

## FINANCE COMMITTEE AGENDA

Room 700, Law and Justice Center

Tuesday, August 7, 2001

5:30 p.m.

1. Roll Call
2. Approval of Minutes – July 3, 2001.
3. Departmental Matters:
  - A. James Boylan, County Treasurer
    1. Items to be Presented for Action:
      - a) Accept and place on file County Treasurer's Report as of July 31, 2001
      - b) Accept and place on file County Treasurer's Investment Report as of July 31, 2001
      - c) Accept and place on file County Treasurer's Employee Benefit Fund Report as of July 31, 2001
      - d) Other
    2. Items to be Presented for Information:
      - a) County Treasurer's Semi-Annual CDAP Loan Report 3-5
      - b) General Report
      - c) Other
  - B. Don Lee, Nursing Home Administrator
    1. Items to be Presented for Information:
      - a) Monthly Report 6-8
      - b) General Report
      - c) Other
  - C. Ruth Weber, County Recorder
    1. Items to be Presented for Information:
      - a) Status Report on Revenue for First Six of 2001 9
      - b) General Report
      - c) Other

- D. Jennifer Ho, Risk Manager
1. Items to be Presented for Information:
    - a) Second Quarter Risk Management Fund Report 10-11
    - b) General Report
    - c) Other
- E. John M. Zeunik, County Administrator
1. Items to be Presented for Action:
    - a) Response to Clifton Gunderson, L.L.C.-  
Management Letter
      - 1) Auditor's Office – New Accounting Standards  12-13
      - 2) Circuit Clerk's Office - Bonds and Adult Restitution 14-15
      - 3) Sheriff's Department - Office Bonds and Jail Inmate Fund 16-17
      - 4) Recorder's Office – Segregation of Duties, Computer Software Controls, Reconciliation of Revenue, Revenue Stamp Inventory and Cash Receipts 18-19
      - 5) Treasurer's Office – Accounts Receivable/Interfund Accounts, Condemnations and Abandoned Property Fund
      - 6) State's Attorney – Grant Expenditure Reports
    - b) Other
  2. Items to be Presented for Information:
    - a) General Report
    - b) Other

4. **EXECUTIVE SESSION – Collective Bargaining**
5. Recommend payment of bills and transfers, if any, to County Board
6. Adjournment