

Minutes of a Special Meeting of the Justice Committee

The Justice Committee of the McLean County Board met on Tuesday, December 15, 2009 at 8:45 a.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Vice Chairman Rackauskas; Members Hoselton, Rankin, Wendt, and McIntyre

Members Absent: Chairman Renner

Other Board Members
Present: None

Staff Present: Mr. Terry Lindberg, County Administrator; Mr. Bill Wasson, Assistant County Administrator; and Ms. Judith A. LaCasse, Recording Secretary

Department Heads/
Elected Officials
Present: Mr. Don Everhart, Circuit Clerk

Others Present: None

Chairman Renner called the meeting to order at 8:47 a.m.

Vice Chairman Rackauskas presented a request for approval of Agreement Number IL120209MCLEANCOCLERK01 between McLean County Clerk of Circuit Court and Government Payment Services, Inc. ("GovPayEXP") for the purpose of processing payment by credit or debit card for fines, costs and child support – Circuit Clerk.

Mr. Terry Lindberg, County Administrator, explained that, under this agreement, the Circuit Clerk's office would be able to process payments by credit or debit card for fines, fees, and costs. There are no costs related to GovPay's basic service as outlined in Attachment "B" in the Packet. Mr. Lindberg indicated that the Clerk's Office would incur a one-time fee of \$650 to pay for the card readers.

Mr. Lindberg advised that, using GovPayEXP, the Circuit Clerk's Office would be able to do the following:

- Provide people the option (and convenience) of paying their fines, fees, and costs via their credit card or debit card;
- Accept Visa, MasterCard, Discover Card, and American Express (Visa has over 40% market share);
- Mitigate risk by holding GovPayEXP accountable for credit and debit card payments;
- Receive payments directly and immediately in accounts established by the Clerk's Office;
- Track payments throughout the process with real-time reporting features;
- Minimize cash from physical site and the collections process;
- Collect proper documentation when processing payments.

Mr. Wendt asked if it was possible to charge an extra fee in order to recoup the \$650 fee for the machines. Mr. Everhart responded that the County is not incurring any additional expenses for the transactions, so there is no justification to charge an extra fee.

Mr. McIntyre expressed some concern that there may be additional expenses in the future when the machines are updated. Mr. Everhart replied that he does not anticipate any expenses in the future. He reiterated that the \$650 is a one-time for the cost of the machines. Mr. Lindberg added that revenue is anticipated to increase significantly by providing this convenience for them to pay their fines, fees, etc. by credit card or debit card.

Motion by Rankin/McIntyre to Recommend Approval of Agreement Number IL120209MCLEANCOCLERK01 between McLean County Clerk of Circuit Court and Government Payment Services, Inc. for the Purpose of Processing Payment by Credit or Debit Card for Fines, Costs and Child Support – Circuit Clerk.
Motion carried.

Vice Chairman Rackauskas asked if there was any other business or communication for the Justice Committee. Hearing none, the meeting was adjourned at 8:5290 a.m.

Respectfully submitted,

Ms. Judith A. LaCasse
Recording Secretary