table border="1"> <tr> <td>\$38.50</td> </tr> </table> | \$38.50 | | | | | | | | | | | | | | | | | | | | |
| \$38.50 | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| # of Hours (per detail) 5 | | | | | | | | | | | | | | | | | | | | | | |
| # of Details (total for campaign) 2 | | | | | | | | | | | | | | | | | | | | | | |

Indicate how many of the following Flexible Roadside Safety Checks will be administered by your agency (not # of officers).

| Flexible RSC Restrictions Apply |
|------------------------------------|
| |

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|---|--|---|---|---|---|---|--|-----------------------|--------|--|--|--------|--------|--|-------------------------|--|--|--|--|--|--|--|
| # of Officers (per detail) | <table border="1"> <tr> <td>Total Hours (officers x hours x details)</td> <td rowspan="3">X</td> <td rowspan="3"> <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$0.00</td> </tr> </table> </td> </tr> <tr> <td>0</td> <td> <table border="1"> <tr> <td>\$</td> </tr> </table> </td> </tr> <tr> <td></td> <td></td> </tr> </table> </td> </tr> <tr> <td># of Hours (per detail)</td> <td></td> <td></td> <td></td> </tr> <tr> <td># of Details (total for campaign) 0</td> <td></td> <td></td> <td></td> </tr> </table> | Total Hours (officers x hours x details) | X | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$0.00</td> </tr> </table> </td> </tr> <tr> <td>0</td> <td> <table border="1"> <tr> <td>\$</td> </tr> </table> </td> </tr> <tr> <td></td> <td></td> </tr> </table> | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$0.00</td> </tr> </table> | TOTAL | \$0.00 | 0 | <table border="1"> <tr> <td>\$</td> </tr> </table> | \$ | | | # of Hours (per detail) | | | | # of Details (total for campaign) 0 | | | |
| Total Hours (officers x hours x details) | | X | | | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$0.00</td> </tr> </table> </td> </tr> <tr> <td>0</td> <td> <table border="1"> <tr> <td>\$</td> </tr> </table> </td> </tr> <tr> <td></td> <td></td> </tr> </table> | | | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$0.00</td> </tr> </table> | TOTAL | \$0.00 | 0 | <table border="1"> <tr> <td>\$</td> </tr> </table> | \$ | | | | | | | |
| Average Overtime Rate | | | | | | | | = | | | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$0.00</td> </tr> </table> | TOTAL | \$0.00 | | | | | | | | | |
| TOTAL | | | | | | | | | | | | | | | | | | | | | | |
| \$0.00 | | | | | | | | | | | | | | | | | | | | | | |
| 0 | <table border="1"> <tr> <td>\$</td> </tr> </table> | \$ | | | | | | | | | | | | | | | | | | | | |
| \$ | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| # of Hours (per detail) | | | | | | | | | | | | | | | | | | | | | | |
| # of Details (total for campaign) 0 | | | | | | | | | | | | | | | | | | | | | | |

Indicate how many of the following Roving Saturation Patrols will be administered by your agency (not # of officers).

| Roving Saturation Patrols |
|---------------------------|
| 2 |

| | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|---|---|---|---|--|-----------------------|----------|--|--|----------|----------|---|------------------------------|--|--|--|--|--|--|--|
| # of Officers (per detail) 3 | <table border="1"> <tr> <td>Total Hours (officers x hours x details)</td> <td rowspan="3">X</td> <td rowspan="3"> <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$924.00</td> </tr> </table> </td> </tr> <tr> <td>24</td> <td> <table border="1"> <tr> <td>\$38.50</td> </tr> </table> </td> </tr> <tr> <td></td> <td></td> </tr> </table> </td> </tr> <tr> <td># of Hours (per detail) 4</td> <td></td> <td></td> <td></td> </tr> <tr> <td># of Details (total for campaign) 2</td> <td></td> <td></td> <td></td> </tr> </table> | Total Hours (officers x hours x details) | X | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$924.00</td> </tr> </table> </td> </tr> <tr> <td>24</td> <td> <table border="1"> <tr> <td>\$38.50</td> </tr> </table> </td> </tr> <tr> <td></td> <td></td> </tr> </table> | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$924.00</td> </tr> </table> | TOTAL | \$924.00 | 24 | <table border="1"> <tr> <td>\$38.50</td> </tr> </table> | \$38.50 | | | # of Hours (per detail) 4 | | | | # of Details (total for campaign) 2 | | | |
| Total Hours (officers x hours x details) | | X | | | <table border="1"> <tr> <td>Average Overtime Rate</td> <td rowspan="3">=</td> <td rowspan="3"> <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$924.00</td> </tr> </table> </td> </tr> <tr> <td>24</td> <td> <table border="1"> <tr> <td>\$38.50</td> </tr> </table> </td> </tr> <tr> <td></td> <td></td> </tr> </table> | | | Average Overtime Rate | = | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$924.00</td> </tr> </table> | TOTAL | \$924.00 | 24 | <table border="1"> <tr> <td>\$38.50</td> </tr> </table> | \$38.50 | | | | | | | |
| Average Overtime Rate | | | | | | | | = | | | <table border="1"> <tr> <td>TOTAL</td> </tr> <tr> <td align="right">\$924.00</td> </tr> </table> | TOTAL | \$924.00 | | | | | | | | | |
| TOTAL | | | | | | | | | | | | | | | | | | | | | | |
| \$924.00 | | | | | | | | | | | | | | | | | | | | | | |
| 24 | <table border="1"> <tr> <td>\$38.50</td> </tr> </table> | \$38.50 | | | | | | | | | | | | | | | | | | | | |
| \$38.50 | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| # of Hours (per detail) 4 | | | | | | | | | | | | | | | | | | | | | | |
| # of Details (total for campaign) 2 | | | | | | | | | | | | | | | | | | | | | | |

Please include below why your agency would benefit from this particular campaign; include any special celebrations or events, surrounding Hispanic population data or previous years' statistics:

According to the 2006 census, McLean County has a Hispanic population of 5,295 or 3.3% for the county. During a previous campaign the Sheriff's Office made the following arrests, 4 DUI, 3 DWLS/ DWLR and 1 criminal arrest. We also issued 5 safety belt citations and 4 citations for no insurance.

GRAND TOTAL OF ALL PATROL TYPES

The grand total should be the total of the 3 "total" boxes above.
This will be your requested amount for this campaign.

| |
|-------------|
| GRAND TOTAL |
| \$2,849.00 |

Independence Day Campaign
June 19 – July 6, 2009

Roadside Safety Checks

Indicate how many of the following Roadside Safety Checks will be administered by your agency (not # of officers).

| Stand Alone 6-7 Officers | Joint with Agency 6-7 Officers | Joint with ISP 1-6 Officers |
|-----------------------------|-----------------------------------|--------------------------------|
| | | 2 |

| | | | | | | |
|--|--|--|---|---|---|--------------------------------|
| # of Officers (per detail) 5 | $\begin{matrix} \diagup \\ \diagdown \end{matrix}$ | Total Hours (officers x hours x details) 50 | X | Average Overtime Rate \$38.50 | = | TOTAL \$1,925.00 |
| # of Hours (per detail) 5 | | | | | | |
| # of Details (total for campaign) 2 | | | | | | |

Indicate how many of the following Flexible Roadside Safety Checks will be administered by your agency (not # of officers).

| Flexible RSC Restrictions Apply |
|------------------------------------|
| |

| | | | | | | |
|--|--|---|---|--|---|----------------------------|
| # of Officers (per detail) | $\begin{matrix} \diagup \\ \diagdown \end{matrix}$ | Total Hours (officers x hours x details) 0 | X | Average Overtime Rate \$ | = | TOTAL \$0.00 |
| # of Hours (per detail) | | | | | | |
| # of Details (total for campaign) 0 | | | | | | |

Indicate how many of the following Roving Saturation Patrols will be administered by your agency (not # of officers).

| Roving Saturation Patrols |
|---------------------------|
| 3 |

| | | | | | | |
|--|--|--|---|---|---|--------------------------------|
| # of Officers (per detail) 4 | $\begin{matrix} \diagup \\ \diagdown \end{matrix}$ | Total Hours (officers x hours x details) 48 | X | Average Overtime Rate \$38.50 | = | TOTAL \$1,848.00 |
| # of Hours (per detail) 4 | | | | | | |
| # of Details (total for campaign) 3 | | | | | | |

GRAND TOTAL OF ALL PATROL TYPES

The grand total should be the total of the 3 "total" boxes above.
This will be your requested amount for this campaign.

| GRAND TOTAL |
|-------------|
| \$3,773.00 |

Labor Day Campaign
August 21 – September 7, 2009

Roadside Safety Checks

Indicate how many of the following Roadside Safety Checks will be administered by your agency (not # of officers).

| Stand Alone 6-7 Officers | Joint with Agency 1-6-7 Officers | Joint with ISP 1-6 Officers |
|-----------------------------|-------------------------------------|--------------------------------|
| | | 2 |

| | | | | | |
|--|---|---|----------------------------------|---|---------------------|
| # of Officers (per detail) 5 | Total Hours (officers x hours x details) 50 | X | Average Overtime Rate \$38.50 | = | TOTAL \$1,925.00 |
| # of Hours (per detail) 5 | | | | | |
| # of Details (total for campaign) 2 | | | | | |

Indicate how many of the following Flexible Roadside Safety Checks will be administered by your agency (not # of officers).

| Flexible RSC Restrictions Apply |
|------------------------------------|
| |

| | | | | | |
|--|--|---|-----------------------------|---|-----------------|
| # of Officers (per detail) | Total Hours (officers x hours x details) 0 | X | Average Overtime Rate \$ | = | TOTAL \$0.00 |
| # of Hours (per detail) | | | | | |
| # of Details (total for campaign) 0 | | | | | |

Indicate how many of the following Roving Saturation Patrols will be administered by your agency (not # of officers).

| Roving Saturation Patrols |
|---------------------------|
| 3 |

| | | | | | |
|--|---|---|----------------------------------|---|---------------------|
| # of Officers (per detail) 4 | Total Hours (officers x hours x details) 48 | X | Average Overtime Rate \$38.50 | = | TOTAL \$1,848.00 |
| # of Hours (per detail) 4 | | | | | |
| # of Details (total for campaign) 3 | | | | | |

GRAND TOTAL OF ALL PATROL TYPES

The grand total should be the total of the 3 "total" boxes above.
This will be your requested amount for this campaign.

| GRAND TOTAL |
|-------------|
| \$3,773.00 |

**Additional Roadside Safety Checks (RSC's)
Dates to be Determined by the Local Agency**

Roadside Safety Checks

Indicate how many of the following Roadside Safety Checks will be administered by your agency (not # of officers).

| | | |
|-----------------------------|-----------------------------------|--------------------------------|
| Stand Alone 6-7 Officers | Joint with Agency 6-7 Officers | Joint with ISP 1-6 Officers |
| | | 1 |

| | |
|---|---|
| # of Officers (per detail) 5 | $\begin{matrix} \text{Total Hours} \\ \text{(officers x hours x details)} \\ 25 \end{matrix} \times \begin{matrix} \text{Average} \\ \text{Overtime Rate} \\ \$38.50 \end{matrix} = \begin{matrix} \text{TOTAL} \\ \$962.50 \end{matrix}$ |
| # of Hours (per detail) 5 | |
| # of Details (total for campaign) 1 | |

Indicate how many of the following Flexible Roadside Safety Checks will be administered by your agency (not # of officers).

| |
|------------------------------------|
| Flexible RSC Restrictions Apply |
| |

| | |
|---|---|
| # of Officers (per detail) | $\begin{matrix} \text{Total Hours} \\ \text{(officers x hours x details)} \\ 0 \end{matrix} \times \begin{matrix} \text{Average} \\ \text{Overtime Rate} \\ \$ \end{matrix} = \begin{matrix} \text{TOTAL} \\ \$0.00 \end{matrix}$ |
| # of Hours (per detail) | |
| # of Details (total for campaign) 0 | |

Indicate how many of the following Roving Saturation Patrols will be administered by your agency (not # of officers).

| |
|---------------------------|
| Roving Saturation Patrols |
| 3 |

| | |
|---|---|
| # of Officers (per detail) 3 | $\begin{matrix} \text{Total Hours} \\ \text{(officers x hours x details)} \\ 36 \end{matrix} \times \begin{matrix} \text{Average} \\ \text{Overtime Rate} \\ \$38.50 \end{matrix} = \begin{matrix} \text{TOTAL} \\ \$1,386.00 \end{matrix}$ |
| # of Hours (per detail) 4 | |
| # of Details (total for campaign) 3 | |

GRAND TOTAL OF ALL PATROL TYPES

The grand total should be the total of the 3 "total" boxes above.
This will be your requested amount for this campaign.

| |
|----------------------------------|
| GRAND TOTAL \$2,348.50 |
|----------------------------------|

FFY 2009 Campaign Consolidation Dates

| Campaign | Campaign Emphasis | Pre Enforcement PI&E Start Date | Paid Advertising Campaign | Press Release Date | Enforcement | Post Enforcement Media Release | Data Collection Form Due |
|--|-------------------------|---------------------------------|---------------------------|--------------------|-------------------------------|--------------------------------|--------------------------|
| <i>Thanksgiving Holiday Campaign</i> | Safety Belt Enforcement | November 10 | Yes | November 26 | November 14 - 30 | December 1 - 7 | December 10 |
| <i>Christmas & New Year's Campaign</i> | Alcohol Enforcement | December 8 | Yes | December 23 | December 19 - January 4, 2008 | January 5 - 11 | January 10 |
| <i>Super Bowl Holiday Campaign</i> | Alcohol Enforcement | January 26 | No | January 31 | January 30 - February 15 | February 16 - 22 | March 10 |
| <i>St. Patrick's Day Holiday Campaign</i> | Alcohol Enforcement | March 9 | No | March 16 | March 6 - 22 | March 23 - 29 | April 10 |
| <i>Cinco de Mayo Holiday Campaign</i> | Alcohol Enforcement | April 27 | No | May 1 | April 24 - May 10 | May 11 - 17 | June 10 |
| <i>Memorial Day Holiday Campaign</i> | Safety Belt Enforcement | May 11 | Yes | May 21 | May 15 - 31 | June 8 - 15 | June 10 |
| <i>July 4th Holiday Campaign</i> | Alcohol Enforcement | June 15 | Yes | July 2 | June 19 - July 6 | July 7 - 13 | August 10 |
| <i>Labor Day Holiday Campaign</i> | Alcohol Enforcement | August 17 | Yes | September 3 | August 21 - September 7 | September 8 - 14 | September 10 |

8. Highway Safety Project Agreement Conditions and Certifications

The following certifications, assurances, general conditions of approval and procedural guidelines constitute a part of the Highway Safety Project Agreement. Signatories of the Highway Safety Project Agreement Conditions and Certifications agree that these conditions and procedures will be adhered to unless amended in writing. Any State or Federal statute, administrative rule, regulation or other publication referred to in this agreement may not contain the complete language. The official published text, which is incorporated herein by reference, shall be the controlling authority for this agreement.

State of Illinois Certifications, Assurances and Conditions of Approval

- A. **Laws of Illinois.** The Highway Safety Project Agreement ("AGREEMENT") between the Applicant Agency ("GRANTEE") and the Illinois Department of Transportation ("DEPARTMENT") shall be governed in all respects by the laws of the State of Illinois.
- B. **Agreement Alterations or Modifications.** All alterations or modifications to the AGREEMENT provisions, conditions or certifications must be requested in writing and must be approved by the DEPARTMENT in writing, before work is started, to become effective and part of the AGREEMENT. No oral understanding or agreement shall be binding upon either party.
- C. **Procurement Procedures.** All procurement transactions for contractual services, commodities and equipment shall be conducted in a manner that provides maximum open and free competition. The GRANTEE shall also meet the following minimum procedural requirements, as well as any specific procedures written into the narrative of this agreement.
 1. Solicitations of offers shall include a description of the technical requirements for the products or service to be procured.
 2. Awards shall be made only to responsible bidders that can meet the preceding requirements.
 3. Small purchase procedures, which consist of obtaining verbal or written price or rate quotations from at least three qualified sources, may be used for products or services having a total value of not more than \$10,000.00. Purchase is to be made from vendor with lowest quote.
 4. Formal advertising procedures shall be used for products, which may include associated nonprofessional services having a total value of more than \$10,000.00. An invitation for bids, with item specifications and supplier requirements, shall be publicly advertised. In addition, bids shall be solicited from an adequate number of known suppliers. Bids shall be opened publicly and a fixed-price contract award made to that responsible bidder whose bid, conforming to the invitation for bids, is lowest, unless that bid is rejected because of sound and documented business reasons to further the best interest of the project.
 5. Competitive negotiation procedures shall be used to procure services having a total value of more than \$10,000.00. The Request for Proposal shall be publicized and proposals shall be solicited from an adequate number of qualified sources. Negotiations are normally conducted with more than one source and a cost-reimbursement contract shall be awarded based on a technical evaluation of the proposals received. Award may be made to the responsible offeror whose proposal will be most advantageous to the procuring party, price and other factors considered. Unsuccessful offerors should be notified promptly.
 6. Non-competitive negotiation, the procurement through solicitation of a proposal from one source, is allowed if the products or services are available only from a single source or, if after a number of sources have been solicited, competition is determined inadequate. The DEPARTMENT must authorize this procedure.
 7. The GRANTEE will take all necessary affirmative steps to assure that minority firms, women's business enterprises and labor surplus area firms are used when possible.
 8. The GRANTEE shall maintain records sufficient to detail the significant history of procurement. These records shall include, but are not necessarily limited to, information pertinent to: rationale for the method of procurement, selection of contract type, contractor selection or rejection and basis for the cost or price.

9. No employee or representative of the DEPARTMENT or the GRANTEE shall participate in the procurement of products or services if a conflict of interest, real or apparent, would be involved. Nor shall such persons solicit or accept anything of monetary value from bidders or suppliers.
 10. The GRANTEE must comply with any special conditions detailed in the contract, the Illinois Procurement Code (30 ILCS 500) and any local ordinances or regulations.
- D. **Requirements for Consultant Contracts and Subcontracts.** After a consultant and/or subcontractor is selected in accordance with all requirements of this AGREEMENT including the Section titled Procurement Procedures, as detailed herein, the consultant contract or subcontract shall be submitted to the DEPARTMENT for approval prior to execution. The GRANTEE and consultant and/or subcontractor are subject to all conditions and certifications of this AGREEMENT and 49 CFR Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Government or 49 CFR Part 19 Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations, whichever is applicable.
- E. **Travel Out of State.** All out of state travel requires specific approval from the DEPARTMENT on a case by case basis. To allow adequate time for approval, out of state travel must be submitted for approval at least 30 days prior to the planned trip.
- F. **Method of Payment.** Funds shall not be advanced to the GRANTEE but rather reimbursed for actual expenditures upon submission of proper supportive documentation. Copies of the original source records which evidence all expenditures shall be submitted with claims for reimbursement of costs. Only those costs incurred within the approved project period and budget are eligible for reimbursement.
1. Because the DEPARTMENT is responsible for obtaining federal reimbursement for project expenditures, it is necessary that the DEPARTMENT monitor all procedures and documents which will be used to claim and support project related expenditures. Original documentation to verify the amounts, uses and recipients of all disbursements of funds shall be retained in accordance with 49 CFR Part 18, Subpart A, Section 18.42 and shall be available for audit at any time during the project and retention period.
 2. Proper supportive documentation required for costs incurred is described in the guidelines entitled, "Procedures for Submittal of Claims for Reimbursement", incorporated herein by reference and which shall be furnished by the DEPARTMENT to the GRANTEE with the executed AGREEMENT.
 3. Claims for reimbursement shall be in accordance with the rates established in the Proposed Project Budget established in this AGREEMENT and shall be submitted on a monthly or quarterly basis. All claims shall be signed by both the Project Director and the GRANTEE'S Authorizing Representative. The final claim for reimbursement must be received by the DEPARTMENT by November 1st or within 30 days following the expiration of the grant, whichever is earlier, to receive payment.
 4. Claims for reimbursement by the GRANTEE to the DEPARTMENT pursuant to this AGREEMENT shall be sent to your assigned Department contact.
- G. **Allocation of Grant Funds.**
1. The GRANTEE may spend only those funds which are eligible for reimbursement by the DEPARTMENT. This grant authorizes the GRANTEE to request reimbursement for no more than the limits established by the Proposed Project Budget.
 2. Prior approval from the DEPARTMENT is required for all fund transfers between cost categories of the Proposed Project Budget. The GRANTEE must submit a written request to the DEPARTMENT detailing the amount of transfer, the cost categories from and to which the transfer is to be made, and the rationale for the transfer.

H. Termination or Cancellation of the Highway Safety Project Agreement. No termination or cancellation of the AGREEMENT shall be effective unless the following conditions are met.

1. The obligation of the State of Illinois and the DEPARTMENT shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or Federal funding source fails to appropriate or otherwise make available funds for the contract.
2. This AGREEMENT may be terminated or cancelled by either party upon thirty (30) days written notice.
3. Failure to carry out the conditions set forth herein shall constitute a breach of the AGREEMENT and may result in termination of the AGREEMENT or such remedy as appropriate. Upon termination, the GRANTEE will be paid for work satisfactorily completed prior to the date of termination.

I. Project Monitoring.

1. The GRANTEE agrees to submit a report monthly or as otherwise stipulated in the AGREEMENT of all safety activities related to the grant and/or contract using the template provided by the DEPARTMENT. Additionally the GRANTEE must inform the DEPARTMENT as soon as possible of any issues/events that may have significant impact on grant activity or accomplishment.
2. The GRANTEE agrees to attend quarterly progress meetings upon request of the DEPARTMENT to provide information and discuss the accomplishments and expectations of the Highway Safety Project.
3. The DEPARTMENT may conduct periodic on-site reviews of all ongoing highway safety projects to monitor adherence to the AGREEMENT and to review progress, procedures and claims for reimbursement.
4. The final report shall be submitted to the DEPARTMENT within 30 days after the expiration date of the project or as stipulated in this AGREEMENT.
5. GRANTEE will obtain prior approval from the DEPARTMENT with respect to all enforcement locations.

J. Prior Approval of Media and Ownership of Data and Creative Material.

1. All articles, publications, news releases, exhibits, video, audio materials, reports and all other work products produced by the GRANTEE under this grant and/or contract shall be submitted to the DEPARTMENT for approval prior to development and shall become and remain the property of the DEPARTMENT.
2. All articles, publications, news releases, exhibits, video or audio materials prepared by the GRANTEE shall use the DEPARTMENT'S logo and shall identify the DEPARTMENT as the funding source by including the statement: "This project is funded by the Illinois Department of Transportation".
3. The DEPARTMENT reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for State or Federal government purposes: (a) the copyright in any work developed under a grant, subgrant, or contract under a grant or subgrant; and (b) any rights of copyright to which a GRANTEE, subgrantee, or a contractor purchases ownership with grant support.
4. TDD. All printed, visual and auditory materials, which contain a phone number, must also contain a TDD number. The Ameritech relay number (800) 526-0844 (TDD only) may be used to fulfill this requirement.
5. Closed Captioning. All public service announcements funded, in whole or in part, through this Federal highway safety program must be closed-captioned for the hearing impaired.
6. GRANTEE will invite members of the DEPARTMENT to attend media events.
7. GRANTEE will coordinate with the DEPARTMENT to arrange photographic opportunities for major events.

- K. Illinois Human Rights Act. The GRANTEE will comply with the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.) with respect to public contracts, including equal employment opportunity, refraining from unlawful discrimination and having a written sexual harassment policy.
- L. Safety Belt Use Requirements.
1. In accordance with the Illinois Mandatory Seat Belt Law (625 ILCS 5/12-603.1) the GRANTEE shall establish a safety belt use policy requiring employees to use the appropriate occupant restraint protection devices as provided in the vehicle being driven while on official business.
 2. A copy of the safety belt policy shall be retained locally in the project file and available for review by representatives of the DEPARTMENT.
- M. Indemnification. Unless prohibited by State law, the GRANTEE agrees to hold harmless the DEPARTMENT, its officials, employees and agents, from any and all losses, expenses, damages (including loss of use), suits, demands and claims arising from any work or services associated with this Agreement, and shall defend any suit or action, whether at law or in equity, based on any alleged injury or damage of any type arising from the actions or inactions of the GRANTEE and/or the GRANTEE'S employees, officials, agents, contractors and subcontractors, and shall pay all damages, judgments, costs, expenses and fees, including attorney's fees, incurred by the DEPARTMENT and its officials, employees and agents in connection therewith.
- N. Illinois Grant Funds Recovery Act. Grant Funds are available for expenditure or obligation by the GRANTEE for the time period of this AGREEMENT. If the GRANTEE received reimbursement for an obligation that was either cancelled or refunded, those funds must be returned to the State within 45 days of the end of the AGREEMENT or expiration of the time period grant funds are available for expenditure or obligation by the GRANTEE. Any grant funds which have been misspent or are being improperly held are subject to recovery in accordance with the "Illinois Grant Funds Recovery Act". (30 ILCS 705).
- O. Educational Loan Default Act. The GRANTEE certifies that he/she is not in default on an education loan as provided in the Educational Loan Default Act. (5 ILCS 385/0.01 et seq.)
- P. Property and Equipment.
1. The GRANTEE shall maintain and inventory all property and equipment purchased under this AGREEMENT. The requirements relative to equipment inventory, use and disposition are detailed in the publication "Property Management Standards" furnished upon request by the DEPARTMENT.
 2. The property and equipment purchased under this grant must be utilized by the GRANTEE for the sole purpose of furthering the safety project as defined in the project description for its entire useful life.
 3. The DEPARTMENT and National Highway Traffic Safety Administration (NHTSA) retain title interest in all property and equipment purchased under this grant. In the event that the GRANTEE fails or refuses to comply with the provisions or terminates this AGREEMENT, the DEPARTMENT, at its discretion, may take either of the following actions: (a) Require the GRANTEE to purchase the property or equipment at fair market value or other mutually agreed upon amount; or (b) require the GRANTEE to transfer the property or equipment and title, if any, to the DEPARTMENT, or to another party, as directed by the DEPARTMENT.
 4. Nonexpendable property, defined as property having an acquisition cost of \$5,000.00 or more with a life expectancy of more than one year is subject to periodic inspection by the DEPARTMENT. Non-expendable property purchased under this AGREEMENT shall not be sold, traded, or disposed of in any manner without the express written permission of the DEPARTMENT.

- Q. **Official Misconduct and Interference with Public Contracting.** The GRANTEE certifies that he/she has not been convicted of Official Misconduct under Section 720 ILCS 5/33-1 for bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the GRANTEE made an admission of guilt of such conduct which is a matter of record, nor has an official, agent or employee of the GRANTEE been so convicted nor made an admission of bribery. Further, the GRANTEE certifies that he/she is not barred from contracting as a penalty for Interference with Public Contracting under Section 720 ILCS 5/33-e-1, et seq.
- R. **Equal Pay Act of 2003.** No employer may discriminate between employees on the basis of sex by paying wages to an employee at a rate less than the rate at which the employer pays wages to another employee of the opposite sex for the same or substantially similar work on jobs the performance of which requires equal skill, effort, and responsibility, and which are performed under similar working conditions subject to exceptions under Section 820 ILCS 112 as implemented by 56 Ill. Admin. Code Part 320.
- S. **Debt Certification.** The GRANTEE and its affiliates certify they are not delinquent in the payment of any debt to the State of Illinois (or if delinquent have entered into a deferred payment plan to pay the debt), and GRANTEE and its affiliates acknowledge the DEPARTMENT may declare the AGREEMENT void if this certification is false (30 ILCS 500/50-11) or if GRANTEE or an affiliate later becomes delinquent and fails to enter into a payment plan upon request. (30 ILCS 500/50-60.)
- T. **Traffic Stop Statistical Study.** If the GRANTEE is a law enforcement agency required to participate in the Traffic Stop Statistical Study, the GRANTEE certifies their compliance with all requirements in accordance with 625 ILCS 5/11-212 and the procedures adopted by the DEPARTMENT.

9. Federal Certifications, Assurances and Conditions of Approval

The GRANTEE assures that in carrying out any project supported by federal funds it will comply with all applicable federal statutes, regulations, executive orders, National Highway Traffic Safety Administration (NHTSA) guidelines, Federal Transit Administration (FTA) Circulars, Office of Management and Budget (OMB) Circulars and other federal requirements as referenced in the NHTSA Highway Safety Grant Management Manual available at:

http://www.nhtsa.dot.gov/nhtsa/whatsup/tea21/GrantMan/HTML/00_Manl_Contents1_01.html

This Grant is funded by federal funds. The Catalog of Federal Domestic Assistance number for the funds supporting this grant is listed on the signature page of this agreement. Further information can be found at:

<http://12.46.245.173/cfda/cfda.html>

The GRANTEE recognizes that federal laws, regulations, policies, and administrative practices may be modified from time to time and those modifications may affect project implementation. The GRANTEE agrees that the most recent federal requirements will apply to the project.

- A. **Non-Discrimination and Equal Opportunity Assurances in Federally Assisted Programs.** The GRANTEE hereby assures to observe and comply with all provisions of Federal and State Constitutions, statutes and implementing regulations pertaining to non-discrimination and equal employment opportunity during the period in which federal assistance is extended to the project, or the project property is used for a purpose for which the federal assistance is extended or for another purpose involving the provision of similar services or benefits, or as long as the GRANTEE retains ownership or possession of the project property, whichever is longer. These assurances of nondiscrimination include but are not limited to:
1. **Title VI of the Civil Rights Act of 1964.** (42 U.S.C. 2000d et seq. as amended). Prohibition against exclusion from participation in, denial of benefits of, and discrimination under federally assisted programs on ground of race, color, or national origin. Implemented by 49 CFR Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964.

2. Non-Discrimination in Employment and Business Opportunities. (49 U.S.C. 5332 as amended). A person may not be excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance under this chapter because of race, color, creed, national origin, sex, or age. If a person does not comply with the nondiscrimination provision within a reasonable time after receiving notice the DEPARTMENT can withhold further financial assistance, refer the matter to the Attorney General and proceed under Title VI. This section is in addition to Title VI.
 3. Title IX of the Educational Amendments of 1972. (20 U.S.C. 1681 et seq. as amended). No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance. Implemented by 49 CFR Part 25, Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance.
 4. Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. (29 U.S.C. 794 as amended). No otherwise qualified individual with a disability in the United States, as defined in Section 705(20) of this title, shall, solely by reason of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. Implemented by 49 CFR Part 27, Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.
 5. Age Discrimination Act of 1975. (42 U.S.C. 6101-6107 as amended). No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving federal financial assistance.
 6. Drug Abuse Office and Treatment Act of 1972. (21 U.S.C. 1174 as amended). Relating to nondiscrimination on the basis of drug abuse and treatment.
 7. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1972. [(P.L. 92-616) as amended)]. Relating to nondiscrimination on the basis of alcohol abuse.
 8. Sections 523 and 527 of the Public Health Service Act of 1912. (42 U.S.C. 290 et seq. as amended). Relating to nondiscrimination on the basis of substance abuse and the confidentiality of records.
 9. Title VIII of the Civil Rights Act of 1968. (42 U.S.C. 3601 et seq. as amended). Relating to nondiscrimination in the sale, rental or financing of housing.
- B. Disadvantaged Business Enterprises Program Participation Assurance. In accordance with 49 CFR 26.13(b), as amended, the GRANTEE assures that it shall not discriminate on the basis of race, color, national origin, or sex in the implementation of the project. The GRANTEE further assures it shall take all necessary and reasonable steps as set forth in 49 CFR Part 26 as amended, to ensure nondiscrimination in the award and administration of all third party contracts and subagreements. Implementation of the Disadvantaged Business Enterprise (DBE) program is a legal obligation of the DEPARTMENT, and failure by the GRANTEE to carry out the applicable requirements of 49 CFR Part 26 as amended and any requirements of the DEPARTMENT'S DBE program shall be treated as a material breach of this AGREEMENT which may result in the termination of this AGREEMENT or such other remedy as the DEPARTMENT deems appropriate.
- C. Document Retention and Access. The GRANTEE certifies that it will comply with the retention and access requirements for records established by 49 CFR Part 18, Subpart A, Section 18.42. The required records and documentation relating to the grant and/or contract shall be retained for a minimum of three years after the starting date of the retention period as defined in Section 18.42. The DEPARTMENT or their authorized representative shall have the right of access to any books, documents, papers, or other records of grantees, subgrantees, contractors and subcontractors which are pertinent to the grant and/or contract, in order to make audits, examinations, excerpts and transcripts. The right of access is not limited by the required retention period and shall last as long as the records are retained.

- D. **Control of Property.** GRANTEE certifies that the control, utilization and disposition of property or equipment acquired using federal funds is maintained according to the provisions of OMB Circular A-102 Grants and Administrative Requirements for State and Local Governments or OMB Circular A-110 Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations, whichever is applicable.
- E. **Certification Regarding Lobbying – Certification for Contracts, Grants, Loans and Cooperative Agreements.**
1. The GRANTEE shall not use any funds appropriate under this AGREEMENT for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities.
 2. As required by the United States Department of Transportation (USDOT) regulations, "New Restrictions on Lobbying", at 49 CFR 20.110, the GRANTEE'S authorized representative certifies to the best of his or her knowledge and belief that for each agreement for federal assistance exceeding \$100,000.00:
 - a. No federal appropriated funds have been or will be paid, by or on behalf of the GRANTEE, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement or the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.
 - b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the GRANTEE shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with instructions.
 - c. The GRANTEE shall require the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grant, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. The GRANTEE understands that this certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.
- F. **Certification Regarding Debarment and Suspension.** GRANTEE shall comply with Debarment provisions as contained in 49 CFR Part 29, including Appendices A and B as amended. GRANTEE certifies that to the best of its knowledge and belief, GRANTEE and GRANTEE'S principals:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency.
 2. Within a three-year period preceding this AGREEMENT have not been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in subsection (1) above.
 4. Have not within a three-year period preceding this AGREEMENT had one or more public transactions (federal, state or local) terminated for cause or default.

The inability of a prospective GRANTEE to certify to the certification in this section will not necessarily result in denial of participation in this AGREEMENT. The prospective GRANTEE shall submit an explanation of why it cannot provide the certification in this section. This certification is a material representation of fact upon which reliance was placed when the Department determined whether to enter into this transaction. If it is later determined that GRANTEE knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department may terminate this Agreement for cause. The GRANTEE shall provide immediate written notice to the Department if at any time the GRANTEE learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", "proposal", and "voluntarily excluded", as used in this Part shall have the meaning set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549.

The GRANTEE agrees that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized, in writing, by the Department. The GRANTEE agrees that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction", provided by the Department, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. The GRANTEE may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless GRANTEE knows the certification is erroneous. GRANTEE may decide the method and frequency by which it determines the eligibility of its principals. Each GRANTEE may, but is not required to, check the Nonprocurement List. If a GRANTEE knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation, in addition to other remedies available to the federal government, the DEPARTMENT may terminate this AGREEMENT for cause or default.

Nothing contained in this section shall be construed to require establishment of a system of records in order to render in good faith the certification required by this section. The knowledge and information of a GRANTEE is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

G. **Drug Free Workplace Act of 1988 – Certification for Drug-Free Workplace.** The GRANTEE certifies that it will comply with 49 CFR Part 29 Subpart F to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the GRANTEE'S workplace and specifying the actions that will be taken against employees for violation of such prohibition.
2. Establish a drug-free awareness program to inform employee about the dangers of drug abuse, the GRANTEE'S policy of maintaining a drug-free workplace, available employee assistance programs and penalties for violating the policy.
3. Abiding by the notification provisions regarding any criminal drug statute convictions for a violation occurring in the workplace.

H. **Single Audit Act Certification.** The Illinois Department of Transportation is the agency responsible for administering Illinois' federal highway safety funds on behalf of the Governor. Federal funds are provided for this project by the United States Department of Transportation. This program is listed in the Catalog of Federal Domestic Assistance (CFDA) as "State and Community Highway Safety 20.600-605". The records and supportive documentation for all completed projects are subject to an on-site audit and the DEPARTMENT reserves the right to inspect and review during normal working hours the work product of any independent auditor in support of their audit.

The GRANTEE certifies that it will comply with The Single Audit Act of 1984 (31 U.S.C. 7501 et seq.), as amended, which requires the following:

1. State or local governments that receive \$500,000.00 or more a year in federal financial assistance shall have an audit made in accordance with the Office of Management and Budget (OMB) Circular No. A-133.
2. State or local governments that receive less than \$500,000.00 a year shall be exempt from compliance with the Act and other federal audit requirements.
3. Nothing in this paragraph exempts State or local governments from maintaining records of federal financial assistance or from providing access to such records to Federal Agencies, as provided for in federal law or in Circular A-133 "Audits of States, Local Governments and Non-Profit Organizations".
4. A copy of the audit report must be submitted to the DEPARTMENT within 30 days after completion of the audit, but no later than one year after the end of the local government's fiscal year.
5. One copy of the audit report shall also be sent to: Bureau of Census, Single Audit Clearing House, 1201 East 10th Street, Jefferson, IN 47132.

10. Federal Taxpayer Identification Number.

For individuals and sole proprietors, list Social Security Number. For other entities, list Employer Identification Number. Federal Employer Identification Number (FEIN) must NOT be used for sole proprietorships. Under penalties of perjury, The GRANTEE certifies that 37-600156 is its correct Federal Taxpayer Identification Number.

The GRANTEE is doing business as (please check one):

- | | | |
|--|---|---|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Real Estate Agent | <input type="checkbox"/> Sole Proprietorship |
| <input checked="" type="checkbox"/> Government Entity | <input type="checkbox"/> Partnership | <input type="checkbox"/> Tax Exempt Organization (IRC-501 (a) only) |
| <input type="checkbox"/> Medical and Health Care | <input type="checkbox"/> Not-for-Profit Corporation | <input type="checkbox"/> Corporation |
| <input type="checkbox"/> Services Provided Corporation | <input type="checkbox"/> Trust or Estate | <input type="checkbox"/> Limited Liability Corporation (LLC) |

If you fail to furnish your correct taxpayer identification number to the DEPARTMENT, you are subject to an IRS penalty of \$50.00 for each such failure unless such failure is due to reasonable cause and not to willful neglect. Willfully falsifying certifications or affirmations may subject you to criminal penalties, fines and/or imprisonment.

Members Renner/Harding moved the County Board approve a Request for Approval of continuation of Illinois Department of Transportation (IDOT) Grant of \$22,176.00 for Holiday Mobilization 2009 - Sheriff's Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Renner, Chairman, presented the following:

OFFICE OF THE CHIEF JUDGE
ELEVENTH JUDICIAL CIRCUIT

Elizabeth A. Robb
Chief Judge

William Scanlon
Trial Court Administrator
Kay Mitchell
Administrative Assistant



Law & Justice Center
104 W. Front Street RM 511
Bloomington, IL 61701
(309) 888-5254
(309) 888-5266 (TCA)
(309) 888-5602 FAX

Counties of
Ford, Livingston, Logan,
McLean, and Woodford

February 19, 2008

Yvette Perez-Trevino, Agreement Manager
Division of Child Support Enforcement
Illinois Department of Healthcare and Family Services
32 West Randolph Street, 16th Floor
Chicago, IL 60601

In RE: Renewal of Agreement Between McLean County Circuit Court and the
Illinois Department of Healthcare and Family Services
Agreement # 2008-55-008-K

Dear Ms. Trevino:

Pursuant to Article 2, Section 2.2 of the above agreement, I, Chief Judge Elizabeth A. Robb, on behalf of the McLean County Circuit Court, am submitting a request for renewal of the agreement for FY 2009.

Thank you for your prompt consideration of this matter.

Sincerely,

Elizabeth A. Robb, Chief Judge
Eleventh Judicial Circuit

cc: Sandra Thompson, McLean County State's Attorney's office
Sandra Parker, McLean County Circuit Clerk
Christine Eggan, Child Support Hearing Officer
William Scanlon, Trial Court Administrator

STATE OF ILLINOIS

FIRST RENEWAL OF THE INTERGOVERNMENT AGREEMENT

between the

DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES

and

MCLEAN COUNTY OFFICE OF THE CHIEF JUDGE

Intergovernmental Agreement 2008-55-008-K2

WHEREAS, the parties to Intergovernmental Agreement 2008-55-008, acting by and through the Illinois Department of Healthcare And Family Services ("Department") located at 201 South Grand Avenue East, Springfield, Illinois 62703 and the McLean County Office of the Chief Judge ("County") located at the Law and Justice Center, Bloomington, Illinois 61702-2400, desire to renew their Agreement, and

WHEREAS, pursuant to Article 2.2 (Renewal), the Agreement may be renewed for additional periods; and

NOW THEREFORE, the Intergovernmental Agreement shall be renewed for the period July 1, 2008 through June 30, 2009 as the first renewal of this Intergovernmental Agreement.

All terms and conditions shall remain in effect.

In Witness Whereof, the parties have hereunto caused this Renewal to be executed by their duly authorized representatives.

Illinois Department of Healthcare
and Family Services

McLean County Office of the Chief Judge

By: _____
Barry S. Maram
Director

By: _____
Elizabeth A. Robb
Chief Judge of Eleventh Judicial Circuit

Date: _____

Date: _____

APPROVED:

By: _____
Matt Sorensen
Chairman, McLean County Board

Date: _____

EXHIBIT 1

MCLEAN COUNTY CIRCUIT COURT
EXPEDITED CHILD SUPPORT PROGRAM
HEARING OFFICER BUDGET

FY 2009 (July 1, 2008 – June 30, 2009)

| DIRECT COSTS | BUDGET |
|----------------------------------|-------------|
| Personnel Services | |
| Salaries | \$33,000.00 |
| Fringe Benefits | 0.00 |
| Subtotal: | \$33,000.00 |
| | |
| Non-Personnel Services | |
| Telephone | \$400.00 |
| Subtotal: | \$400.00 |
| | |
| PERSONNEL SERVICES SUBTOTAL: | \$33,000.00 |
| NON-PERSONNEL SERVICES SUBTOTAL: | \$400.00 |
| | |
| GRAND TOTAL: | \$33,400.00 |

Members Renner/Cavallini moved the County Board approve a Request for Approval of State of Illinois First Renewal of the Intergovernmental Agreement between the Department of Healthcare and Family Services and McLean County Office of the Chief Judge - Circuit Court. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Renner, Chairman, presented the following:

GMS AWARD NUMBER 2007-DJ EX 1060 (Mandatory)

CITY SECRETARY
CONTRACT NO. _____

THE STATE OF Illinois

KNOW ALL BY THESE PRESENT

COUNTY OF McLean

INTERLOCAL AGREEMENT
BETWEEN THE CITY OF BLOOMINGTON, IL; THE TOWN OF NORMAL
AND COUNTY OF MCLEAN, IL,

2007 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this 5th day of May, 2008, by and between The CITY of Bloomington, The TOWN of Normal and The COUNTY of McLean, acting by and through its governing body, the Commissioners Court, hereinafter referred to as COUNTY, the CITY of Bloomington, and the TOWN of Normal, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of McLean County, State of Illinois, witnesseth:

WHEREAS, this Agreement is made under the authority of the CITY of Bloomington, TOWN of Normal and COUNTY of McLean Government Codes: and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

WHEREAS, the CITY agrees to provide the TOWN \$0 from the JAG award

WHEREAS, the CITY agrees to provide the COUNTY \$0 from the JAG award.

WHEREAS, the CITY, TOWN and COUNTY believe it to be in their best interests to reallocate the JAG Funds.

NOW THEREFORE, the CITY, the TOWN and COUNTY agree as follows:

Section 1.

CITY agrees to pay TOWN a total of \$0 of JAG funds.

Section 2.

CITY agrees to pay COUNTY a total of \$0 of JAG funds.

Section 3.

CITY agrees to use \$33,685.00 for the equipment upgrade and software updates until August 31, 2009(date).

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the _____ Tort Claims Act.

Section 5.

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the _____ Tort Claims Act.

Section 6.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

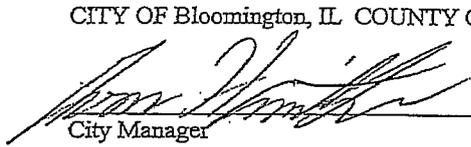
Section 7.

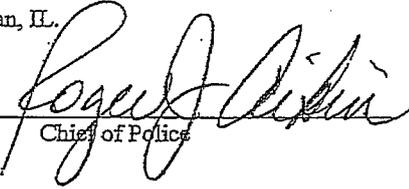
The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 8.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF Bloomington, IL COUNTY OF McLean, IL.


City Manager


Chief of Police

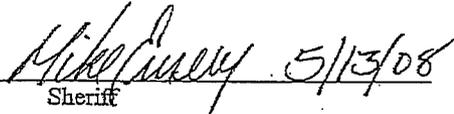
TOWN OF Normal, IL COUNTY OF McLean IL

City Manager

Chief of Police

COUNTY OF McLean IL

County Board Chairman

 5/13/08
Sheriff

Members Renner/Rackauskas moved the County Board approve a Request for Approval of Interlocal Agreement between the City of Bloomington, IL; the Town of Normal and County of McLean, IL for the 2007 Byrne Justice Assistance Grant (JAG) Program Award) - Sheriff's Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Renner stated the following: the General Report can be found on pages 229-238.

LAND USE AND DEVELOPMENT COMMITTEE:
Member Gordon, Chairman, stated the following: the Land Use and Development Committee has no Items for Action and our General Report is located on pages 239-244.

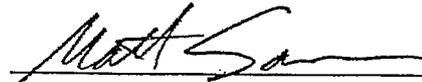
The McLean County Auditor presented the following and recommends it for payment:

MCLEAN COUNTY BOARD COMPOSITE

April 30, 2008

2008 Budget Expenditures

| COMMITTEE | PENDING EXPENDITURES | PRE-PAID EXPENDITURES | TOTAL EXPENDITURES |
|------------------|---------------------------------|----------------------------------|-------------------------------|
| Executive | | \$380,383.66 | \$380,383.66 |
| Finance | | \$1,060,034.85 | \$1,060,034.85 |
| Human Services | | \$681,054.09 | \$681,054.09 |
| Justice | | \$2,485,463.23 | \$2,485,463.23 |
| Land Use | | \$16,284.62 | \$16,284.62 |
| Property | | \$317,554.17 | \$317,554.17 |
| Transportation | | \$610,102.36 | \$610,102.36 |
| Health Board | | \$432,196.90 | \$432,196.90 |
| Disability Board | | \$50,019.50 | \$50,019.50 |
| T. B. Board | | \$23,726.64 | \$23,726.64 |
| Total | | \$6,056,820.02 | \$6,056,820.02 |


Matt Sorensen, Chairman
McLean County Board

Members Cavallini/Bostic the County Board approve the bills as presented, cast unanimous ballot, and authorize Chairman Sorensen to sign them. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

The meeting was adjourned until June 17, 2008 at 9:00 a.m., in Government Center, Room 400, Bloomington, Illinois.

Time: 11:20 a.m.

Matt Sorensen
County Board Chairman

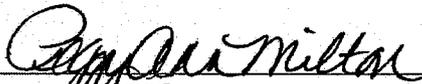


Peggy Ann Milton
County Board Clerk

STATE OF ILLINOIS)
) ss.
COUNTY OF McLEAN)

I, PeggyAnn Milton, County Clerk in and for the State and County aforesaid, do hereby certify the foregoing to be a full, true, and correct copy of the proceedings had by the McLean County Board at a meeting held on the 20th day of May, 2008, and as the same appears of record.

IN WITNESS WHEREOF, I have set my hand and official seal this 9th day of June, 2008.



Peggy Ann Milton
McLean County Clerk