



McLean County

FINANCE COMMITTEE AGENDA
Room 400, Government Center
Wednesday, June 4, 2008
7:30 a.m.

1. Roll Call
2. Approval of Minutes: May 7, 2008
3. Departmental Matters
 - A. Phil Dick, Director, Building and Zoning
 - 1) Items to be Presented for Action:
 - a) Request Approval of Fiscal Year 2008 Revised IDOT Application for Section 5311 and Downstate Operating Assistance Program (DOAP) Grant (revision incorporates DOAP funds for the first time) 1-38
 - b) Request Approval of Fiscal Year 2009 IDOT Application for Section 5311 and DOAP 39-80
 - c) Request Approval of Calendar Year 2008 IDOT Consolidated Vehicle Procurement Capital Assistance Application (three replacement light Duty El Dorado vehicles and one super medium Vehicle) 81-93
 - d) Request Approval of Purchase of Services Agreement between Meadows Mennonite Retirement Community d/b/a/ SHOWBUS And McLean County to provide rural Public Transportation 94-100
 - e) Request Approval of Revised Motor Vehicle Lease Agreement between McLean County and SHOWBUS (to remove one vehicle and to add Two new light duty vehicles) 101-104
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other
 - B. Don Lee, Director, Nursing Home
 - 1) Items to be Presented for Information:
 - a) Monthly Reports 105-107
 - b) General Report
 - c) Other

- C. Robert J. Keller, Director, Health Department
- 1) Items to be Presented for Action:
 - a) Request Approval of the McLean County Board Amending the 2008 Combined Appropriation and Budget Ordinance for Fund 0102 – Dental Sealant Program (\$1,600.00 Grant from the United Way and \$13,000.00 from the John M. Scott Commission) 108-110
 - b) Request Approval of 2008 Amendments to Chapter 21 of the McLean County Code – Animals (to bring the County’s Ordinance into Compliance with recent revisions to the Illinois Animal Control Act and comport with Changes to the City of Bloomington and Town of Normal’s Ordinances) 111-121
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other
- D. Lee Newcom, County Recorder
- 1) Items to be Presented for Information:
 - a) General Report 122-123
 - b) Other
- E. Peggy Ann Milton, County Clerk
- 1) Items to be Presented for Information:
 - a) Cash Policies and Procedures 124-130
 - b) Timeline for Tax Extension 2007 Payable 2008 131-135
 - c) General Report
 - d) Other
- F. Becky McNeil, County Treasurer
- 1) Items to be Presented for Information:
 - a) Accept and place on file County Treasurer’s Monthly Financial Reports as of May 31, 2008
 - b) General Report
 - c) Other
- G. Jennifer Ho, Risk Manager
- 1) Items to be Presented for Action:
 - a) EXECUTIVE SESSION: Pending Litigation
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other

H. John Zeunik, County Administrator

1) Items to be Presented for Action:

a) Presentation of Fiscal Year 2007 Audit and Comprehensive Annual Financial Report – McGladrey and Pullen LLP (*Documents Enclosed*)

(1) Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2007

(2) Single Audit Report for the Fiscal Year Ended December 31, 2007

b) Request Approval of an Ordinance for Prevailing Rate of Public Works Wages for McLean County

136-145

2) Items to be Presented for Information:

a) General Report

b) Other

4. Recommend Payment of Bills and Transfers, if any, to County Board

5. Other Business and Communication

6. Adjournment



INTER-OFFICE COMMUNICATION
DEPARTMENT OF BUILDING AND ZONING
Phone: 888-5160

TO: David Selzer and Finance Committee

FROM: ^{MJB} Mike Behary, County Planner

DATE: May 27, 2008

RE: **SHOW BUS Items**

The attached are key sections of the following documents related to the operation and capital of SHOWBUS that are similar to the ones presented last year. SHOWBUS provides rural public transportation for McLean, Livingston, Ford, DeWitt, and Iroquois counties. Please see the complete documents at the Department of Building and Zoning.

1. FY 2008 Revised IDOT Application for Section 5311 and Downstate Operating Assistance Program (DOAP) Grant - this revision incorporates DOAP funds for the first time. Although legislation granted the funding retroactively to July 1, 2007
2. FY 2009 IDOT Application for Section 5311 and DOAP - the DOAP amount may change.
3. Calendar Year 2008 IDOT Consolidated Vehicle Procurement Capital Assistance Application - three replacement light duty El Dorado vehicles and one super medium vehicle are being requested.
4. Purchase of services agreement between Meadows Mennonite Retirement Community d/b/a SHOW BUS and McLean County to provide rural public transportation.
5. Revised Motor Vehicle Lease Agreement between McLean County and SHOW BUS - this has been revised to remove one vehicle that was retired and to add two new light duty vehicles.

Laura Dick the Director of SHOW BUS and I will be present at the June 3rd Finance Committee meeting to answer any questions or concerns. Please call me if I can be of further assistance.

Illinois Department of Transportation

State Fiscal Year 2008

Section 5311 Non-Metro Public Transportation

Operating Assistance Grant Application

and

Intercity Bus Grant Application

Revision to Add Downstate Operating Assistance

Submitted By

McLean County

Table of Contents

I. Introduction.....	5
II. State and Regional Planning Requirements.....	7
III. Description of the Project.....	8
A. Mode of Service.....	8
B. System Service Area.....	9
1. Core Service Area.....	9
2. Services Provided Outside the Core Service Area.....	10
3. Services Provided to Out-of-State Destinations.....	11
C. Proposed Service Levels.....	11
1. Passenger Trips.....	11
2. Vehicle Miles & Peak Vehicle Use.....	12
3. Intercity Bus Service.....	12
4. Charter Services.....	12
IV. Service Operators.....	15
A. Identification of Operators.....	15
B. Service Coordination Methods.....	15
C. Operating Entity Certification.....	16
D. Grantee Contact Person.....	17
E. Operator Contact Person(s).....	17
F. Lower Tier Relationship Between Grantee and Operator.....	17
G. Operator Managerial and Technical Capacity.....	18
H. Contractor Service Monitoring Methodology.....	18
V. Other Transportation Services.....	19
A. Coordination with Other Human Service Agencies and Programs.....	19
B. Effort to Involve the Private Sector in Public Transit Service Delivery.....	20
VI. Labor Protection.....	21
A. Special Warranty.....	21
B. Labor Organizations in the Service Area.....	21
VII. LOCAL PLANNING EFFORTS.....	22
A. Planning Efforts to Support this Application.....	22
B. Planning Efforts in the Last Five (5) Years.....	22
C. Ridership and Service Demand Surveys.....	22

VIII. Project Cost and Revenue Proposal	24
A. Program Cost Comparison	24
B. Operator Organization and Level of Human Resource Effort.....	25
C. Project Revenue.....	26
D. Fare Structure	26
E. Proposed FY 2008 Budget Instructions – Exhibit B	27
F. Indirect Cost Proposal	28
IX. Intercity Bus Operating Assistance Requests.....	31
A. Project Description	31
B. Geographical Service Area.....	31
C. Project Justification	31
D. Proposed Intercity Bus Project Operating Assistance Budget.....	31
X. Forms, Certifications and Assurances	33
A. Applicant’s Certification of Intent	33
B. Board Resolution.....	33
C. Sample Ordinance.....	33
D. Standard FTA Assurances and Certifications	33
XI. Compiling the Application	34
Exhibit A	Standard Form 424 (Electronic versions – see separate file)
Exhibit B	Proposed FY 2008 Budget (Electronic versions – see separate file)
Exhibit C	Standard Certifications and Assurances
Exhibit D	Sample Board Resolution
Exhibit E	Special Section 5333(B) Warranty For Application To The Small Urban And Rural Program
Exhibit F	IDOT Chart of Accounts for the Section 5311 Program Expense Account Definitions
Exhibit G	Applicant’s Certification of Intent
Exhibit H	Sample Ordinance
Exhibit I	Non-Vehicle Capital Asset Inventory (Electronic versions – see separate file)
Exhibit J	Vehicle Asset Inventory (Electronic versions – see separate file)
Exhibit K	Year End NTD Operating Data Report for FY 07

I. Introduction

The United States Department of Transportation, Federal Transit Administration provides federal financial assistance funds for public transportation in nonurbanized areas (Section 5311 Non-Metro Public Transportation Program -- formerly Section 18). The Federal Transit Administration (FTA), on behalf of the Secretary of Transportation, apportions the funds appropriated annually to the Governor of each state for public transportation projects in nonurbanized areas. The statutory formula is based solely on the nonurbanized population of the states. Each state prepares an annual program of projects, which must provide for fair and equitable distribution of funds within the states, including Indian reservations, and must provide for maximum feasible coordination with transportation services assisted by other Federal sources. Article III of the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq., formerly Ill. Rev. Stat. ch. 111 2/3, Section. 661 et seq.) authorizes the Illinois Department of Transportation to receive and expend Section 5311 funds allotted to Illinois.

The goals of the nonurbanized formula program are: to enhance the access of people in nonurbanized areas to health care, shopping, education, employment, public services and recreation; to assist in the maintenance, development, improvement, and use of public transportation systems in rural and small urban areas; to encourage and facilitate the most efficient use of all Federal funds used to provide passenger transportation in nonurbanized areas through the coordination of programs and services; to assist in the development and support of intercity bus transportation; and to provide for the participation of private transportation providers in nonurbanized transportation to the maximum extent feasible.

Prospective applicants are advised that the Department has published administrative regulations for the Illinois Section 5311 program under Part 601 of the Illinois Department of Transportation Rules and Regulations entitled "Regulations for Public Transportation Assistance to New Programs in Nonurbanized Areas." These regulations, which prescribe procedures and requirements to be followed by applicants for Section 5311 funding, should be carefully reviewed prior to an applicant's submission of a Section 5311 Application. In order to be considered for funding, prospective grantees must submit a fully completed application (Sections I – VIII and Section X for Rural General Public Operating Assistance and Sections IX for Intercity Bus Assistance).

To assist applicants ensure that applications packages are complete, an "Application Checklist" in this section has been provided. **Applicants must complete and submit this completed checklist in their application package.**

Section 5311 Non-Metro Operating Assistance Grant Application Checklist

(Must be completed and submitted with Application.)

1. Non-Metro Operating Assistance Grant Application Checklist
2. Completed Copy of Standard Form 424 (Exhibit A)
3. Operating Entity Certification (One for each operator)
4. Executed Agreement to Terms and Conditions of Special Warranty (Exhibit E)
5. Fully Completed Proposed FY 2008 Budget (Exhibit B)
6. Applicant's Certificate of Intent (Exhibit G)
7. Executed Resolution of the Governing Board (Exhibit D)
8. Executed County Ordinance to Operate a Public Transit Project (Exhibit H)
9. Executed Certifications and Assurances for Grantees (Exhibit C)
10. Executed Affirmation of Applicant's Attorney (Contained in Exhibit C)
11. Fully completed Non-Vehicle Capital Asset Inventory (Exhibit I)
12. Fully completed Vehicle Asset Inventory (Exhibit J)
13. Maps of the service area (Attachment I)
14. Copies of Material Documenting Private Sector Effort (Attachment II)
15. Grantee/Operator Organization Charts (Attachment III)
16. Indirect Costs Rate Proposal (Attachment IV)
17. Copy of Most Recent Audit (Attachment V)

Comments

All costs are direct costs. Therefore, a cost allocation plan is not being submitted.

III. Description of the Project

A. Mode of Service

In the sections below, specify the service mode for each operator in the project. If you are unsure about what mode of service a particular operator provides, refer to the definitions at the end of this section. Service definitions are based on those provided in the Americans with Disabilities Act regulations (49 CFR part 37) and will determine the statutory service obligations of the grantee/operator.

Operator 1 (Check all that apply)
SHOW BUS

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Operator 2 (Check all that apply)

[Type Operator Name Here]

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Operator 3 (Check all that apply)

[Type Operator Name Here]

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Operator 4 (Check all that apply)

[Type Operator Name Here]

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Definitions:

Fixed route system means a system of transporting individuals (other than by aircraft), including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including, but not limited to, specified public transportation service, on which a vehicle is operated along a prescribed route according to a fixed schedule.

Demand responsive system means any system of transporting individuals, including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including but not limited to specified public transportation service, which is not a fixed route system.

Route deviation system means a system of transporting individuals (other than by aircraft), including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including, but not limited to, specified public transportation service, on which a vehicle is operated along a prescribed route according to a fixed schedule where the system permits user-initiated deviations of vehicles from the prescribed routes.

Commuter bus service means fixed route bus service, characterized by service predominantly in one direction during peak periods, limited stops, use of multi-ride tickets, and routes of extended length, usually between the central business district and outlying suburbs. Commuter bus service may also include other service, characterized by a limited route structure, limited stops, and a coordinated relationship to another mode of transportation.

B. System Service Area

1. Core Service Area

In the space below, please identify the geographic area that is to be served by this Section 5311 grant. The core service area is defined **as the geographic area in which Section 5311 service is provided by this grant, as supported by the grantees Board Resolution and any Intergovernmental Agreements with other governmental entities.** The service area does not include areas served through incidental services such as charter services or extended commuter routes.

<u>County Served</u>	<u>Square Mileage</u>	<u>Population</u>
Ford	468	14,241
Iroquois	1,120	31,334
Livingston	1,043	39,678
McLean (rural area only)	1,184	40,249 (rural only)
DeWitt	398	16,768

If existing maps are available, that show the dimensions of the geographic service area, please attach to the application. If no existing maps are available, please draw a reasonable representation of the service area that clearly shows geographic limits of the service area. Please indicate on the map the street or road names where service is provided. The map does not need to be an exact or official representation; rather, it is mainly intended to convey the project service area. Include this information as Attachment I to the application.

2. Services Provided Outside the Core Service Area

Since the goal of Section 5311 is to enhance access of people living in nonurbanized areas to activities, Section 5311 projects may include transportation to and from urbanized areas or provide services to other destinations that extend beyond the core service. In this section, list the extended services operated outside the core service area. Examples of such routes would be regularly or periodic shopping trips to an urban center, services provided to regional medical facilities under a contract to a human service agency, or similar service.

In the table below, list or describe the services provided by the project that meet the criterion above for periodic or regularly scheduled services provided outside the core service area. **Note: Do not include charter services in this section. Services provided to destinations located outside Illinois should be addressed in Section III.B.3.**

Example:

Extended Service Provided

Frequency

Shopping Trip to Springfield

Every 3rd Tuesday

<u>Extended Service Provided</u>	<u>Frequency</u>
Iroquois to Kankakee County (primarily dialysis transport to units in Kankakee County)	Three times a week
Iroquois County to Champaign (service primarily medical)	Every Tuesday
Ford County to Champaign (service primarily medical)	2 nd and 4 th Monday
DeWitt County to Champaign and Macon County	Varied
Special medical service in all counties will not be limited to destinations within the service area	

Note: Use additional pages if necessary.

3. Services Provided to Out-of-State Destinations

The services provided by a Section 5311 project may include destinations across a state line. Operators of interstate service are required to register with the Federal Motor Carrier Safety Administration (FMCSA). Projects that provide service to out-of-state destinations on a regular, periodic, or even an infrequent basis must notify IDOT for additional guidance.

Each project must complete this section of the application. You must check one of the following boxes:

- This project operates regular or special transit service to out-of-state destinations on a regular, periodic, or infrequent basis.
- This project never operates regular or special service to out-of-state destinations.

C. Proposed Service Levels

1. Passenger Trips

In this section, project the total number of passenger trips to be provided under the project by all operators of public transportation services. For purposes of completing this section, "Trip" is defined as a one-way trip by a transit vehicle in revenue service starting at one point of a route and ending at another point. A round trip is counted as two separate trips. Transfers (if applicable), are counted separately and should not be reported here.

Projected number of total system (all operators) passenger trips: 80,000

If there is more than one operator of public transit services under the project, provide the number of projected total passenger trips by operator. In completing this table, IDOT notes that operators may be engaged in other, non-public transit services that are not eligible for reimbursement under the project. Operators should identify total passenger trips and trips to be operated in public transit service in accordance with the project service plan:

Operator	Total Number of Passenger Trips Provided by Operator
SHOW BUS	<u>80,000</u>

2. Vehicle Miles & Peak Vehicle Use

In this section, project the total number of vehicle miles to be provided under the project by all operators of public transportation services:

Projected number of total system (all operators) vehicle miles : 600,000

If there is more than one operator of public transit services under the project, provide the number of projected total vehicle miles by operator. In completing this table, IDOT notes that operators may be engaged in other, non-public transit services that are not eligible for reimbursement under the project. Operators should identify total mileage and mileage to be operated in public transit service in accordance with the project service plan:

Operator	Total Number of Vehicle Miles Provided by Operator
SHOW BUS	<u>600,000</u>

In this section, project the total number of Peak Vehicles. Peak Vehicles is calculated by determining the maximum number of vehicles needed for any given service hour for all operators of public transportation services, in any given day:

Projected number of total system (all operators) Peak Vehicles: 22

3. Intercity Bus Service

Intercity bus service miles (estimated) **108,000**

4. Charter Services

Charter Service means transportation using buses or vans, or facilities funded by the Federal Transit Administration of a group of persons who pursuant to a common purpose, under a single contract, at a fixed charge (in accordance with the carrier's tariff) for the vehicle or service, have acquired the exclusive use of

C. Operating Entity Certification

For **each** proposed operator(s) please provide a fully completed and executed copy of the following (*this document should be completed and signed by the operator, if different from the grantee/applicant*):

Robert O. Bertsche hereby certifies that
(*Name of Authorized Official*)

Meadows Mennonite Retirement Community, d/b/a SHOW BUS is organized as :
(*Name of Operator Agency*)

(Check one)-----

- | | |
|--|---|
| <input type="checkbox"/> An individual | <input type="checkbox"/> a partnership |
| <input checked="" type="checkbox"/> A private non-profit | <input type="checkbox"/> a private for-profit |
| <input type="checkbox"/> A municipal corporation | <input type="checkbox"/> other |

And that **Meadows Mennonite Retirement Community, d/b/a SHOW BUS's**
(*Name of operator*)

Federal Employer's Identification Number

is **37-0791831**.

Officer or Official Signature

CEO, Meadows Mennonite Retirement Community, d/b/a SHOW BUS
Title

Date

D. Grantee Contact Person

Please list the Grantee's contact person responsible for project and financial oversight:

Name: Michael Behary

Title: Grant Project Manager for McLean County

Phone: 309-888-5160

Fax Number: 309-888-5768

E-Mail: mike.behary@mcleancountyil.gov

E. Operator Contact Person(s)

Please list the Operator's contact person(s) responsible for project and financial management:

Operator	Contact Name	Title	Phone	E-Mail
SHOW BUS	Laura Dick	Director	309-747-2454	<u>showbus@gridcom.net</u>

F. Lower Tier Relationship Between Grantee and Operator

There are two circumstances when a grantee can enter into a lower tier relationship with a third party to deliver Section 5311 services. First, a grantee follows either state (under the common rule) or Federal procedures outlined in FTA Circular 4220.1D to competitively secure the services of a contractor (using micro purchase, small purchase, Invitation for Bid (IFB), or Request For Proposal procedures (RFP)) to deliver all or some component of Section 5311 services. Second, a state may elect to grant Section 5311 funds to a subrecipient through an intermediary subrecipient, a practice expressly permitted pursuant to FTA Circular 9040.1E, Chapter IV, paragraph 3. FTA uses the example of a state that might pass funds to a nonprofit organization through a local public body. FTA notes that this type of arrangement is not a third party contract.

V. Other Transportation Services

FTA encourages IDOT to work with their counterparts at state human service agencies, to participate with other states in regional initiatives, and to assist local recipients and subrecipients of Sections 5307, 5310, or 5311 funds to participate in coordinated systems at the local level, along with recipients of funds from the programs of DHHS and other Federal and state programs. Section 5311, RTAP, and Federal transportation planning funds provided to the state may be used in various ways to support eligible activities related to the development and administration of coordinated activities at the state and local level.

The FTA program circular for the Section 5311 program requires that a project application describe how FTA assisted services are or will be coordinated with social service agencies and private transportation providers in the service area. Additionally, TEA-21 includes a new requirement for local governmental agencies and nonprofit organizations that receive assistance from Federal sources other than the FTA for non-emergency transportation services. To the extent feasible these agencies are now required to participate and coordinate with recipients of assistance from FTA in the design and delivery of transportation services. They must be included in the planning for those services.

In developing an annual program of projects, IDOT is obligated to ensure that a fair and equitable distribution of funds of Section 5311 funds has been achieved within the states, including Indian reservations, and that projects must provide for maximum feasible coordination with transportation services assisted by other Federal sources.

In this section, applicants must identify other passenger transportation services (e.g., service provided by other than the operators who will provide service under the project) available in the service area, both public and private.

A. Coordination with Other Human Service Agencies and Programs

In this section, provide a general narrative of coordination activity by the project with other entities that receive Federal assistance that may also provide passenger transportation.

SHOW BUS participates in McLean County's Transportation Advisory Council which meets monthly and includes representatives from the following entities, some of which may receive Federal assistance for passenger transportation: Bloomington-Normal Public Transit System, Illinois Department of Human Services, Life Center for Independent Living (LIFE-CIL), Faith in Action, McLean County Regional Planning Commission, McLean County Chamber of Commerce, East Central Illinois Area Agency on Aging (ECIAAA) and YWCA. The council explores transportation needs, emphasizing coordination of services and review of any transportation gaps.

In Livingston County, SHOW BUS participates in a Transportation Committee hosted by LIFE-CIL. The committee has similar aims as the above described council and involves representatives from the local hospital (St. James), Livingston Public Health Department, LIFE-CIL, Futures and Mosaic (two entities serving individuals with

disabilities), Institute for Human Resources (a mental health center), local taxi services and local governmental representatives. Some of these entities may receive Federal assistance for passenger transportation.

In DeWitt County, SHOW BUS will participate in the ongoing planning strategies as directed by the "ICCT" process as overseen by the Illinois Rural Transportation Assistance Center (IRTAC). In addition, SHOW BUS will promote the establishment of a local transportation committee composed of entities similar to those participating on the local Livingston County and McLean County committees.

SHOW BUS also participates in the United Way of McLean County's Executive Council, which is made up of executives from thirty area social service agencies, some of which may receive Federal transportation assistance for passenger transportation.

SHOW BUS also participates in transportation related organizations that encompass areas wider than the five county area. They include ECIAAA, Illinois Public Transportation Association (IPTA), and Illinois Rural Transit Assistance Center (IRTAC).

B. Effort to Involve the Private Sector in Public Transit Service Delivery

Section 5323(a)(1) of the Federal Mass Transit Act of 1964, as amended, requires that FTA funded projects "to the maximum extent feasible" provide for "the participation of private mass transportation companies." While FTA no longer prescribes a particular private sector participation process, the basic requirement still stands.

Describe the project's efforts to involve the private sector below.

Please see the attached list and letters sent out.

Attach copies of requests for proposals, letters, meeting minutes, comments received and proceedings held relating to these requirements as Attachment II to the application.

B. Operator Organization and Level of Human Resource Effort

In this section, provide a description of the level of effort that will be provided by each operator providing service in the project. List the staff positions, by job title, in the following table. List both personnel whose time will be charged to the project, either as a direct or indirect expense by typing "Direct" or "Indirect" in the second column. Also list if the position will be charged to the Administrative category ("Admin") or the Operating category ("Op"). Finally, list the approximate or estimated number of staff, expressed in terms of Full-Time Equivalents (FTEs) in the last column.

Submit one table for each operator.

Operator's Proposed Transportation Employee Utilization: FY 2008

Operator: SHOW BUS

Job Title	Direct or Indirect Staff Position	Administration or Operating? (Admin or Op)	Estimated Full-Time Equivalents (FTEs)
<u>Director</u>	<u>Direct</u>	<u>Admin</u>	<u>1.0</u>
<u>Office Mgr./Bookkeeper</u>	<u>Direct</u>	<u>Admin</u>	<u>1.5</u>
<u>Clerical</u>	<u>Direct</u>	<u>Admin</u>	<u>3.5</u>
<u>Dispatch</u>	<u>Direct</u>	<u>Op</u>	<u>1</u>
<u>Drivers</u>	<u>Direct</u>	<u>Op</u>	<u>17.5</u>

For each operator, submit with this application an organization chart showing all functional divisions of the entity with a detailed organizational breakdown of the transportation unit as Attachment III.

C. Project Revenue

Detail all non-IDOT contracts, grants and non-passenger donations (including in-kind) to be used in the provision of Section 5311 Transportation Service: (attach additional pages if necessary)

Note: All program contract income from for-profit agencies must be recorded as Section 5311 program revenue and not used as local match.

Contract or Revenue Source	Total Contract Amount	Expected Revenue for the Section 5311 Program
<u>Agency Contracts</u>	<u>\$183,000</u>	<u>\$183,000</u>
<u>Local Government</u>	<u>\$50,750</u>	<u>\$50,750</u>
<u>United Way, Contributed Cash</u>	<u>\$79,786</u>	<u>\$79,786</u>
<u>State Funds through DOAP</u>	<u>\$752,227</u>	<u>\$752,227</u>

TOTALS	<u>\$ 1,065,763.00</u>	<u>\$ 1,065,763.00</u>
---------------	-------------------------------	-------------------------------

D. Fare Structure

Please describe your proposed fare structure by passenger category, (e.g., adult, senior, disabled, student, child or other) and include or attach a copy of fare structure. Please make note of any multi-ride pass books, tickets etc. and the associated costs to purchase by consumers.

ALL COUNTIES BUT IROQUOIS:

Senior and Adult \$5 Round Trip Base Fare, travel within one county (slightly lower if travel is within a municipality), \$7 Round Trip Base Fare, travel beyond one county, \$14.52+ Special Service Round Trip (SSRT). A portion of senior fares is reported to Area Agency on Aging vs. IDOT. The fare is not mandatory for seniors in McLean, Livingston, Ford and DeWitt.

IROQUOIS COUNTY

Adult \$3.50+ Round Trip Base Fare, \$14.52+ SSRT-Iroquois County
 Child Sliding Scale
 No multi ride discounts

Estimated Intercity Bus Project Financing

FY 2008 Mileage Share Calculation

A.	Projected Total Section 5311 Program Mileage	<u>D600,000</u>
B.	Projected Total Intercity Bus Mileage	<u>E108,000</u>
C.	Percentage Intercity Bus (E divided by D)	<u>F18%</u>
G.	Total Section 5311 Operating Assistance (50% of deficit)	<u>\$135,015</u>
H.	Intercity Bus Operating Component (F x G)	<u>\$24,302</u>
I.	Total Section 5311 Adm. Assistance (80% of cost maximum)	<u>\$230,415</u>
J.	Intercity Bus Administrative Component (F x I)	<u>\$41,475</u>
K.	Total Local Share (total non FTA/IDOT funds)	<u>\$1,167,947</u>
L.	Total Intercity Bus Component (H + J)	<u>\$65,777</u>
M.	Total Non Intercity Bus (G+I-L)	<u>\$299,653</u>
	Total Program Cost (K+ L+ M)	<u>\$1,533,377</u>

Attachment to Page 30

Detailed Description of Proposed Intercity Bus Service. For existing service, the applicant must submit a printed schedule or timetable for intercity bus service.

SHOW BUS will provide intercity bus service to passengers of all ages according to the following schedule. Passengers will be picked up at a central community location or at their homes. They may access the service by calling 800-525-2454.

FORD COUNTY

Monday (2nd and 4th of the month)

9:50 Paxton to Champaign/Urbana

2:30 Champaign/Urbana to Paxton

Wednesday (2nd and 4th of the month)

9:00 Paxton and Gibson City to Bloomington/Normal

2:30 Bloomington/Normal to Paxton and Gibson City

Thursday

9:30 Gibson City to Paxton

11:00 Paxton to Gibson City

1:45 Gibson City to Paxton

3:15 Paxton to Gibson City

LIVINGSTON COUNTY

Monday

9:15 Fairbury to Bloomington/Normal

3:15 Bloomington/Normal to Fairbury

Wednesday

8:30 Dwight to Bloomington/Normal

2:30 Bloomington/Normal to Dwight

Friday

9:00 Pontiac to Bloomington/Normal

3:15 Bloomington/Normal to Pontiac

MCLEAN COUNTY

Monday, Wednesday and Friday

9:30 Chenoa and Lexington to Bloomington/Normal

2:30 Bloomington/Normal to Chenoa and Lexington

Tuesday

9:30 LeRoy to Bloomington/Normal

2:30 Bloomington/Normal to LeRoy

Friday (2nd and 4th of the month)

9:30 Heyworth to Bloomington/Normal

2:30 Bloomington/Normal to Heyworth

IROQUOIS COUNTY

Monday, Wednesday and Friday

8:15 Watseka to Kankakee

3:15 Kankakee to Watseka

Tuesday

8:30 Watseka to Champaign/Urbana

2:30 Champaign/Urbana to Watseka

DEWITT COUNTY

Monday through Friday

7:00-9:00 Farmer City to Clinton

3:00 Clinton to Farmer City

Monday

9:45 Clinton and Farmer City to Champaign/Urbana

2:30 Champaign/Urbana to Farmer City and Clinton

Tuesday

8:30 Farmer City to Bloomington/Normal

Tuesday and Thursday

9:45 Clinton to Bloomington/Normal

2:15 Bloomington/Normal to Clinton

Wednesday and Friday

9:45 Clinton to Decatur

2:15 Decatur to Clinton

APPLICATION FOR
FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION:		2. DATE SUBMITTED	Applicant Identifier
Application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	Preapplication <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name: McLean County		Organizational Unit:	
Address (give city, county, State and zip code): McLean County Law & Justice Center 115 E Washington Street, PO Box 2400 Bloomington, IL 61702-2400		Name and telephone number of person to be contacted on matters involving this application (give area code) Mike Behary 309-888-5160	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): <u>37-6001569</u>		7. TYPE OF APPLICANT: (enter appropriate letter) <u>B</u>	
8. TYPE OF APPLICATION: _ New _ Continuation X Revision If Revision, enter appropriate letter(s) _A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (Specify): To reflect addition of state funding <u>A (the below amount includes original grant + increase</u>		A. State H. Independent School District B. County I. State Controlled Institution of Higher Learning C. Municipal J. Private University D. Township K. Indian Tribe E. Interstate L. Individual F. Intermunicipal M. Profit Organizer G. Special District N. Other (Specify) _____	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: Section 5311 <u>20-509</u> TITLE: Operating Assistance Program		9. NAME OF FEDERAL AGENCY: Federal Transit Administration	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Non-urbanized counties and cities in the downstate Illinois area.		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Public transportation operating assistance grant program for the non-urbanized areas of the State of Illinois and a grant for the Rural Public Transportation Assistance Program.	
13. PROPOSED PROJECT	14. CONGRESSIONAL DISTRICTS OF:		
Start Date Ending Date 7/1/2007 to 6/30/2008	a. Applicant Johnson, Weller	b. Project Johnson, Weller	
15. ESTIMATED FUNDING:		16. IS APPLICANT SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$ 365,430.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE <u> / / </u> 17-Jun-08	
b. Applicant	\$	b. NO. <u> </u> PROGRAM IS NOT COVERED BY E. O. 12372 <u> </u> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
c. State	\$ 752,227	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
d. Local	\$ 313,536.00	<u> </u> Yes If "Yes," attach an explanation <u> X </u> No	
e. Other	\$	18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.	
f. Program Income	\$ 102,184.00	a. Type Name of Authorized Representative Matt Sorensen	b. Title Chairman, McLean County Board
g. TOTAL	\$ 1,533,377.00	c. Telephone Number 309-888-5110	
		d. Signature of Authorized Representative	e. Date Signed

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

GRANTEE: **MCLEAN COUNTY**

Exhibit B

Note: Only enter data in highlighted cells

FINANCIAL DATA

PROPOSED

FY 2008 BUDGET

REVENUES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	PROJECT INCOME (Proposed)	LOCAL MATCH (Proposed)
401.01	Full Adult Fare	\$38,031	\$38,031	\$38,031	
401.02	Senior Citizen Fares	64,153	64,153	64,153	
401.03	Student Fares		0		
401.04	Child Fares		0		
401.05	Disabled Rider Fares		0		
401.06	Parking Lot Fares		0		
401.99	Other Rider Fares		0		
402.00	Special Transit Fares	183,000	183,000		183,000
403.00	School Bus Service		0		
404.00	Freight Tariffs		0		
405.00	Charter Service Revenues		0		
406.00	Auxiliary Revenues		0		
407.01	Sales of Maintenance Service		0		
407.02	Rental of Revenue Vehicles		0		
407.03	Rental of Buildings & Property		0		
407.99	Other Non-transportation Revenue		0		
408.00	Taxes Levied by Transit System		0		
409.00	Local Cash Grants	50,750	50,750		50,750
410.01	Local Disabled Fare Assistance		0		
410.02	Local Senior Fare Assistance		0		
410.03	Local Student Fare Assistance		0		
410.99	Other Local Special Fare Assistance		0		
411.00	State Cash Grants	752,227	752,227		752,227
412.00	State Special Fare Assistance		0		
413.00	Federal Cash Grants (Section 18)	365,430	0		
413.99	Other Federal Financial Assistance		0		
414.00	Interest Income		0		
430.01	Contributed Services - Allowable		0		
430.03	Contributed Services - Unallowable				
430.04	Contra Account for 430.03				
431.00	Contributed Cash	79,786	79,786		79,786
440.00	Subsidy From Other Sources		0		
		AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	PROJECT INCOME (Proposed)	LOCAL MATCH (Proposed)
(Exclude grey areas from total)					
TOTAL REVENUE 401 - 440		\$1,167,947	\$1,167,947	\$102,184	\$1,065,763

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

PROPOSED

(continued) FY 2008

MCLEAN COUNTY

Exhibit B

EXPENSES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
LABOR:					
501.01	Operator's Salaries & Wages	\$437,998	\$437,998		\$437,998
501.02	Training Salaries & Wages		0		
501.03	Dispatcher's Salaries & Wages	30,000	30,000		30,000
501.04	Administrative Salaries & Wages	186,000	186,000	186,000	
501.99	Other Salaries & Wages	10,000	10,000	10,000	
	TOTAL	\$663,998	\$663,998	\$196,000	\$467,998
FRINGE BENEFITS:					
502.01	FICA	\$53,500	\$53,500	\$18,500	\$35,000
502.02	Pensions & Long Term Disability	6,500	6,500	2,500	4,000
502.03	Health Insurance	50,000	50,000	25,000	25,000
502.04	Dental Plans		0		
502.05	Life Insurance	2,500	2,500	1,000	1,500
502.06	Short Term Disability		0		
502.07	Unemployment Insurance		0		
502.08	Worker's Compensation	28,000	28,000	1,000	27,000
502.09	Sick Leave		0		
502.10	Holiday		0		
502.11	Vacation	53,500	53,500	20,000	33,500
502.12	Other Paid Absence		0		
502.13	Uniform Allowance	12,000	12,000	1,000	11,000
502.99	Other Fringe Benefits		0		
	TOTAL	\$206,000	\$206,000	\$69,000	\$137,000
SERVICES:					
503.01	Management Services		\$0		
503.02	Advertising Services	2,000	2,000	2,000	
503.03	Professional & Technical Services	22,000	22,000	22,000	
503.04	Temporary Services	7,200	7,200	2,000	5,200
503.05	Contract Maintenance	78,000	78,000	3,000	75,000
503.06	Custodial Services		0		
503.07	Security Services		0		
503.99	Other Services	18,000	18,000	1,000	17,000
	TOTAL	\$127,200	\$127,200	\$30,000	\$97,200

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

PROPOSED

(continued) FY 2008

MCLEAN COUNTY

Exhibit B

EXPENSES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
MATERIALS & SUPPLIES:					
504.01	Fuel & Lubricants Consumed	\$273,579	\$273,579		\$273,579
504.02	Tires & Tubes Consumed	10,500	10,500		10,500
504.03	Inventory Purchases	25,000	25,000	\$20,000.00	5,000
504.99	Other Materials & Supplies		0		
	TOTAL	\$309,079	\$309,079	\$20,000	\$289,079
UTILITIES:					
505.02	Telephone	\$17,000	\$17,000	\$17,000	
505.99	Other, i.e. Natural Gas, Electric, etc.	10,000	10,000	4,000	6,000
	TOTAL	\$27,000	\$27,000	\$21,000	\$6,000
CASUALTY & LIABILITY:					
506.01	Physical Damage Insurance	\$55,500	\$55,500	\$55,500	
506.03	Liability & Property Insurance	74,500	74,500	74,500	
506.04	Uninsured Settlements		0		
506.05	Provisions for Uninsured Settlements		0		
506.06	Recoveries of Settlements		0		
506.08	Other Corporate Insurance		0		
506.99	Other Insurance		0		
	TOTAL	\$130,000	\$130,000	\$130,000	\$0
TAXES:					
507.00	TOTAL		\$0		
PURCHASED TRANSPORTATION:					
508.00	TOTAL	\$0	\$0		
MISCELLANEOUS:					
509.01	Dues & Subscriptions	\$3,000	\$3,000	\$3,000	
509.02	Travel & Meetings	8,000	8,000	8,000	
509.03	Bridge, Tunnel, & Highway Tolls		0		
509.04	Entertainment Expense				
509.05	Charitable Donations				
509.06	Fines & Penalties				
509.07	Bad Debt Expense				
509.08	Advertising/Promotion Media	5,000	5,000	5,000	
509.99	Other Miscellaneous Expense		0		
	TOTAL (Excluding Grey Areas)	\$16,000	\$16,000	\$16,000	\$0

JOINT CERTIFICATION AND ASSURANCES FOR IDOT & FTA PROGRAMS

Name of Grantee: McLean County

Name of Authorized Representative: Matt Sorensen

Relationship of Authorized Representative: McLean County Board Chair

BY ENDORSING THIS SIGNATURE PAGE, I, Matt Sorensen

declare that I am duly authorized by the Grantee to make the certifications and assurances on behalf of the Grantee and bind the Grantee to comply with them. Thus, when its authorized representative signs this document, the Grantee agrees to comply with all state and federal statutes, regulations, executive orders, and administrative guidance required for any application it makes to the Federal Transit Administration (FTA) and Illinois Department of Transportation (IDOT).

IDOT and FTA intend that the certifications and assurances apply, as required, to each project for which the Grantee seeks now, or may later seek FTA or IDOT assistance.

The Grantee affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA or IDOT, and acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. Section 3801 *et seq.*, as implemented by U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR Part 31 apply to any certification, assurance, or submission made to IDOT or FTA. The criminal fraud provisions of 18 U.S.C. Section 1001 apply to any certification, assurance, or submission made in connection with the FTA and IDOT formula assistance program for urbanized areas, and may apply to any other certification, assurance, or submission made in connection with any program administered by FTA or IDOT.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Grantee are true and correct.

Date

Authorized Representative of Grantee

McLean County Board Resolution

(Revised 1/05)

Number _____

Resolution authorizing a revised application for Public Transportation Financial Assistance under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311).

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311), makes funds available to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF MCLEAN COUNTY:

Section 1. That a revised application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311), for the purpose of off-setting a portion of the Public Transportation Program operating deficits of McLean County.

Section 2. That while participating in said operating assistance program McLean County will provide all required local matching funds.

Section 3. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is hereby authorized and directed to execute and file on behalf of McLean County such application.

Section 4. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is authorized to furnish such additional information as may be required by the Division of Public Transportation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is hereby authorized and directed to execute and file on behalf of McLean County all required Grant Agreements with the Illinois Department of Transportation, in order to obtain grant assistance under the provisions of the Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311).

Section 6. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is hereby authorized to provide such information and to file such documents as may be required to perform the Grant Agreement and to receive the grant.

PRESENTED and ADOPTED this 17th day of June, 2008

Attest:

Approved:

Peggy Ann Milton
County Clerk
McLean County, IL

Matt Sorensen
Chair
McLean County Board

McLean County Board Resolution

Number _____

Resolution authorizing application for and acceptance of 2008 Downstate Operating Assistance Grant No. OP-08-33-IL, Contract No. 3783 with the State of Illinois

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF MCLEAN COUNTY:

Section 1. That McLean County enter into 2008 Downstate Operating Assistance Grant No. OP-08-33-IL, Contract No. 3783 with the State of Illinois in order to obtain grant assistance under the provisions of the Illinois Downstate Public Transportation Act (30 ILCS 740/2-1, et. seq.). Under the Grant, shared with Kankakee County, McLean County will be eligible for maximum assistance of \$752,227 of the total Grant of \$1,122,727.

Section 2. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) is hereby authorized and directed to execute the Agreement on behalf of McLean County.

Section 3. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the Grant.

Section 4. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is hereby authorized and directed to execute any revisions or amendments that may arise during the course of the Agreement and Grant.

PRESENTED and ADOPTED this 17 th day of June 2008
Attest:

Approved:

Peggy Ann Milton
County Clerk
McLean County, IL

Matt Sorensen
Chair
McLean County Board

Acceptance of the Special Warranty

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS a simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF MCLEAN COUNTY:

Section 1. That an application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, McLean County Board hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

PASSED by the McLean County Board on the 17th day of June, 2008.
Officer or Official of Applicant

Signature of Authorized Official

Chair, McLean County Board
Title

Date

Applicant's Certification Of Intent

Applicant: McLean County

Address: 104 W Front Street, POBox 2400

Bloomington, IL 61702-2400

<u>Michael Behary</u>	<u>Grantee Project Manager</u>	<u>309-888-5160</u>
Contact Person	Title	Telephone

309-888-5768
Fax Number

mike.behary@mcleancountyl.gov
E-Mail Address

The applicant hereby applies to the State of Illinois through the Illinois Department of Transportation, Division of Public Transportation for grants under Article III of the Downstate Public Transportation Act for operating and administrative assistance for public transportation service.

I hereby certify that I have reviewed this application including all attachments and information, and have found it to be true and correct.

Officer or Official of Applicant

Signature

McLean County Board Chair
Title

Date

Ordinance

ORDINANCE NUMBER _____
AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION
IN MCLEAN COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, McLean County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED by the President and the County Board of McLean County that:

Section 1. McLean County shall hereby provide public transportation within the (county or counties) limits.

Section 2. The County Clerk of the County of McLean shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is hereby authorized and directed to execute and file on behalf of McLean County a Grant Application to the Illinois Department of Transportation.

Section 5. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) of McLean County is hereby authorized and directed to execute and file on behalf of McLean County all required Grant Agreements with the Illinois Department of Transportation.

ADOPTED by the County Board of McLean County on the 17th day of June, 2008, and deposited and filed in the office of the County Clerk of said County on that date.

Attest:

Approved:

Peggy Ann Milton
County Clerk
McLean County, IL

Matt Sorensen
Chair
McLean County Board

EXHIBIT J (5311) / OP-6E & OP-6G (DSU)
MC LEAN COUNTY
SECTION 5311 VEHICLE INVENTORY SUMMARY

VEHICLE CONDITION CODE VEHICLE STATUS CODE
EXCELLENT ACTIVE A
GOOD RESERVE RV
FAIR OUT OF SERVICE O
POOR REPLACED RPL
INOPERABLE DISPOSED D

VIN	TITLE HOLDER OWNER	OPERATOR	BUS FLEET #	CHASSIS YEAR	CHASSIS MANUF.	VEHICLE TYPE	VEHICLE LENGTH	STATE GRANT NUMBER	FED GRANT NUMBER	Acquisition COST	Dollars of FEDERAL Participation	DATE IN SERVICE/ PURCHASE	FTA ELIGIBLE REPLACEMENT DATE	CURRENT MILEAGE	CURRENT VEHICLE CONDITION	DATE OF LAST IDOT INSPECTION	VEHICLE STATUS
2B6L831Z5YK124040	Meadows/SHOW BUS	SHOW BUS	17	2000	Dodge	Raised roof van	20'	ECIAAALOCAL		45,000.00	\$-	07/10/00	2000	141,672	POOR	05/20/08	A
2B7L831Z7YK168458	McLean County	SHOW BUS	18	2000	Dodge	Raised roof van	20'	CAP-00-690-ILL		37,694.00	\$-	07/20/00	2000	107,135	FAIR	05/20/08	A
1FDXE45F0YHC01202	McLean County	SHOW BUS	19	2000	Ford	Medium Duty	23.3'	CAP-00-690-ILL		54,698.00	\$-	11/03/00	2000	160,938	FAIR	05/20/08	A
1FDXE45F5YHC01227	McLean County	SHOW BUS	20	2000	Ford	Medium Duty	23.3'	CAP-00-690-ILL		54,698.00	\$-	11/27/00	2000	119,914	FAIR	05/20/08	A
1FDXE45F22H940538	McLean County	SHOW BUS	22	2002	Ford	Medium Duty	23.3'	CAP-02-791-CVP	IL-03-0225	52,561.00	42,049.00	01/24/03	2003	128,108	GOOD	05/20/08	A
1FDXE45F42H940538	McLean County	SHOW BUS	23	2002	Ford	Medium Duty	23.3'	CAP-01-743-CVP	IL-03-0213	52,561.00	42,049.00	01/24/03	2003	139,816	GOOD	05/20/08	A
1FDXE45F03H880038	McLean County	SHOW BUS	24	2003	Ford	Medium Duty	23.3'	CAP-03-856-CVP	IL-18-X016	54,404.53	43,523.63	02/20/04	2004	104,725	EXCELLENT	05/20/08	A
1FDWE35L33H880076	McLean County	SHOW BUS	25	2003	Ford	Light Duty	20'	CAP-08-856-CVP	IL-18-X018	45,919.83	36,495.66	04/08/04	2004	107,623	EXCELLENT	05/20/08	A
1FDXE45F52H840551	Meadows/SHOW BUS	SHOW BUS	26	2003	Ford	Medium Duty	23.3'	194 CVP		58,435.00	58,435.00	11/04/05	2005	106,305	EXCELLENT	05/20/08	A
1FDXE45F52H840551	McLean County	SHOW BUS	27	2003	Ford	Medium Duty	23.3'	CAP-04-876-CVP	IL-18-0030	58,435.00	58,435.00	11/04/05	2005	64,723	EXCELLENT	05/20/08	A
1FDXE45F52H840551	McLean County	SHOW BUS	28	2005	Ford	Medium Duty	23.3'	CAP-04-876-CVP	IL-18-X021	58,435.00	58,435.00	11/07/05	2005	22,397	EXCELLENT	05/20/08	A
1FDXE45F52H840551	McLean County	SHOW BUS	29	2005	Chevrolet	Mini Van	16.6'					11/30/05	2006	39,305	FAIR	05/20/08	A
1FDXE45F52H840551	Bloomington Normal Tr.	SHOW BUS	30	1999	Ford	Medium Duty	23.3'					04/18/08	2008	54,553	FAIR	05/20/08	A
1FDXE45F52H840551	Meadows/SHOW BUS	SHOW BUS	31	2003	International	Super Medium Duty	29'					04/18/08	2008	61,030	FAIR	05/20/08	A
1HVBTAFAFM31H55213	DeWitt County HRC	SHOW BUS	32	2002	International	Super Medium Duty	29'					04/18/08	2008	99,207	FAIR	05/20/08	A
1HVBTAFAFM31H55219	DeWitt County HRC	SHOW BUS	33	1998	Blue Bird	Light Duty	20'					05/20/08	2008	35	EXCELLENT	05/20/08	A
1BAGBSA2WF078436	McLean County	SHOW BUS	34	2008	Ford	Light Duty	20'	CAP-07-899-CVP	IL-18-0023	46,866.00	46,866.00	05/20/08	2008	35	EXCELLENT	05/20/08	A
1FD3E35L98DA13350	McLean County	SHOW BUS	35	2008	Ford	Light Duty	20'	CAP-07-899-CVP	IL-18-0023	46,866.00	46,866.00	05/20/08	2008	35	EXCELLENT	05/20/08	A
1FD3E35L08DA13351	McLean County	SHOW BUS	35	2008	Ford	Light Duty	20'					05/20/08	2008	35	EXCELLENT	05/20/08	A
DISPOSED VEHICLES	OWNER	OPERATOR	#	YEAR	MANUFACTURE	TYPE	LENGTH	NUMBER	NUMBER	COST	Fed Participation	PURCHASE	DATE	MILEAGE	CONDITION	DISPOSITION	STATUS
1FTLS34G9RHB76592	McLean County	SHOW BUS	3	94	Ford	Raised roof van	20'	CAP-94-480-ILL	IL-16-0016	\$35,697.00	\$-	12/01/94	06/16/05	SOLD	SOLD	07/21/04	SOLD
4CDK54E22P2106426	Meadows/SHOW BUS	SHOW BUS	11	93	MST	Heavy Duty	23.3'	CAP-92-401 FED	IL-16-0021	65,152.00	52,122.00	05/93	1993	SOLD	SOLD	02/22/05	SOLD
1FDLE40F2VH32760	Meadows/SHOW BUS	SHOW BUS	14	97	Ford	Medium Duty	23.3'	IL-97-559 FED	IL-16-0021	52,657.00	42,126.00	07/97	1997	SOLD	SOLD	02/22/05	SOLD
1FDWE35L32H852792	McLean County	SHOW BUS	21	2003	Ford	Light Duty	20'	CAP-02-791-CVP	IL-03-0225	44,353.00	35,482.00	12/02	2002	WRECKED	SOLD	01/25/07	SOLD

DOWNSTATE
STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

APPLICATION FORM OP-1
COVER LETTER

FOR IDOT OFFICE USE ONLY

Grant Applic. Number. _____ Expenses _____
Date Received _____ Revenues _____
Appropriation _____ Deficit _____
65% of Expenses _____

Application for operating assistance grants under Article II of the Downstate Public Transportation Act (30 ILCS 740/1-1 et seq.) for costs incurred during the period July 1, 2007 through June 30, 2008.

APPLICANT'S NAME: McLean County

STREET ADDRESS: 115 E Washington Street, POBox 2400

Bloomington, IL 61702-2400 309-888-5160
CITY STATE ZIP CODE TELEPHONE NUMBER

The applicant hereby applies to the State of Illinois through the Division of Public & Intermodal Transportation for grants under Article II of the Downstate Public Transportation Act (30 ILCS 740/1-1 et seq.).

I hereby certify that I have reviewed this Application including all attached exhibits and information, and have found it to be true and correct.

Signature (same as #1 on Form OP-2)

Title (same as #1 on Form OP-2)

Date

FORM OP-2 DESCRIPTION OF APPLICANT'S ORGANIZATION

1. The name and title of the person authorized by the Participant to submit this application:

Matt Sorensen _____ Chair, McLean County
 Name Title

2. The name and title of the person who will be directly responsible for the implementation of the Program of Proposed Expenditures:

Laura Dick _____ Director, SHOW BUS
 Name Title

3. The name and title of the person who will be directly authorized to sign and certify the Quarterly Financial Reports (OP-10 FORMS):

Matt Sorensen _____ Chair, McLean County
 Name Title

4. Year Created Late 1830 (McLean County)

5. Means Created McLean County was approved as a county by the State of Illinois

6. Does your Agency have special tax authority for transit? [] yes [X] no. If yes, what is:

a. the current level your Agency will tax at in FISCAL YEAR 2008 _____ %

b. the total Fiscal Year 2007 estimated revenue: \$ _____

c. the total Fiscal Year 2006 actual revenue realized: \$ _____

7. Please attach a full description or map of your Agency's territorial boundaries as defined on Page 3(a) of this application. In addition, please provide the following information regarding your Territorial Boundaries:

City/County	2000 Population	Square Miles	Pop/sq. miles
Ford County	14,241	468	30
Iroquois County	31,334	1,120	28
Livingston County	39,678	1,043	38
McLean County (rural only)	40,249	1,184	34
DeWitt County	16,768	398	42

8. Please attach a full description or map of your Agency's **service area** as defined on Page 3(a) of this application. **Map attached**

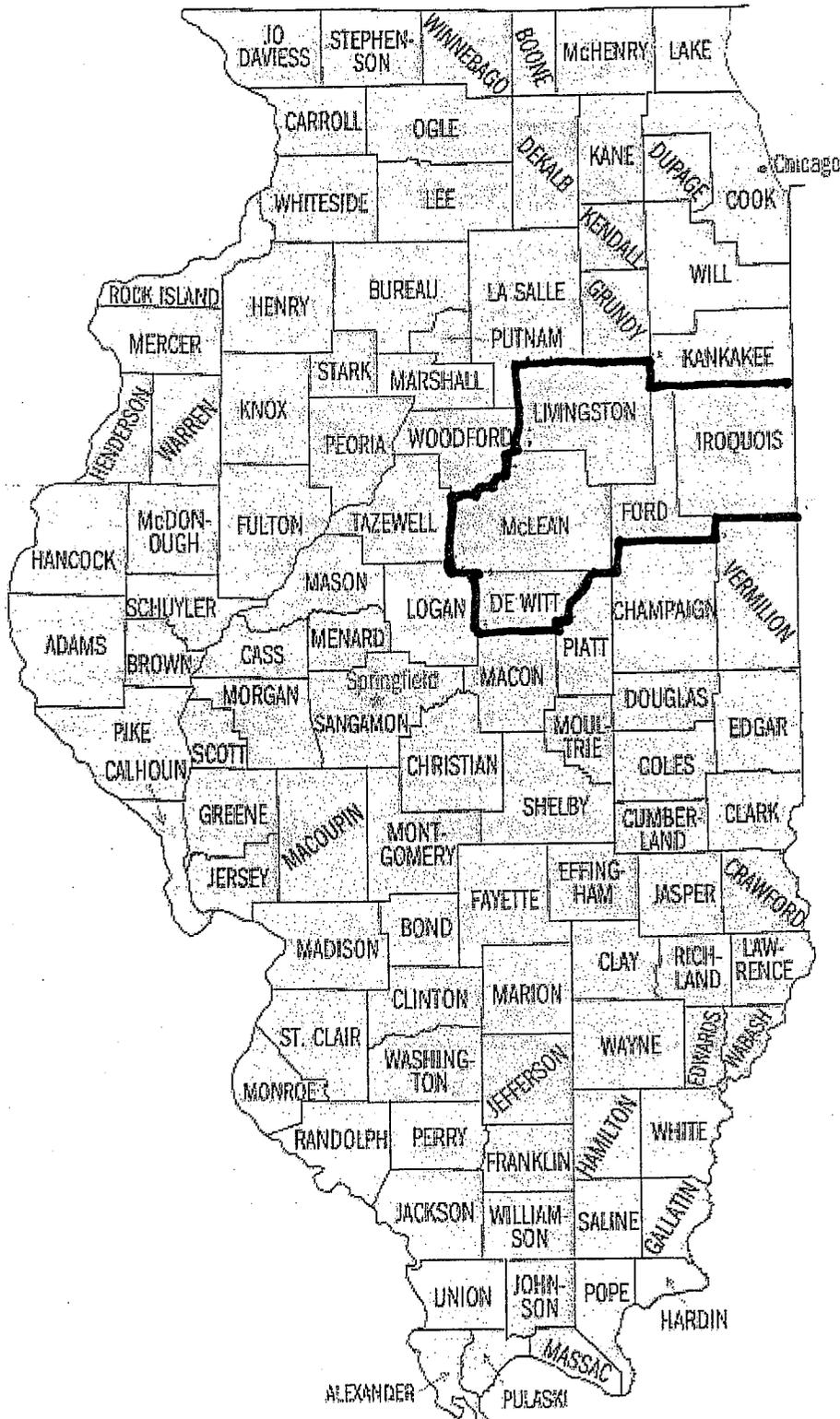
9. Please attach a full description or map of your Agency's **contiguous-area service** as defined on Page 3(a) of this application. **Not applicable**

10. Please attach a full description or map of any services provided by your Agency **identified as ineligible service** on Page 3(a) of this application. (Note: Any revenue or expense associated with these services should be excluded from 5311 Exhibit B and FORM OP-5.)
Not applicable

11. Transit System Management

(X)- Self (pass through)

[] Contract _____



FORM OP-3

SUMMARY OF TOTALS FOR REVENUES AND EXPENSES

Total Eligible Expense reported on 5311 Exhibit B (Column A, pg. 9 of OP-5 Tab)	\$ <u>1,533,377</u> (a)
Total Eligible Revenue reported on 5311 Exhibit B (Column A, pg. 7 of OP-5 Tab)	\$ <u>415,720</u> (b)
Section 5311 Funding requested in 5311 Application	\$ <u>365,430</u> (c)
Downstate Operating Assistance Deficit (a) - (b+ c)	\$ <u>752,227</u> (d)
65% of Eligible Operating Expenses	\$ <u>996,695</u> (e)
Downstate Operating Assistance requested (lesser of (d) or (e))	\$ <u>752,227</u>

I hereby certify that the total operating revenues and expenses reported in this Form are estimated to be incurred in the provision of public transportation services within the State of Illinois during FISCAL YEAR 2008. Expenses determined to be ineligible under such regulations for State Operating Assistance have been deducted as ineligible expenses.

Prepared by: 

Certified by: _____
(same as #3 on Form OP-2)

Date: _____

Illinois Department of Transportation

State Fiscal Year 2009

COMBINED APPLICATION

**Section 5311 Non-Metro Public Transportation
Capital/Operating Assistance and Intercity Bus Grant**

&

**Downstate Urban Area
Operating Assistance Grant**

Submitted By

McLean County

Table of Contents

I.	Introduction.....	5
II.	State and Regional Planning Requirements.....	7
III.	Description of the Project.....	8
	A. Mode of Service	8
	B. System Service Area.....	9
	1. Core Service Area	9
	2. Services Provided Outside the Core Service Area.....	10
	3. Services Provided to Out-of-State Destinations	10
	C. Proposed Service Levels.....	11
	1. Passenger Trips	11
	2. Vehicle Miles & Peak Vehicle Use	12
	3. Intercity Bus Service.....	12
	4. Charter Services.....	12
IV.	Service Operators.....	14
	A. Identification of Operators	14
	B. Service Coordination Methods.....	14
	C. Operating Entity Certification.....	15
	D. Grantee Contact Person.....	16
	E. Operator Contact Person(s)	16
	F. Lower Tier Relationship Between Grantee and Operator.....	16
	G. Operator Managerial and Technical Capacity.....	17
	H. Contractor Service Monitoring Methodology.....	17
V.	Other Transportation Services	18
	A. Coordination with Other Human Service Agencies and Programs.....	18
	B. Effort to Involve the Private Sector in Public Transit Service Delivery.....	19
VI.	Labor Protection	20
	A. Special Warranty.....	20
	B. Labor Organizations in the Service Area	20
VII.	LOCAL PLANNING EFFORTS	20
	A. Planning Efforts to Support this Application.....	20
	B. Planning Efforts in the Last Five (5) Years.....	21
	C. Ridership and Service Demand Surveys	21

VIII. Project Cost and Revenue Proposal	22
A. Program Cost Comparison	22
B. Operator Organization and Level of Human Resource Effort.....	23
C. Project Revenue.....	24
D. Fare Structure	24
E. Proposed FY 2009 Budget Instructions – Exhibit B	25
F. Indirect Cost Proposal	26
IX. Intercity Bus Operating Assistance Requests.....	29
A. Project Description	29
B. Geographical Service Area.....	29
C. Project Justification	29
D. Proposed Intercity Bus Project Operating Assistance Budget.....	29
X. Forms, Certifications and Assurances	31
A. Applicant’s Certification of Intent	31
B. Board Resolution.....	31
C. Sample Ordinance.....	31
D. Standard FTA Assurances and Certifications	31
XI. Compiling the Application	32
Exhibit A	Standard Form 424 (Electronic versions – see separate file)
Exhibit B	Proposed FY 2009 Budget (Electronic versions – see separate file)
Exhibit C	Standard Certifications and Assurances (Electronic versions – see separate file)
Exhibit D	Sample Board Resolution
Exhibit E	Special Section 5333(B) Warranty For Application To The Small Urban And Rural Program
Exhibit F	IDOT Chart of Accounts for the Section 5311 Program Expense Account Definitions
Exhibit G	Applicant’s Certification of Intent
Exhibit H	Sample Ordinance
Exhibit I	Non-Vehicle Capital Asset Inventory (Electronic versions – see separate file)
Exhibit J	Vehicle Asset Inventory (Electronic versions – see separate file)
Exhibit K	Year End NTD Operating Data Report for FY 08

I. Introduction

The United States Department of Transportation, Federal Transit Administration provides federal financial assistance funds for public transportation in nonurbanized areas (Section 5311 Non-Metro Public Transportation Program -- formerly Section 18). The Federal Transit Administration (FTA), on behalf of the Secretary of Transportation, apportions the funds appropriated annually to the Governor of each state for public transportation projects in nonurbanized areas. The statutory formula is based solely on the nonurbanized population of the states. Each state prepares an annual program of projects, which must provide for fair and equitable distribution of funds within the states, including Indian reservations, and must provide for maximum feasible coordination with transportation services assisted by other Federal sources. Article III of the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq., formerly Ill. Rev. Stat. ch. 111 2/3, Section. 661 et seq.) authorizes the Illinois Department of Transportation to receive and expend Section 5311 funds allotted to Illinois.

The goals of the nonurbanized formula program are: to enhance the access of people in nonurbanized areas to health care, shopping, education, employment, public services and recreation; to assist in the maintenance, development, improvement, and use of public transportation systems in rural and small urban areas; to encourage and facilitate the most efficient use of all Federal funds used to provide passenger transportation in nonurbanized areas through the coordination of programs and services; to assist in the development and support of intercity bus transportation; and to provide for the participation of private transportation providers in nonurbanized transportation to the maximum extent feasible.

Prospective applicants are advised that the Department has published administrative regulations for the Illinois Section 5311 program under Part 601 of the Illinois Department of Transportation Rules and Regulations entitled "Regulations for Public Transportation Assistance to New Programs in Nonurbanized Areas." These regulations, which prescribe procedures and requirements to be followed by applicants for Section 5311 funding, should be carefully reviewed prior to an applicant's submission of a Section 5311 Application. In order to be considered for funding, prospective grantees must submit a fully completed application (Sections I – VIII and Section X for Rural General Public Operating Assistance and Sections IX for Intercity Bus Assistance).

To assist applicants ensure that applications packages are complete, an "Application Checklist" in this section has been provided. **Applicants must complete and submit this completed checklist in their application package.**

Section 5311 Non-Metro Operating Assistance Grant Application Checklist

(Must be completed and submitted with Application.)

1. Non-Metro Operating Assistance Grant Application Checklist
2. Completed Copy of Standard Form 424 (Exhibit A)
3. Operating Entity Certification (One for each operator)
4. Executed Agreement to Terms and Conditions of Special Warranty (Exhibit E)
5. Fully Completed Proposed FY 2009 Budget (Exhibit B)
6. Applicant's Certificate of Intent (Exhibit G)
7. Executed Resolution of the Governing Board (Exhibit D)
8. Executed County Ordinance to Operate a Public Transit Project (Exhibit H)
9. Executed Certifications and Assurances for Grantees (Exhibit C)
10. Executed Affirmation of Applicant's Attorney (Contained in Exhibit C)
11. Fully completed Non-Vehicle Capital Asset Inventory (Exhibit I)
12. Fully completed Vehicle Asset Inventory (Exhibit J)
13. Fully completed NTD Operating Data Report (Exhibit K)
14. Maps of the service area (Attachment I)
15. Copies of Material Documenting Private Sector Effort (Attachment II)
16. Grantee/Operator Organization Charts (Attachment III)
17. Indirect Costs Rate Proposal (Attachment IV)
18. Copy of Most Recent Audit & 5311 Annual Financial Report (Attachment V)
19. FY2009 Downstate Operating Assistance Application (Attachment VI)

Comments

All costs are direct costs. Therefore, a cost allocation plan is not being submitted.

III. Description of the Project

A. Mode of Service

In the sections below, specify the service mode for each operator in the project. If you are unsure about what mode of service a particular operator provides, refer to the definitions at the end of this section. Service definitions are based on those provided in the Americans with Disabilities Act regulations (49 CFR part 37) and will determine the statutory service obligations of the grantee/operator.

Operator 1 (Check all that apply)

SHOW BUS

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Operator 2 (Check all that apply)

[Type Operator Name Here]

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Operator 3 (Check all that apply)

[Type Operator Name Here]

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Operator 4 (Check all that apply)

[Type Operator Name Here]

- Fixed route
- Demand response
- Route deviation
- Commuter routes

Definitions:

Fixed route system means a system of transporting individuals (other than by aircraft), including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including, but not limited to, specified public transportation service, on which a vehicle is operated along a prescribed route according to a fixed schedule.

Demand responsive system means any system of transporting individuals, including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including but not limited to specified public transportation service, which is not a fixed route system.

Route deviation system means a system of transporting individuals (other than by aircraft), including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including, but not limited to, specified public transportation service, on which a vehicle is operated along a prescribed route according to a fixed schedule where the system permits user-initiated deviations of vehicles from the prescribed routes.

Commuter bus service means fixed route bus service, characterized by service predominantly in one direction during peak periods, limited stops, use of multi-ride tickets; and routes of extended length, usually between the central business district and outlying suburbs. Commuter bus service may also include other service, characterized by a limited route structure, limited stops, and a coordinated relationship to another mode of transportation.

B. System Service Area

1. Core Service Area

In the space below, please identify the geographic area that is to be served by this Section 5311 grant. The core service area is defined as **the geographic area in which Section 5311 service is provided by this grant, as supported by the grantees Board Resolution and any Intergovernmental Agreements with other governmental entities.** The service area does not include areas served through incidental services such as charter services or extended commuter routes.

<u>County Served</u>	<u>Square Mileage</u>	<u>Population</u>
Ford	468	14,241
Iroquois	1,120	31,334
Livingston	1,043	39,678
McLean (rural only)	1,184	40,249 (rural only)
DeWitt	398	16,768

If existing maps are available, that show the dimensions of the geographic service area, please attach to the application. If no existing maps are available, please draw a reasonable representation of the service area that clearly shows geographic limits of the service area. Please indicate on the map the street or road names where service is provided. The map does not need to be an exact or official representation; rather, it is mainly intended to convey the project service area. Include this information as Attachment I to the application.

2. Services Provided Outside the Core Service Area

Since the goal of Section 5311 is to enhance access of people living in nonurbanized areas to activities, Section 5311 projects may include transportation to and from urbanized areas or provide services to other destinations that extend beyond the core service. In this section, list the extended services operated outside the core service area. Examples of such routes would be regularly or periodic shopping trips to an urban center, services provided to regional medical facilities under a contract to a human service agency, or similar service.

In the table below, list or describe the services provided by the project that meet the criterion above for periodic or regularly scheduled services provided outside the core service area. **Note: Do not include charter services in this section. Services provided to destinations located outside Illinois should be addressed in Section III.B.3.**

Example:

<i>Extended Service Provided</i>	<i>Frequency</i>
<i>Shopping Trip to Springfield</i>	<i>Every 3rd Tuesday</i>

<u>Extended Service Provided</u>	<u>Frequency</u>
<u>Iroquois County to Kankakee County</u>	<u>Three times a week</u>
<u>Iroquois County to Champaign</u>	<u>Every Tuesday</u>
<u>Ford County to Champaign</u>	<u>2nd and 4th Monday</u>
<u>DeWitt County to Champaign</u>	<u>Every Monday</u>
<u>DeWitt County to Macon County</u>	<u>Every Wed. and Fri</u>
<u>Special medical service in all counties will not be limited in destinations within the service area. This service may lead to set routes if demand indicates the need. New dialysis routes are anticipated.</u>	<u>Varied according to need</u>
<u> </u>	<u> </u>

Note: Use additional pages if necessary.

3. Services Provided to Out-of-State Destinations

The services provided by a Section 5311 project may include destinations across a state line. Operators of interstate service are required to register with the Federal Motor Carrier Safety Administration (FMCSA). Projects that provide service to out-of-state destinations on a regular, periodic, or even an infrequent basis must notify IDOT for additional guidance.

Each project must complete this section of the application. You must check one of the following boxes:

- This project operates regular or special transit service to out-of-state destinations on a regular, periodic, or infrequent basis.
- This project never operates regular or special service to out-of-state destinations.

C. Proposed Service Levels

1. Passenger Trips

In this section, project the total number of passenger trips to be provided under the project by all operators of public transportation services: For purposes of completing this section, "Trip" is defined as a one-way trip by a transit vehicle in revenue service starting at one point of a route and ending at another point. A round trip is counted as two separate trips. Transfers (if applicable), are counted separately and should not be reported here.

Projected number of total system (all operators) passenger trips: **80,000**

If there is more than one operator of public transit services under the project, provide the number of projected total passenger trips by operator. In completing this table, IDOT notes that operators may be engaged in other, non-public transit services that are not eligible for reimbursement under the project. Operators should identify total passenger trips and trips to be operated in public transit service in accordance with the project service plan:

Operator	Total Number of Passenger Trips Provided by Operator
SHOW BUS	80,000

2. Vehicle Miles & Peak Vehicle Use

In this section, project the total number of vehicle miles to be provided under the project by all operators of public transportation services:

Projected number of total system (all operators) vehicle miles : **600,000**

If there is more than one operator of public transit services under the project, provide the number of projected total vehicle miles by operator. In completing this table, IDOT notes that operators may be engaged in other, non-public transit services that are not eligible for reimbursement under the project. Operators should identify total mileage and mileage to be operated in public transit service in accordance with the project service plan:

Operator	Total Number of Vehicle Miles Provided by Operator
SHOW BUS	600,000

In this section, project the total number of Peak Vehicles. Peak Vehicles is calculated by determining the maximum number of vehicles needed for any given service hour for all operators of public transportation services, in any given day:

Projected number of total system (all operators) Peak Vehicles: **22**

3. Intercity Bus Service

Intercity bus service miles (estimated) **108,000**

4. Charter Services

Charter Service means transportation using buses or vans, or facilities funded by the Federal Transit Administration of a group of persons who pursuant to a common purpose, under a single contract, at a fixed charge (in accordance with the carrier's tariff) for the vehicle or service, have acquired the exclusive use of the vehicle or service to travel together under an itinerary either specified in advance or modified after having left the place of origin.

C. Operating Entity Certification

For **each** proposed operator(s) please provide a fully completed and executed copy of the following (*this document should be completed and signed by the operator, if different from the grantee/applicant*):

Robert O. Bertsche hereby certifies that
(Name of Authorized Official)

Meadows Mennonite Retirement Community, d/b/a SHOW BUS is organized as :
(Name of Operator Agency)

(Check one)

- | | |
|--|---|
| <input type="checkbox"/> An individual | <input type="checkbox"/> a partnership |
| <input checked="" type="checkbox"/> A private non-profit | <input type="checkbox"/> a private for-profit |
| <input type="checkbox"/> A municipal corporation | <input type="checkbox"/> other |

And that Meadows Mennonite Retirement Community, d/b/a SHOW BUS's
(Name of operator)

Federal Employer's Identification Number

is 37-0791831.

Officer or Official Signature

CEO, Meadows Mennonite Retirement Community, d/b/a SHOW BUS
Title

Date

D. Grantee Contact Person

Please list the Grantee's contact person responsible for project and financial oversight:

Name: Michael Behary

Title: Grant Project Manager for McLean County

Phone: 309-888-5160

Fax Number: 309-888-5768

E-Mail: mike.behary@mcleancountyil.gov

E. Operator Contact Person(s)

Please list the Operator's contact person(s) responsible for project and financial management:

Operator	Contact Name	Title	Phone	E-Mail
SHOW BUS	Laura Dick	Director	309-747-2454	<u>showbus@gridcom.net</u>

F. Lower Tier Relationship Between Grantee and Operator

There are two circumstances when a grantee can enter into a lower tier relationship with a third party to deliver Section 5311 services. First, a grantee follows either state (under the common rule) or Federal procedures outlined in FTA Circular 4220.1D to competitively secure the services of a contractor (using micro purchase, small purchase, Invitation for Bid (IFB), or Request For Proposal procedures (RFP)) to deliver all or some component of Section 5311 services. Second, a state may elect to grant Section 5311 funds to a subrecipient through an intermediary subrecipient, a practice expressly permitted pursuant to FTA Circular 9040.1E, Chapter IV, paragraph 3. FTA uses the example of a state that might pass funds to a nonprofit organization through a local public body. FTA notes that this type of arrangement is not a third party contract.

VIII. Project Cost and Revenue Proposal

A. Program Cost Comparison

For each proposed operator involved in the project, please provide the information requested below.

Note: Programmed Services are all of the operator's services provided on a regular basis including transportation. Annual Program Budget is the total amount budgeted for the listed program. Percentage of Total Budget is the percentage of the operator's Total Programmed Services budget represented by the listed program. Attach additional pages if necessary. Include all programmed service: transportation, nutrition, training, etc.

Operator's Proposed Program Budget Activity Report: FY 2009

Programmed Services	Annual Program Budget	Percent (%) of Total Program Budget
Transportation SHOW BUS	1,726,379	100%
Total Operator Expenditures	<u>\$ 1,726,379</u>	100%

B. Operator Organization and Level of Human Resource Effort

In this section, provide a description of the level of effort that will be provided by each operator providing service in the project. List the staff positions, by job title, in the following table. List both personnel whose time will be charged to the project, either as a direct or indirect expense by typing "Direct" or "Indirect" in the second column. Also list if the position will be charged to the Administrative category ("Admin") or the Operating category ("Op"). Finally, list the approximate or estimated number of staff, expressed in terms of Full-Time Equivalents (FTEs) in the last column.

Submit one table for each operator.

Operator's Proposed Transportation Employee Utilization: FY 2009

Operator: SHOW BUS

Job Title	Direct or Indirect Staff Position	Administration or Operating? (Admin or Op)	Estimated Full-Time Equivalents (FTEs)
Director	Direct	Admin	1.25
Office Mgr./Bookkeeper	Direct	Admin	1.5
Clerical	Direct	Admin	4.5
Dispatch	Direct	Op	1
Drivers	Direct	Op	17.5

For each operator, submit with this application an organization chart showing all functional divisions of the entity with a detailed organizational breakdown of the transportation unit as Attachment III.

C. Project Revenue

Detail all non-IDOT contracts, grants and non-passenger donations (including in-kind) to be used in the provision of Section 5311 Transportation Service: (attach additional pages if necessary) **PLEASE NOTE:** All non-DOT federal grants with a transportation funding component could be used to match federal DOT funds. Federal DOT funds cannot be used as match for another federal DOT grant.

Note: All program contract income from for-profit agencies must be recorded as Section 5311 program revenue and not used as local match.

Contract or Revenue Source	Total Contract Amount	Expected Revenue for the Section 5311 Program
Agency Contracts	250,000	250,000
Local Government	50,750	50,750
State Grants	827,450	827,450
United Way, Contributed Cash	79,786	79,786
TOTALS	\$ 1,207,986	\$ 1,207,986

D. Fare Structure

Please describe your proposed fare structure by passenger category, (e.g., adult, senior, disabled, student, child or other) and include or attach a copy of fare structure. Please make note of any multi-ride pass books, tickets etc. and the associated costs to purchase by consumers.

ALL COUNTIES BUT IROQUOIS:

Senior and Adult \$5 Round Trip Base Fare, travel within one county (slightly lower if travel is within a municipality), \$7 Round Trip Base Fare, travel beyond one county, \$14.52+ Special Service Round Trip (SSRT). A portion of senior fares is reported to Area Agency on Aging vs. IDOT. The fare is not mandatory for seniors in McLean, Livingston, Ford and DeWitt.

IROQUOIS COUNTY

Adult \$3.50+ Round Trip Base Fare, \$14.52+ SSRT-Iroquois County
 Child Sliding Scale
 No multi ride discounts

Attachment to Page 29

Detailed Description of Proposed Intercity Bus Service. For existing service, the applicant must submit a printed schedule or timetable for intercity bus service.

SHOW BUS will provide intercity bus service to passengers of all ages according to the following schedule. Passengers will be picked up at a central community location or at their homes. They may access the service by calling 800-525-2454.

FORD COUNTY

Monday (2nd and 4th of the month)
9:50 Paxton to Champaign/Urbana
2:30 Champaign/Urbana to Paxton

Wednesday (2nd and 4th of the month)
9:00 Paxton and Gibson City to Bloomington/Normal
2:30 Bloomington/Normal to Paxton and Gibson City

Thursday
9:30 Gibson City to Paxton
11:00 Paxton to Gibson City
1:45 Gibson City to Paxton
3:15 Paxton to Gibson City

LIVINGSTON COUNTY

Monday
9:15 Fairbury to Bloomington/Normal
3:15 Bloomington/Normal to Fairbury

Wednesday
8:30 Dwight to Bloomington/Normal
2:30 Bloomington/Normal to Dwight

Friday
9:00 Pontiac to Bloomington/Normal
3:15 Bloomington/Normal to Pontiac

MCLEAN COUNTY

Monday, Wednesday and Friday
9:30 Chenoa and Lexington to Bloomington/Normal

2:30 Bloomington/Normal to Chenoa and Lexington

Tuesday

9:30 LeRoy to Bloomington/Normal

2:30 Bloomington/Normal to LeRoy

Friday (2nd and 4th of the month)

9:30 Heyworth to Bloomington/Normal

2:30 Bloomington/Normal to Heyworth

IROQUOIS COUNTY

Monday, Wednesday and Friday

8:15 Watseka to Kankakee

3:15 Kankakee to Watseka

Tuesday

8:30 Watseka to Champaign/Urbana

2:30 Champaign/Urbana to Watseka

DEWITT COUNTY

Monday through Friday

7:00-9:00 Farmer City to Clinton

3:00 Clinton to Farmer City

Monday

9:45 Clinton and Farmer City to Champaign/Urbana

2:30 Champaign/Urbana to Farmer City and Clinton

Tuesday

8:30 Farmer City to Bloomington/Normal

Tuesday and Thursday

9:45 Clinton to Bloomington/Normal

2:15 Bloomington/Normal to Clinton

Wednesday and Friday

9:45 Clinton to Decatur

2:15 Decatur to Clinton

Estimated Intercity Bus Project Financing

FY 2009 Mileage Share Calculation

A.	Projected Total Section 5311 Program Mileage	<u>D600,000</u>
B.	Projected Total Intercity Bus Mileage	<u>E108,000</u>
C.	Percentage Intercity Bus (E divided by D)	<u>F18%</u>
G.	Total Section 5311 Operating Assistance (50% of deficit)	<u>\$ 169,377</u>
H.	Intercity Bus Operating Component (F x G)	<u>\$ 29,037</u>
I.	Total Section 5311 Adm. Assistance(80% of cost maximum)	<u>\$207,016</u>
J.	Intercity Bus Administrative Component (F x I)	<u>\$37,263</u>
K.	Total Local Share (total non FTA/IDOT funds)	<u>\$1,349,986</u>
L.	Total Intercity Bus Component (H + J)	<u>\$66,300</u>
M.	Total Non Intercity Bus (G+I-L)	<u>\$310,093</u>
	Total Program Cost (K+ L+ M)	<u>\$1,726,379</u>

Estimated Intercity Bus Special Deviated Route Project

A.	Projected Total Special Deviated Route Project (SDRP) Mileage	<u>[Type info]</u>
B.	SDRP Mileage percentage of total Intercity Bus Mileage	<u>[Type info]</u>
C.	Total Projected SDRP Operating & Administrative Costs	<u>[\$[Type info]</u>
	SDRP Operating Costs	<u>[\$[Type info]</u>
	SDRP Administrative Costs	<u>[\$[Type info]</u>

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

GRANTEE: MCLEAN COUNTY

Exhibit B

Note: Only enter data in highlighted cells

**FINANCIAL DATA
PROPOSED FY 2009 BUDGET**

REVENUES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	PROJECT INCOME (Proposed)	LOCAL MATCH (Proposed)
401.01	Full Adult Fare	\$57,000	\$57,000	\$57,000	
401.02	Senior Citizen Fares	85,000	85,000	85,000	
401.03	Student Fares		0		
401.04	Child Fares		0		
401.05	Disabled Rider Fares		0		
401.06	Parking Lot Fares		0		
401.99	Other Rider Fares		0		
402.00	Special Transit Fares	250,000	250,000		250,000
403.00	School Bus Service		0		
404.00	Freight Tariffs		0		
405.00	Charter Service Revenues		0		
406.00	Auxiliary Revenues		0		
407.01	Sales of Maintenance Service		0		
407.02	Rental of Revenue Vehicles		0		
407.03	Rental of Buildings & Property		0		
407.99	Other Non-transportation Revenue		0		
408.00	Taxes Levied by Transit System		0		
409.00	Local Cash Grants	50,750	50,750		50,750
410.01	Local Disabled Fare Assistance		0		
410.02	Local Senior Fare Assistance		0		
410.03	Local Student Fare Assistance		0		
410.99	Other Local Special Fare Assistance		0		
411.00	State Cash Grants	827,450	827,450		827,450
412.00	State Special Fare Assistance		0		
413.00	Federal Cash Grants (Section 18)	376,393	0		
413.99	Other Federal Financial Assistance		0		
414.00	Interest Income		0		
430.01	Contributed Services - Allowable		0		
430.03	Contributed Services - Unallowable				
430.04	Contra Account for 430.03				
431.00	Contributed Cash	79,786	79,786		79,786
440.00	Subsidy From Other Sources		0		
		AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	PROJECT INCOME (Proposed)	LOCAL MATCH (Proposed)
(Exclude grey areas from total)		\$1,349,986	\$1,349,986	\$142,000	\$1,207,986
TOTAL REVENUE 401 - 440					

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

PROPOSED

(continued) FY 2009

MCLEAN COUNTY

Exhibit B

EXPENSES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
LABOR:					
501.01	Operator's Salaries & Wages	\$450,000	\$450,000		\$450,000
501.02	Training Salaries & Wages		0		
501.03	Dispatcher's Salaries & Wages	30,000	30,000		30,000
501.04	Administrative Salaries & Wages	216,000	216,000	216,000	
501.99	Other Salaries & Wages	10,000	10,000	10,000	
	TOTAL	\$706,000	\$706,000	\$226,000	\$480,000
FRINGE BENEFITS:					
502.01	FICA	\$53,500	\$53,500	\$18,500	\$35,000
502.02	Pensions & Long Term Disability	6,500	6,500	2,500	4,000
502.03	Health Insurance	50,000	50,000	25,000	25,000
502.04	Dental Plans		0		
502.05	Life Insurance	2,500	2,500	1,000	1,500
502.06	Short Term Disability		0		
502.07	Unemployment Insurance		0		
502.08	Worker's Compensation	28,000	28,000	1,000	27,000
502.09	Sick Leave		0		
502.10	Holiday		0		
502.11	Vacation	53,500	53,500	20,000	33,500
502.12	Other Paid Absence		0		
502.13	Uniform Allowance	12,000	12,000	1,000	11,000
502.99	Other Fringe Benefits		0		
	TOTAL	\$206,000	\$206,000	\$69,000	\$137,000
SERVICES:					
503.01	Management Services		\$0		
503.02	Advertising Services	2,000	2,000	2,000	
503.03	Professional & Technical Services	33,000	33,000	33,000	
503.04	Temporary Services	7,200	7,200	2,000	5,200
503.05	Contract Maintenance	88,000	88,000	3,000	85,000
503.06	Custodial Services		0		
503.07	Security Services		0		
503.99	Other Services	18,000	18,000	1,000	17,000
	TOTAL	\$148,200	\$148,200	\$41,000	\$107,200

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

PROPOSED

(continued) FY 2009

MCLEAN COUNTY

Exhibit B

EXPENSES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
MATERIALS & SUPPLIES:					
504.01	Fuel & Lubricants Consumed	\$373,579	\$373,579		\$373,579
504.02	Tires & Tubes Consumed	10,500	10,500		10,500
504.03	Inventory Purchases	25,000	25,000	\$20,000.00	5,000
504.99	Other Materials & Supplies		0		
	TOTAL	\$409,079	\$409,079	\$20,000	\$389,079
UTILITIES:					
505.02	Telephone	\$17,000	\$17,000	\$17,000	
505.99	Other, i.e. Natural Gas, Electric, etc.	10,000	10,000	4,000	6,000
	TOTAL	\$27,000	\$27,000	\$21,000	\$6,000
CASUALTY & LIABILITY:					
506.01	Physical Damage Insurance	\$65,500	\$65,500	\$65,500	
506.03	Liability & Property Insurance	84,500	84,500	84,500	
506.04	Uninsured Settlements		0		
506.05	Provisions for Uninsured Settlements		0		
506.06	Recoveries of Settlements		0		
506.08	Other Corporate Insurance		0		
506.99	Other Insurance		0		
	TOTAL	\$150,000	\$150,000	\$150,000	\$0
TAXES:					
507.00	TOTAL		\$0		
PURCHASED TRANSPORTATION:					
508.00	TOTAL	\$0	\$0		
MISCELLANEOUS:					
509.01	Dues & Subscriptions	\$3,000	\$3,000	\$3,000	
509.02	Travel & Meetings	8,000	8,000	8,000	
509.03	Bridge, Tunnel, & Highway Tolls		0		
509.04	Entertainment Expense				
509.05	Charitable Donations				
509.06	Fines & Penalties				
509.07	Bad Debt Expense				
509.08	Advertising/Promotion Media	5,000	5,000	5,000	
509.99	Other Miscellaneous Expense		0		
	TOTAL (Excluding Grey Areas)	\$16,000	\$16,000	\$16,000	\$0

**FEDERAL FISCAL YEAR 2008 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature page alternative to providing Certifications and Assurances in TEAM-Web)

Name of Applicant: McLean County

The Applicant agrees to comply with applicable provisions of Categories 01 – 24. X
OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Assurances Required For Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement Compliance.	_____
04.	Protections for Private Providers of Public Transportation.	_____
05.	Public Hearing.	_____
06.	Acquisition of Rolling Stock for Use in Revenue Service.	_____
07.	Acquisition of Capital Assets by Lease.	_____
08.	Bus Testing.	_____
09.	Charter Service Agreement.	_____
10.	School Transportation Agreement.	_____
11.	Demand Responsive Service.	_____
12.	Alcohol Misuse and Prohibited Drug Use.	_____
13.	Interest and Other Financing Costs.	_____
14.	Intelligent Transportation Systems.	_____
15.	Urbanized Area Formula Program.	_____
16.	Clean Fuels Grant Program.	_____
17.	Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.	_____
18.	Nonurbanized Area Formula Program for States.	_____
19.	Job Access and Reverse Commute Program.	_____
20.	New Freedom Program.	_____
21.	Alternative Transportation in Parks and Public Lands Program.	_____
22.	Tribal Transit Program.	_____
23.	Infrastructure Finance Projects.	_____
24.	Deposits of Federal Financial Assistance to a State Infrastructure Banks.	_____

FEDERAL FISCAL YEAR 2008 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants for FTA assistance and all FTA Grantees with an active capital or formula project)

AFFIRMATION OF APPLICANT

Name of Applicant: McLean County

Name and Relationship of Authorized Representative: McLean County Board Chair, Matt Sorensen

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and directives, and with the certifications and assurances as indicated on the foregoing page applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2008.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2008.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature _____ Date: _____

Name Matt Sorensen
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): McLean County

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature _____ Date: _____

Name _____
Attorney for Applicant

Each Applicant for FTA financial assistance and each FTA Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

Board Resolution

(Revised 1/05)

Number _____

Resolution authorizing application for Public Transportation Financial Assistance under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311).

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311), makes funds available to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF MCLEAN COUNTY:

Section 1. That an application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311), for the purpose of off-setting a portion of the Public Transportation Program operating deficits of McLean County.

Section 2. That while participating in said operating assistance program McLean County will provide all required local matching funds.

Section 3. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) is hereby authorized and directed to execute and file on behalf of McLean County such application:

Section 4. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) is authorized to furnish such additional information as may be required by the Division of Public Transportation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) is hereby authorized and directed to execute and file on behalf of McLean County all required Grant Agreements with the Illinois Department of Transportation, in order to obtain grant assistance under the provisions of the Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311).

Section 6. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) is hereby authorized to provide such information and to file such documents as may be required to perform the Grant Agreement and to receive the grant. In addition, the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) is hereby authorized and directed to execute and file on behalf of McLean County any revisions, amendments or any other documentation that may arise during the course of the grant assistance

PRESENTED and ADOPTED this _____ day of _____, 20____

Attest:

Approved:

Peggy Ann Milton
County Clerk
McLean County, IL

Matt Sorensen
Chair
McLean County Board

Acceptance of the Special Warranty

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS a simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF MCLEAN COUNTY:

Section 1. That an application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, McLean County Board hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

PASSED by the McLean County Board on the 17th day of June, 2008.
Officer or Official of Applicant

Signature of Authorized Official

Chair, McLean County Board
Title

Date

Applicant's Certification Of Intent

Applicant: McLean County

Address: 115 E Washington Street, POBox 2400

Bloomington, IL 61702-2400

Michael Behary

Grantee Project Manager

309-888-5160

Contact Person

Title

Telephone

309-888-5768

Fax Number

mike.behary@mcleancountyil.gov

E-Mail Address

The applicant hereby applies to the State of Illinois through the Illinois Department of Transportation, Division of Public Transportation for grants under Article III of the Downstate Public Transportation Act for operating and administrative assistance for public transportation service.

I hereby certify that I have reviewed this application including all attachments and information, and have found it to be true and correct.

Officer or Official of Applicant

Signature

McLean County Board Chair

Title

Date

Ordinance

Ordinance

ORDINANCE NUMBER _____
AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION
IN MCLEAN COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, McLean County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED by the President and the County Board of McLean County that:

Section 1. McLean County shall hereby provide public transportation within the (county or counties) limits.

Section 2. The County Clerk of the County of McLean shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) is hereby authorized and directed to execute and file on behalf of McLean County a Grant Application to the Illinois Department of Transportation.

Section 5. That the Board Chair of McLean County (or, in the Chair's absence or by the Chair's request, the Vice Chair) is hereby authorized and directed to execute and file on behalf of McLean County all required Grant Agreements (including any revisions or amendments that may arise) with the Illinois Department of Transportation.

ADOPTED by the County Board of McLean County on the 17th Day of June, 2008, and deposited and filed in the office of the County Clerk of said County on that date.

Attest:

Approved:

Peggy Ann Milton
County Clerk
McLean County, IL

Matt Sorensen
Chair
McLean County Board

APPLICATION
FY2009

EXHIBIT I (5311) / OP-6F (DSU)
MC LEAN COUNTY

SECTION 5311 NON-VEHICLE CAPITAL ASSET INVENTORY

Grantee	Capital Asset Use or Description	Contract Number	State Grant Number	Fed. Grant Number	Total Purchase Price	State Funds	State %	Fed. Funds	Fed. %	Local Funds	Local %	Date In Service /Purchase	Condition of Asset G, F, P	Date Last Inspected	Date of Disposition
McLean County	Dell computer/printer	3136	RPT-01-014		2,263.00			\$1,131.50	50%	\$1,131.50	50%	2001 June	P	09/05/06	9/5/06
McLean County	GTX Radio 867FBG480	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	05/20/08	
McLean County	GTX Radio 867FBG1359	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	05/20/08	
McLean County	GTX Radio 867FBG1345	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	05/20/08	
McLean County	GTX Radio 867FBG0489	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	05/20/08	
McLean County	GTX Radio 867FBG1307	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	05/20/08	
McLean County	GTX Radio 867FBG1356	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	05/20/08	
McLean County	GTX Radio 867FBL1141	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	05/20/08	
McLean County	GTX Radio 867FBL1143	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	05/20/08	
McLean County	GTX Radio 867FBL1144	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	05/20/08	
McLean County	Gateway Computer 28047424	3212	CAP-01-776-ILL		1,759.00	1,759.00	100%					2002 Aug	P	05/20/08	
McLean County	Gateway Computer 28047425	3212	CAP-01-776-ILL		1,759.00	1,759.00	100%					2002 Aug	P	05/20/08	
McLean County	GTX Radio 867FCL0608	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	F	05/20/08	
McLean County	GTX Radio 867FCL0609	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	F	05/20/08	
McLean County	GTX Radio 867FCL0610	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	F	05/20/08	
McLean County	GTX Radio 867FCL0611	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	F	05/20/08	
McLean County	GTX Radio 867FCL0612	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	F	05/20/08	
McLean County	GTX Radio 867FCL0613	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	F	05/20/08	
McLean County	GTX Radio 867FCL0614	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	F	05/20/08	
McLean County	MTX Radio	3212	CAP-01-776-ILL		665.00	665.00	100%					2002 May	F	05/20/08	
McLean County	Copier 31705055	3366	CAP-03-843-ILL		2,445.00	2,445.00	100%					2003 April	P	05/20/08	
McLean County	Dell Computer	Sale of Veh			1,671.00	Sale of veh.						2004 Aug	F	05/20/08	
McLean County	Office desks, software upgrade	Sale of Veh			703.61	Sale of veh.						2004 Sept	F	05/20/08	
McLean County	Wheelchairs	Sale of Veh			973.29	Sale of veh.						2004 Dec	G	05/20/08	
McLean County	Dell computer/printer	3136	RPT-01-014		2,263.00			\$1,131.50	50%	\$1,131.50	50%	2001 June	P	09/05/06	9/5/06

EQUIPMENT:
McLean County

DISPOSITION:
McLean County

FACILITIES:

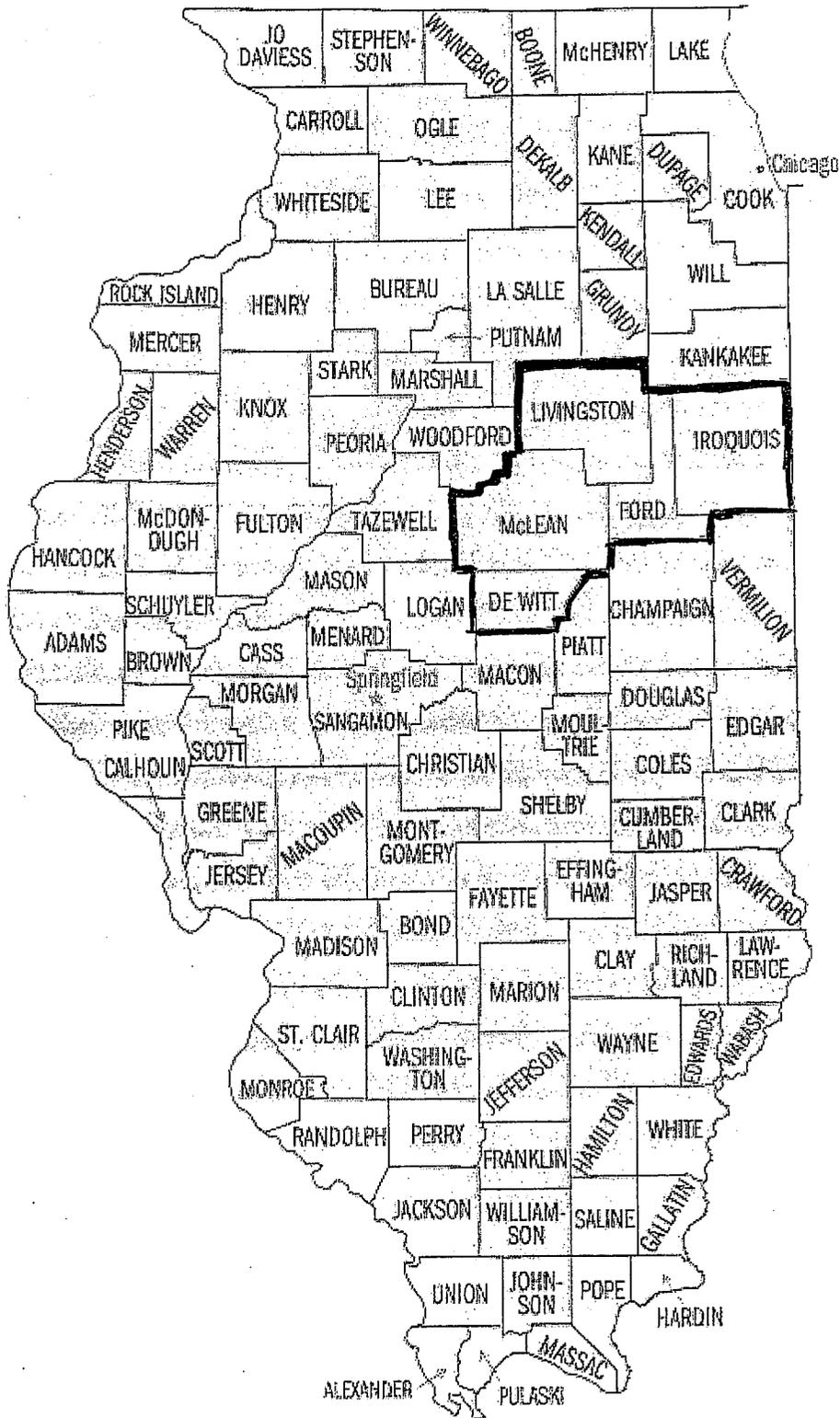
EXHIBIT J (5311) / OP-6E & OP-6G (DSU)
MC LEAN COUNTY

SECTION 5311 VEHICLE INVENTORY SUMMARY

VEHICLE CONDITION CODE
EXCELLENT
GOOD
FAIR
POOR
INOPERABLE

VEHICLE STATUS CODE
ACTIVE A
RESERVE RV
OUT OF SERVICE O
REPLACED RPL
DISPOSED D

DISPOSED VEHICLES	VEHICLE CONDITION CODE	VEHICLE STATUS CODE															
286K312ATK184688	POOR	O															
1FDXE40F3W8B1379	FAIR	RPL															
2B7L831Z9WK159253	POOR	RPL															
2B6L831Z5YK124040	POOR	A															
2B7L831Z7YK168458	FAIR	A															
1FDXE45F0YHC01202	FAIR	A															
1FDXE45F5YHC01227	FAIR	A															
1FDXE45F2ZHB40538	GOOD	A															
1FDXE45F42HB40539	GOOD	A															
1FDXE45F03HB88038	GOOD	A															
1FDWE35133HB88076	EXCELLENT	A															
1FDXE45F52HB40551	EXCELLENT	A															
1FDXE45F5XHB31762	EXCELLENT	A															
1FDXE45F15HB26630	EXCELLENT	A															
1G9JXK3175D285377	EXCELLENT	A															
1FDME40SXXHB50204	EXCELLENT	A															
1HWBTFM2H3S5213	EXCELLENT	A															
1HWBTFM3H3S5219	EXCELLENT	A															
1BAG5M2WF078436	EXCELLENT	A															
1FD3E35L9B0A13350	EXCELLENT	A															
1FD3E35L0B0A13351	EXCELLENT	A															
4CDK54E2P2106426	EXCELLENT	A															
1FDLE40F2VHB32790	EXCELLENT	A															
1FDWE35L52HB52792	EXCELLENT	A															
VEHICLE VIN	VEHICLE TYPE	CHASSIS MANUF.	CHASSIS YEAR	BUS FLEET #	OPERATOR	TITLE HOLDER OWNER	VEHICLE LENGTH	STATE GRANT NUMBER	FED GRANT NUMBER	Acquisition COST	Doors of FEDERAL Participation	DATE IN SERVICE/ PURCHASE	FTA ELIGIBLE REPLACEMENT DATE	CURRENT MILEAGE	CURRENT VEHICLE CONDITION	DATE OF LAST IDOT INSPECTION	VEHICLE STATUS
286K312ATK184688	Raised roof van	Dodge	86	4	SHOW BUS	Meadows/SHOW BUS	20'	CAP-96-535	IL-16-0015	33,233.00	26,666.50	10/17/96	1996	106,645	POOR	05/20/08	O
1FDXE40F3W8B1379	Medium Duty	Ford	88	15	SHOW BUS	McLean County	23.3'	CAP-96-616		53,197.00	\$-	12/14/98	1998	150,027	FAIR	05/20/08	RPL
2B7L831Z9WK159253	Raised roof van	Dodge	88	16	SHOW BUS	McLean County	20'	CAP-96-616		36,417.00	\$-	12/14/98	1998	176,473	POOR	05/20/08	RPL
2B6L831Z5YK124040	Raised roof van	Dodge	2000	17	SHOW BUS	Meadows/SHOW BUS	20'	ECJAAA/LOCAL		45,000.00	\$-	07/10/00	2000	141,672	POOR	05/20/08	A
2B7L831Z7YK168458	Raised roof van	Dodge	2000	18	SHOW BUS	McLean County	20'	CAP-00-690-ILL		37,694.00	\$	07/20/00	2000	107,135	FAIR	05/20/08	A
1FDXE45F0YHC01202	Medium Duty	Ford	2000	19	SHOW BUS	McLean County	23.3'	CAP-00-690-ILL		54,698.00	\$	11/03/00	2000	160,938	FAIR	05/20/08	A
1FDXE45F5YHC01227	Medium Duty	Ford	2000	20	SHOW BUS	McLean County	23.3'	CAP-00-690-ILL		54,698.00	\$	11/27/00	2000	119,914	FAIR	05/20/08	A
1FDXE45F2ZHB40538	Medium Duty	Ford	2002	22	SHOW BUS	McLean County	23.3'	CAP-02-791-CVP	IL-03-0225	52,561.00	42,049.00	01/24/03	2003	128,108	GOOD	05/20/08	A
1FDXE45F42HB40539	Medium Duty	Ford	2002	23	SHOW BUS	McLean County	23.3'	CAP-01-743-CVP	IL-03-0213	52,561.00	42,049.00	01/24/03	2003	138,816	GOOD	05/20/08	A
1FDXE45F03HB88038	Medium Duty	Ford	2003	24	SHOW BUS	McLean County	23.3'	CAP-03-896-CVP	IL-16-X018	54,404.53	43,623.53	02/20/04	2004	104,725	EXCELLENT	05/20/08	A
1FDWE35133HB88076	Light Duty	Ford	2003	25	SHOW BUS	McLean County	20'	CAP-03-896-CVP	IL-16-X018	45,619.83	36,496.88	04/08/04	2004	107,623	EXCELLENT	05/20/08	A
1FDXE45F52HB40551	Medium Duty	Ford	2003	26	SHOW BUS	Meadows/SHOW BUS	23.3'	194 CVP	n/a-rec'd from			09/30/04	2004	106,305	EXCELLENT	05/20/08	A
1FDXE45F15HB26630	Medium Duty	Ford	2005	27	SHOW BUS	McLean County	23.3'	CAP-04-876-CVP	IL-16-0030	58,435.00	58,435.00	11/04/05	2005	56,619	EXCELLENT	05/20/08	A
1G9JXK3175D285377	Medium Duty	Ford	2005	28	SHOW BUS	McLean County	23.3'	CAP-04-876-CVP	IL-16-X021	58,435.00	58,435.00	11/04/05	2005	64,723	EXCELLENT	05/20/08	A
1FDME40SXXHB50204	Mini Van	Chevrolet	1999	29	SHOW BUS	Bloomington Normal Tr.	16.6'					11/30/05	2006	22,397	EXCELLENT	05/20/08	A
1HWBTFM2H3S5213	Super Medium Duty	Ford	2003	31	SHOW BUS	Meadows/SHOW BUS	29'					04/18/08	2008	39,305	FAIR	05/20/08	A
1HWBTFM3H3S5219	Super Medium Duty	International	2002	32	SHOW BUS	DeWitt County HRC	29'					04/18/08	2008	54,553	FAIR	05/20/08	A
1BAG5M2WF078436	Super Medium Duty	International	1998	33	SHOW BUS	DeWitt County HRC	29'					04/18/08	2008	61,030	FAIR	05/20/08	A
1FD3E35L9B0A13350	Light Duty	Blue Bird	2008	34	SHOW BUS	McLean County	20'	CAP-07-899-CVP	IL-16-0023	46,866.00	46,866.00	05/20/08	2008	99,207	FAIR	05/20/08	A
1FD3E35L0B0A13351	Light Duty	Ford	2008	35	SHOW BUS	McLean County	20'	CAP-07-899-CVP	IL-16-0023	46,866.00	46,866.00	05/20/08	2008	35	EXCELLENT	05/20/08	A
4CDK54E2P2106426	Raised roof van	Ford	94	3	SHOW BUS	McLean County	20'	CAP-94-480-ILL		\$35,597.00	\$-	12/07/94	05/16/05	SOLD	SOLD	07/21/04	SOLD
1FDLE40F2VHB32790	Heavy Duty	MST	93	11	SHOW BUS	Meadows/SHOW BUS	23.3'	CAP-92-401 FED	IL-16-0016	65,152.00	52,122.00	05/93	1993	SOLD	SOLD	02/22/05	SOLD
1FDWE35L52HB52792	Medium Duty	Ford	97	14	SHOW BUS	Meadows/SHOW BUS	23.3'	IL-97-559 FED	IL-16-0021	52,657.00	42,126.00	07/97	1997	SOLD	SOLD	02/22/05	SOLD
1FDWE35L52HB52792	Light Duty	Ford	2003	21	SHOW BUS	McLean County	20'	CAP-02-791-CVP	IL-03-0225	44,353.00	35,482.00	12/02	2002	WRECKED	SOLD	01/25/07	SOLD





McLean County

DEPARTMENT OF BUILDING & ZONING

(309) 888-5160 Fax (309) 888-5768 www.mcleancountyil.gov
115 E. Washington, Room M102 P.O. Box 2400 Bloomington, Illinois 61702-2400

COPY

May 28, 2008

Beyer Twin City Cab & Circle City Cab
1001 West Washington Street
Bloomington, IL 61701

RE: Opportunity to Provide Rural Public Transportation in McLean, Livingston, Ford, DeWitt & Iroquois Counties

Dear Transportation Provider:

McLean County applies annually to the Illinois Department of Transportation (IDOT) on behalf of the four above named counties for Section 5311 federal transit funding to help fund rural public transportation. These funds have been received since 1988 to operate rural public transportation in McLean and Livingston Counties. Ford County was added in 1989. Iroquois County was added in 1992. DeWitt County was added in 2007

SHOW BUS, which is sponsored by Meadows Mennonite Retirement Community, is currently the provider of this service. SHOW BUS offers public transportation in the four county area Monday through Friday. Service is open to wheelchair passengers as well as to those who are ambulatory.

According to Section 5311 requirements, private transportation providers in the four county area need to be informed about this service and asked if they are interested in participating in a contract for service arising from a funding agreement under the Section 5311 Rural Public Transportation Funding Assistance Program. Any provider would need to deliver all of the transportation obligations under the terms of the contract with IDOT for the five county area.

Please contact me by June 10, 2008 if you are interested in providing this public transportation or if I can be of further assistance.

Sincerely,

A handwritten signature in cursive script that reads "Michael Behary".

Mike Behary, County Planner
Grantee Project Manager

Providers List for 2009 Application

Beyer Twin City Cab & Circle City Cab
1001 West Washington Street
Bloomington, IL 61701

The ARC
700 E. Elm Street
Watseka, IL 60970

Checker Cab Inc.
1508 South Main Street
Bloomington, IL 61701

Bee Express Taxi Cab
100 N. Main Street
Pontiac, IL 61764

Dehm Bus Service
8 N. 3rd
Chatsworth, IL 60921

Ryder Student Transportation
1103½ E. Croxton Avenue
Bloomington, IL 61701

Volunteer Services of Iroquois County
1001 E. Grant Street
Watseka, IL 60970

TLC Express
334 ½ E. Baker Street
Bloomington, IL 61701

St. Mary's Hospital
111 East Spring Street
Streator, IL 61364

Wilken Bus Service
1565 N 600 E Road
Onarga, IL 60955

Willow Estates Cooperative, Inc.
RR 1 Box W-27
Beaverville, IL 60912

Red Top Cab
208 North Morris Avenue
Bloomington, IL 61701

Elegant Limousines / Bloomington Charter
112 E. Jefferson
Bloomington, IL 61701

Good Times Taxi
901 W Water Street
Pontiac, IL 61764

Dave Wenger Transportation
510 W Oak Street
Fairbury, IL 61739

Dwight Cab Service
414 S Lincoln Street
Dwight, IL 60420

Lifeline Mobile Medic Van
112 Southgate Drive
Bloomington, IL 61701

First Student
704 S McLean Street
Bloomington, IL 61701

Aaron Party Bus
1628 Commerce Parkway
Bloomington, IL 61704

Anderson Top Hat Limo
110 Main Street
Emington, IL 60934

May 28, 2008

Page - 2 -

Baker Chauffeuring
209 W Division Street
Bloomington, IL 61701

Blue Nite Limo
402 N Roosevelt Street
Bloomington, IL 61701

Cassano Limo
P.O. Box 534
Peoria, IL 61651

L&M Limo
509 Smith Lane
Dwight, IL 60420

Miss Ann's Charter
115 S Regency Drive
Bloomington, IL 61704

Gerdes Transportation
511 E Locust Street
Chatsworth, IL 60921

RE Moore & Company
1607 Visa Drive
Normal, IL 61761

YWCA Transportation
905 N Main Street
Normal, IL 61761

Sheldon Transportation Inc.
1121 N Jefferson Street
Watseka, IL 60970

Crawford Bus Systems
809 ½ S 2nd Street
Watseka, IL 60970

Red Arrow Bus
326 E Cherry Street
Watseka, IL 60970

Dwight Cab Service
414 S Lincoln Street
Dwight, IL 60420

Futures Unlimited
210 E. Torrance Avenue
Pontiac, IL 61764

Bloomington Normal Public Transportation
104 E. Oakland Avenue
Bloomington, IL 61701

Turner Bus Service
209 ½ S Old Route 66
Dwight, IL 60420

Big Larry Cab & Limo
490 S Schuyler Avenue
Kankakee, IL 60901

DOWNSTATE
STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

APPLICATION FORM OP-1
COVER LETTER

FOR IDOT OFFICE USE ONLY

Grant Applic. Number _____ Expenses _____
Date Received _____ Revenues _____
Appropriation _____ Deficit _____
65% of Expenses _____

Application for operating assistance grants under Article II of the Downstate Public Transportation Act (30 ILCS 740/1-1 et seq.) for costs incurred during the period July 1, 2008 through June 30, 2009.

APPLICANT'S NAME: McLean County

STREET ADDRESS: 115 E Washington Street, POBox 2400

Bloomington, IL 61702-2400 309-888-5160
CITY STATE ZIP CODE TELEPHONE NUMBER

The applicant hereby applies to the State of Illinois through the Division of Public & Intermodal Transportation for grants under Article II of the Downstate Public Transportation Act (30 ILCS 740/1-1 et seq.).

I hereby certify that I have reviewed this Application including all attached exhibits and information, and have found it to be true and correct.

Signature (same as #1 on Form OP-2)

Title (same as #1 on Form OP-2)

Date

FORM OP-3

SUMMARY OF TOTALS FOR REVENUES AND EXPENSES

Total Eligible Expense reported on 5311 Exhibit B (Column A, pg. 9 of OP-5 Tab)	\$ <u>1,726,379</u> (a)
Total Eligible Revenue reported on 5311 Exhibit B (Column A, pg. 7 of OP-5 Tab)	\$ <u>522,536</u> (b)
Section 5311 Funding requested in 5311 Application.	\$ <u>376,393</u> (c)
Downstate Operating Assistance Deficit (a) - (b+ c)	\$ <u>827,450</u> (d)
65% of Eligible Operating Expenses	\$ <u>1,122,146</u> (e)
Downstate Operating Assistance requested (lesser of (d) or (e))	\$ <u>827,450</u>

I hereby certify that the total operating revenues and expenses reported in this Form are estimated to be incurred in the provision of public transportation services within the State of Illinois during FISCAL YEAR 2009. Expenses determined to be ineligible under such regulations for State Operating Assistance have been deducted as ineligible expenses.

Prepared by: *James Adick*
Certified by: _____
(same as #3 on Form OP-2)
Date: _____

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

GRANTEE: MCLEAN COUNTY

Exhibit B

Note: Only enter data in highlighted cells

**FINANCIAL DATA
PROPOSED**

FY 2009 BUDGET

REVENUES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	PROJECT INCOME (Proposed)	LOCAL MATCH (Proposed)
401.01	Full Adult Fare	\$57,000	\$57,000	\$57,000	
401.02	Senior Citizen Fares	85,000	85,000	85,000	
401.03	Student Fares		0		
401.04	Child Fares		0		
401.05	Disabled Rider Fares		0		
401.06	Parking Lot Fares		0		
401.99	Other Rider Fares		0		
402.00	Special Transit Fares	250,000	250,000		250,000
403.00	School Bus Service		0		
404.00	Freight Tariffs		0		
405.00	Charter Service Revenues		0		
406.00	Auxiliary Revenues		0		
407.01	Sales of Maintenance Service		0		
407.02	Rental of Revenue Vehicles		0		
407.03	Rental of Buildings & Property		0		
407.99	Other Non-transportation Revenue		0		
408.00	Taxes Levied by Transit System		0		
409.00	Local Cash Grants	50,750	50,750		50,750
410.01	Local Disabled Fare Assistance		0		
410.02	Local Senior Fare Assistance		0		
410.03	Local Student Fare Assistance		0		
410.99	Other Local Special Fare Assistance		0		
411.00	State Cash Grants	827,450	827,450		827,450
412.00	State Special Fare Assistance		0		
413.00	Federal Cash Grants (Section 18)	376,393	0		
413.99	Other Federal Financial Assistance		0		
414.00	Interest Income		0		
430.01	Contributed Services - Allowable		0		
430.03	Contributed Services - Unallowable				
430.04	Contra Account for 430.03				
431.00	Contributed Cash	79,786	79,786		79,786
440.00	Subsidy From Other Sources		0		
		AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	PROJECT INCOME (Proposed)	LOCAL MATCH (Proposed)
(Exclude grey areas from total)		\$1,349,986	\$1,349,986	\$142,000	\$1,207,986
TOTAL REVENUE 401 - 440					

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

PROPOSED

(continued) FY 2009

MCLEAN COUNTY

Exhibit B

EXPENSES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
LABOR:					
501.01	Operator's Salaries & Wages	\$450,000	\$450,000		\$450,000
501.02	Training Salaries & Wages		0		
501.03	Dispatcher's Salaries & Wages	30,000	30,000		30,000
501.04	Administrative Salaries & Wages	216,000	216,000	216,000	
501.99	Other Salaries & Wages	10,000	10,000	10,000	
	TOTAL	\$706,000	\$706,000	\$226,000	\$480,000
FRINGE BENEFITS:					
502.01	FICA	\$53,500	\$53,500	\$18,500	\$35,000
502.02	Pensions & Long Term Disability	6,500	6,500	2,500	4,000
502.03	Health Insurance	50,000	50,000	25,000	25,000
502.04	Dental Plans		0		
502.05	Life Insurance	2,500	2,500	1,000	1,500
502.06	Short Term Disability		0		
502.07	Unemployment Insurance		0		
502.08	Worker's Compensation	28,000	28,000	1,000	27,000
502.09	Sick Leave		0		
502.10	Holiday		0		
502.11	Vacation	53,500	53,500	20,000	33,500
502.12	Other Paid Absence		0		
502.13	Uniform Allowance	12,000	12,000	1,000	11,000
502.99	Other Fringe Benefits		0		
	TOTAL	\$206,000	\$206,000	\$69,000	\$137,000
SERVICES:					
503.01	Management Services		\$0		
503.02	Advertising Services	2,000	2,000	2,000	
503.03	Professional & Technical Services	33,000	33,000	33,000	
503.04	Temporary Services	7,200	7,200	2,000	5,200
503.05	Contract Maintenance	88,000	88,000	3,000	85,000
503.06	Custodial Services		0		
503.07	Security Services		0		
503.99	Other Services	18,000	18,000	1,000	17,000
	TOTAL	\$148,200	\$148,200	\$41,000	\$107,200

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

PROPOSED

(continued) FY 2009

MCLEAN COUNTY

Exhibit B

EXPENSES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
MATERIALS & SUPPLIES:					
504.01	Fuel & Lubricants Consumed	\$373,579	\$373,579		\$373,579
504.02	Tires & Tubes Consumed	10,500	10,500		10,500
504.03	Inventory Purchases	25,000	25,000	\$20,000.00	5,000
504.99	Other Materials & Supplies		0		
	TOTAL	\$409,079	\$409,079	\$20,000	\$389,079
UTILITIES:					
505.02	Telephone	\$17,000	\$17,000	\$17,000	
505.99	Other, i.e. Natural Gas, Electric, etc.	10,000	10,000	4,000	6,000
	TOTAL	\$27,000	\$27,000	\$21,000	\$6,000
CASUALTY & LIABILITY:					
506.01	Physical Damage Insurance	\$65,500	\$65,500	\$65,500	
506.03	Liability & Property Insurance	84,500	84,500	84,500	
506.04	Uninsured Settlements		0		
506.05	Provisions for Uninsured Settlements		0		
506.06	Recoveries of Settlements		0		
506.08	Other Corporate Insurance		0		
506.99	Other Insurance		0		
	TOTAL	\$150,000	\$150,000	\$150,000	\$0
TAXES:					
507.00	TOTAL		\$0		
PURCHASED TRANSPORTATION:					
508.00	TOTAL	\$0	\$0		
MISCELLANEOUS:					
509.01	Dues & Subscriptions	\$3,000	\$3,000	\$3,000	
509.02	Travel & Meetings	8,000	8,000	8,000	
509.03	Bridge, Tunnel, & Highway Tolls		0		
509.04	Entertainment Expense				
509.05	Charitable Donations				
509.06	Fines & Penalties				
509.07	Bad Debt Expense				
509.08	Advertising/Promotion Media	5,000	5,000	5,000	
509.99	Other Miscellaneous Expense		0		
	TOTAL (Excluding Grey Areas)	\$16,000	\$16,000	\$16,000	\$0

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

PROPOSED EXPENSES

(continued) FY 2009

MCLEAN COUNTY

Exhibit B

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
INTEREST:					
511.01	Long Term Debt Obligation		\$0		
511.02	Short Term Debt Obligation	9,500	9,500	9,500	
	TOTAL	\$9,500	\$9,500	\$9,500	\$0
LEASES & RENTALS:					
512.01	Transit Way Structures, etc.		\$0		
512.02	Passenger Stations		0		
512.03	Passenger Parking Facilities		0		
512.04	Passenger Revenue Vehicles		0		
512.05	Service Vehicles-	5,000	5,000		5,000
512.06	Operating Yards or Stations	40,000	40,000		40,000
512.07	Maintenance Facilities		0		
512.10	Data Processing Facilities		0		
512.11	Revenue Collection Facilities		0		
512.12	Other Administrative Facilities	9,600	9,600	9,600	
	TOTAL	\$54,600	\$54,600	\$9,600	\$45,000
DEPRECIATION & AMORTIZATION					
513.00	TOTAL				
CONTRIBUTED SERVICES					
530.00	TOTAL				
INELIGIBLE EXPENSES					
550.00	TOTAL				
	DIRECT EXPENSE SUB-TOTAL	\$1,726,379	\$1,726,379	\$562,100	\$1,164,279
ICR	Indirect Cost Rate	0.00%	\$0	\$0	\$0
		AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
	(Exclude grey areas from total)				
	TOTAL EXPENSES 501 - 530 & ICR	\$1,726,379	\$1,726,379	\$562,100	\$1,164,279

Please identify all anticipated Contracts or Services of \$10,000 or more to a single vendor.

Contracts and Service Agreements	\$ Amount
Vehicle Liability Insurance	160,000
Health Insurance	50,000
Workers Comp	28,000
Audit	15,000
	\$253,000

6B. VEHICLE USE:	Estimated FY09 Revenue Vehicle Miles (1)	Estimated FY09 Peak Vehicles Required	Estimated FY09 Revenue Vehicle Hours (1)
Regular Route			
Special Routes			
Paratransit Service Provided by Participant	600,000	22	36,000
Paratransit Service from Purchase of Service Contracts			
TOTAL	600,000	22	36,000

(1) This should not include deadhead miles or hours

6C PASSENGERS	Estimated FY09
Adult	
Child	
Senior Citizens and Disabled (Reduced Fare)	
Student (Reduced Fare)	
Token, Ticket or Pass	
Paratransit Service Provided by Participant	80,000
Paratransit Service from Purchase of Service Contracts	
TOTAL PASSENGERS	80,000

Transfers should be counted and included as separate trips in the appropriate category

**ILLINOIS DEPARTMENT OF TRANSPORTATION
2008 CONSOLIDATED VEHICLE PROCUREMENT
ROLLING STOCK
CAPITAL ASSISTANCE
APPLICATION**

STOP! IF YOU ARE SEEKING VEHICLE REPLACEMENT (S), BE SURE THAT YOU MEET ALL ELIGIBILITY REQUIREMENTS. SEE PAGE 5 (PART III, SECTION E). IF NOT, DO NOT SUBMIT FOR REPLACEMENT.

FOR OFFICE USE ONLY Received at IDOT: ____/____/____ BY: _____

LEGAL NAME of Applicant Agency McLean County	Date of Application Filing May 28, 2008
Street/Mailing Address, City, and Zip Code (Not just P. O. Box) McLean County Law and Justice Center 104 W Front Street, POBox 2400 Bloomington, IL 61702-2400	Federal Tax Identification Number (TIN) 37-6001569
List general area served (counties, city, areas as applicable) (Detail in Part 5, Page 9) All of DeWitt, Ford, Iroquois and Livingston Counties and the rural areas of McLean County	Type of Applicant see pg. 4 Section A) Private Non-Profit: _____ Section 5311 Grantee: <input checked="" type="checkbox"/> IDOT Certified Public Body: _____
County HSTP Region 6 HSTP Office CCRPC 1776 E. Washington St. Urbana, IL 61802	Illinois State Tax Exempt Number E-9994-9946-03
Application Contact Person: Mike Behary Title: McLean County Planner Phone: (309) 888-5160 Vehicle Issues Contact Person: Laura Dick Title: SHOW BUS Director Phone: (309) 747-2454	App. Contact E-Mail: mike.behary@mcleancountyil.gov Fax: (309) 888-5768 Issues Contact E-mail: showbus@gridcom.net Fax: (309) 747-2873

ALL APPLICANTS MUST ANSWER THESE QUESTIONS:

DOES A MINORITY GROUP MANAGE YOUR ORGANIZATION OR IS OPERATION MINORITY BASED?	<input type="radio"/> YES <input checked="" type="radio"/> NO
DOES YOUR AGENCY PROVIDE SERVICE TO MINORITIES?	<input checked="" type="radio"/> YES <input type="radio"/> NO
DOES YOUR APPLICATION HAVE THE SUPPORT OF YOUR LOCAL TRANSIT AGENCY?	<input type="radio"/> YES <input type="radio"/> NO <input checked="" type="radio"/> N/A

By this application, it is the intent of (Agency's Legal Name) McLean County to request vehicle(s) through the State of Illinois' Consolidated Vehicle Procurement (CVP) program; and will meet all applicable state, federal and local acceptance, application and maintenance requirements. I certify that the information and statements provided in this application, and all supporting documents are correct and complete.

Signature of Authorized Representative (As authorized by board resolution, see Appendix C)

Tel. _____ / ____ / ____
Date

Matt Sorensen
Print name of Authorized Official

McLean County Board Chair
Title

READ ALL INFORMATION CAREFULLY

GENERAL INFORMATION

A. INTRODUCTION

Through the Consolidated Vehicle Program Procurement Program (CVP), the Illinois Department of Transportation - Division of Public & Intermodal Transportation (Division) makes grants to municipalities, mass transit districts, counties, and private non-profit organizations for ramp and lift equipped paratransit vehicles. Funding for these grants comes from varied sources, including the Federal Transit Administrations (FTA) Section 5309, 5310, 5311, 5316, and 5317 programs, as well as state resources. Previously, agencies eligible for different grants were required to submit numerous applications. This consolidated vehicle procurement application form was developed to make it easier for agencies to apply for funds and for the Division to review projects in applications.

All qualified agencies applying for FTA Section 5309 Discretionary, Section 5311 Rural & Small Urban, and Section 5310 for Elderly and Disabled, will complete this application. Use Page 4, Section A, to determine which items of information are required for your agency's application submittal.

B. NEW FEDERAL COORDINATION REQUIREMENTS

As part of the federal government's human services coordination initiative, all Section 5310 recipients must certify that projects are derived from a locally developed, coordinated public transit-human services transportation plan (HSTP). In the rural areas of Illinois, the Division has developed 11 regions each staffed with an HSTP Regional Coordinator (see pages 43 and 44). In the urban downstate areas the Metropolitan Planning Organization (MPO) is the HSTP agency (see page 40), AND IN NORTHEASTERN IL. REGION (SIX COUNTIES) THE CONTACT IS THE REGIONAL TRANSPORTATION AUTHORITY (RTA). All Section 5310 applicants should be actively involved in the development of these plans, and each Section 5310 application will need to be endorsed by their respective HSTP local transportation planning committee in order to be considered for funding by the Division.

C. NEW TWO-STEP APPLICATION REVIEW PROCESS

Step 1: In order to meet the federal coordination requirements identified above, all Section 5310 applicants will need to submit their application to their local HSTP office for initial review. While the applications will not be formally scored by the HSTP offices, that will continue to be done by the Division, the role of the HSTP offices will be to ensure that the agency submitting the application has been a active player in the local service coordination process and that the services provided by the application meet the service needs and goals as identified in locally derived HSTP plan.

Step 2: Each HSTP office will send all the Section 5310 applications to the Division once they have completed their local compliance review. The Division will acknowledge receipt of your application by letter or e-mail, following a preliminary review of required submittals. The acknowledgement will advise your contact of any missing or supplemental information required for full review. Any missing or delayed items or required documentation must be noted at submission. The Division may require additional information during the full review. Only when all information needed for full evaluation has been received, will the full review be completed. Your projects will be judged on: consistency with program goals and objectives, meeting public or special transportation needs, regional coordination efforts, ability to meet federal and state program requirements, and funding availability.

The acknowledgement ensures Division review of your application, though it does not ensure approval of the project. The Division considers that the submission represents the applicant's intent to undertake or continue the proposed transportation project promptly, with the receipt of the approved vehicle.

Step 3: When final review of the application is complete, the Division will make its recommendation to the Governor. Following his approval, vehicles will be ordered and grant contracts forwarded to you for signature. When both copies are returned, the agreement will be executed and dated at the Division. Only then can we deliver vehicles. The Division, on behalf of the grantees, develops the vehicle specifications, purchases the vehicles, and assures that the procurement conforms to all state and federal requirements. This constitutes the Consolidated Vehicle Procurement process.

**PART I
REQUIRED SUBMITTALS
MUST BE COMPLETED BY ALL APPLICANTS**

Applicant Name McLean County

Use this matrix (A) and checklist (B) to help you meet all submission requirements of the application process.

A. Submittal Matrix Each "X" represents the information that must be submitted by each type of agency.

Type of Applicant	Part II	Part III	Part IV	Part V	Part VI	Part VII	Part VIII	Part IX	Part X	Appendices				Support Letters
										A	B	C	MPO	
Non-Profit Non-Governmental Agency (5310)	X	X	X	X	X	X	X(b)	X	X	X	X	X	X(c)	Optional
Federal Section 5311 Grantee	X	X					X(b)			X(a)	X	X		Optional
IDOT-Certified Public Body (CPB)	X	X	X	X	X(a)	X	X(b)		X	X	X	X	X(c)	Optional

(a) this data not required if applicant agency has included with another grant application for FY07 funding.

(b) This information is required ONLY if you are applying for a vehicle for new or expanded service.

(c) If applicant is in an urbanized (metropolitan) area outside the Chicago area, see page 40.

B. Submittal Checklist Check the appropriate boxes. All items are required unless otherwise indicated.

ITEM	ENCLOSED
• Application, Signed by Board authorized representative (front cover, page 1)	X
• Part I Submittal Matrix(A) and Application Checklist Completed (B), (page 4)	X
• Part II Current Vehicle Inventory (page 5)	X
• Part III Vehicle Request Form and Budget (pages 6-7)	X
• Part IV Project Justification (if applicable, page 8)	
• Part V Applicant's Current Services and Experience (if applicable, pages 9-11)	
• Part VI Fleet Control and Maintenance (if applicable, page 12)	
• Part VII Driver Training (if applicable, page 13)	
• Part VIII Proposing New or Expanded Service (pages 14 & 15)	
• Part IX Formal Coordination Efforts (if applicable, page 16 & 17)	
• Part X Financial Plan (if applicable, pages 18 & 19)	
• Appendix A FTA & IDOT Joint Certifications Assurances (pp. 21-31) signed by Official Representative (page 23),	X
• 2nd- Signed and dated Attorney's Affirmation (page 22)	X
• Appendix B Public hearing: Published notice, hearing report and public comments (page 32)	X
• Appendix C Executed Board Resolution authorizing applicant's Official Representative (page 33)	X
• Appendix D Application Preparation Guidance (pages 34-44)	Retain
• Appendix E Paratransit Vehicle Catalog (pages 45-55)	Retain
• Letter from MPO placing project in TIP (not applicable in Cook, Lake, DuPage, Kane, Will and McHenry Counties, or any non-urbanized area)	
• Letter of support from Certified Public Provider or local Transit Authority (if applicable)	
• Letters of Support from local Legislators, others (not a requirement)	

Note: When submitting your application: (1) **Remove:** instructions, vehicle catalog, other guidance (D) and informational material; (2) **Include this Checklist** (Indicate any missing items, noting whether pending, subject to third party submittal /approval, or delayed, and when expected.); and (3) Refer to all enclosed support materials.

**PART II
PARATRANSIT VEHICLE INVENTORY
MUST BE COMPLETED BY ALL APPLICANTS**

Applicant Name McLean County	
Applicant's Current Paratransit Vehicle Inventory (attach additional pages if necessary)	
Examples:	

96	Braun	R-Roof Van	IFDX0034586IL01	172,000 / 189,000	8 / N	L 1995	N
92	EIDorado	Med. Duty	IBB01083589IL18	183,500/ 208,000	14 / Y	O 1999	Y- #2121

Yr.	Manufac- turer	Type	VIN (Vehicle Identification Number)	Odometer Reading (miles) 1/1/07 ----12/31/07		# OF Seats/ ADA:Y/N	1 st Year (O)Owned (L)Leased	IDOT Funded Vehicle? Contract #
96	Nat'l Mob	R-Roof Van	2B6KB31Z4TK184688	106,645	106,645	10 Y	O 1996	Y 2281
98	El Dorado	M Duty	1FDXE40F3WHB91379	148,743	148,743	14 Y	O 1998	Y 2666
98	Nat'l Mob	R-Roof Van	2B7LB31Z9WK158253	176,164	176,164	10 Y	O 1998	Y 2666
00	Nat'l Mob	R-Roof Van	2B6LB31Z5YK124040	129,482	140,031	10 Y	O 2000	N
00	Nat'l Mob	R-Roof Van	2B7LB31Z7YK168458	101,226	102,623	10 Y	O 2000	Y 2968
00	El Dorado	M Duty	1FDXE45F0YHC01202	148,856	156,603	14 Y	O 2000	Y 2968
00	El Dorado	M Duty	1FDXE45F5YHC01227	106,361	109,185	14 Y	O 2000	Y 2968
02	El Dorado	M Duty	1FDXE45F22HB40538	103,398	119,536	14 Y	O 2003	Y 253CVP
02	El Dorado	M Duty	1FDXE45F42HB40539	97,440	125,861	14 Y	O 2003	Y 161CVP
03	El Dorado	M Duty	1FDXE45F03HB88038	75,727	95,402	14 Y	O 2004	Y 373CVP
03	El Dorado	L Duty	1FDWE35L33HB88076	64,773	95,673	11 Y	O 2004	Y 373CVP
03	El Dorado	M Duty	1FDXE45F52HB40551	79,210	97,617	14 Y	O 2004	Y 194 CVP
05	El Dorado	M Duty	1FDXE45PX5HB31762	25,734	46,667	14 Y	O 2005	Y 425CVP
05	El Dorado	M Duty	1FDXE45P15HB26630	25,968	54,485	14 Y	O 2005	Y 478CVP
05	Uplander	Mini Van	1GBDV13L75D285377	7,578	18,444	5 Y	L 2005	
99	El Dorado	M Duty	1FDWE30SXXHB50204		30,542	12 Y	O	
03	International	SMD	1HVBTA23H585213			22 Y	L 2008	Y
02	International	SMD	1HVBTA23H585219			22 Y	L 2008	Y
98	Bluebird	H Duty	1BAGGBSA2WF078436			22 Y	L 2008	Y
08	El Dorado	M Duty	1FD3E35L98DA13350			11 Y	O 2008	Y 899CVP
08	El Dorado	M Duty	1FD3E35L08DA13351			11 Y	O 2008	Y 899CVP

Applicant Name
McLean County

**PART III
VEHICLE REQUEST FORM & BUDGET
MUST BE COMPLETED BY ALL APPLICANTS**

NOTE: Attach one (1) completed copy of this form for EACH vehicle requested

A. Applicant Agency Name
McLean County

Form 1 of 4, (1 of 1 etc.)

B. Vehicle Type Requested: Use the vehicle catalog to select the unit type to meet your passengers' needs:

- Mini-Van w/ramp (2 wheelchairs/5 passengers)
- Light Duty Paratransit w/lift (3 wheelchairs/ 12 passengers)
- Medium Duty Paratransit w/lift (5 wheelchairs/ 14 passengers)
- Super Medium Duty Paratransit w/lift (5 wheelchairs/ 22 pass.) Requires extensive justification, well documented requirements, up-to-date detail of on-site maintenance capability and large client base experience and needs.

C. Category of Request (Check appropriate category)

- Replacement of owned vehicle
- Replacement of leased vehicle
- Service Expansion (see p.14)
- New Service (see p. 14)

D. Vehicle Request Priority (among all vehicle request forms submitted)

Based on needs, the requested vehicle on **this** form is to be considered for funding (1st, 2nd, etc.)1st.

Note: No two requested vehicles may have the same priority ranking.

E. Vehicle Replacement Criteria (enclose all justification/documentation)

To be eligible current vehicles must meet Criteria 1 or 2 AT TIME OF APPLICATION.

TYPE	CRITERIA 1	CRITERIA 2
Autos/Mini-Vans/Raised Roof Vans	95,000 Miles	OR 5 yrs, in documented unsafe & poor operating condition
Light Duty Paratransit Vehicle (10-12 pass)	95,000 Miles	OR 6 yrs, in documented unsafe & poor operating condition
Medium Duty Paratransit/School Bus (13-16 pass)	120,000 Miles	OR 8 yrs, in documented unsafe & poor operating condition
Super Medium Duty Paratransit Vehicle (>16 pass)	180,000 Miles	OR 9 yrs, in documented unsafe & poor operating condition
Heavy Duty Transit Vehicle (>30 pass)	280,000 Miles	OR 10 yrs, in documented unsafe & poor operating condition

• Any 1991 or 1993 MST heavy-duty vehicle regardless of mileage or condition.

F. Please provide Replacement Vehicle Identification Information for the vehicle being replaced:

Yr.	Manufacturer	Type	Date/Mileage	(if applicable) VIN # IDOT Contract #
02	El Dorado	Med Duty	5/08 128,708	253CVP

Criteria 2 Justification (i.e., documentation vehicle is unsafe or in poor condition –include, photos, receipts)

CRITERIA FOR DISPOSAL OF IDOT FUNDED VEHICLES: General: Consumer Vans, RR or Mini – 120,000 miles; Light Duty- 120,000 miles; Medium Duty Vehicles – 150,000 miles; Super Medium – 200,000 miles; Heavy Duty. Transit Vehicle – 300,000 miles. Any questions: Contact the Program Manager at IDOT.

**PART III
VEHICLE REQUEST FORM & BUDGET
MUST BE COMPLETED BY ALL APPLICANTS**

NOTE: Attach one (1) completed copy of this form for EACH vehicle requested

A. Applicant Agency Name McLean County	Form 2 of 4 , (1 of 1 etc.)
--	-----------------------------

B. Vehicle Type Requested: Use the vehicle catalog to select the unit type to meet your passengers' needs:

- Mini-Van w/ramp (2 wheelchairs/5 passengers)
- Light Duty Paratransit w/lift (3 wheelchairs/ 12 passengers)
- Medium Duty Paratransit w/lift (5 wheelchairs/ 14 passengers)
- Super Medium Duty Paratransit w/lift (5 wheelchairs/ 22 pass.) Requires extensive justification, well documented requirements, up-to-date detail of on-site maintenance capability and large client base experience and needs.

C. Category of Request (Check appropriate category)

- Replacement of owned vehicle
- Replacement of leased vehicle
- Service Expansion (see p.14)
- New Service (see p. 14)

D. Vehicle Request Priority (among all vehicle request forms submitted)

Based on needs, the requested vehicle on this form is to be considered for funding (1st, 2nd, etc.)2nd

Note: No two requested vehicles may have the same priority ranking.

E. Vehicle Replacement Criteria (enclose all justification/documentation)

To be eligible current vehicles must meet Criteria 1 or 2 AT TIME OF APPLICATION.

TYPE	CRITERIA 1	CRITERIA 2
Autos/Mini-Vans/Raised Roof Vans	95,000 Miles	OR 5 yrs, in documented unsafe & poor operating condition
Light Duty Paratransit Vehicle (10-12 pass)	95,000 Miles	OR 6 yrs, in documented unsafe & poor operating condition
Medium Duty Paratransit/School Bus (13-16 pass)	120,000 Miles	OR 8 yrs, in documented unsafe & poor operating condition
Super Medium Duty Paratransit Vehicle (>16 pass)	180,000 Miles	OR 9 yrs, in documented unsafe & poor operating condition
Heavy Duty Transit Vehicle (>30 pass)	280,000 Miles	OR 10 yrs, in documented unsafe & poor operating condition

• Any 1991 or 1993 MST heavy-duty vehicle regardless of mileage or condition.

F. Please provide Replacement Vehicle Identification Information for the vehicle being replaced:

Yr.	Manufacturer	Type	Date/Mileage	(if applicable) VIN # IDOT Contract #
02	El Dorado	Med Duty	5/08 138,816	161CVP

Criteria 2 Justification (i.e., documentation vehicle is unsafe or in poor condition –include, photos, receipts)

CRITERIA FOR DISPOSAL OF IDOT FUNDED VEHICLES: General: Consumer Vans, RR or Mini – 120,000 miles; Light Duty- 120,000 miles; Medium Duty Vehicles – 150,000 miles; Super Medium – 200,000 miles; Heavy Duty Transit Vehicle – 300,000 miles. Any questions: Contact the Program Manager at IDOT.

**PART III
VEHICLE REQUEST FORM & BUDGET
MUST BE COMPLETED BY ALL APPLICANTS**

NOTE: Attach one (1) completed copy of this form for EACH vehicle requested

A. Applicant Agency Name McLean County	Form 3 of 4 , (1 of 1 etc.)
--	-----------------------------

B. Vehicle Type Requested: Use the vehicle catalog to select the unit type to meet your passengers' needs:

- Mini-Van w/ramp (2 wheelchairs/5 passengers)
- Light Duty Paratransit w/lift (3 wheelchairs/ 12 passengers)
- Medium Duty Paratransit w/lift (5 wheelchairs/ 14 passengers)
- Super Medium Duty Paratransit w/lift (5 wheelchairs/ 22 pass.) Requires extensive justification, well documented requirements, up-to-date detail of on-site maintenance capability and large client base experience and needs.

C. Category of Request (Check appropriate category)

- Replacement of owned vehicle
- Replacement of leased vehicle
- Service Expansion (see p.14)
- New Service (see p. 14)

D. Vehicle Request Priority (among all vehicle request forms submitted)

Based on needs, the requested vehicle on **this** form is to be considered for funding (1st, 2nd, etc.) 3rd
Note: No two requested vehicles may have the same priority ranking.

E. Vehicle Replacement Criteria (enclose all justification/documentation)

To be eligible current vehicles must meet Criteria 1 or 2 AT TIME OF APPLICATION.

TYPE	CRITERIA 1	CRITERIA 2
Autos/Mini-Vans/Raised Roof Vans	95,000 Miles	OR 5 yrs, in documented unsafe & poor operating condition
Light Duty Paratransit Vehicle (10-12 pass)	95,000 Miles	OR 6 yrs, in documented unsafe & poor operating condition
Medium Duty Paratransit/School Bus (13-16 pass)	120,000 Miles	OR 8 yrs, in documented unsafe & poor operating condition
Super Medium Duty Paratransit Vehicle (>16 pass)	180,000 Miles	OR 9 yrs, in documented unsafe & poor operating condition
Heavy Duty Transit Vehicle (>30 pass)	280,000 Miles	OR 10 yrs, in documented unsafe & poor operating condition

• Any 1991 or 1993 MST heavy-duty vehicle regardless of mileage or condition.

F. Please provide Replacement Vehicle Identification Information for the vehicle being replaced:

Yr.	Manufacturer	Type	Date/Mileage	(if applicable) VIN # IDOT Contract #
03	El Dorado	L. Duty	5/08 107,623	373CVP

Criteria 2 Justification (i.e., documentation vehicle is unsafe or in poor condition –include, photos, receipts)

CRITERIA FOR DISPOSAL OF IDOT FUNDED VEHICLES: General: Consumer Vans, RR or Mini – 120,000 miles; Light Duty- 120,000 miles; Medium Duty Vehicles – 150,000 miles; Super Medium – 200,000 miles; Heavy Duty Transit Vehicle – 300,000 miles. Any questions: Contact the Program Manager at IDOT.

**PART III
VEHICLE REQUEST FORM & BUDGET
MUST BE COMPLETED BY ALL APPLICANTS**

NOTE: Attach one (1) completed copy of this form for EACH vehicle requested

A. Applicant Agency Name McLean County	Form 4 of 4 , (1 of 1 etc.)
--	-----------------------------

B. Vehicle Type Requested: Use the vehicle catalog to select the unit type to meet your passengers' needs:

- Mini-Van w/ramp (2 wheelchairs/5 passengers)
- Light Duty Paratransit w/lift (3 wheelchairs/ 12 passengers)
- Medium Duty Paratransit w/lift (5 wheelchairs/ 14 passengers)
- Super Medium Duty Paratransit w/lift (5 wheelchairs/ 22 pass.). Requires extensive justification, well documented requirements, up-to-date detail of on-site maintenance capability and large client base experience and needs.

C. Category of Request (Check appropriate category)

- Replacement of owned vehicle Service Expansion (see p.14)
- Replacement of leased vehicle New Service (see p. 14)

D. Vehicle Request Priority (among all vehicle request forms submitted)

Based on needs, the requested vehicle on **this** form is to be considered for funding (1st, 2nd, etc.)4th
Note: No two requested vehicles may have the same priority ranking.

E. Vehicle Replacement Criteria (enclose all justification/documentation)

To be eligible current vehicles must meet Criteria 1 or 2 AT TIME OF APPLICATION.

TYPE	CRITERIA 1	CRITERIA 2
Autos/Mini-Vans/Raised Roof Vans	95,000 Miles	OR 5 yrs, in documented unsafe & poor operating condition
Light Duty Paratransit Vehicle (10-12 pass)	95,000 Miles	OR 6 yrs, in documented unsafe & poor operating condition
Medium Duty Paratransit/School Bus (13-16 pass)	120,000 Miles	OR 8 yrs, in documented unsafe & poor operating condition
Super Medium Duty Paratransit Vehicle (>16 pass)	180,000 Miles	OR 9 yrs, in documented unsafe & poor operating condition
Heavy Duty Transit Vehicle (>30 pass)	280,000 Miles	OR 10 yrs, in documented unsafe & poor operating condition

• Any 1991 or 1993 MST heavy-duty vehicle regardless of mileage or condition.

F. Please provide Replacement Vehicle Identification Information for the vehicle being replaced:

Yr.	Manufacturer	Type	Date/Mileage	(if applicable) VIN # IDOT Contract #
00	El Dorado	Med Duty	5/08 120,136	#2968

Criteria 2 Justification (i.e., documentation vehicle is unsafe or in poor condition –include, photos, receipts)

CRITERIA FOR DISPOSAL OF IDOT FUNDED VEHICLES: General: Consumer Vans, RR or Mini – 120,000 miles; Light Duty- 120,000 miles; Medium Duty Vehicles – 150,000 miles; Super Medium – 200,000 miles; Heavy Duty Transit Vehicle – 300,000 miles. Any questions: Contact the Program Manager at IDOT.

Applicant Name
McLean County

**ESTIMATED PROJECT BUDGET
MUST BE COMPLETED BY ALL APPLICANTS**

G. Estimated CVP Budget							Estimated Total Cost Line Total x Unit Cost (d) x (e)
Vehicle Type	Capacity (Approx.)	Requested Number of Replace (a)	Expansio (b)	New (c)	Line Total (a)+(b)+(c) (d)	Estimated Unit Cost (e)	
Mini-Van Paratransit (w/ ramp) MV	6 pass.					\$36,000	\$
Light Duty Paratransit Vehicle (w/lift) LD	12 pass.	3			3	\$50,000	\$150,000
Medium Duty Paratransit Vehicle (w/lift) MD	14 pass.					\$58,000	\$
Super Medium Duty Para- Transit Vehicle (w/lift) SMD	22 pass.	1			1	\$90,000	\$90,000

Total CVP Request: \$240,000

Comments:

While these vehicles are all considered replacement vehicles due to the mileage on various units in the current fleet, they may also act as expansion vehicles

JOINT CERTIFICATION AND ASSURANCES FOR IDOT & FTA PROGRAMS

Please Print or Type: Name of Applicant/Agency: McLean County

Name and Relationship of Board Authorized Representative: Matt Sorensen, McLean County Board Chair

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all State and Federal statutes, regulations, executive orders, and Federal requirements applicable to each application it makes to the Federal Transit Administration (FTA) and/or the Illinois Department of Transportation (IDOT) in Federal Fiscal Year 2008.

IDOT and the FTA intend that the certifications and assurances in Appendix A, should apply, as required, to each project for which the Applicant seeks now, or may later seek, FTA or IDOT assistance during Federal Fiscal Year 2008.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document, and any other submission made to FTA or IDOT, and acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801, *et seq.*, and implemented by U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR. part 31 apply to any certification, assurance or submission made to IDOT or FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with the Urbanized Area Formula Program, 49 U.S.C. 5307, and may apply to any other certification, assurance, or submission made in connection with any program administered by FTA or IDOT.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Date: _____

Authorized Representative of Applicant

Appendix B

Public Hearing Notice

NOTE: To be published locally 14 days before the scheduled hearing (see page 36)

Notice of Public Hearing

McLean County

RE: State of Illinois Paratransit Vehicle Grant for all of DeWitt, Ford, Iroquois and Livingston Counties and the rural areas of McLean County

Notice is hereby given that a public hearing will be held by: McLean County

On: June 17, 2008 at 9:00am

Where: McLean County Government Center, 115 E Washington St, Bloomington, IL Room 400

- I. For the purpose of considering a project for which financial assistance is being sought from the Illinois Department of Transportation, pursuant to the Illinois Department of Transportation's general authority to make such Grants, and which is generally described as follows:
 - A. Description of Project To purchase three replacement light duty 12 passenger paratransit vehicles and one super medium duty 22 passenger paratransit vehicle to be used in the provision of rural public transportation. The light duty vehicles are projected to cost \$50,000 and the super medium duty vehicle is projected to cost \$90,000, and the total cost is \$240,000.
- II. At the hearing McLean County will afford an opportunity for interested persons or agencies to be heard with respect to the social, economic and environmental aspects of the project. Interested persons may submit orally or in writing, evidence and recommendations with respect to said project.
- III. A copy of the application for a state grant for the proposed project for the intended service area will be made available for public inspection at the McLean County Government Center, 115 E Washington, Bloomington, IL, 61701. Contact Mike Behary, Planner, Room M102, Phone 309-888-5160

* **Note to Applicants:** Please Submit public hearing minutes, as well as written and verbal comments from the proceedings, with your completed Application to IDOT-DPIT.

COUNTY NOTICE

NOTICE is given that a public hearing will be held by McLean County on Tuesday, June 17, 2008 at 9 a.m. in Room 400, Government Center, 115 E. Washington St., Bloomington, IL regarding a State of Illinois Paratransit Vehicle Grant for all of Ford, Iroquois, Livingston and DeWitt Counties and the rural areas of McLean County.

- I. For the purpose of considering a project for which financial assistance is being sought from the Illinois Department of Transportation, pursuant to the Illinois Department of Transportation's general authority to make such Grants, and which is generally described as follows:
 - A. Description of Project - To purchase three replacement light duty 12 passenger paratransit vehicles and one super medium duty 22 passenger paratransit vehicle to be used in the provision of rural public transportation. The light duty vehicles are projected to cost \$50,000 and the super medium duty vehicle is projected to cost \$90,000 and the total cost is \$240,000.
This project will be included in a Consolidated Vehicle Procurement Program undertaken by the State of Illinois on behalf of McLean County, with State and Federal Funds.
 - B. Relocation Assistance will not be required.
 - C. This project is being implemented to minimize environmental impact.
 - D. This project is in conformance with comprehensive transportation planning in the area.
 - E. All new equipment included in this project will meet ADA accessibility rules for the elderly and persons with disabilities.
- II. At the hearing, McLean County will afford an opportunity for interested persons or agencies to be heard with respect to the social, economic and environmental aspects of the project. Interested persons may submit orally or in writing, evidence and recommendations with respect to said project.
- III. A copy of the application for a state grant for the proposed project for the intended service area will be made available for public inspection at the McLean County Government Center, 115 East Washington, Bloomington, IL 61701. Contact Mike Behary, Planner, Room M102, Phone 309-888-5160.

Published on May 31, 2008

Appendix C
BOARD RESOLUTION

NO. _____

Resolution authorizing application for and execution of a Public Transportation Capital Assistance Grant under the Illinois Department of Transportation's general authority to make such Grants.

WHEREAS, the provision of general public and/or specialized paratransit service is essential to the transportation of elderly, disabled and other transportation disadvantaged persons; and

WHEREAS, The Illinois Department of Transportation's general authority to make such Grants, makes funds available to offset certain capital costs of a private non-profit, general public or a IDOT Certified Public Provider transportation system providing specialized paratransit service; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF MCLEAN COUNTY:

Section 1. That an application be made to the Division of Public and Intermodal Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under The Illinois Department of Transportation's general authority to make such Grants, for the purpose of off-setting certain general public and/or Elderly and Disabled Transportation Program capital costs of McLean County.

Section 2. That the Board Chair of McLean County (or, in the absence of the Chair or by the Chair's request, the Vice Chair) is hereby authorized and directed to execute and file such application on behalf of McLean County.

Section 3. That the Board Chair of McLean County (or, in the absence of the Chair or by the Chair's request, the Vice Chair) is authorized to furnish such additional information as may be required by the Division of Public & Intermodal Transportation in connection with the aforesaid application for said grant.

Section 4. That the Board Chair of McLean County (or, in the absence of the Chair or by the Chair's request, the Vice Chair) is hereby authorized and directed to execute and file on behalf of McLean County any grant agreement pursuant to said application

PRESENTED and ADOPTED this 17th day of June, 2008

ATTEST:

APPROVED:

Peggy Ann Milton
County Clerk
McLean County, IL

Matt Sorensen
Chair
McLean County Board

**PURCHASE OF SERVICE AGREEMENT
FOR THE RURAL GENERAL PUBLIC
TRANSPORTATION**

under the Section 5311 Operating and Assistance program

between

McLean County

and

Meadows Mennonite Retirement Community

d / b / a SHOW BUS

Contract Number_____

State Fiscal Year 2009

Table of Contents

<u>Item Number</u>	<u>Title</u>	<u>Beginning of Page</u>
1	Definitions	3
2	The Project Scope	4
3	Amount of Grant	4
4	Documents Forming This Agreement	4
5	Illinois Grant Funds Recovery Act	4
6	Accomplishment of the Project	5
7	Continuance of Service	6
8	Use of Facilities	6
9	Ethics	7
10	The Project Budget	7
11	Accounting Records	8
12	Requisitions and Payments	10
13	Right of Grantee to Terminate	11
14	Project Settlement and Close-Out	11
15	Provider's Warrantees	11
16	Contracts of the Provider	11
17	Competitive Bidding	12
18	Third Party Contract Changes	12
19	Pre-Bid Review	12
20	Assignment of Agreement	12
21	Indemnification and Insurance	12
22	Non-Waiver	13
23	Non-Collusion	13
24	Independence of Provider	13
25	Labor Law Compliance	13

Table of Contents (continued)

<u>Item Number</u>	<u>Title</u>	<u>Beginning of Page</u>
26	Equal Employment Opportunity and Fair Employment Practices	14
27	Payment Withholding, Delay, Termination, and Recall	16
28	Severability	17
29	Patent Rights	17
30	Amendment	17
31	Titles	17
32	School Bus Operations	17
33	Non-Construction Contracts	17
34	Substance Abuse	18
35	Preference for Recycled Products	18
36	Debarment and Suspension	18
37	Environmental, Resource Conservation, and Energy Requirements	18
38	Charter Service Operations	20
39	Privacy	20
40	Matching Funds	20
41	Funding Delay	20
<u>Exhibit A</u>	- <u>Final Approved Service Plan</u>	
<u>Exhibit B</u>	- <u>Approved Project Budget</u>	
<u>Exhibit C</u>	- <u>Drug-Free Workplace Certification</u>	
<u>Exhibit D</u>	- <u>Special Provisions to the Agreement</u>	

This Agreement is made by and between McLean County, (hereinafter referred to as "Grantee") and MMRC d/b/a/ Show Bus (hereinafter referred to as "Provider" which term shall include its successors and assigns).

WHEREAS, the Grantee proposes to provide public transportation services in a non-urbanized area of Illinois (herein referred to as the Project);

WHEREAS, the Grantee has applied under the Section 5311 of the Federal Transit Act; as amended, (49 USC App 1614), to the Illinois Department of Transportation (hereinafter "IDOT") for operating and administrative assistance for this Project;

WHEREAS, the Grantee's application has been approved by IDOT;

WHEREAS, the Grantee has made application under the provisions of Illinois combined Statutes 20 ILCS 2705/49 et seq., paragraph 30 ILCS 415/2 et seq. (1992 State Bar Edition), herein referred to as the "Acts";

WHEREAS, the Provider has been selected by the Grantee to provide public transportation services;

WHEREAS, such application has been approved by IDOT; and

NOW THEREFORE; in consideration of the mutual covenants hereinafter set forth, this Agreement is made to provide for the provision of service to set forth the terms and conditions upon which the financial assistance will be made available, and to set forth the Agreement of the Parties as to the manner to which the Project will be undertaken, completed and used.

ITEM 1- DEFINITIONS

As used in this Agreement

- (a) "Grantee" means the McLean County.
- (b) "IDOT" means the Illinois Department of Transportation, Divisions of Public Transportation.
- (c) "FTA" means the Federal Transit Administration of the United States Grantee of Transportation
- (d) "Government" means the government of the United States of America
- (e) "Provider" means a provider of transit service participating in the Section 5311 program and supplying transportation services for the Project under contract to the Grantee
- (f) "Project Costs" means the sum of eligible costs incurred by the Provider and/or its Operator(s) in performing the Project.
- (g) "USDOT" means the United States Department of Transportation

Item 2 – Project Scope

The Provider agrees to provide the public transportation services described in the Grantee's Final Approved Application and Services Plan on file at the IDOT offices. Provider's Service Plan is incorporated into this Agreement as Exhibit A, and made a part hereof. Provider shall not reduce, terminate or substantially change such public transportation without the prior written approval of the Grantee.

Item 3- Amount of Contract

Under the Section 5311 program administered by IDOT, the Grantee may make payments for up to 50% of the Provider's eligible operating deficit and up to 80% of the eligible administrative expenses incurred by the Provider during the fiscal year 2009 in the provisions of public transportation services approved by the Grantee. In no even shall the Provider's payment under this Agreement exceed the total funding available for the Project Costs. Total funding for the Project cots it \$ 1,726,379.

The Provider agrees that it will provide, or cause to be provided, from sources other than funds provided under Section 5311 of the Federal Transit Act, as amended, sufficient funds to meet the non-IDOT portion of the operating deficit and administrative expenses.

Item 4- Documents Forming This Agreement

The Parties agree that this constitutes the entire Agreement between the Parties hereto, that there are no agreements of understandings, implied or expressed, except as specifically set forth in the Agreement and that all prior arrangements and understandings in the connection are merged into and contained in this Agreement.

The Parties hereto further agree that this Agreement consists of this Part, entitled "Purchase of Service Agreement for Rural General Public Transportation", together with Exhibit A, entitled "Provider's Application," Exhibit B, entitled "Approved Project Budget," and Exhibit C, entitled "State of Illinois Drug Free Workplace Certification," all of which are by this reference specifically incorporated herein.

Item 5- Illinois Grant Funds Recovery Act

This Agreement is subject to the Illinois Grant Funds Recovery Act, 20 ILCS 705/1. This Agreement is valid until June 30, 2009 and grant funds are available to Provider and may be expended by Provider until said date unless the Grantee, at its discretion, grants an extension of time. Any Funds which are not expended or legally obligated by the Provider at the end of the this agreement or by the expiration of the period of time funds are available for expenditure or obligation, whichever is earlier, shall be returned to the Grantee within 45 days. Project close-out shall be in accordance with ITEM 14 of this Agreement.

This ITEM is subject to further revision as the sole determination and discretion of the Grantee.

Item 6- Accomplishment of the Project

- a. General Requirements - The provider shall commence, carry on, and complete the Project with all practicable dispatch, in a sound, economical, and efficient manner, and in accordance with the provisions hereof, the Service Plan, and all applicable laws and Grantee guidelines.
- b. Pursuant to Federal, State, and Local Law - In performance of its obligations pursuant to this Agreement, the Provider and its contractors shall comply with all applicable provisions of Federal, State and local law. All limits and standards set forth in this Agreement to be observed in the performance of the Project are minimum requirements and shall not affect the application of more restrictive local standards to the performance of the Project.

The Provider agrees that the most recent of such Federal and State requirements will govern the administration of this Agreement at any particular time, except if there is sufficient evidence in the Agreement of a contrary intent. Such contrary intent might be evidenced by a letter signed by either IDOT or FTA, the language of which modifies or otherwise conditions the text of a particular provision of this Agreement. Likewise, new Federal and State laws, regulations, policies and administrative practices may be established after the date the Agreement has been executed and may apply to this Agreement. To achieve compliance with changing Federal and State requirements, the Provider agrees to include in all third party contracts financed with Government (FTA & IDOT) assistance specific notice that Federal and State requirements may change and the changed requirements will apply to the project as required.

- c. Project Funds - The provider shall initiate and prosecute to completion all proceedings necessary to enable the Provider to provide its share of the Project costs at or prior to the time that such funds are needed to meet Project costs.
- d. Changed Conditions Affecting Performance - The Provider shall immediately notify the Grantee of any change in conditions or local law, or of any other event which may significantly affect its ability to perform the Project in accordance with the provision of this contract.
- e. No Government Obligations to Third Parties - The Grantee shall not be subject to any obligations or liabilities by contractors of the Provider or their subcontractors of the Provider or their subcontractors or any other person not a party to this contract in connection with the performance of this Project pursuant to the provisions of this Agreement without its specific written consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.

ITEM 38 - CHARTER SERVICE OPERATIONS

The provider may not engage in charter service operations except as provided under Section 3(f) of the Federal Transit Act, as amended, 49 U.S.C. app. Section 1602 (f), and FTA regulations "Charter Service," 49 C.F.R. Part 604. Any charter service agreement entered into under these regulations is incorporated into this Agreement by reference.

ITEM 39 - PRIVACY

Should the Provider, or any of its subcontractors, or their employees, administer any system of records on behalf of the Federal Government, the Privacy Act of 1974 (The Act), 5 U.S.C. Section 552a, imposes information restrictions on the party managing the system of records.

ITEM 40 - MATCHING FUNDS

It is hereby expressly agreed by the Provider that it will cause to be provided all matching funds required of the Grantee in the Grantee's "Non-Urbanized Area Transportation Project Agreement for Operating Assistance" entered into with the State of Illinois.

ITEM 41 - FUNDING DELAY

It is hereby expressly agreed between the parties that if any delay occurs in providing Federal or State funding to the Provider, there is absolutely no obligation on the part of the Grantee to fund Provider's program hereunder. That if the "Non-Urbanized Area Transportation Project Agreement for Operating Assistance" entered into by and between the Grantee and the State of Illinois is terminated, then this agreement is immediately null and void. Further, if there is any delay in funding from the aforesaid agreement, Grantee and Provider may, by mutual written consent, agree to suspend services contemplated hereunder.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be made effective and executed as of the 1st day of July, 2007, by their respective duly authorized officials.

Provider's Name & Address

Grantee's Name & Address

Meadows Mennonite Home
d/b/a SHOWBUS, 24588 Church Street
Chenoa, IL 61726

McLean County Board
115 E. Washington Street
Bloomington, IL 61702-2400

By: _____
Chief Executive Officer

By: _____
Matt Sorensen,
County Board Chairman

Attest:

Peggy Ann Milton, County Clerk
Board of McLean County, Illinois

MOTOR VEHICLE LEASE AGREEMENT

Bloomington, Illinois June 17, 2008

This Lease Agreement between the COUNTY OF McLEAN, (the "Lessor") and MEADOWS MENNONITE HOME (SHOW BUS), (the "Lessee"):

WITNESSETH:

The Lessor hereby leases to the Lessee and the Lessee hereby rents and leases from the Lessor the motor vehicles described herein, together with all optional equipment, accessories, spare parts and substitute and replacement parts and equipment now or hereafter attached thereto (the "vehicles"), on the terms and conditions hereinafter set out.

DESCRIPTION OF VEHICLES

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN#</u>
1998	FORD	ELDORADO	1FDXE40F3WHB91379
1998	DODGE	RAM VAN/B350 MAXIVAN	2B7LB31Z9WK158253
2000	DODGE	RAISED ROOF VAN	2B7LB31Z7YK168458
2000	FORD	ELDORADO	1FDXE45F0YHC01202
2000	FORD	ELDORADO	1FDXE45F5YHC01227
2002	FORD	ELDORADO	1FDXE45F22HB40538
2002	FORD	ELDORADO	1FDXE45F42HB40539
2003	FORD	ELDORADO	1FDXE45F03HB88038
2003	FORD	ELDORADO	1FDWE35L33HB88076
2005	FORD	ELDORADO	1FDXE45PX5HB31762
2005	FORD	ELDORADO	1FDXE45P15HB26630
<u>2008</u>	<u>FORD</u>	<u>ELDORADO</u>	<u>1FD3E35L98DA13350</u>
<u>2008</u>	<u>FORD</u>	<u>ELDORADO</u>	<u>1FD3E35L08DA13351</u>

Lessee represents that the vehicles being leased are and will be used solely in connection with Lessee's obligations to McLean County in providing transportation services pursuant to Section 5311 of the Federal Transit Act of 1991 for Public Transportation Operating Assistance. Lessee's address is 24588 Church Street, Chenoa, IL 61726.

1. **TERM** The term of this lease is three years from the date first set out above. The lease term expires on June 17, 2011, on which date the Lessee shall return the vehicles to the Lessor unless the parties hereto enter into a new or renewed lease agreement on or before that date.

2. **RENT** The Lessee agrees to pay to Lessor the sum of 0 dollars during the term of the Lease Agreement. However, in consideration of having the use of the vehicles for the term and purposes set out herein, the Lessee agrees as follows:

3. **LESSEE'S WARRANTIES** Lessee agrees and warrants that the vehicles have been delivered to Lessee in good operating condition and are free of defects and are suitable for the intended use of the Lessee. Lessee warrants that it and all persons who will operate the vehicles hold currently valid driver's licenses issued by the State of Illinois and that neither Lessee nor such other operators have been convicted of such traffic violations or have such a traffic accident record as would be cause for cancellation of the insurance required hereunder.

4. **INSURANCE** Lessee shall supply at its sole expense, and maintain in full force and effect during the term of the lease and thereafter until the vehicles have been returned to the Lessor, a policy or policies of insurance written by a company satisfactory to the Lessor, by the terms of which Lessor and Lessee, together and severally, are named as the insureds and are protected against liability and/or loss arising out of the condition, maintenance, use, or operation of the vehicles herein leased, in amounts not less than \$3,000,000 combined single limits for property damage, bodily injury, or death; \$350,000 uninsured/underinsured motorists coverage; with deductible amounts not exceeding \$1,000 comprehensive and \$1,000 collision. Such policy or policies of insurance shall provide at least ten days advance notice to Lessor in writing of cancellation or change or modification in any terms, conditions or amounts of coverage provided herein. Lessor shall be provided with a true copy or certificate of such insurance. Should Lessee fail to produce or pay the cost of maintaining in force the insurance specified herein or to provide Lessor with a copy or certificate of such insurance, Lessor may, but shall not be obligated to, procure such insurance and Lessee shall reimburse Lessor on demand for the cost thereof. Suffering lapse or cancellation of the required insurance shall be an immediate and automatic default by Lessee hereunder.

5. **INDEMNITY** Lessee agrees to indemnify and hold Lessor free and harmless from any liability, loss, cost, damage, expense, including attorney's fees, which Lessor may suffer or incur as a result of any claims which may be made by any person or persons, including but not limited to Lessee, its agents and employees, that arise out of or result from the manufacture, delivery, actual or alleged ownership, performance, use, operation, selection, leasing and/or return of the vehicles, whether such claims are based on negligence, whether of Lessor or another, breach of contract, breach of warranty, absolute liability or otherwise.

6. **TITLE** This instrument is a lease and not an installment contract. The vehicles are the sole property of the Lessor and Lessee shall insure that Lessor is named as owner on any certificate of title issued with respect to the vehicles. Lessee shall have no right, title, or interest in or to the vehicles except for the right to operate and use the vehicles for the purposes stated herein and not as the agent of Lessor, so long as Lessee is not in default under the terms of this lease.

7. **USE BY LESSEE** Lessee agrees to use the vehicles only for lawful purposes. Lessee agrees not to assign, transfer or sublet its rights or otherwise encumber its interest hereunder. In the event Lessee fails to pay any assessment, tax, lien or fine levied against the vehicles, Lessor may, at its election, make such payment and Lessee shall reimburse Lessor on demand. Lessee shall indemnify and hold Lessor harmless from any and all fines, forfeiture, damages, or penalties resulting from violations of any law, ordinance, rule, or regulation.

8. **MAINTENANCE** Lessee shall keep and maintain the vehicles in good operating condition and working order as required in the maintenance program described in the Owner's Manual and shall perform all protective maintenance required to insure full validation of the manufacturer's warranty. Such maintenance hereinbefore described shall be made at the Lessee's expense.

9. **LICENSE, TAXES, AND OTHER EXPENSES** Lessee agrees to pay all costs, expenses, fees and charges incurred in connection with the licensing and registration of said vehicles, of title thereto and in connection with the use and operation thereof during the term of this lease, including without limitation, gasoline, oil, lubrication, repairs, maintenance, tires, storage, parking, tools, fines, towing, servicing costs, as well as all sales taxes, use taxes, personal property and other ad valorem taxes and all assessments and other governmental charges whatsoever and by whomsoever payable on the said vehicles or on the use, ownership, possession, rental, shipment, transportation, delivery or operation of same. Lessor shall in no way be obligated to maintain, repair or service said vehicles.

10. **TERMINATION** This lease agreement may be terminated by the Lessor in the event one or more of the terms of this lease agreement is breached by the Lessee or the Lessee is in default as provided in the lease agreement. Upon the discovery of the breach or default as the case may be, the Lessee shall surrender the vehicles to the Lessor on demand. Lessee shall remain liable and responsible for any pending claims, maintenance, repairs, taxes, licenses, and any other expenses associated with Lessee's use of the vehicles.

11. **DEFAULT** In the event that the Lessee does not pay any charge, expense, or cost herein agreed to be paid by Lessee when due, or fails to obtain or maintain any insurance required by this Lease, or violates or fails to perform or otherwise breaches any undertaking or covenants contained in this Lease, or any other Lease or Lessor, or becomes insolvent or makes an assignment for the benefit of creditors, or files a voluntary petition in bankruptcy, or if any voluntary petition in bankruptcy is filed against the Lessee, or other proceeding for the appointment of a receiver for Lessee is filed, or if proceedings for reorganization, extension and/or composition with creditors under any provision or federal law be instituted by or against Lessee, or if the property of Lessee be levied upon or if Lessor should otherwise deem itself or the vehicles unsafe or unsecured or should Lessor in good faith believe that the prospect of payment of rental or other payment or other performance by Lessee is impaired, then and in any such event, the Lessee shall be deemed in default of this Lease. Upon the occurrence of any such default, Lessor may, at its option and without notice or demand, declare this agreement in default and thereupon the vehicles and all rights of Lessee therein shall be surrendered to Lessor and Lessor may take possession of the vehicles wherever found, with or without process of law, and for this purpose may enter upon any premises of Lessee or wherever the same be found, without liability therefore. The Lessor may retain all rentals and payment and resale proceeds theretofore received and other sums, if any, otherwise payable to the Lessee hereunder and the Lessor shall be entitled to recover from Lessee any unpaid charges for the balance of the lease term for the vehicles and all other sums, if any, due to come due, together with all costs and expenses, including reasonable attorney's fees, incurred by Lessor in the enforcement of its rights and remedies hereunder. The repossession and sale of the vehicles by Lessor shall not affect Lessor's right to recover from Lessee all damages which Lessor may have suffered by reason of Lessee's breach of any provision of this Lease and Lessor may sell any such vehicles with or without advertisement, at public or private sale and without notice thereof to Lessee. The rights and remedies of Lessor in the event of default herein mentioned shall not be deemed exclusive but shall be cumulative and in addition to all other rights and remedies in Lessor's favor existing by law.

12. **APPLICABLE LAW** This Lease has been executed by the Lessee and delivered to the Lessor at the Lessor's offices in Bloomington, Illinois, and it shall be governed by and interpreted under the laws of Illinois.

13. **LOCATION** The vehicles shall be principally kept or garaged where not in use at the Lessee's address as set out above or at such other address in the State of Illinois as the Lessee shall give Lessor written notice of. The vehicles shall not be removed from the State of Illinois, except for trips of short duration, without the prior written consent of Lessor.

14. **MISCELLANEOUS** This instrument constitutes the entire agreement between the parties and shall be binding upon the parties and their respective heirs, executors, administrators, successors or assigns and shall only be amended by a written instrument signed by the parties hereto. Any waiver of the performance of any of the terms, covenants or conditions hereof by either party shall not be construed as thereafter waiving any such terms, condition or covenants, but the same shall remain in full force and effect, as if no such waiver had occurred.

15. **SEVERABILITY** This agreement is severable, and the invalidity, or unenforceability, of any provision of this Agreement, or any party hereof, shall not render the remainder of this Agreement invalid or enforceable.

16. This agreement may be amended by the mutual written consent of both parties.

17. **COUNTERPARTS** This lease agreement shall be executed in multiple counterparts, each of which shall constitute a duplicate original.

IN WITNESS WHEREOF, the parties hereto have executed this lease on the date first above written, and the Lessee acknowledges receipt of a completely filled-in, executed counterpart.

MEADOWS MENNONITE HOME (SHOWBUS)

Lessee

Robert O. Bertsche, President

ATTEST:

COUNTY OF McLEAN

Lessor

Peggy Ann Milton, County Clerk
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board

McLEAN COUNTY NURSING HOME

ACCRUED EXPENDITURE

Prt Date: May 28, 2008

	2008 BUDGET	2008 MONTHLY ALLOC	APRIL, 2008 ACCRUED EXPENSE	YTD ALLOC	ADJUSTED YTD EXPENSE	REMAINING BUDGET	YTD VARIANCE AMOUNT	PER CENT OF BUDGET SPENT	PROJECTED EXPENSE 12/31/08
SALARIES	3,695,035	303,369	314,804	1,223,497	1,277,158	2,417,877	53,660	34.56%	3,852,583
IMRF	289,321	23,780	24,649	95,912	100,001	189,320	4,089	34.56%	301,657
MED/LIFE	438,940	13,721	36,077	145,512	145,512	293,428	0	33.15%	438,940
SOC/SEC	282,670	23,233	24,083	93,707	97,703	184,968	3,995	34.56%	294,723
VAC LIAB	30,000	2,466	2,466	9,945	9,945	20,055	0	33.15%	30,000
SELLBACK	0	0	0	0	0	0	0	0.00%	#DIV/0!
PERSONNEL	4,735,966	366,569	402,079	1,568,573	1,630,318	3,105,648	61,745	34.42%	4,917,902
COMMODITIES	841,321	69,150	47,033	278,904	265,781	575,540	(13,123)	31.59%	801,736
CONTRACTUAL	4,295,650	351,851	266,066	1,424,037	1,054,988	3,240,662	(369,050)	24.56%	3,182,401
CAPITAL	772,120	63,462	172	255,963	3,372	768,748	(252,591)	0.44%	10,173
GRAND TOTAL	10,645,057	851,031	715,351	3,527,477	2,954,459	7,690,598	(573,018)	27.75%	8,912,212

McLEAN COUNTY NURSING HOME

ACCRUED REVENUE

Prt Date: May 28, 2008

	2008 BUDGET	2008 MONTHLY ALLOC	APRIL, 2008 ACCRUED REVENUE	YTD ALLOC	ADJUSTED YTD REVENUE	REMAINING BUDGET	YTD VARIANCE AMOUNT	PER CENT OF BUDGET	PROJECTED REVENUE 12/31/08
MEDICARE REVENUE	766,500	63,000	60,425	254,100	225,114	541,386	(28,986)	29.37%	679,064
IDPA REVENUE	3,153,600	259,200	425,364	1,045,440	2,082,602	1,070,998	1,037,162	66.04%	6,282,228
SCHOOLING REIMB	0	0	0	0	219	(219)	219	#DIV/0!	661
JDC LAUNDRY	8,439	694	3,147	2,798	4,783	3,656	1,986	56.68%	14,429
JDC FOOD	35,000	2,877	0	11,603	6,178	28,822	(5,425)	17.65%	18,635
MEALS	600	49	81	199	259	341	60	43.17%	781
PVT PAY REVENUE	2,151,675	176,850	189,124	713,295	600,475	1,551,200	(112,820)	27.91%	1,811,352
UNCLASS	12,000	986	883	3,978	1,187	10,813	(2,791)	9.89%	3,581
INTEREST EARNED	97,990	8,054	9,870	32,484	27,872	70,118	(4,612)	28.44%	84,078
SALE OF ASSETS	0	0	0	0	850	(850)	850	#DIV/0!	2,564
TRANSFER IN	579,004	47,589	60,263	191,944	243,925	335,079	51,981	42.13%	735,806
TELEPHONE REIMB	0	0	840	0	3,780	(3,780)	3,780	#DIV/0!	11,402
TOTAL ACC REVENUE	6,804,808	559,299	749,996	2,255,840	3,197,245	3,607,563	941,405	46.99%	9,644,582
TOTAL ACC REVENUE	6,804,808	559,299	749,996	2,255,840	3,197,245	3,607,563	941,405	46.99%	9,644,582
LESS ACCRUED EXPENSE	(10,645,057)	(851,031)	(715,351)	(3,527,477)	(2,954,459)	(7,690,598)	573,018	27.75%	(8,912,212)
ACC REV - (ACC EXP)	(3,840,249)	(291,732)	34,645	(1,271,637)	242,786	(4,083,035)	1,514,422		732,370
PLUS CAP EXP	0	63,462	172	255,963	3,372	768,748	(252,591)		10,173
ACC BALANCE	(3,840,249)	(228,270)	34,817	(1,015,674)	246,158	(3,314,287)	1,261,832		742,543

McLEAN COUNTY NURSING HOME

APRIL 30 DAYS

2008

DAILY CENSUS

DAY OF MONTH 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 TOT AVG APRIL

CERT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT	AVG
MEDICARE	6	6	7	7	7	7	7	6	6	5	5	5	5	5	5	5	6	6	6	5	5	5	7	7	7	7	7	8	9	9	0	189	
PA SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PP SKILL	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	0	121
PP INT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUB TOTAL	10	10	11	11	11	11	11	10	10	10	9	9	9	9	9	10	10	10	10	10	10	12	12	12	12	12	12	13	14	14	0	321	

NON-CERT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT	AVG
MEDICARE	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	0	60
PA SKILL	84	85	85	85	85	85	85	84	84	84	84	84	84	84	84	84	85	85	85	85	85	85	85	84	83	83	84	84	85	0	2537		
PP SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PP INT	34	34	34	34	34	34	34	34	34	34	34	33	33	33	33	33	33	33	33	33	33	34	34	34	34	34	34	34	34	34	0	1009	
SUB TOTAL	120	121	121	121	121	121	121	120	119	119	119	119	119	119	119	119	120	120	120	120	120	121	121	121	120	119	119	120	120	121	0	3606	

TOTAL	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT	AVG
MEDICARE	6	6	7	7	7	7	7	6	6	5	5	5	5	5	5	5	6	6	6	5	5	5	7	7	7	7	7	8	9	9	0	189	6.3
PA SKILL	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	0	60	
PA INT	88	89	89	89	89	89	89	88	88	88	88	88	88	88	88	88	89	89	89	89	89	89	89	88	87	87	88	88	89	0	2658	90.6	
PP SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PP INT	34	34	34	34	34	34	34	34	34	34	34	33	33	33	33	33	33	33	33	33	33	34	34	34	34	34	34	34	34	34	0	1009	34.0

TOT IN HOUSE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT	AVG	
PP BED HOLD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PA BED HOLD	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL CENSUS	131	131	132	132	132	132	132	131	130	131	129	128	128	129	129	129	130	130	130	130	131	131	131	133	133	133	133	133	134	135	0	3927	130.9	
VACANCIES	19	19	18	18	18	18	18	19	19	19	20	20	21	20	20	19	19	19	19	19	19	19	17	17	17	17	17	16	15	15	150	0.8		

McLEAN COUNTY NURSING HOME

CENSUS Report - 2008

MONTH	AVG MEDICARE	AVG PVT PAY	AVG IDPA	AVG IN HOUSE	AVG BED HOLD	AVG CENSUS	AVG VACANT
JANUARY	7.10	35.81	99.06	141.97	0.68	142.65	7.35
FEBRUARY	5.41	37.31	97.10	139.83	1.38	141.21	8.79
MARCH	4.45	33.55	93.19	131.19	1.55	132.74	17.26
APRIL	6.30	34.00	90.60	130.90	0.77	131.67	18.33
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							

YTD AVERAGE 5.82 35.17 94.99 135.97 1.09 137.07 12.93
 % OF CAPACITY 3.88% 23.44% 63.33% 90.65% 0.73% 91.38% 8.62%



McLean County
Health Department
Partners in Prevention

200 W. Front St., Rm. 304 • Bloomington, IL 61701

To: Honorable Members of the McLean County Board Finance Committee

From: Robert J. Keller, Director

Date: May 28, 2008

Re: Action Items for the McLean County Board Finance Committee meeting of June 4, 2008.

Budget Amendment to Grant Fund 0102

Included in the action items for June 4th is an amendment to the budget, along with an accompanying narrative, to grant Fund 0102 for the purpose of appropriating revenue and expenditures as a result of two outside organizations' donations. The United Way of McLean County provided revenue to purchase infant and toddler toothbrushes as part of a community child oral health coalition initiative. In addition, the John M. Scott Commission provided a one-time donation of \$13,000 to cover the cost of purchasing dental operatory equipment for the department's dental clinic.

2008 Amendments to Chapter 21 of the McLean County Code – Animals

Attached you will find a cover memorandum from Health Department Assistant Administrator Walt Howe along with a full and abbreviated version of proposed amendments to the McLean County Animal Control Ordinance contained within Chapter 21 of the McLean County Code. The amendments were approved by the McLean County Board of Health at its May meeting. As Mr. Howe's memorandum states, the amendments are primarily being presented at this time to bring the County's ordinance into compliance with recent revisions to the Illinois Animal Control Act and comport with changes to the City of Bloomington and Town of Normal's ordinances. Six general areas of the ordinance are impacted.

U:\Animal Control\acordnarfinan08.doc

**Budget Amendment
Grant Fund 0102
Narrative**

The McLean County received two donations from private organizations within the past two months to further the efforts of its dental programs.

United Way

The United Way of McLean County provided \$1,600 to assist in the provision of infant and toddler tooth brushes to residents of McLean County. The infant tooth brushes are sent to the families of all infants born to residents of McLean County. The fingertip infant toothbrushes are designed to promote oral health at the earliest stage of an infant's life. Toddler toothbrushes are designed to provide preventive oral health assistance for families of children reaching their first birthday. The toothbrushes are mailed along with an assortment of health promotion materials. The Health Department is part of a children's oral health coalition that includes the department, the United Way of McLean County, Heartland Head Start, et al.

John M. Scott Commission

As part of a onetime, yearend, action the John M. Scott Commission provided a donation of \$13,000 to the McLean County Health Department toward the purchase of dental operatory equipment. The department previously purchased one new operatory from its dental program fund. The Health Department operates with three dental operatories that were installed in 1998 at the time of the move to its current facility. Since that time, the equipment has become worn and parts are no longer available for repair purposes. The department envisions that the one-time \$13,000 contribution will cover the expense associated with acquiring two additional operatories to complete the replacement process.

**An Ordinance of the McLean County Board
Amending the 2008 Combined
Appropriation and Budget Ordinance for Fund 0102**

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2008 appropriation in Fund 0102 Dental Sealant Grant Program, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. That the Auditor is requested to increase revenue line 0410-0013 Dental Contributions – in Fund 0102, Department 0061, Program 0062 from \$0 to \$14,600.
2. That the County Auditor is requested to increase the appropriations of the following line item accounts in Fund 0102, Department 0061, Program 0062, Dental Sealant Program as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	INCREASE (DECREASE)	NEW AMOUNT
0612-0003	Educational Materials	\$ 890	\$ 1,600	\$ 2,490
0836-0001	Pur Medical/Dental Equip	\$ 1,500	\$ 13,000	\$ 14,500
TOTALS:		\$ 2,390	\$ 14,600	\$ 16,990

3. That the County Clerk shall provide a copy of this ordinance to the County Administrator, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2008.

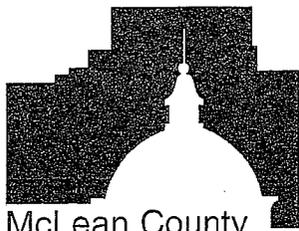
ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of
the McLean County Board of
the County of McLean

Matt Sorensen Chairman of the
McLean County Board

F:\adm\budg\08ScottDonation



McLean County
Health Department
Partners in Prevention

200 W. Front St., Rm. 304 • Bloomington, IL 61701

June 4, 2008

Honorable Members of the McLean County Finance Committee:

Please find attached a summary of the proposed changes to Chapter 21 of the McLean County Ordinances covering Animals. The changes are primarily related to six sections of the ordinance and cover the following topics:

1. Vaccination of Cats
2. Registration of Cats
3. Registration Differential based upon reproductive status of the animal.
4. Dangerous Dog requirements
5. Vicious Dog requirements
6. Public Safety Fines

The summary provided identifies the amended sections of the current ordinance and the newly proposed changed language. Directly below the proposed ordinance language for each topic area, in italics, is the statutory citation identifying the legal authority utilized to make the proposed changes.

Also attached is the amended sections of the proposed ordinance that identifies all the changes being proposed and required in amending the ordinance. The County Code Amendment includes changes required in terminology, definitions and phrasing necessary to update the format of the ordinance to incorporate the changes in the six major topic areas.

Please review the summary of the proposed changes. These were discussed in the educational section of the May 7, 2008 Board of Health meeting. I will be happy to answer any questions related to the proposed amendment or the animal control program in general at the next Finance Committee Meeting.

Sincerely,

Walter P. Howe
Assistant Administrator
ANC/FINANCE cover letter

AMENDING CHAPTER 21 OF THE MCLEAN COUNTY CODE ANIMALS

WHEREAS, the McLean County Board has certain ordinances which promulgate certain rules and regulations pertaining to the regulation of animals for the promotion and protection of health and the control of disease; and

WHEREAS, the McLean County Board wishes to maintain those ordinances in accordance to state requirements for the promotion and protection of health and the control of disease; and

WHEREAS, the McLean County Board of Health has recommended on May 7, 2008, that the county code be amended as proposed to meet state requirements; and

WHEREAS, the Finance Committee at their June 4, 2008 meeting has concurred with such recommendations, now, therefore

BE IT ORDAINED by the County Board of McLean County, now in regular session, that the aforesaid Chapter 21 is and hereby is amended to read as follows:

CHAPTER 21, ANIMALS

21.11 SUPERVISION OF ANIMAL CONTROL

21.11-3 Should the McLean County Board of Health deem it necessary to propose, change, amend or alter this Ordinance as it pertains to the Registration of Dogs and Cats, to the Control of Dogs Running at Large; or to the Disposal and Euthanization of Dogs and Cats, it shall advise the McLean County Board in writing and seek approval prior to implementation. (Amended 2008)

Adopted: 15 November 1983. 55 ILCS 5/5-2500 et.seq.. Formerly *Ill. Rev. St., Ch. 111-1/2, Sec. 20 c 13*

21.15 DEFINITIONS. For the purposes of this Chapter, the terms defined in this Section shall have the meanings given them.

Altered – means a dog or cat that has been surgically spayed or neutered making them incapable of reproduction.
(Added 2008)

Animal - means ~~any cat or dog,~~ every living creature, other than man, which may be affected by rabies. (Amended 2008)

Animal Shelter Control Center - means the McLean County Animal Control ~~Animal Shelter~~. Center licensed as an Animal Control Facility. (Amended 2008)

Cat - means all members of the family ~~felidae~~ "Felis Catus" domesticated cat which have attained the age of ~~six (6)~~ four (4) months or more. (Amended 12-16-86, Amended 2008)

Dangerous Dog Tag – means a unique tag that is used to identify a dangerous dog for any jurisdiction in the county of Mclean. The dangerous dog tag shall be purchased annually by the dog owner and affixed to the dangerous dog's collar or harness at all times and clearly visible. (Added 2008)

Dog - means all members of the family ~~canidae~~, "Canis Familiaris" "Canidae" domesticated dog, which have attained the age of more than four (4) months. (Amended 2008)

Feral Cat – means a cat that (i) is born in the wild or is the offspring of an owned or feral cat and is not socialized (ii) is a formerly owned cat that has been abandoned and is no longer socialized, or (iii) lives on a farm. Once a cat becomes socialized and lives within a dwelling that is shared with humans, it can no longer be classified as a feral cat and shall be considered a "Felis Catus" domesticated cat". (Added 2008)

Kennel - means an establishment, other than a pound or animal shelter, operated by a person licensed by the State of Illinois as a kennel operator. (Added 6-19-84) (Amended 2008)

Kitten - All members of the family "Felis Catus" domesticated cat felidae cats which have not yet attained the age of four (4) six months. (Amended 12-16-86, Amended 2008)

Officially Vaccinated - means (i) the inoculation for rabies of a dog or cat with a vaccine administered by a licensed veterinarian by the route and in the amount recommended by the producer of the vaccine (ii) a county rabies registration tag has been issued through the inoculating veterinarian (iii) pertinent information has been properly recorded on a certificate as prescribed by the McLean County Health Department (iv) valid registration payment received. (Added 2008)

Owner - means any person that has obtained the age of 18 years of age and having a right of property in any animal, or who keeps or harbors any animal, or who has it in his or her care, or acts as its custodian, or who knowingly permits any animal to remain on or about any premise occupied by him or her. Owner does not include a feral cat caretaker participating in an approved trap, spay / neuter, return or release program. (Amended 2008)

Puppy - All members of the family canidae "Canis Familiaris" "Canidae" domesticated dog which have not yet attained the age of four months. (Amended 6-19-84, Amended 2008)

Service Agreement - means the written agreement between the McLean County Board of Health and an agent for the following:

- (1) altering of animals spaying and neutering
- (2) microchipping and,
- (3) distribution of tags and and,
- (4) rabies vaccination of animals and,
- (5) completion and submission of rabies certificates.

~~adopted from the McLean County Animal Shelter.~~ (Added 6-19-84, Amended 01-21-86, Amended 2008)

Summarily Seize - means any duly authorized personnel of the Health Department or any Illinois Law Enforcement Officer has authorization by this ordinance to take into custody any dog or cat and hold said dog or cat for seven business days from the date of seizure not including the day of seizure. The dog or cat owner shall be responsible for all applicable fees. If the dog or cat owner does not reclaim said dog or cat within (7) business days then it becomes the property of McLean County. (Added 2008)

Vicious Dog Tag - means a unique tag that is used to identify a vicious dog for any jurisdiction in the county of Mclean. The vicious dog tag shall be purchased annually by the dog owner and affixed to the vicious dog's collar or harness at all times and clearly visible. (Added 2008)

21.17 VACCINATION OF DOGS AND CATS

21.17-1 Every owner of a dog or cat 4 months of age shall have each dog or cat inoculated against rabies by a licensed veterinarian. Every dog or cat shall have a second rabies vaccination within one year of the first. Terms of subsequent vaccine administration and duration of immunity must be in compliance with USDA licenses of vaccine used. Dogs and Cats shall maintain a current rabies vaccination at all times. Evidence of such rabies inoculation shall be entered on a certificate that shall be approved by the McLean County Health Department. (Added 2008)

21.22 REGISTRATION OF DOGS AND CATS (Amended 2008)

21.22-1 Every person residing in McLean County who is the owner of a dog or cat shall register said dog or cat with the County of McLean. (Amended 6-19-84, Amended 2008)

21.22-2 The registration fee shall be based on the following schedule:

~~(A) The annual registration fee for a dog with a one year vaccination shall be nine dollars (\$9.00). The three year registration fee for a dog with a three year vaccination shall be \$25.00 (Amended 06-19-84, 09-17-85, 12-20-88, 10-19-93, 01-01-03, 12-14-05)~~

(A) The annual registration fee for an altered dog or cat with a one year vaccination shall be nine dollars (\$9.00). Payments made 31 or more days after the date of vaccination shall be considered late and will total thirty-five dollars (\$35.00). (Amended 6-17-2008)

(B) The annual registration fee for an unaltered dog or cat with a one year vaccination shall be twenty dollars (\$20.00). Payments made 31 or more days after the date of vaccination will be considered late and will total forty-five dollars (\$45.00). (Amended 6-17-2008)

(C) The registration fee for an altered dog or cat with a three year vaccination shall be twenty-five dollars (\$25.00). Payments made 31 or more days after the date of vaccination shall be considered late and will total seventy dollars (\$70.00). (Amended 6-17-2008)

(D) The registration fee for an unaltered dog or cat with a three year vaccination shall be sixty dollars (\$60.00). Payments made 31 or more days after the date of vaccination shall be considered late and will total one hundred sixty dollars (\$160.00). (Amended 6-17-2008)

~~(B) The fee for dogs registered within 30 days after a failure to register notice has been sent shall be an additional six dollars (\$6.00) for a total of fifteen dollars (\$15.00) for the one year vaccination and thirty-one dollars (\$31.00) for the three year vaccination/registration. (Amended 01-21-86, 12-20-88, 10-19-93, 12-14-05, Amended 2008)~~

~~(C) The fee for dogs registered within 30 days after a second failure to register notice has been sent shall be an additional twenty six dollars (\$26.00) for a total of thirty five dollars (\$35.00) for the one year vaccination and fifty one (\$51.00) for the three year vaccination/registration. (Amended 01-21-86, 12-20-88, 10-19-93, 12-14-05)~~

(E) Any person owning or having a dog or cat in his or her possession or custody shall have displayed upon the dog or cat a county rabies registration tag, or in the immediate possession of the person then in control of the dog or cat, proof that the dog or cat has been officially vaccinated by a licensed veterinarian and registered with McLean County, which must be displayed upon demand by any person or duly authorized agent of the Health Department to enforce this Ordinance or any Illinois Law Enforcement Officer. (Added 2008)

(F) The tag commonly called a "county rabies registration tag" approved by the Health Department shall create a presumption that the dog or cat is vaccinated and registered with the County of McLean; however, this presumption shall not apply if any duly authorized personnel of the Health Department or any Illinois Law Enforcement Officer has information that the dog or cat is in fact not registered. (Added 2008)

(G) Any duly authorized personnel by the Health Department or any Illinois Law Enforcement Officer is authorized and may summarily seize as a public nuisance any dog or cat for which proof of current vaccination for rabies and registration is not displayed on or is in the immediate possession of the person then in custody or possession of such dog or cat for which the duly authorized personnel or Law Enforcement Officer has information that the dog or cat is not officially vaccinated and registered with the County of McLean. A dog or cat which is not claimed after seven business days from the date of seizure (not counting the date the dog or cat is seized) shall become the property of the County of McLean. (Added 2008)

(H) The requirement that a dog or cat be vaccinated and registered with the County of McLean shall not apply to persons owning or possessing a dog or cat which is temporarily in the County as an entrant in a public exhibition, contest or show sponsored by a dog or cat club association or similar organization held in

the City of Bloomington, Town of Normal or McLean County however, for this exception to apply the sponsor of the exhibition, contest or show must have given prior written notice of the public exhibition, contest or show to the McLean County Animal Control Center or the McLean County Health Department. The following are exempt from this penalty feral cat caretaker that are participating in an approved trap, neuter release program, assistance dogs, guide dogs, hearing dogs, and any service dog for a municipality or governmental agency. (Added 2008)

The fee charged for the registration of dogs or cats shall be paid at the McLean County Health Department, McLean County Animal Center Shelter, or at veterinarian offices designated by the McLean County Health Department as Agents for registration and collection of fees. (Amended 01-21-86, 12-20-88, Amended 2008)

21.22-3 Every owner of a dog or cat which is inoculated against rabies in the County of McLean shall be issued a county rabies registration rabies inoculation-tag by the inoculating veterinarian. at a fee based upon the cost of issuance: one dollar (\$1.00) per tag upon issue by the County Treasurer and no charge per tag issued by agent. Replacement tags will be issued at McLean County Health Department at a fee of two dollars (\$2.00) per tag (Amended 1-21-86, 12-13-05, Amended 2008)

21.22-4 If the ownership of a dog or cat changes, the following apply: (Amended 2008)

(A) Dogs or cats shall be registered anew within thirty (30) days of a change in ownership. (Amended 2008)

(B) No additional fee shall be charged to a new owner for the registration of a dog or cat which has been previously registered during the course of the same calendar year (Amended 2008)

(D) New residents to McLean County shall notify the Mclean County Health Department within 30 days and pay applicable registration fees for each dog and cat. (2008)

21.23 EXEMPTIONS

21.23-1 Dogs confined in kennels:

(A) ~~Any dog confined in a kennel at all times shall be exempt from individual registration. (Amended 2008)~~

(B) ~~The owner of said kennel shall pay an annual registration fee of one hundred twenty five dollars (\$125.00). (Amended 1-21-86, 10-2-00, Amended 2008)~~

(C) ~~Said registration fee shall be payable as hereinbefore provided in this Ordinance. (Amended 2008)~~

21.23-1 No registration fee shall be assessed to those owners who are physically impaired and using a their dog as an assistance dog, guide dog, hearing dog, and any service dog for a municipality or governmental agency or feral cat caretaker, guide dog. (Amended 6-19-84, Amended 2008)

21.24 PENALTY. Any person found in violation of any of the provisions of this Ordinance regarding the registration of dogs or cats shall be guilty of a petty offense for the first or second offense and shall be fined not less than one hundred twenty five dollars (\$25100.00) nor more than two hundred fifty dollars (\$250.00), and for a third and subsequent offense, is guilty of a Class C misdemeanor, punishable by a fine of not more than five hundred dollars (\$500.00) or imprisonment of not more than thirty (30) days or both. All fines shall be used for animal control and to otherwise effectuate the intent and purpose of this Ordinance. (Amended 6-19-84, Amended 2008)

Adopted: 18 March 1982. Amended 6-19-84, 9-17-85, 1-21-86, 12-20-88, 10-19-93, 2008

510 ILCS 5/1

21.36 THE CONTROL OF DOGS RUNNING AT LARGE

21.36-2 A dog found running at large a second or subsequent time shall be spayed or neutered within 30 days after being reclaimed unless already spayed or neutered; failure to comply shall result in impoundment of the dog. (Added 2008)

21.37 ENFORCEMENT

21.37-2 Any duly authorized personnel of the Health Department, any Illinois Law Enforcement Officer, the Sheriff or Sheriff's Deputy of McLean County is hereby authorized, empowered, and ordered to exercise all powers and duties necessary or related to the implementation, execution, and enforcement of the provisions of this Ordinance. (Amended 2008)

21.41 THE CONTROL OF DOGS DECLARED DANGEROUS

21.41-1 It is unlawful for any person to knowingly or recklessly permit any dangerous dog to leave the premises of its owner and must comply with the following:

Any dog found to be dangerous shall :

- (A) be spayed or neutered and microchipped within 14 days of the declaration at the owner's expense, if not already done,
- and
- (B) pay applicable public safety fines, and

THE CONTROL OF DOGS DECLARED VICIOUS

21.42-1 It is unlawful for any person to knowingly or recklessly permit any vicious dog to leave the premises of its owner and must comply with the following:

Any dog found to be vicious shall:

- (A) be spayed or neutered and microchipped within 14 days of the declaration at the owner's expense, if not already done,
- and
- (B) keep in an approved enclosure as per the declaring entity if applicable, and
- (C) if the dog is out of the approved enclosure be in compliance with declaring entities requirements, and
- (D) pay applicable public safety fines, and

21.43 PENALTY (Added 2008)

21.43-1 Any person found in violation of any of the provisions of this Ordinance regarding the vicious and dangerous dog sections shall be fined five hundred dollars (\$500.00) per offense per day and said dog in violation shall be impounded. (Added 2008)

21.43-2 said fines shall be used for animal control and to otherwise effectuate the intent and purpose of this Ordinance. (Added 2008)

21.45 ENFORCEMENT (Added 2008)

Any duly authorized personnel or any Law Enforcement Officer shall impound a vicious or dangerous dog that is found to be in violation of this Ordinance and shall fine the dog owner per violations committed as described in section 21.41 and 21.42. (Added 2008)

21.53 RECLAMATION FEES. The following fees for reclamation of an animal shall be paid before the animal is released: (Amended 12-16-86, 12-20-88, 10-19-93, 2/1/04, Amended 2008)

\$20.00 Additional bite boarding charge for each day or part of a day the animal is impounded; and

\$20.00 Additional vicious or dangerous boarding charge for each day or part of a day the animal is impounded during an investigation by any jurisdiction or Animal Control; and

\$ 8.00 Additionally, for a rabies vaccination deposit if an impounded dog or cat has not been currently vaccinated; and,

\$25.00 \$ 9.00 Additionally, a reclaim registration if a dog or cat is not currently registered in McLean County; and, (Amended 2008)

\$20.00 Additionally, per occurrence, for each prior incident of impoundment of any animal owned by a person owning, or having owned, any animals impounded two (2) or more times during a calendar year; and, (Added 2008)

\$25.00 Additionally, a public safety fine for a dog running at large; and, (Added 2008)

\$25.00 Additionally, a public safety fine Impoundment; redemption fine; and, (Added 2008)

\$50.00 Additionally, a dangerous dog public safety fine; and, (Added 2008)

\$100.00 Additionally, a vicious dog public safety fine; and, (Added 2008)

21.54 ADOPTION. After an animal has been impounded by the Animal Control Administrator and has not been reclaimed, the animal may be adopted by another person following the holding period described in Section 21.52. Prior to adoption, the animal must be rendered incapable of reproduction by spaying or neutering, officially vaccinated, registered and microchipped or the person adopting the animal shall enter into an agreement to have such service done within a specified period of time, not to exceed ~~six (6) months, 30 days,~~ unless otherwise recommended by a licensed veterinarian. If the person adopting the animal fails to have said animal spayed or neutered, officially vaccinated, registered or microchipped within the specified period of time, the Animal Control Administrator, Any duly authorize personnel of the Health Department or any Law Enforcement Officer has the right to seize the animal and the McLean County Health Department Animal Control Program retains all adoption fees paid. (Amended 12-20-88, Amended 2008)

21.55 ADOPTION FEES. The following fees for adoption of an animal shall be paid before the animal is released: (Amended 12-16-86, 12-20-88, 10-19-93, 01-01-03, 2/1/04, 2008)

	<u>DOGS</u>	<u>CATS</u>
Boarding (Adoption Fee)	\$10.00	\$10.00
Registration	\$ 9.00	\$ 9.00
Vaccination Deposit	\$ 8.00	\$ 8.00
Neuter Deposit	\$35.00	\$ 35.00
Microchipping Deposit	<u>\$ 40.00</u>	<u>\$ 40.00</u>
Total Fee	\$102.00	<u>\$10293.00</u>

Adopted: 19 June 1984. Amended: December 16, 1986; December 20, 1988
510 ILCS 5/1 et. seq.

21.63 PROCEDURE FOR EUTHANIZATION AND DISPOSAL OF LIVE DOGS AND CATS

~~21.63-4~~ A bite impoundment fee for an animal held subsequent to a bite investigation at the Animal Control Center, shall be twenty dollars (\$20.00) a day.

~~21.63-4~~~~21.63-5~~ A specimen preparation fee for an non-vaccinated animal that is surrendered to Animal Control pursuant to a bite investigation shall be twenty-five dollars (\$25.00) (Amended 2008)

This Amendment shall become effective and in full force on January 1, 2009. Adopted by the County Board of McLean County, Illinois, this day of 2008.

APPROVED: _____

Matt Sorensen, Chairman of the McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of the McLean County Board

U:AC\CH_21_Amending Ord Changes 5 15 08

SUMMARY OF CHANGES AND SOURCE CITATIONS ASSOCIATED WITH THE PROPOSED AMENDMENT TO CHAPTER 21-ANIMALS

CAT VACCINATION

21.17 VACCINATION OF DOGS AND CATS

21.17-1 Every owner of a dog or cat 4 months of age shall have each dog or cat inoculated against rabies by a licensed veterinarian. Every dog or cat shall have a second rabies vaccination within one year of the first. Terms of subsequent vaccine administration and duration of immunity must be in compliance with USDA licenses of vaccine used. Dogs and Cats shall maintain a current rabies vaccination at all times. Evidence of such rabies inoculation shall be entered on a certificate that shall be approved by the McLean County Health Department. (Added 2008)

1. *510 ILCS 5/8 Sec. 8 requires dog vaccination.*
510 ILCS 5/24 (Vaccination)

"Nothing in this Act shall be held to limit in any manner the power of any municipality or other political subdivision to prohibit animals from running at large, nor shall anything in this Act be construed to, in any manner, limit the power of any municipality or other political subdivision to further control and regulate dogs, cats or other animals in such municipality or other political subdivision provided that no regulation or ordinance is specific to breed."

CAT REGISTRATION

21.22-1 Every person residing in McLean County who is the owner of a dog or cat shall register said dog or cat with the County of McLean. (Amended 6-19-84, Amended 2008)

1. *510 ILCS 5/3 Sec. 3 (Registration)*

"The Board is authorized by Ordinance to require microchipping of dogs and cats. The Board shall impose an individual dog or cat registration fee with a minimum differential of \$10.00 for intact dogs or cats."

REGISTRATION DIFFERENTIAL BASED ON REPRODUCTIVE STATUS

21.22-2 The registration fee shall be based on the following schedule:

(A) The annual registration fee for an altered dog or cat with a one year vaccination shall be nine dollars (\$9.00). Payments made 31 or more days after the date of vaccination shall be considered late and will total thirty-five dollars (\$35.00). (Amended 6-17-2008)

(B) The annual registration fee for an unaltered dog or cat with a one year vaccination shall be twenty dollars (\$20.00). Payments made 31 or more days after the date of vaccination will be considered late and will total forty-five dollars (\$45.00). (Amended 6-17-2008)

(C) The registration fee for an altered dog or cat with a three year vaccination shall be twenty-five dollars (\$25.00). Payments made 31 or more days after the date of vaccination shall be considered late and will total seventy dollars (\$70.00). (Amended 6-17-2008)

(D) The registration fee for an unaltered dog or cat with a three year vaccination shall be sixty dollars (\$60.00). Payments made 31 or more days after the date of vaccination shall be considered late and will total one hundred sixty dollars (\$160.00). (Amended 6-17-2008)

2. *510 ILCS 5/3 Sec. 3*

"The Board shall impose an individual dog or cat registration fee with a minimum differential of \$10.00 for intact dogs or cats."

DANGEROUS DOGS

21.41 THE CONTROL OF DOGS DECLARED DANGEROUS

21.41-1 It is unlawful for any person to knowingly or recklessly permit any dangerous dog to leave the premises of its owner and must comply with the following:

Any dog found to be dangerous shall :

- (A) be spayed or neutered and microchipped within 14 days of the declaration at the owner's expense, if not already done, and
- (B) pay applicable public safety fines, and

3. 510 ICLS 5/15.1 (d)

"If deemed dangerous, ... (i) the dog's owner to pay a \$50.00 Public Safety Fine to be deposited into the Pet Population Control Fund, (ii) the dog shall be spayed or neutered within 14 days at owner's expense and microchipped

VISCIOUS DOGS

21.42 THE CONTROL OF DOGS DECLARED VICIOUS

21.42-1 It is unlawful for any person to knowingly or recklessly permit any vicious dog to leave the premises of its owner and must comply with the following:

Any dog found to be vicious shall:

- (A) be spayed or neutered and microchipped within 14 days of the declaration at the owner's expense, if not already done, and
- (B) keep in an approved enclosure as per the declaring entity if applicable, and
- (C) if the dog is out of the approved enclosure be in compliance with declaring entities requirements, and
- (D) pay applicable public safety fines, and

4. 510 ILCS 5/15 (a).

If a dog is found to be a vicious dog, the owner shall pay a \$100.00 Public Safety Fine to be deposited into the Pet Population Control Fund, the dog shall be spayed or neutered within 10 days of the finding and microchipped, and the dog is subject to an enclosure. If the owner fails to comply with these requirements, the Animal Control Agency shall impound the dog and the owner shall pay a \$500.00 find plus impoundment fees to the Animal Control Agency impounding the dog.

PUBLIC SAFETY FINES

21.53 RECLAMATION FEES. The following fees for reclamation of an animal shall be paid before the animal is released:
(Amended 12-16-86, 12-20-88, 10-19-93, 2/1/04, Amended 2008)

\$20.00 Additional bite boarding charge for each day or part of a day the animal is impounded; and

5a. 510 ILCS 5/13. Sec. 13.

"Any expense incurred in handling an animal under this Section and Section 12 shall be borne by the owner." The owner of the biting animal must also remit to IDPH, for deposit into the Pet Population Control Fund, a \$25.00 Public Safety Fund within 30 days."

\$20.00 Additional vicious or dangerous boarding charge for each day or part of a day the animal is impounded during an investigation by any jurisdiction or Animal Control; and

5b. 510 ILCS 5/15. Sec. 15.

"All reasonable expenses... including boarding of the animal shall be borne by the owner of the dog."

\$25.00 \$9.00 Additionally, a reclaim registration if a dog or cat is not currently registered in McLean County; and, (Amended 2008)

5c. 510 ILCS 5/10. (f).

"Impoundment redemption; when dogs or cats are impounded.... (f) Paying for microchipping and registration, including back registration, if not already paid."

\$25.00 Additionally, a public safety fine for a dog running at large; and, (Added 2008)

5d. 510 ILCS 5/9, Sec. 9.

"The dog's owner shall pay a \$25.00 Public Safety Fine, \$20.00 of which shall be deposited into the Pet Population Control Fund and \$5.00 shall be retained by the County or Municipality."

\$25.00 Additionally, a public safety fine Impoundment; redemption fine; and, (Added 2008)

5e. 510 ILCS 5/10, Sec. 10.

"When dogs or cats are apprehended and impounded.... (e) paying a \$25.00 Public Safety Fine, to be deposited into the Pet Population Control Fund. The fine shall be waived if it is the dog or cats first impoundment and the owner of the animal has the animal spayed or neutered within 14 days."

\$50.00 Additionally, a dangerous dog public safety fine; and, (Added 2008)

f5. 510 ILCS 5/15.1 (d)

"If deemed dangerous, ... (i) the dog's owner to pay a \$50.00 Public Safety Fine to be deposited into the Pet Population Control Fund, (ii) the dog shall be spayed or neutered within 14 days at owner's expense and microchipped"

\$100.00 Additionally, a vicious dog public safety fine; and, (Added 2008)

5g. 510 ILCS 5/15 (a).

If a dog is found to be a vicious dog, the owner shall pay a \$100.00 Public Safety Fine to be deposited into the Pet Population Control Fund, the dog shall be spayed or neutered within 10 days of the finding and microchipped, and the dog is subject to an enclosure. If the owner fails to comply with these requirements, the Animal Control Agency shall impound the dog and the owner shall pay a \$500.00 fine plus impoundment fees to the Animal Control Agency impounding the dog.



H. Lee Newcom
McLean County Recorder
115 E. Washington Street, Room M-104
Post Office Box 2400
Bloomington, IL 61702-2400
(309) 888-5170
(309) 888-5927 Fax

June 04, 2008

To: Honorable Members of the Finance Committee

From: Don Everhart, Chief Deputy Recorder

Please be advised for the month of April 2008 that revenue, state stamp inventory and receipts, and receivables reconcile with the general ledger.

A copy of April 2008's "Monthly Account Balances" is attached.



Year-to-date Totals through April, 2008

Month-to-date Totals

Account #	Account Description	Cash/Check/ Change	Charge	Charges Paid	Other Pay Method	Total	Cash/Check/ Change	Charge	Charges Paid	Other Pay Method	Total
01-0-0-201-070-034	Due Idor-Rental Hsg Prog	\$25,587.00	\$0.00	\$0.00	\$0.00	\$25,587.00	\$95,976.00	\$0.00	\$0.00	\$0.00	\$95,976.00
01-6-8-410-008-034	Copy Fees	\$1,054.95	\$1.00	\$8.75	\$0.00	\$1,047.20	\$4,154.95	\$9.75	\$8.75	\$0.00	\$4,155.95
01-6-8-410-029-035	Recording Fees	\$47,076.00	\$604.00	\$379.00	\$0.00	\$47,201.00	\$180,627.00	\$2,082.00	\$1,709.00	\$0.00	\$181,000.00
01-6-8-410-032-036	County Revenue Stamps	\$26,571.50	\$0.00	\$0.00	\$0.00	\$26,571.50	\$100,495.25	\$0.00	\$0.00	\$0.00	\$100,495.25
01-6-8-410-111-111	Payment On Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-6-8-410-128-100	Microfilm Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-6-8-410-132-100	Data Sales	\$80.00	\$0.00	\$0.00	\$0.00	\$80.00	\$620.00	\$0.00	\$0.00	\$0.00	\$620.00
01-6-8-410-195-035	Rental Hsg Support Progrm	\$2,843.00	\$0.00	\$0.00	\$0.00	\$2,843.00	\$10,664.00	\$0.00	\$0.00	\$0.00	\$10,664.00
16-8-4-102-222-222	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16-8-4-102-222-222	Balance Brought Forward/Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37-6-8-410-069-284	Document Storage	\$9,381.00	\$264.00	\$162.00	\$0.00	\$9,483.00	\$35,466.00	\$1,017.00	\$828.00	\$0.00	\$35,655.00
37-6-8-410-181-100	Gis Document Storage	\$3,127.00	\$88.00	\$54.00	\$0.00	\$3,161.00	\$11,822.00	\$339.00	\$276.00	\$0.00	\$11,885.00
51-0-0-126-001-903	State Revenue Stamps	\$53,143.00	\$0.00	\$0.00	\$0.00	\$53,143.00	\$200,990.50	\$0.00	\$0.00	\$0.00	\$200,990.50
67-6-8-410-181-100	Gis Fund	\$15,476.00	\$176.00	\$111.00	\$0.00	\$15,541.00	\$58,300.00	\$699.00	\$573.00	\$0.00	\$58,426.00
Final Total :		\$184,339.45	\$1,033.00	\$714.75	\$0.00	\$184,657.70	\$699,115.70	\$4,146.75	\$3,394.75	\$0.00	\$699,867.70



PeggyAnn Milton
McLean County Clerk

Government Center
115 E. Washington Street, Room 102 • PO Box 2400 • Bloomington, IL 61702-2400
(309) 888-5190 • Fax (309) 888-5932
Tax Administration (309) 888-5187
Elections Administration (309) 888-5186
peggyann.milton@mcleancountyil.gov • www.mcleancountyil.gov/countyclerk

DATE: May 27, 2008
TO: Finance Committee Members
FROM: PeggyAnn Milton 
RE: Cash Policies and Procedures

Our office has based its cash management practices on recommendations given by the County's previous external auditor, Clifton Gunderson, to insure that our cash management practices are safe and responsible. Over the years, we have adjusted practices based on CG's advice, and in 2006 we were told controls over cash in our office appeared adequate. Our policies have not changed since that time.

The latest outside audit by McGladrey & Pullen LLP, the County's current external auditor, has provided what appears to be a more comprehensive and critical review of our policies which contradicts previous audit findings.

In accepting their findings, Carol Ash from the auditor's office worked with me to develop cash policies and procedures to eliminate any perceived deficiencies in internal control.

Following are our new cash policies and procedures:

**MCLEAN COUNTY CLERK'S
CASH POLICIES AND PROCEDURES
MAY, 2008**

New policies and procedures have been put into effect in the County Clerk's Office to address the lack of segregation of duties.

All employees are able to accept and issue receipts for daily transactions. The County Clerk will now be the last point of contact for accepting and issuing receipts.

The Tax Administrator is no longer able to sign checks issued by the County Clerk's Office but is able to accept cash transactions. The Tax Administrator will no longer be balancing the daily transactions but will be preparing the bank deposit, after they have been balanced by the Elections Administrator. They will also be preparing the monthly turn-in to the Treasurer's Office, voiding the first receipt of the day in order to initiate the

"We look forward to serving you."

printer, preparing tax buyer's checks. The Tax Administrator will not be authorized to sign checks, but will be able to void a transaction.

The Elections Administrator will now be balancing the daily transactions. Other than accepting daily cash transactions, this individual will have no other financial duties within the office. They will also be allowed access to the vault in order to safeguard any excess cash that may accumulate in the drawer on a daily basis. If any excess drawer cash is removed, it will be placed in an envelope dated and initialed by the Elections Administrator and Tax Administrator.

During the day if large tax redemptions are made, that cash will be counted out by the employee serving that customer in the customer's presence, and then re-verified by the Tax Administrator. They, in turn, will place the redemption in an envelope, initialed by both employees, and place into the vault for safekeeping.

The County Clerk's Chief Deputy will no longer be authorized to sign checks issued by the office but will have access to the vault. The Chief Deputy will reconcile the monthly bank statements. The Chief Deputy will also act as a back up for voiding transactions if the Tax Administrator is unavailable.

The County Clerk will be authorized to sign checks for the office. The Clerk will also be available to void transactions if both the Tax Administrator and the Chief Deputy are unable to do so. The Office Support Specialist will be the back up for signing checks if the County Clerk is unavailable.

A Deputy County Clerk will be assigned to make the bank deposits. The County Clerk will be the back up if the Deputy Clerk is unavailable.

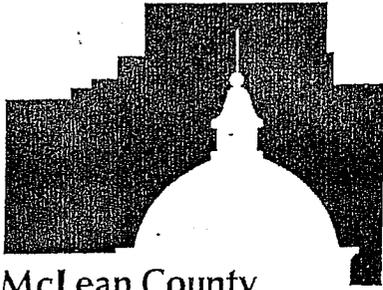
The Tax Administrator, Chief Deputy Clerk, and County Clerk will have access to blank check stock, but only the County Clerk and Office Support Specialist will be authorized signers on the account.

##

I'd like to thank Carol Ash for her valuable assistance in setting our new policies.

Please let me know if you have any questions.

Attachments (3)



McLean County

JACKIE DOZIER
COUNTY AUDITOR

(309) 888-5151 • P.O. Box 2400 • Bloomington, Illinois 61702-2400

TO: John M. Zeunik, County Administrator
William Yoder, States Attorney
Peggy Ann Milton, County Clerk
Walt Howe, Assistant Administrator, Health Department

CC: Jodi Ellsworth, Admin Support Supervisor
Kim Anderson, WIC Nutritionist

FROM: Michelle Anderson, Financial Reporting Specialist
Jackie Dozier, County Auditor

DATE: May 1, 2008

RE: Audit Findings

A handwritten signature in cursive script, appearing to read "Michelle Anderson", is written over the "FROM:" line of the email header.

An audit finding was made for your area by McGladrey & Pullen LLP, the County's external auditor. It is our understanding that audit staff discussed this finding with the responsible party.

Jackie and I now need a "response and corrective action plan" from your department to include in our financial statements. I am attaching a copy of the audit findings that relate to your department for your reference.

Please have your response to Michelle Anderson or Jackie Dozier by end of day on Friday, May 9, 2008. Please inter-office to the County Auditor, deliver to Government Center Room 402, or e-mail to us at: Michelle.Anderson@mcleancountyil.gov or Jackie.Dozier@mcleancountyil.gov.

Please do not hesitate to contact Michelle at 5148 or Jackie at 5151, if we can be of any assistance in the preparation of your response.

McLean County, Illinois

Schedule of Findings and Questioned Costs (Continued)
Year Ended November 30, 2007

II. Findings Relating to the Financial Statement Audit as Required to be Reported in Accordance With Generally Accepted Government Auditing Standards

Significant Deficiencies in Internal Control Over Financial Reporting

07-II-A

Finding: A good internal control contemplates an adequate segregation of duties so that no one individual handles a transaction from its inception to its completion. The County has an improper segregation of duties over cash receipts and disbursements in the County Clerk's office.

Condition: The Tax Administrator has the ability to accept cash, post transactions into the system, void transactions in the system, balance the drawer, makes out the deposit slip and has access to the cash in the vault. This same person has access to manual checks and has signature authority. The Chief Deputy County Clerk has the ability to accept cash, post transactions into the system, takes the deposit slip to the bank, has access to blank checks and signature authority. This individual also reconciles the bank account with no review over the reconciliation. The County Clerk has the ability to collect cash, post transactions into the system, access to the vault and takes the deposit to the bank, has check signature authority and access to the blank check stock.

Context: Pervasive to the cash receipts and disbursements transactions in the County Clerk's Office.

Effect: Misappropriation of assets could occur and/or a material understatement of liabilities which may not be detected in a timely manner.

Recommendation: We recommend the County Clerk's office segregate the duties of collecting cash from recording cash transactions from reconciling cash activity. Also, we recommend the access to checks be segregated from signing the checks.

Response and Corrective Action Plan:

III. Findings and Questioned Costs for Federal Awards

A. Significant Deficiencies in Internal Control.

None.

2006 for 07

McLean County
County Clerk
Memo RE: Control Over Cash
12/31/06

Purpose: To document the controls in place over cash receipts and disbursements at the County Clerk's Office.

Discussion: Clifton Gunderson noted the following per discussion with PeggyAnn Milton, the County Clerk:

Vital and Other Records

Sequentially numbered receipt slips are issued for all cash, checks, and charge payments received. Checks are immediately endorsed with the County Clerk's endorsement stamp. At the end of each day or during the day if a large amount of cash accumulates Sally or Diana takes the cash (all but \$100 which is kept for change) from the cash drawer for balancing. \$100 is also kept in the safe in small bills to make change. Sally or Diana compares the money collected to the computer's receipt totals and investigates any differences. Only PeggyAnn, Maria, Sally, and Diana, know the password that is used to void receipts and make corrections in the system when a staff member makes out a receipt incorrectly. Sally or Diana then completes a deposit slip for the day verifying the day's receipt totals. Lorene or another clerk, other than Sally, Maria, or Diana, takes the deposit to the bank. Before the cash is deposited, it is kept in a locked safe in the County Clerk's office. Occasionally, PeggyAnn or the Auditor's office performs surprise cash counts of the drawer.

At the end of the month Sally or Diana reconciles the E-Pay charges which are automatically deposited into the Illinois Funds account with the receipts and initiates a transfer of the E-Pay funds to their bank account. Sally then reconciles the monthly activity per the computer to the deposits, including the E-Pay transfer. The revenues are summarized monthly by type on a separate piece of paper. This summary is then delivered to the Treasurer's Office along with a check for the license and other fees collected during the month. The Treasurer's Office issues a receipt for the funds received. Sally staples the revenue summary sheet and the Treasurer's receipt together and files them. The bank statement is reconciled monthly by Maria. PeggyAnn then reviews Maria's work.

Delinquent Real Estate Taxes

When payment is received for delinquent real estate taxes, it is receipted by staff through the DevNet program and the payment immediately placed in the cash drawer (if it is a large amount of cash it is put into an envelope and locked in the safe). At the end of the day, Sally or Diana runs a report from the DevNet program showing all redemptions for that day. They then make out a receipt in the amount of the total redemptions. A copy of the receipt, together with the daily redemption report and the daily balance sheet are stapled together and kept in a monthly deposit file.

Twice a month a redemption report is generated by Sally from the DevNet system for each tax buyer. These reports indicate the amount due each tax buyer for the taxes redeemed during that half of the month. These reports are sent to each tax buyer requesting the tax buyer return the original tax sale certificates for each redeemed parcel listed on the report. Upon receipt of the original certificates from the tax buyer, Sally prepares checks for each tax buyer in payment of the redeemed taxes for which they've surrendered their certificates. Sally also prepares a reconciliation report of the checks printed with the total redemption amount for that period. Sally then gives the checkbook to Peggy Ann or Maria, along with the reconciliation report and cancelled certificates, for review of accuracy and signatures on the checks. Peggy Ann, Maria, and Sally are the only persons in the County Clerk's Office authorized to sign checks. The completed checks, verified reports, and cancelled certificates are then returned to Sally. Sally then mails the checks to each tax buyer and files the cancelled certificates in the vault by volume and certificate number.

The checkbook is kept in the locked safe. Peggy Ann, Maria, Sally, and Diana are the only individuals with the combination to the safe.

CG observed that the controls in the County Clerk's Office were being performed as documented. No exceptions were noted.

Conclusion: Based on discussions with personnel in the County Clerk's Office, the controls over cash in this office appear adequate.

2005 for 06

We've moved to:



PeggyAnn Milton
McLean County Clerk
(309) 888-5190

Fax (309) 888-5932

Tax Administration (309) 888-5187

Elections Administration (309) 888-5186

104 W. Front Street, Room 704 • P.O. Box 2400 • Bloomington, IL 61702-2400

E-mail: peggyann@mclean.gov

Website: www.mclean.gov/countyclerk

Government Center
115 E Washington Street, Room 102

PO Box 2400

Bloomington, IL 61702-2400

www.mcleancountyil.gov/countyclerk

peggyann.milton@mcleancountyil.gov

June 1, 2005

Julie Smick
Clifton Gunderson, LLP
301 SW Adams Street
Suite 900
Peoria, IL 61656-1835

RE: Management Letter Comment Form

Dear Julie:

We have received your Management Letter Comment Form recommending that we have three separate individual staff members handle the following activities:

1. Handle cash and record receipts into the accounting system,
2. Deposit funds into the bank account, and
3. Reconcile the bank statement to the receipts.

In the past we have had one staff member balance the daily cash drawer, record the receipts and reconcile the monthly bank statement to the receipts. Another staff member takes the daily deposits to the bank, and a third staff member makes surprise cash counts of the drawer and double checks the work of the staff member who records the receipts and reconciles the bank statement to the receipts.

We understood from your offices in the past that this way of managing the cash was sufficient for auditing purposes.

We will, effective immediately, implement your recommendation to have the third staff member reconcile the bank statement to the receipts.

Thank you.

Sincerely,

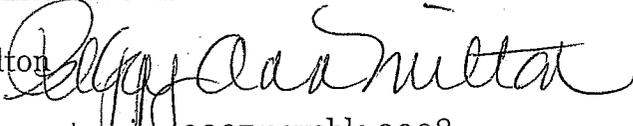
Katie Flynn,
Tax Administrator

Enclosure



PeggyAnn Milton
McLean County Clerk

Government Center
115 E. Washington Street, Room 102 • PO Box 2400 • Bloomington, IL 61702-2400
(309) 888-5190 • Fax (309) 888-5932
Tax Administration (309) 888-5187
Elections Administration (309) 888-5186
peggyann.milton@mcleancountyil.gov • www.mcleancountyil.gov/countyclerk

DATE: May 28, 2008
TO: Finance Committee Members
FROM: PeggyAnn Milton 
RE: Timeline for tax extension 2007 payable 2008

Attached you will find a timeline associated with this year's tax extension cycle. While not every detail is listed, this is an attempt to answer questions raised during last month's finance committee meeting.

Every unit of government tries their best to proceed in a timely and accurate manner. We are a group of professionals working together towards a common goal. We work within the confines of a system that is not perfect, yet it works.

You can be sure we take our jobs seriously and are committed to public service.

If you have any questions or comments please let me know.

Enclosures

Timeline for tax extension 2007 payable 2008

Date/Range	Process	Comments	Delay
12/26/2008 - ...	Levy due date	As able processed levies, last year actual overlapping values, current overlapping values, new bonds and any abatements, etc.	N/A
2/22/2008	Attempt to gen. PTAX260s	CAO unable to generate, missing pages	N/A
2/23/2008	PTAX 260s complete	CAO turned over digital format to our office to balance	N/A
2/26-27/2008	Balancing Abstracts (PTAX 260s)	Model home DevNet changes. CAO & CC reran reports (3/6 e-mail to DevNet dissatisfaction for lack of communication re database changing re model homes)	Could have started 3 wks earlier in "perfect" world
	No issue track given for model homes not reflecting in totals (new)	NOTE: If PTAX 260s do not balance, the extension will be wrong. Therefore we cannot begin balancing for extension until this point.	
2/28/2008	Abstracts sent to DOR	Cover letter attached explaining model home exceptions	2/5/07 was date 260s sent last year so could have begun 3 weeks earlier
Date unknown	Drainage Districts entered	We asked DevNet to help due to last year's problems DevNet sat w/and helped but neglected a save step so we couldn't balance and had to start over this could have been completed in Feb instead of March but did not cause delay (other challenges occurred)	
2/29-3/26/2008	Begin extension balancing	Can begin extension balancing while waiting for "1" Data entry and running and balancing reports. Continue to receive and enter actual EAVs from overlapping counties, etc.	N/A
		DOR questions for CAO (3/11)	
		Received notification of "1" from CAO (3/20) with an	noted on 2/28

		e-mail from CAO re: past year mailings 3 wks sooner In perfect world could have finished running reports and finished balancing within a week from this point for tax computation reports to be mailed out but couldn't because of several challenges below. Drainage districts mailed (3/24-25) and we requested sign off by 4/15. (this could have caused delay but didn't)		could have been done in Feb.
3/27/2008	Started over	DevNet realized IT did not install current database update We had weekend balancing planned but couldn't do - had to wait for new database version. Balancing reports also takes several days.		5 days
3/31-4/2/2008	TON Special Service Area	E-mail to Connie & Becky (no reply from Treasurer) Re-verified levies and entered fixes for: TON used to handle; first time for us to handle and setup Had to proceed without response from treasurer to stay on track.		1 day at most to set up new tax code/district
	COB Abatement error Balance Railroads	COB transposed abatements, recd backup from COB 4/17 Called State several times for railroad reports when recd State reports not accurate - twice (1st time a mess).		5 days for both issues, overlap
4/3/2008	Extension process continued running and balancing reports	DevNet helped in office Had to call State for pollution control information that was never received by our office. Automatic in past years.		N/A
4/7/2008	Entered Yates & West	We requested and received from treasurer. Normally this is automatic, this year only one automatic.		N/A
4/8-20/2008	Balancing extension cont.	Contacted DevNet re townships being out of balance. Reports for COB lawsuit from DevNet have to be updated each time corrected data entered in system.		12-day delay due to these challenges

4/8-21	biggest holdup normally takes one week between running reports balancing	Parcel inadvertently changed from residential to model by CAO after reports sent to the State. After fixed, CAO/we reran reports and requested new DevNet spreadsheet. All but COB township balanced as of 4/14.	
		Town of Normal/Library inconsistency found due to incorrect tax code on parcel. We reported this to the CAO and they asked for opinion from SA's office regarding our suggestion that they must be coterminous.	
		DevNet tried to access service to help w/COB (4/16)	
		Unable to access server to figure out balancing issues.	
		TON issue handled (4/17). Legal opinion received by CAO	
		parcels changed and we could rerun reports.	
		New DevNet spreadsheet received for COB (4/18)	
		(Not balanced their data entry error - Steve wants to change process for next year automatic - we agree!)	
		In the past this was not a challenge because their spreadsheets always balanced.	
4/21/2008	Township EAVs now balanced	Process rates to districts - run reports and balance.	N/A
4/22-24/2008	Proof tax computation	Proofing and editing all reports and max rates, bonds, abatements, tiff districts, road and bridge, etc.	N/A
4/25/2008	Mailed tax computation reports to each district	May 5th deadline given to entities with an estimated turnover to treasurer of 5/12	N/A
5/5/2008	Sample Unit 5 error caught during tax computation process	Unit 5 missed an abatement. This is one example of the value of sending tax computation reports prior to turning over to treasurer. Able to fix problem prior to sending bills.	N/A
5/7/2008	28 Tax computation reports still outstanding	Phone calls and e-mails to those involved. Had to make decision to proceed without all reports being turned in to	N/A

			meet 5/12/08 estimated turnover. We triple check all remaining reports, we didn't believe we should wait longer.	
5/12/2008		Certified extension.		

PREVAILING RATE OF PUBLIC WORKS WAGES FOR McLEAN COUNTY
ORDINANCE

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workmen employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, being Section 130/0.01 through 130/12, Chapter 820, *Illinois Compiled Statutes* (2004); and

WHEREAS, the aforesaid Act requires that the County of McLean investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workmen in the locality of said McLean County employed in performing construction of public works for said McLean County; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

16.01 To the extent as required by "An Act regulating wages of laborers, mechanics, and other workmen employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workmen engaged in the construction of public works coming under the jurisdiction of the County of McLean, to the best of our knowledge and represented by the Illinois Department of Labor, is hereby ascertained to be the same as the prevailing rate of wages for construction work in McLean County areas as determined by the Department of Labor of the State of Illinois as of May 1, 2008, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the County of McLean. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

16.02 Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of this County to the extent required by the aforesaid Act.

16.03 The County Clerk shall publicly post or keep available for inspection by any interested party in the County Clerk's Office of this County (Room 102, Government Center) this determination of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

16.04 The County Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed, or file names and addresses, requesting copies of any determination stating the particular rates and the particular class of workmen whose wages will be affected by such rates.

(2)

The County Clerk shall promptly file a certified copy of this Ordinance with both the Secretary of State and the Department of Labor of the State of Illinois. The County Clerk shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of the public body.

ADOPTED by the County Board of McLean County, Illinois, this 17th day of June, 2008.

APPROVED:

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of the County Board of McLean County, Illinois

e:\ann\resprevwage.08

Mclean County Prevailing Wage for May 2008

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		BLD		25.810	26.560	1.5	1.5	2.0	6.050	5.780	0.000	0.600
ASBESTOS ABT-GEN		HWY		27.000	27.550	1.5	1.5	2.0	6.050	5.820	0.000	0.700
ASBESTOS ABT-MEC		BLD		25.480	27.230	1.5	1.5	2.0	8.760	6.410	0.000	0.310
BOILERMAKER		BLD		30.970	33.970	2.0	2.0	2.0	8.270	7.740	0.000	0.300
BRICK MASON		BLD		27.090	28.590	1.5	1.5	2.0	5.900	7.500	0.000	0.420
CARPENTER		BLD		27.660	29.660	1.5	1.5	2.0	6.750	7.000	0.000	0.320
CARPENTER		HWY		28.810	30.810	1.5	1.5	2.0	6.750	7.500	0.000	0.320
CEMENT MASON		ALL		25.670	26.420	1.5	1.5	2.0	5.050	8.750	0.000	0.400
CERAMIC TILE FNShER		BLD		24.910	0.000	1.5	1.5	2.0	6.250	7.350	0.000	0.420
ELECTRIC PWR EQMT OP		ALL		30.750	0.000	1.5	1.5	2.0	4.750	8.610	0.000	0.000
ELECTRIC PWR GRNDMAN		ALL		21.090	0.000	1.5	1.5	2.0	4.750	5.905	0.000	0.000
ELECTRIC PWR LINEMAN		ALL		34.160	36.350	1.5	1.5	2.0	4.750	9.560	0.000	0.000
ELECTRIC PWR TRK DRV		ALL		22.130	0.000	1.5	1.5	2.0	4.750	6.200	0.000	0.000
ELECTRICIAN		BLD		33.210	36.530	1.5	1.5	2.0	5.150	6.600	0.000	0.830
ELECTRONIC SYS TECH		BLD		24.290	25.790	1.5	1.5	2.0	5.150	3.730	0.000	0.250
ELEVATOR CONSTRUCTOR		BLD		35.615	40.070	2.0	2.0	2.0	8.775	6.960	2.140	0.000
FENCE ERECTOR	E	ALL		27.550	29.300	1.5	1.5	2.0	6.810	6.650	0.000	0.500
GLAZIER		BLD		27.020	27.770	1.5	1.5	2.0	6.400	5.750	0.000	0.500
HT/FROST INSULATOR		BLD		36.400	38.150	1.5	1.5	2.0	8.760	10.11	0.000	0.310
IRON WORKER	E	ALL		27.550	29.300	1.5	1.5	2.0	6.810	6.650	0.000	0.500
IRON WORKER	W	BLD		26.310	28.060	1.5	1.5	2.0	8.140	7.810	0.000	0.400
IRON WORKER	W	HWY		28.570	30.070	1.5	1.5	2.0	8.140	7.810	0.000	0.350
LABORER		BLD		24.810	25.560	1.5	1.5	2.0	6.050	5.780	0.000	0.600
LABORER		HWY		26.000	26.550	1.5	1.5	2.0	6.050	5.820	0.000	0.600
LABORER, SKILLED		BLD		24.810	25.560	1.5	1.5	2.0	6.050	5.780	0.000	0.600
LABORER, SKILLED		HWY		26.000	26.550	1.5	1.5	2.0	6.050	5.820	0.000	0.600
LATHER		BLD		27.660	29.660	1.5	1.5	2.0	6.750	7.000	0.000	0.320
MACHINERY MOVER	W	HWY		28.570	30.070	1.5	1.5	2.0	8.140	7.810	0.000	0.350
MACHINIST		BLD		38.390	40.390	2.0	2.0	2.0	4.880	6.550	2.650	0.000
MARBLE FINISHERS		BLD		24.910	0.000	1.5	1.5	2.0	6.250	7.350	0.000	0.420
MARBLE MASON		BLD		26.520	27.770	1.5	1.5	2.0	6.250	7.350	0.000	0.420
MILLWRIGHT		BLD		27.240	29.240	1.5	1.5	2.0	6.750	7.850	0.000	0.320
MILLWRIGHT		HWY		28.860	30.860	1.5	1.5	2.0	6.750	7.950	0.000	0.320
OPERATING ENGINEER		BLD	1	29.420	32.420	1.5	1.5	2.0	6.450	10.00	0.000	1.100
OPERATING ENGINEER		BLD	2	27.360	32.420	1.5	1.5	2.0	6.450	10.00	0.000	1.100
OPERATING ENGINEER		BLD	3	25.850	32.420	1.5	1.5	2.0	6.450	10.00	0.000	1.100
OPERATING ENGINEER		HWY	1	30.300	33.300	1.5	1.5	2.0	6.450	10.00	0.000	1.100
OPERATING ENGINEER		HWY	2	27.790	33.300	1.5	1.5	2.0	6.450	10.00	0.000	1.100
OPERATING ENGINEER		HWY	3	23.640	33.300	1.5	1.5	2.0	6.450	10.00	0.000	1.100
PAINTER		ALL		29.850	31.850	1.5	1.5	1.5	6.750	6.750	0.000	0.500
PAINTER SIGNS		BLD		28.970	32.520	1.5	1.5	1.5	2.600	2.310	0.000	0.000
PILEDRIVER		BLD		28.160	30.160	1.5	1.5	2.0	6.750	7.000	0.000	0.320
PILEDRIVER		HWY		29.810	31.810	1.5	1.5	2.0	6.750	7.500	0.000	0.320
PIPEFITTER		BLD		36.100	38.980	1.5	1.5	2.0	6.450	7.100	0.000	1.100
PLASTERER		BLD		26.920	28.920	1.5	1.5	2.0	4.700	9.940	0.000	0.400
PLUMBER		BLD		36.100	38.980	1.5	1.5	2.0	6.450	7.100	0.000	1.100
ROOFER		BLD		25.250	26.250	1.5	1.5	2.0	5.550	6.700	0.000	0.150
SHEETMETAL WORKER		BLD		28.740	30.180	1.5	1.5	2.0	5.770	10.21	0.000	0.310
SIGN HANGER	W	HWY		28.570	30.070	1.5	1.5	2.0	8.140	7.810	0.000	0.350
SPRINKLER FITTER		BLD		35.140	37.690	1.5	1.5	2.0	7.000	6.200	0.000	0.250
STEEL ERECTOR	W	HWY		28.570	30.070	1.5	1.5	2.0	8.140	7.810	0.000	0.350
TERRAZZO FINISHER		BLD		24.910	0.000	1.5	1.5	2.0	6.250	7.350	0.000	0.420
TERRAZZO MASON		BLD		26.520	27.770	1.5	1.5	2.0	6.250	7.350	0.000	0.420
TILE MASON		BLD		26.520	27.770	1.5	1.5	2.0	6.250	7.350	0.000	0.420

TRUCK DRIVER	O&C 1	21.970	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	O&C 2	22.290	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	O&C 3	22.450	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	O&C 4	22.650	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	O&C 5	23.250	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	N ALL 1	34.200	34.750	1.5	1.5	2.0	6.000	4.075	0.000	0.250
TRUCK DRIVER	N ALL 2	34.350	34.750	1.5	1.5	2.0	6.000	4.075	0.000	0.250
TRUCK DRIVER	N ALL 3	34.550	34.750	1.5	1.5	2.0	6.000	4.075	0.000	0.250
TRUCK DRIVER	N ALL 4	34.750	34.750	1.5	1.5	2.0	6.000	4.075	0.000	0.250
TRUCK DRIVER	S ALL 1	27.457	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	S ALL 2	27.857	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	S ALL 3	28.057	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	S ALL 4	28.307	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000
TRUCK DRIVER	S ALL 5	29.057	0.000	1.5	1.5	2.0	8.600	3.797	0.000	0.000

Legend:

- M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday)
- OSA (Overtime is required for every hour worked on Saturday)
- OSH (Overtime is required for every hour worked on Sunday and Holidays)
- H/W (Health & Welfare Insurance)
- Pensn (Pension)
- Vac (Vacation)
- Trng (Training)

Explanations

MCLEAN COUNTY

FENCE ERECTOR - See Ironworkers.

IRONWORKERS (EAST) - That part of the county East of a diagonal line from Heyworth to a point half way between Chenoa and Weston.

TEAMSTERS (NORTH) - North of a straight line starting on the west side where Route 24 crosses McClean County line in a southeasterly direction to the most south-southwestern corner of Livingston County.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from

ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

LABORER, SKILLED - BUILDING

The skilled laborer building (BLD) classification shall encompass the following types of work, irrespective of the site of the work: tending of carpenters in unloading, handling, stockpiling and distribution operations, also other building crafts, mixing, handling, and conveying of all materials used by masons, plasterers and other building construction crafts, whether done by hand or by any process. The drying of plastering when done by salamander heat, and the cleaning and clearing of all debris. All work pertaining to and in preparation of asbestos abatement and removal. The building of scaffolding and staging for masons and plasterers. The excavations for buildings and all other construction, digging, of trenches, piers, foundations and holes, digging, lagging, sheeting, cribbing, bracing and propping of foundations, holes, caissons, cofferdams, and dikes, the setting of all guidelines for machine or hand excavation and subgrading. The mixing, handling, conveying, pouring, vibrating, gunniting and otherwise applying of concrete, whether by hand or other method of concrete for any walls, foundations, floors, or for other construction concrete sealant men. The wrecking, stripping, dismantling, and handling of concrete forms and false work, and the building of centers for fireproofing purposes. Boring machine, gas, electric or air in preparation for showing pipe, telephone cable, and so forth, under highways, roads, streets and alleys. All hand and power operating cross cut saws when used for clearing. All work in compressed air construction. All work on acetylene burners in salvaging. The blocking and tamping of concrete. The laying of sewer tile and conduit, and pre-cast materials. The assembling and

dismantling of all jacks and sectional scaffolding, including elevator construction and running of slip form jacks. The work of drill running and blasting, including wagon drills. The wrecking, stripping, dismantling, cleaning, moving and oiling of forms. The cutting off of concrete piles. The loading, unloading, handling and carrying to place of installation of all rods, (and materials for use in reinforcing) concrete and the hoisting of same and all signaling where hoist is used in this type of construction coming under the jurisdiction of the Laborers' Union. And, all other labor work not awarded to any other craft. Mortar mixers, kettlemen and carrier of hot stuff, tool crib men, watchmen (Laborer), firemen or salamander tenders, flagmen, deck hands, installation and maintenance of temporary gas-fired heating units, gravel box men, dumpmen and spotters, fencing Laborers, cleaning lumber, pit men, material checkers, dispatchers, unloading explosives, asphalt plant laborers, writer of scale tickets, fireproofing laborers, janitors, asbestos abatement and removal laborers, handling of materials treated with oil, creosote, chloride, asphalt, and/or foreign material harmful to skin or clothing, Laborers with de-watering systems, gunnite nozzle men, laborers tending masons with hot material or where foreign materials are used, Laborers handling masterplate or similar materials, laser beam operator, concrete burning machine operator, material selector men working with firebrick or combustible material, dynamite men, track laborers, cement handlers, chloride handlers, the unloading and laborers with steel workers and re-bars, concrete workers (wet), luteman, asphalt raker, curb asphalt machine operator, ready mix scalemen, permanent, portable or temporary plant drilling machine operator, plaster tenders, underpinning and shoring of buildings, fire watch, signaling of all power equipment, to include trucks excavating equipment, etc., tree topper or trimmer when in connection to construction, tunnel helpers in free air, batch dumpers, kettle and tar men, tank cleaners, plastic installers, scaffold workers, motorized buggies or motorized unit used for wet concrete or handling of building materials, sewer workers, rod and chain men, vibrator operators, mortar mixer operator, cement silica, clay, fly ash, lime and plasters, handlers (bulk or bag), cofferdam workers, on concrete paving, placing, cutting and tying of reinforcing, deck hand, dredge hand and shore laborers, bankmen on floating plant, asphalt workers with machine & layers, grade checker, power tools, caisson workers, lead man on sewer work, welders, cutters, burners and torch men, chain saw operators, paving breaker, jackhammer and drill operator, layout man and/or drainage tile layer, steel form setters -- street and highway, air tamping hammerman, signal man on crane, concrete saw operator, screen man on asphalt pavers, front end man on chip spreader, multiple concrete duct -- lead man.

LABORER, SKILLED - HIGHWAY

The skilled laborer heavy and highway (HWY) classification shall encompass the following types of work, irrespective of the site of the work: handling of materials treated with oil, creosote, asphalt and/or any foreign materials harmful to skin or clothing, track laborers, chloride handlers, the unloading and loading with steel workers and re-bars, concrete workers (wet), tunnel helpers in free air, batch dumpers, mason tenders, kettle and tar men, plastic installers, scaffold workers, motorized buggies or motorized unit used for wet concrete or handling of building materials, laborers with de-watering systems, sewer workers plus depth, rod and chainmen, vibrator operators, mortar mixer operators, cement silica, clay, fly

ash, lime and plasters, handlers (bulk or bag), cofferdam workers plus depth, on concrete paving, placing, cutting and tying or reinforcing, deck hand, dredge hand shore laborers, bankmen on floating plant, asphalt workers with machine, and layers, grade checker, power tools, stripping of all concrete forms excluding paving forms, dumpmen and spotters, when necessary, caisson workers plus depth, gunnite nozzle men, welders, cutters, burners and torchmen, chain saw operators, paving breaker, jackhammer and drill operators, layout man and/or drainage tile layer, steel form setters - street and highway, air tamping hammerman, signal man on crane, concrete saw operator, screedman on asphalt pavers, front end man on chip spreader, multiple concrete duct, luteman, asphalt raker, curb asphalt machine operator, ready mix scalemen (portable or temporary plant), laser beam operator, concrete burning machine operator, and coring machine operator.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - SOUTH

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - NORTH

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, ~~workers and mechanics~~ who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

OPERATING ENGINEERS - BUILDING

Class 1. Cranes; Overhead Cranes; Gradall; All Cherry Pickers; Mechanics; Central Concrete Mixing Plant Operator; Road Pavers (27E - Dual Drum - Tri Batchers); Blacktop Plant Operators and Plant Engineers; 3 Drum Hoist; Derricks; Hydro Cranes; Shovels; Skimmer Scoops; Koehring Scooper; Drag Lines; Backhoe; Derrick Boats; Pile Drivers and Skid Rigs; Clamshells; Locomotive Cranes; Dredge (all types) Motor Patrol; Power Blades - Dumore - Elevating and similar types; Tower Cranes (Crawler-Mobile) and Stationary; Crane-type Backfiller; Drott Yumbo and similar types considered as Cranes; Caisson Rigs; Dozer; Tournadozer; Work Boats; Ross Carrier; Helicopter; Tournapulls - all and similar types; Scoops (all sizes); Pushcats; Endloaders (all types); Asphalt Surfacing Machine; Slip Form Paver; Rock Crusher; Heavy Equipment Greaser; CMI, CMI Belt Placer, Auto Grade & 3 Track and similar types; Side Booms; Multiple Unit Earth Movers; Creter Crane; Trench Machine; Pump-crete-Belt Crete-Squeeze Cretes-Screw-type Pumps and Gypsum; Bulker & Pump - Operator will clean; Formless Finishing Machine; Flaherty Spreader or similar types; Screed Man on Laydown Machine; Wheel Tractors (industrial or Farm-type w/Dozer-Hoe-Endloader or other attachments); F.W.D. & Similar Types; Vermeer Concrete Saw.

Class 2. Dinkeys; Power Launches; PH One-pass Soil Cement Machine (and similar types); Pugmill with Pump; Backfillers; Euclid Loader; Forklifts; Jeeps w/Ditching Machine or other attachments; Tuneluger; Automatic Cement and Gravel Batching Plants; Mobile Drills (Soil Testing) and similar types; Gurries and Similar Types; (1) and (2) Drum Hoists (Buck Hoist and Similar Types); Chicago Boom; Boring Machine & Pipe Jacking Machine; Hydro Boom; Dewatering System; Straw Blower; Hydro Seeder; Assistant Heavy Equipment Greaser on Spread;

Tractors (Track type) without Power Unit pulling Rollers; Rollers on Asphalt -- Brick Macadam; Concrete Breakers; Concrete Spreaders; Mule Pulling Rollers; Center Stripper; Cement Finishing Machines & CMI Texture & Reel Curing Machines; Cement Finishing Machine; Barber Green or similar loaders; Vibro Tamper (All similar types) Self-propelled; Winch or Boom Truck; Mechanical Bull Floats; Mixers over 3 Bag to 27E; Tractor pulling Power Blade or Elevating Grader; Porter Rex Rail; Clary Screed; Truck Type Hoptoe Oilers; Fireman; Spray Machine on Paving; Curb Machines; Truck Crane Oilers; Oil Distributor; Truck-Mounted Saws.

Class 3. Air Compressor; Power Subgrader; Straight Tractor; Trac Air without attachments; Herman Nelson Heater, Dravo, Warner; Silent Glo, and similar types; Roller: Five (5) Ton and under on Earth or Gravel; Form Grader; Crawler Crane & Skid Rig Oilers; Freight Elevators - permanently installed; Pump; Light Plant; Generator; Conveyor (1) or (2) - Operator will clean; Welding Machine; Mixer (3) Bag and Under (Standard Capacity with skip); Bulk Cement Plant; Oiler on Central Concrete Mixing Plant.

OPERATING ENGINEERS - HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Cranes; Hydro Crane; Shovels; Crane Type Backfiller; Tower Cranes - Mobile & Crawler & Stationary; Derricks & Hoists (3 Drum); Draglines; Drott Yumbo & similar types considered as Cranes; Back Hoe; Derrick Boats; Pile Driver and Skid Rigs; Clam Shell; Locomotive - Cranes; Road Pavers - Single Drum - Dual Drum - Tri Batcher; Motor Patrols & Power Blades - Dumore - Elevating & Similar Types; Mechanics; Central Concrete Mixing Plant Operator; Asphalt Batch Plant Operators and Plant Engineers; Gradall; Caisson Rigs; Skimmer Scoop - Koering Scooper; Dredges (all types); Hoptoe; All Cherry Pickers; Work Boat; Ross Carrier; Helicopter; Dozer; Tournadozer; Tournapulls - all and similar types; Multiple Unit Earth Movers; Scoops (all sizes); Pushcats; Endloaders (all types); Asphalt Surfacing Machine; Slip Form Paver; Rock Crusher; Heavy Equipment Greaser (top greaser on spread); CMI, Auto Grade, CMI Belt Placer & 3 Track and similar types; Side Booms; Starting Engineer on Pipeline; Asphalt Heater & Planer Combination (used to plane streets); Wheel Tractors (with dozer, hoe or endloader attachments); F.W.D. and Similar types; Blaw Knox Spreader and Similar types; Trench Machines; Pump Crete - Belt Crete - Squeeze Crete - screw type pumps and gypsum (operator will clean); Formless Finishing Machines; Flaherty Spreader or similar types; Screed Man on Laydown Machine; Vermeer Concrete Saw.

Class 2. Bulker & Pump; Power Launches; Boring Machine & Pipe Jacking Machine; Dinkeys; P-H One Pass Soil Cement Machines and similar types; Wheel Tractors (Industry or farm type - other); Back Fillers; Euclid Loader; Fork Lifts; Jeep w/Ditching Machine or other attachments; Tunneluger; Automatic Cement & Gravel Batching Plants; Mobile Drills - Soil Testing and similar types; Pugmill with pump; All (1) and (2) Drum Hoists; Dewatering System; Straw Blower; Hydro-Seeder; Boring Machine; Hydro-Boom; Bump Grinders (self-propelled); Assistant Heavy Equipment Greaser; Apsco Spreader; Tractors (track-type) without Power Units Pulling Rollers on Asphalt - Brick or Macadam; Concrete Breakers; Concrete Spreaders; Cement Strippers; Cement Finishing Machines & CMI Texture & Reel Curing Machines; Vibro-Tampers (all similar types self-propelled); Mechanical Bull Floats; Self-propelled Concrete Saws; Mixers-over three (3) bags to 27E; Winch and Boom Trucks; Tractor Pulling Power

Blade or Elevating Grader; Porter Rex Rail; Clary Screed; Mule Pulling Rollers; Pugmill without Pump; Barber Greene or similar Loaders; Track Type Tractor w/Power Unit attached (minimum); Fireman; Spray Machine on Paving; Curb Machines; Paved Ditch Machine; Power Broom; Self-Propelled Conveyors; Power Subgrader; Oil Distributor; Straight Tractor; Truck Crane Oiler; Truck Type Oilers; Directional boring machine; Horizontal directional drill.

Class 3. Straight framed articulating end dump vehicles and Truck mounted vac unit (separately powered); Trac Air Machine (without attachments); Herman Nelson Heater, Dravo Warner, Silent Glo & similar types; Rollers - five ton and under on earth and gravel; Form Graders; Pumps; Light Plant; Generator; Air Compressor (1) or (2); Conveyor; Welding Machine; Mixer - 3 bags and under; Bulk Cement Plant; Oilers.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.